

**TOWN OF CANMORE  
MINUTES**

Regular Meeting of Council  
Council Chambers at the Canmore Civic Centre, 902 – 7 Avenue  
**Tuesday, February 5, 2013 at 5:00 p.m.**

**COUNCIL MEMBERS PRESENT**

John Borrowman	Mayor
Sean Krausert	Deputy Mayor
Joanna McCallum	Councillor
Gordie Miskow	Councillor
Hans Helder	Councillor
Vi Sandford	Councillor

**COUNCIL MEMBERS ABSENT**

Jim Ridley	Councillor
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**ADMINISTRATION PRESENT**

Lisa deSoto	Chief Administrative Officer
Gary Buxton	General Manager of Municipal Infrastructure
Lorrie O'Brien	General Manager of Municipal Services
Shannon Staple	Treasury Officer
Cheryl Hyde	Municipal Clerk (Recorder)

Mayor Borrowman called the February 5, 2013 regular meeting to order at 5:00 p.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Agenda for the February 5, 2013 Regular Meeting of Council**

22-2013 Moved by Mayor Borrowman that council approve the agenda for the February 5, 2013 regular meeting of council as presented.

**CARRIED UNANIMOUSLY**

**B. PUBLIC QUESTION PERIOD**

None

**C. DELEGATIONS AND PETITIONS**

**1. Mike Gordon and Claire Breeze, Downtown Canmore Business  
Revitalization Zone – Downtown Event Policy**

Mike Gordon and Claire Breeze, on behalf of the Downtown Canmore Business Revitalization Zone, spoke to a written submission included in the agenda package for today's meeting. They requested that council consider appointing a working group made up of town administration, council, and representatives from the business community to create a policy governing special events held in the downtown core.

This request will be included as business arising on the March 5, 2013 regular council meeting agenda.

Minutes approved by: \_\_\_\_\_

**D. MINUTES**

**1. Minutes of the January 15, 2013 Regular Meeting of Council**

23-2013 Moved by Mayor Borrowman that council approve the minutes of the January 15, 2013 regular meeting as presented.

**CARRIED UNANIMOUSLY**

**2. Minutes of the January 22, 2013 Special Meeting of Council**

24-2013 Moved by Mayor Borrowman that council approve the minutes of the January 22, 2013 special meeting as presented.

**CARRIED UNANIMOUSLY**

**E. BUSINESS ARISING FROM THE MINUTES**

**1. Alberta Winter Games Legacy Oval Request**

Hans Holthuis, Alberta Winter Games, was present in the gallery and answered questions of clarification from council.

25-2013 Moved by Mayor Borrowman that council direct administration to work with the Alberta Winter Games Society to find and assess the viability of a location for a temporary long track seasonal skating oval for the winter of 2013/2014.

**CARRIED UNANIMOUSLY**

26-2013 Moved by Mayor Borrowman that, if a viable location is established to the satisfaction of administration, council will commit the Town to assisting the Alberta Winter Games in an advisory capacity through construction, and will also commit to assist as needed with operational requirements through the winter.

**CARRIED UNANIMOUSLY**

**2. Amendments to the Master Fee Schedule**

27-2013 Moved by Mayor Borrowman that council recess the February 5, 2012 regular meeting at 5:59 p.m. until the public hearing scheduled for 6 p.m. is adjourned.

**CARRIED UNANIMOUSLY**

The regular meeting reconvened at 6:51 p.m.

28-2013 Moved by Councillor Helder that council direct administration to review the current Master Fee Schedule, approved December 11, 2012, specifically s. 17.02; s.17.10; and s.17.13 with particular emphasis on the following:

- a) The appropriateness of a single per hectare rate for Area Structure Plan fees;
- b) The appropriateness of a single per hectare rate for Land Use Bylaw Amendment fees;
- c) The appropriateness of a single per hectare rate for Direct Control District Amendment fees;
- d) The appropriateness of a single per hectare premium rate for Direct Control District Amendment fees;
- e) Analysis of alternative fee structures including, for example, different per hectare rates for different size projects; different per hectare multiples for different size projects; or caps on total fees based on project sizes, and
- f) Report back to council by April 16, 2013, with recommendations for changes to the fee schedule, if any.

Minutes approved by: \_\_\_\_\_

- 28A-2013      Moved by Councillor Krausert that council amend motion 28-2013 by changing  
"April 16, 2013" to "September 17, 2013."

**CARRIED**

**In favour: Borrowman, Sandford, McCallum, and Krausert**

**Opposed: Miskow And Helder**

- 28-2013      The vote followed on motion 28-2013 as amended: that council direct administration to review the current Master Fee Schedule, approved December 11, 2012, specifically s. 17.02; s.17.10; & s.17.13 with particular emphasis on the following:
- a) The appropriateness of a single per hectare rate for Area Structure Plan fees
  - b) The appropriateness of a single per hectare rate for Land Use Bylaw Amendment fees;
  - c) The appropriateness of a single per hectare rate for Direct Control District Amendment fees;
  - d) The appropriateness of a single per hectare premium rate for Direct Control District Amendment fees;
  - e) Analysis of alternative fee structures including , for example, different per hectare rates for different size projects; different per hectare multiples for different size projects; or caps on total fees based on project sizes, and
  - f) Report back to council by September 17, 2013, with recommendations for changes to the fee schedule, if any.

**CARRIED UNANIMOUSLY**

#### **F. UNFINISHED BUSINESS**

None

#### **G. BYLAW APPROVAL**

##### **1. Three Sisters Drive Local Improvement Amending Bylaw 03-2013**

- 29-2013      Moved by Mayor Borrowman that council give first reading to Three Sisters Drive Local Improvement Amending Bylaw 03-2013.

**CARRIED UNANIMOUSLY**

- 30-2013      Moved by Mayor Borrowman that council give second reading to Three Sisters Drive Local Improvement Amending Bylaw 03-2013.

**CARRIED UNANIMOUSLY**

- 31-2013      Moved by Mayor Borrowman that council go to third reading of Three Sisters Drive Local Improvement Amending Bylaw 03-2013.

**CARRIED UNANIMOUSLY**

- 32-2013      Moved by Mayor Borrowman that council give third reading to Three Sisters Drive Local Improvement Amending Bylaw 03-2013.

**CARRIED UNANIMOUSLY**

#### **H. NEW BUSINESS**

##### **1. Proposed Purchase of Town-Owned Lot at 101 Spring Creek Drive**

- 33-2013      Moved by Mayor Borrowman that council direct administration to:
- (1) Enter into a land transfer agreement with the owner of Lot 14, Block 83, Plan 1095F for the sale of Lot 12, Block 83, Plan 1095F; and

Minutes approved by: \_\_\_\_\_

- (2) That the sales price for Lot 12 be set at the assessed value of \$1,080; and
- (3) That the land transfer include a requirement for the registration of a restrictive covenant to limit the use of Lot 12 to parking related to Lot 14.

**CARRIED**

**In favour: Borrowman, Miskow, McCallum, Krausert and Helder**

**Opposed: Sandford**

**I. CORRESPONDENCE/INFORMATION**

None

**J. REPORTS FROM ADMINISTRATION**

None

**K. NOTICES OF MOTION**

None

**L. IN CAMERA**

None

**M. ADJOURNMENT**

34-2013

Moved by Mayor Borrowman to adjourn the February 5, 2013 regular meeting of council at 7:29 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
John Borrowman, Mayor  
\_\_\_\_\_  
Cheryl Hyde, Municipal Clerk

Minutes approved by: CH JS