

# 2019 Goals and Priorities

## Progress as of July 22, 2019



**Community**  
We are a safe mountain community with vibrant neighbourhoods and a Town Centre that brings the community together.



**Livability**  
We are an inclusive and accessible community for people of diverse social and economic backgrounds.



**Strong Economy**  
We have a diverse, adaptable economy that is future-focused.



**Wildlife Co-existence**  
We recognize and respect the need for wildlife to effectively navigate around our planned urban footprint.



**Environmental Sustainability**  
We minimize our impact on climate change by reducing our carbon footprint and our waste generation.



**Transportation**  
We effectively connect residents and visitors with our community through our integrated transportation network.



**Community**  
Update and advance the downtown enhancement plan.



**Transportation**  
Create intercept parking and evaluate the implementation of paid parking downtown to fund free local transit services.



**Livability**  
Forecast, plan for, and create housing options to meet the community's needs.



**Environmental Sustainability**  
Move towards zero waste through the exploration of an organics diversion program and improving the participation in our current waste reduction programs.



**Strong Economy**  
Promote economic diversification across business sectors including the exploration of community broadband deployment.



**Wildlife Co-Existence**  
Implement policies and programs to manage wildlife attractants and educate residents and visitors on responsible human use of the landscape.

The Business Plan for 2019-2020, identified 21 projects to be implemented to address the goals and strategic priorities of Council. In addition to these projects, 10 initiatives will be undertaken to strengthen the foundational pillars of the Town of Canmore. This report provides an update on the progress being made in these areas.

Area of Focus	Description	Q2 Update
	<p>1. Continue to develop a comprehensive fire prevention program including inspections and response capabilities to wild fire events.</p>	<p>FireSmart public information forum was held on May 1; approximately 70 residents attended. The Town was given the National FireSmart Community Protection Achievement Award for 20 years worth of work on FireSmart actions and education.</p> <p>Canmore Fire-Rescue now offers free FireSmart Home/Property Visits for property assessment and risk evaluation. A Canmore Fire-Rescue team member will meet with owners outside their home to conduct the assessment, and provide personalized recommendations to make the property more wild fire resistant.</p> <p>Work continues on researching, specifying, and purchasing Council approved wildland-urban interface protection equipment.</p>
	<p>2. Advance steep creek mitigation projects and policies.</p>	<p>Canmore and the MD of Bighorn have been successful in an application for federal Disaster Mitigation &amp; Adaptation Fund (DMAF) Grant which provides up to 40% funding through 2028 for remaining mitigation requirements identified in hazard and risk assessments in the two communities including for Exshaw, Jura, Heart, Harvie Heights, Stoneworks, Stone, Three-Sisters, XYZ, and Pigeon creeks. Administration will continue to seek other funding sources in order to secure a target of 90% non-municipal funding.</p> <p>Cougar Creek – work continues to progress towards a water act and dam safety submission in July. The process to update NRCB and EIA approvals with the updated structure design is ongoing in parallel. We have secured 90% of the funding for this project from federal and provincial sources, with the remaining ~\$4M to be funded by the Town.</p> <p>Stoneworks Creek – Phase 1 – in absence of full funding and water act approvals, a tender has been issued for supply of materials required for construction of Phase 1 mitigation. The source of funding is the Disaster Recovery Program (DRP) allocation to this project which would have otherwise expired in June 2019. The material delivery contract has been completed in time for DRP funding eligibility. Construction of Phase 1 mitigation is a next step and is contingent on securing remaining grant funding through ACRP (40% funding has been secured through the DMAF grant noted above). Funding for Phase 2, to protect future development, will need to come from land owners/developers, including CCHC, and the Town.</p>

Area of Focus	Description	Q2 Update
	3. Update the current Town Centre Enhancement Concept Plan completed in 1998 to reflect current realities and recent planning direction. The update of the plan will start in 2019, and be completed in 2020.	An RFP process will begin later this year and be awarded in Q4, with engagement to commence in 2020.
	4. Conduct a comprehensive review of short-term visitor accommodation in Canmore.	The review of visitor accommodation regulations is planned for 2020, subsequent to pending Land Use Bylaw (LUB) changes being considered by Council in 2019. Decisions on inclusions in the LUB will set the stage for the Town's approach to addressing issues surrounding visitor accommodation in the near future.
	5. Explore safe parking options for people who live in their vehicles.	An Outreach Worker has been hired and will be gathering information on those living in their vehicles. This will allow Council to understand the various levels of need required to assist in making long-term decisions. A report and recommendations will be brought to Council later this fall.
	6. Provide policy and potential regulations for employee housing.	Planning is looking at a phased approach and some form of regulation as part of the proposed changes to the new LUB. Other options will be explored and brought to Council to further address housing needs.
	7. Update the Community Housing Action Plan (CHAP) document with Canmore Community Housing Corporation.	In Q4 of 2019, the initial scoping of the work for the CHAP update is expected to begin, now that the Housing Needs Study is complete.
	8. Bring forward the Three Sisters Village and Smith Creek area structure plans for Council consideration.	The ASPs are applicant-led, so they will be brought forward once plans have been submitted to the Town for review, currently anticipated to be in Q4 of 2019.
	9. Initiate discussions with CCHC and Silvertip regarding comprehensive planning of affordable housing lands including the timing of flood mitigation and a pedestrian overpass in the Palliser Area.	Not scheduled to begin until 2020.

Area of Focus	Description	Q2 Update
	10. Install solar voltaic systems on Elevation Place, artsPlace, Seniors Centre, the Roundhouse, and the waste management centre.	The priority for 2019 is solar voltaic on Elevation Place, and there is currently an RFQ posted for tender on this project.
	11. Implement an organics diversion program.	<p>The Climate Change Specialist who started on March 26, 2019 for a two-year term is leading the implementation of the residential and commercial organics program.</p> <p>Organics Collection Program Education Campaign: Administration hosted a focus group session with residents and select staff. The purpose of the focus group was to test out the campaign materials, determine information needs from residents and how people would like to receive information about the program.</p> <p>A short-term agreement is in place with the Town of Banff to allow for a pilot project to begin on September 3. The residential pilot program includes household containers that will be provided for residents to take to the five collection containers throughout the community.</p> <ol style="list-style-type: none"> <li>1. Boulder Crescent Recycling Depot</li> <li>2. Downtown Recycling Depot</li> <li>3. 4 Street between 6 &amp; 7 Avenue</li> <li>4. Larch avenue across from 200 Larch Place</li> <li>5. Intersection of Lawrence Grassi Ridge and Peaks Drive</li> </ol>
	12. Make improvements to the downtown recycling centre by resurfacing the area to reduce trip hazards and installing some refurbished containers.	This work has been awarded and should be completed by September.
	13. Install and improve bus stops on both the local and regional routes.	Construction of improvements at approximately 15 stop locations began in June and will be completed by the fall. Improvements vary by location and include concrete pads, shelters, benches, solar lighting, waste receptacles, and bicycle racks.
	14. Improve intersections and pedestrian and cycling facilities along Palliser Trail between the TransCanada Highway access ramp and Benchlands Trail.	Design and engagement are ongoing for Palliser and Benchlands project areas which is part of the TIP20 Project.
	15. Improve pedestrian and cycling facilities on both sides of the Benchlands Trail overpass and improve the intersection of Palliser Trail and Benchlands Trail.	Stakeholder engagement for TIP20 has started. Impacted business and residents will receive a letter with project details and the project coordinator from Engineering has started meeting with impacted businesses to inform them of the project and how they can be involved throughout.

Area of Focus	Description	Q2 Update
	<p>16. Complete raised boulevard and pathway improvements along the west side of Bow Valley Trail between Old Canmore Road and 17 Street.</p>	<p>Engagement for Bow Valley Trail west pathway is scheduled for the fall, when preliminary designs will be available to present to impacted stakeholders and the broader community (this is also part of TIP20 Project).</p>
	<p>17. Develop convenient and welcoming transit infrastructure along Railway Avenue, improve the intersection of Bow Valley Trail and Railway Avenue, and investigate park and ride locations.</p>	<p>Concept design brief for Railway Avenue has been finalized and presented to Council. The design is based on guidance from the Integrated Transportation Plan, community engagement, and detailed traffic analysis (part of TIP20 Project).</p>
	<p>18. Assess paid parking technologies to convert a portion of the highest demand Town Centre parking stock to fund fare-free transit and investigate a residential parking pass system to address potential spillover impacts.</p>	<p>An RFP was issued to identify vendors and technologies for variable wayfinding and data collection, price parking, and enforcement good and services. Seven vendors responded to the call and a preferred vendor has been selected. Administration will work with the preferred vendor on a preliminary scope of work to develop recommendations for implementation for Council consideration as part of the budget process in the fall. In May, the 4-hour parking restriction was restored in the parking areas around the Town Centre transit stop.</p>
	<p>19. Develop an Economic Development Strategic Plan to provide direction for activities engaged in by the Town of Canmore.</p>	<p>The consultant chosen to lead this process has worked in various tourism-based economies that face similar challenges as Canmore. So far, the Economic Development Strategy Phase 1 engagement has included focus groups of business owners in Food &amp; Beverage Manufacturing, Innovation, Accommodations, Food Service Establishments, Cultural Sector and Sports Tourism, Health &amp; Wellness, and Professional Services such as insurance, engineering, architecture, software/technology companies. Phase 2 engagement and workshop are scheduled for Q3.</p> <p>We have coordinated efforts in collecting data between this strategic plan and the recent development process of the Cultural Master Plan to address issues common in both areas. This will be reflective in the Economic Development Strategy recommendations, as well as in the cultural master planning process.</p>
	<p>20. Conduct a Broadband Planning Study to provide options for a potential fiber network in Canmore.</p>	<p>Will begin in 2020.</p>

Area of Focus	Description	Q2 Update
	<p>21. Implement recommendations from the Wildlife Co-existence Roundtable including removal of fruit trees, public education campaigns, and installing a 2.4-meter fence around Lawrence Grassi Middle School and Centennial Park greenspace to prevent elk from congregating there.</p>	<p>Tender for the engineering design work for the Centennial Park wildlife fencing project was posted at the end of March. The design contract for the Centennial fence project was awarded to ISL Engineering in May.</p> <p>Technical Committee of the Coexistence Wildlife Roundtable prepared a 2018 implementation summary with the Town of Canmore's activities added to this report, including the 2019 fencing of Centennial Park.</p> <p>At the Wildsmart's Bear Days on Saturday, April 13, the Town of Canmore's messaging focused on fruit trees/attractant awareness including encouraging people to remove their fruit trees.</p>
	<p>22. Work to provide residents with a consistent approach to public participation and provide opportunities to provide feedback with clear information about the public participation process for each issue including timelines and how to be involved through an updated community engagement policy.</p> <p>23. Consolidate and expand the number of services the Town can offer online to provide improved customer service options.</p>	<p>The new Public Participation Policy was approved and implemented in February.</p> <p>Until a more comprehensive e-services plan is in place, small steps are being taken, such as creating online forms for TIPP (Tax Installment Payment Plan), PUPP (Pre-Authorized Utility Payment Plan), and Neighborhood Connector.</p>
	<p>24. Develop a mental health in the workplace strategy to comply with Bill 30 and for organizational success.</p> <p>25. Implement recommendations from the organizational review to create efficiencies and improved processes to enhance our ability to serve our community effectively today, while at the same time, prepare for the future and long-term sustainable growth.</p>	<p>Working Mind for Managers was delivered. An employee version has been delivered to the admin group. Officers from Alberta Occupational and Health presented to our leadership team on May 30. The presentation highlighted the recent changes to the Alberta Occupational Health &amp; Safety legislation through Bill 30.</p> <p>The preliminary implementation plan was incorporated into the 2019-2020 budget and included investments in new positions, process improvements, governance and workflow improvements to improve efficiency, free up capacity and generate savings to ensure the successful implementation of these recommendations. The first phase of work is focused on process review and redesign in a few departments and the establishment of a Project Management Office (PMO).</p>

Area of Focus	Description	Q2 Update
	26. Design a fire hall based on recommendations from the Fire Hall Study to be completed in Q1 of 2019.	At the June 4 meeting, Council accepted the Fire Hall Study for planning purposes. The next step would be to bring forward recommendations to Council for consideration during their 2020 budget deliberations.
	27. Maintain and repair bridge infrastructure including widening of the pedestrian bridge on Spurline Trail at Policeman's Creek, and replacing 10 <sup>th</sup> Street bridge railing.	A bridge load evaluation is planned for the fall of 2019, and the replacement of the 10 <sup>th</sup> Street bridge railing to allow for better snow removal is planned for 2020.
	28. Replace sections of existing hard surface and gravel trails along Bow Valley Trail and upper Silvertip Road.	The design work for Silvertip is complete, but not yet complete for Bow Valley Trail.
	29. Replace playgrounds at Lions Park and the surface at Eagle Terrace playground.	The work on Eagle Terrace is scheduled for the first two weeks of July. Lions Park work has been delayed until there is a resolution for the reconstruction of the tennis courts.
	30. Replace or refurbish Lift Station 6 and increase pump capacity.	The detailed designs are finished, with the project out for tender so that it can be completed this fall.
	31. Construct a water main to the Town Centre to provide a more secure water supply and accommodate future growth and redevelopment.	On July 2, Council approved a budget increase to the South Bow River Loop Feeder Main to facilitate the inspection of the pipe's integrity prior to final design. There will be an undermining report and third-party review needed.