

**TOWN OF CANMORE  
MINUTES**

Regular Meeting of Council  
Council Chambers at the Canmore Civic Centre, 902 – 7 Avenue  
**Tuesday, April 16, 2013 at 5:00 p.m.**

**COUNCIL MEMBERS PRESENT**

John Borrowman	Mayor
Vi Sandford	Deputy Mayor
Sean Krausert	Councillor
Jim Ridley	Councillor
Joanna McCallum	Councillor
Gordie Miskow	Councillor
Hans Helder	Councillor

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Lisa deSoto	Chief Administrative Officer
Gary Buxton	General Manager of Municipal Infrastructure
Lorrie O'Brien	General Manager of Municipal Services
Cheryl Hyde	Municipal Clerk (Recorder)

Mayor Borrowman called the April 16, 2013 regular meeting to order at 5:00 p.m.

**A. APPROVAL OF AGENDA**

**1. Agenda for the April 16, 2013 Regular Meeting of Council**

72-2013

Moved by Mayor Borrowman that council approve the agenda for the April 16, 2013 regular meeting of council with the following addition:

- Under New Business delete H-4 Bow River Basin Council Grant Request and add H-4 Volunteer Week Proclamation.
- Under In Camera add L-1 Legal Matter

**CARRIED UNANIMOUSLY**

Councillor Ridley arrived at 5:03 p.m.

**B. PUBLIC QUESTION PERIOD**

None

**C. DELEGATIONS AND PETITIONS**

None

**D. MINUTES**

**1. Minutes of the March 14, 2013 Special Meeting of Council**

65-2013

Motion 65-2013 (postponed from the April 2, 2013 regular meeting): Moved by

Minutes approved by: \_\_\_\_\_

Mayor Borrowman that council approve the minutes of the March 14, 2013 special meeting of council with the following amendments:

- Under section B.2. Questions from Council, add: PricewaterhouseCoopers suggested that Site 9 would most likely be transferred immediately upon conclusion of the municipal approval process.
- Under the list of attendees, correct title for the General Manager of Infrastructure Service.

**CARRIED UNANIMOUSLY**

**2. Minutes of the April 2, 2012 Regular Meeting of Council**

73-2013

Moved by Mayor Borrowman that council approve the minutes of the April 2, 2012 special meeting of council with the following amendment:

- Under H-1 amend the following: Councillor Krausert declared a conflict of interest because he ~~is on the board of directors for~~ has voting privileges with CAUSE Canada, and left the meeting at 9:48 p.m.

**CARRIED UNANIMOUSLY**

**E. BUSINESS ARISING FROM THE MINUTES**

None

**F. UNFINISHED BUSINESS**

None

**G. BYLAW APPROVAL**

**1. Business Registry License Bylaw Amendment 2013-14**

Administration spoke to a written report contained in the agenda package for this meeting. Andrew Nickerson, President and CAO of Canmore Business and Tourism, was present to answer questions from council.

74-2013

Moved by Mayor Borrowman that council provide first reading to Bylaw 2013-014 and schedule a public hearing for Wednesday May 1, 2013 at 6:00 p.m.

74A-2013

Moved by Councillor Krausert to amend motion 75-2013 by adding the following: "Bylaw 2103-014 is amended as follows: in the first 'Whereas' in the preamble, remove 'by Bylaw, do all things' and replace it with 'pass bylaws for a variety of prescribed municipal purposes' and add 'and' at the end."

**CARRIED UNANIMOUSLY**

74B-2013

Moved by Councillor Krausert to amend motion 75-2013 by adding the following: "Bylaw 2103-014 is amended as follows: in clause 32, after 'All fines are minimum fines add 'and are in addition to payment of the applicable Business Registry Licence fee as prescribed by this Bylaw.'"

**CARRIED UNANIMOUSLY**

74C-2013

Moved by Councillor Krausert to amend motion 75-2013 by adding the following: "Bylaw 2103-014 is amended as follows: in clause 34, add 'Notwithstanding clause 32,' to the beginning of the clause."

**CARRIED UNANIMOUSLY**

75-2013

The vote followed on motion 75-2013 as amended: that council provide first reading

Minutes approved by: \_\_\_\_\_

to Bylaw 2013-014 and schedule a public hearing for Wednesday May 1, 2013 at 6:00 p.m. Bylaw 2013-014 is amended as follows:

- in the first 'Whereas' in the preamble, remove 'by Bylaw, do all things' and replace it with "pass bylaws for a variety of prescribed municipal purposes" and add 'and' at the end,
- in clause 32, after 'All fines are minimum fines add ' , and are in addition to payment of the applicable Business Registry Licence fee as prescribed by this Bylaw, and
- in clause 34, add 'Notwithstanding clause 32,' to the beginning of the clause.

**CARRIED UNANIMOUSLY**

#### **H. NEW BUSINESS**

##### **1. Recreation Contribution Agreement**

75-2013

Moved by Mayor Borrowman that council authorize the mayor and CAO to execute the recreation contribution memorandum of understanding with the MD of Bighorn as attached.

**CARRIED UNANIMOUSLY**

##### **2. Dead Man's Flats Servicing Agreement**

Administration spoke to a written report contained in the agenda package for this meeting. Ron Remple, Executive Director of BOWDA, was present to answer questions from council.

76-2013

Moved by Mayor Borrowman that council authorize the Mayor and CAO to execute the Dead Man's Flats water and waste water servicing agreement with the MD of Bighorn as attached.

76A-2013

Moved by Councillor McCallum to amend motion 76-2013 by adding "and refer the matter of transportation levies to the Inter-municipal Committee for further discussion on future development.

**DEFEATED**

**In favour: McCallum**

**Opposed: Sandford, Ridley, Miskow, Borrowman, Krausert and Helder**

76-2013

The vote followed on motion 76-2013: that council authorize the Mayor and CAO to execute the Dead Man's Flats water and waste water servicing agreement with the MD of Bighorn as attached.

**CARRIED UNANIMOUSLY**

##### **3. Town of Canmore Property Tax Task Force**

77-2013

Moved by Mayor Borrowman that council accept the report, *A Property Tax Policy Framework for the Town of Canmore: Analysis and Recommendations*, for planning purposes and direct administration to craft a tax policy based on this report.

**CARRIED UNANIMOUSLY**

78-2013

Moved by Mayor Borrowman that council direct administration to educate ratepayers on the proposed taxation methodology.

**DEFEATED**

**In favour: Borrowman, McCallum, Krausert**

**Opposed: Sandford, Ridley, Miskow, Helder**

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79-2013

Moved by Councillor Krausert that council direct administration to conduct a review of classification, assessment use, market dynamics and tax policies relating to the tourist home residential subclass, visitor accommodation, and hotel non-residential sector; and recommend municipal property tax and assessment policies and regulations for these properties prior to setting tax rates for 2014.

**CARRIED UNANIMOUSLY**

**4. Volunteer Week Proclamation**

Whereas volunteers are the lifeblood of Canmore, and

Whereas Canmore would be deprived of numerous programs, services and activities without the support and involvement of volunteers, and

Whereas the work of volunteer is very much appreciated and valued, and

Whereas every individual in the community benefits from the contribution that volunteers make,

Therefore, on behalf of town council and the citizens of Canmore, I, Mayor John Borrowman, do hereby proclaim April 21 – 27, 2013 Volunteer Week in our community.

**I. CORRESPONDENCE/INFORMATION**

None

**J. REPORTS FROM ADMINISTRATION**

None

**K. NOTICES OF MOTION**

None

**L. IN CAMERA**

**1. Legal Matter**

80-2013

Moved by Mayor Borrowman to go in camera at 9:25 p.m. to protect client-solicitor privileged information from disclosure.

**CARRIED UNANIMOUSLY**

81-2013

Moved by Mayor Borrowman to return to the public meeting at 9:55 p.m.

**CARRIED UNANIMOUSLY**

**M. ADJOURNMENT**

82-2013

Moved by Mayor Borrowman that council adjourn the April 16, 2013 regular meeting at 9:55 p.m.

  
\_\_\_\_\_  
John Borrowman, Mayor

  
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Cheryl Hyde, Municipal Clerk

Minutes approved by:  