

**TOWN OF CANMORE
MINUTES**

Regular Meeting of Council
Council Chamber at the Canmore Civic Centre, 902 – 7 Avenue
Tuesday, July 2, 2013 at 5:00 p.m.

COUNCIL MEMBERS PRESENT

John Borrowman	Mayor
Hans Helder	Deputy Mayor
Gordie Miskow	Councillor
Vi Sandford	Councillor
Sean Krausert	Councillor
Jim Ridley	Councillor
Joanna McCallum	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Lisa de Soto	Chief Administrative Officer
Gary Buxton	General Manager of Municipal Infrastructure
Lorrie O'Brien	General Manager of Municipal Services
Greg Burt	Manager of Protective Services
Chris Montgomery	Bylaw Services Supervisor
Maureen Reeves	Municipal Records Officer (Recorder)

Mayor Borrowman called the July 2, 2013 regular meeting to order at 5:00 p.m.

A. APPROVAL OF AGENDA

1. Agenda for the July 2, 2013 Special Meeting of Council

192-2013 Moved by Mayor Borrowman that council approve the agenda for the July 2, 2013 regular meeting of council as presented.

CARRIED UNANIMOUSLY

B. PUBLIC QUESTION PERIOD

- Dieter Rempel, Canmore resident, inquired about engineering issues related to Cougar Creek flood mitigation and recovery. Administration responded that the issues he was concerned about had been considered.
- Ray Johnston, Canmore resident, inquired about a possible sewage leakage during the recent flooding at Three Sisters Parkway and the TransCanada Highway. Administration responded that the Town was not aware of the issue and would follow up with EPCOR and Mr. Johnston.

Minutes approved by: _____

C. DELEGATIONS AND PETITIONS

1. Crista Lee Photography – Flood Relief Donation

The delegation was not present.

2. Shane Munroe, Tour of Alberta – Request for Funding Technical and Town Services

Mr. Munroe spoke to a written submission which has been added to the agenda package for this meeting. On behalf of the local organizing committee for the Tour of Alberta Canmore Stage 5 Finish, he requested that council provide in kind municipal services as well as \$10,686.34 in funding for the event.

D. MINUTES

1. Minutes of the June 18, 2013 Regular Meeting of Council

193-2013 Moved by Mayor Borrowman that council approve the minutes of the June 18, 2013 regular meeting as presented.

CARRIED UNANIMOUSLY

2. Minutes of the June 25, 2013 Special Meeting of Council

194-2013 Moved by Mayor Borrowman that Council approve the minutes of the June 25, 2013 regular meeting as presented.

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM THE MINUTES

1. Canmore Community Daycare Society Request for Funding

195-2013 Moved by Mayor Borrowman that the Town assume responsibility for water and sewer utility billing to the Roundhouse building account for the Daycare at 606-7 Avenue, effective with the next billing cycle.

CARRIED UNANIMOUSLY

196-2013 Moved by Mayor Borrowman that the Town suspend the maintenance and security amounts required by section 2.3 of the Sublease between the Town and the Canmore Community Daycare Society, effective July 2013, continuing to June 2015, and resuming in July 2015.

196A-2013 Moved by Councillor Helder that council amend motion 196-2013 by adding to the end of the motion “and that the amount of the deferred repayment be amortized over the remaining period of the lease.”

CARRIED UNANIMOUSLY

196-2013 The vote followed on motion 197-2013 as amended: that the Town suspend the maintenance and security amounts required by section 2.3 of the sublease between the Town and the Canmore Community Daycare Society, effective July 2013, continuing to June 2015, and resuming in July 2015 and that the amount of the deferred repayment be amortized over the remaining period of the lease.

CARRIED UNANIMOUSLY

197-2013 Moved by Mayor Borrowman that the Town suspend the monthly repayment required by section 3 of the capital expenditure repayment agreement for the Roundhouse between the Town and the Canmore Community Daycare Society, effective July 2013, continuing to June 2015, and resuming in July 2015.

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197A-2013 Moved by Councillor Krausert that council amend motion 197-2013 by adding the words to the beginning of the motion, "Subject to the support by council of the new business plan by September 15, 2013" and adding the word "retroactive" before July 2013.

197A1-2013 Moved by Councillor McCallum to amend motion 197A-2013 by changing the date from September 15 to October 15.

DEFEATED

In favour: McCallum, Helder

Opposed: Sandford, Ridley, Miskow, Borrowman, Krausert

197A-2013 The vote followed on motion 197A-2013: that council amend motion 197-2013 by adding the words to the beginning of the motion, "Subject to the support by council of the new business plan by September 15, 2013" and adding the word "retroactive" before July 2013.

DEFEATED

In favour: Krausert, Helder

Opposed: Sandford, Ridley, Miskow, Borrowman, McCallum

197-2013 The vote followed on motion 197-2013: that the Town suspend the monthly repayment required by section 3 of the capital expenditure repayment agreement for the Roundhouse between the Town and the Canmore Community Daycare Society, effective July 2013, continuing to June 2015, and resuming in July 2015.

CARRIED

In favour: Sandford, Ridley, Miskow, Borrowman, McCallum, Krausert

Opposed: Helder

198-2013 Moved by Mayor Borrowman that the Town, upon receipt of \$30,000 from the Canmore Community Daycare Society, reduce those amounts from those outlined in the Capital Expenditure Repayment Agreement for the Roundhouse between the Town and the Canmore Community Daycare Society, and move the \$30,000 amount from the General Operating Reserve to apply against outstanding debt.

198A-2013 Moved by Councillor Krausert that council amend motion 198-2013 by deleting "those" in the second line and replacing it with, "the outstanding debt as" and deleting the words "apply against outstanding debt" in the last line and replacing with "the Canmore Daycare Society towards playground construction."

CARRIED UNANIMOUSLY

Councillor Helder requested that motion 198-2013 be split into motion 198-2013 and 199-2013, and each distinct proposition be voted upon separately.

198-2013 The vote followed motion 198-2013 as amended: that the Town, upon receipt of \$30,000 from the Canmore Community Daycare Society, reduce the outstanding debts as outlined in the Capital Expenditure Repayment Agreement for the Roundhouse between the Town and the Canmore Community Daycare Society.

CARRIED UNANIMOUSLY

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199-2013 The vote followed on motion 199-2013 as amended: that the Town move the \$30,000 amount from the General Operating Reserve to the Canmore Daycare Society towards playground construction.

CARRIED

In favour: Sanford, Ridley, Miskow, Borrowman, McCallum, Krausert

Opposed: Helder

200-2013 Moved by Councillor McCallum that the council direct the Canmore Community Daycare Society to present to council during the 2014 budget process submitting their 2014 budget and revised 3-year business plan as well as a report on the financial and operational progress of the organization and that Canmore Community Daycare Society continue to formally report to council on a bi-annual basis until changed by a motion of council.

200A-2013 Moved by Councillor Ridley that council amend motion 200-2013 by replacing “bi-annual” with “annual.”

CARRIED

In favour: Sanford, Ridley, Borrowman, Krausert

Opposed: Helder, McCallum, Miskow

200B-2013 Moved by Councillor Krausert that council amend motion 200-2013 by replacing “until changed by a motion of council with “as long as the Canmore Daycare Society owes funding repayment to the Town or receives subsidization from the Town.”

CARRIED UNANIMOUSLY

200-2013 The vote followed on motion 200-2013 as amended: that the Canmore Community Daycare Society be requested to present to council during the 2014 budget process submitting their 2014 budget and revised 3-year business plan as well as a report on the financial and operational progress of the organization and that Canmore Community Daycare Society continue to formally report to council on an annual basis as long as the Canmore Daycare Society owes funding repayment to the Town or receives subsidization from the Town.

CARRIED

For: Ridley, Borrowman, Krausert, Helder, McCallum, Miskow

Opposed: Sanford

2. Brad Blois, Quick Cab Taxi – Criminal Record Checks

201-2013 Moved by Councillor Miskow that council seek a legal opinion on the matter of continuing to require vulnerable sector Checks as a part of the Town’s taxi cab licensing process.

DEFEATED

In favour: Krausert, Miskow

Opposed: Ridley, Borrowman, Helder, McCallum, Sanford

202-2013 Moved by Councillor Krausert that council direct administration to report back to council whether, after a taxi cab driver license applicant has provided a satisfactory criminal record check and initiated the process for vulnerable sector check ("VS check") if required, there is a temporary licensing system that may be able to be implemented that would both protect residents and allow the applicant to work for a

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finite time while awaiting the results of the VS check.

CARRIED UNANIMOUSLY

203-2013

Moved by Councillor Krasuert that council direct administration to report back to council with respect to a change in practice, policy or bylaw that would remove the requirement of a VS check in addition to a criminal record check upon renewal of a taxi cab driver license where there has been no lapse in time since expiry of the taxi cab driver's current license.

DEFEATED

In favour: Krausert, Sandford, Ridley

Opposed: Miskow, Borrowman, McCallum, Helder

MOTION TO EXTEND MEETING

204-2013

Moved by Mayor Borrowman that council extend the meeting beyond 9 p.m.

CARRIED UNANIMOUSLY

F. UNFINISHED BUSINESS

None

G. BYLAW APPROVAL

1. Fire Bylaw 2013-08

205-2013

Moved by Mayor Borrowman that council give first reading to Fire Bylaw 2013-08.

205A-2013

Moved by Councillor Krausert that council amend motion 205-2013 by adding "as amended: add the following qualifier to the end of the section 3.5 'with respect to dedicated campsites, which is restricted between the hours of 1 a.m. and 5 a.m.'"

CARRIED UNANIMOUSLY

205B-2013

Moved by Councillor Krausert that council amend motion 205-2013 by adding "as amended: in Section 7.2(c) delete "The owner of the property or."

CARRIED UNANIMOUSLY

205-2013

The vote followed on motion 205-2013: that council give first reading to Fire Bylaw 2013-08 as amended:

- 1) add the following qualifier to the end of the section 3.5 'with respect to dedicated campsites, which is restricted between the hours of 1 a.m. and 5 a.m.'
- 2) in Section 7.2(c) delete "The owner of the property or."

CARRIED UNANIMOUSLY

206-2013

Moved by Mayor Borrowman that council give second reading to Fire Bylaw 2013-08.

CARRIED UNANIMOUSLY

207-2013

Moved by Mayor Borrowman that council go to third reading of Fire Bylaw 2013-08.

CARRIED UNANIMOUSLY

208-2013

Moved by Mayor Borrowman that council give third reading to Fire Bylaw 2013-08.

CARRIED UNANIMOUSLY

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- 209-2013 **2. Fortis Franchise Agreement Bylaw 2013-22**
Moved by Mayor Borrowman that council give first reading to Electrical Franchise Agreement Bylaw 2013-022.
CARRIED UNANIMOUSLY

H. NEW BUSINESS

- 210-2013 **1. Tax Penalty Deferral**
Moved by Mayor Borrowman that council delay assessment of penalties on unpaid 2013 municipal taxes until Monday July 29, 2013.
CARRIED UNANIMOUSLY

- 211-2013 **2. Planning and Development Permit Fee Deferral**
Moved by Mayor Borrowman that council authorize administration to waive planning and development permit fees to repair flood damaged structures, and delegate the power to further amend the planning and development department fees contained in the master fee schedule to the chief administrative officer for the remainder of 2013.
CARRIED UNANIMOUSLY

- 212-2013 **3. Green Energy Purchasing**
Moved by Mayor Borrowman that council authorize administration to enter into a contract for the purchase of renewable energy certificates with Blue Source Canada for 100% of the Town's electrical consumption.
CARRIED
In favour: Ridley, Miskow, Borrowman, Krausert
Opposed: Sandford, Helder, McCallum

- 213-2013 **4. Council Working Committee on Recovery**
Moved by Mayor Borrowman that Council establish a Working Committee on Recovery, with the following terms of reference:
- to review expense claims that the Town will submit for disaster relief;
 - to liaise with elected representatives of the Province on issues of a non-administrative nature;
 - to meet as necessary to review progress on disaster recovery, to determine when decisions of council are required, and to advise administration if requested on matters that don't require full council approval;
 - to consult with members of the community, or other agencies, on matters pertaining to the recovery project, as required;
 - to consider ways in which the Town can recognize the efforts of specific individuals, businesses, or agencies during the emergency situation;
 - to be comprised of three members of council, including the mayor and two councillors;
 - to liaise with administration through the chief administrative officer or appointee of the chief administrative officer; and
 - to stand until such time as council disbands the committee through a motion of council.
- CARRIED**
In favour: Sandford, Ridley, McCallum, Borrowman, Krausert, Helder
Opposed: Miskow

Council voted by secret ballot to select committee members. Councillors elected to work with Mayor Borrowman were Councillor Helder and Councillor Krausert.

I. CORRESPONDENCE/INFORMATION

None

J. REPORTS FROM ADMINISTRATION

1. Flood Recovery Status Update

Administration provided council with a verbal update on flood recovery status:

- Disaster Social Services – the recovery centre operated on June 29 and 30. There were 225 applications, 30 of them from Exshaw. Homeowners with complete losses are working with the Province. On Sunday the Province issued pre-paid debit cards. Cheques were issued to 189 family units displaced more than 7 days including families from Bragg Creek and the MD of Bighorn.
- Planning and Development - over the weekend planning and development allowed 11 homes to be occupied. There are still 32 homes that cannot be occupied. The engineering department is facilitating the process for homeowners trying to secure repairs and is shortlisting firms that can do the work. Service Alberta is cautioning homeowners to be wary of individuals trying to take advantage of the situation – especially those offering pre-paid work.
- EPCOR update on water and wastewater - systems are normalizing, they are starting a flushing program over several days which will be followed by testing and approvals from Alberta Health and Alberta Environment.
- The Town is working with AEMA as one site for the disaster. There are 3 phases of expenses:
 - Emergency Response
 - Establish drainage, re-establishment of traffic flow
 - Non-urgent but necessary
- Discussions are being facilitated through dedicated Provincial contracts. There will be a series of internal meetings to work on the recovery of costs for staff time; to debrief EOC/DSS and to examine new workloads moving forward.

K. NOTICES OF MOTION

None

L. IN CAMERA

None

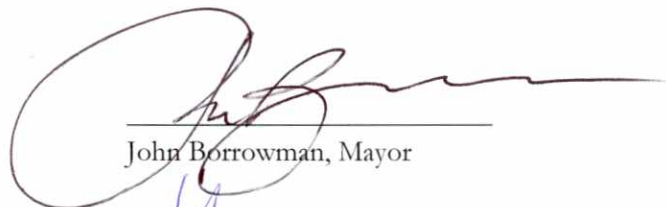
Minutes approved by: _____

M. ADJOURNMENT

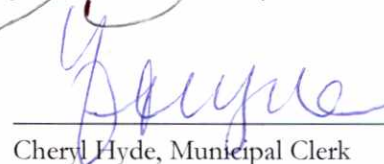
214-2013

Moved by Mayor Borrowman that council adjourn the July 2, 2013 regular meeting at 11:11 p.m.

CARRIED UNANIMOUSLY



John Borrowman, Mayor



Cheryl Hyde, Municipal Clerk

Minutes approved by: CT JB