

**TOWN OF CANMORE  
MINUTES**

Special Meeting of Council  
Council Chamber at the Canmore Civic Centre, 902 – 7 Avenue  
**Tuesday, April 28, 2015 at 5:00 p.m.**

**COUNCIL MEMBERS PRESENT**

|                |              |
|----------------|--------------|
| John Borrowman | Mayor        |
| Vi Sandford    | Deputy Mayor |
| Sean Krausert  | Councillor   |
| Rob Seeley     | Councillor   |
| Esmé Comfort   | Councillor   |
| Ed Russell     | Councillor   |

**COUNCIL MEMBERS ABSENT**

|                 |            |
|-----------------|------------|
| Joanna McCallum | Councillor |
|-----------------|------------|

**ADMINISTRATION PRESENT**

|                        |  |
|------------------------|--|
| Lisa de Soto           | Chief Administrative Officer               |
| Lorrie O'Brien         | General Manager of Municipal Services      |
| Michael Fark           | General Manager of Infrastructure Services |
| Katherine Van Keimpema | Manager of Financial Services              |
| Andy Esarte            | Manager of Engineering Services            |
| Jacob Johnson          | Engineering Services                       |
| Andreas Comeau         | Manager of Public Works                    |
| Patrick Sorfleet       | Development Planner                        |
| Cheryl Hyde            | Municipal Clerk (Recorder)                 |

Mayor Borrowman called the April 28, 2015 special meeting to order at 5:00 p.m.

**A. APPROVAL OF AGENDA**

**1. Agenda for the April 28, 2015 Special Meeting of Council**

105-2015 Moved by Mayor Borrowman that council approve the agenda for the April 28, 2015 special meeting of council as presented, with two additions:

- Under Reports from Administration add J-1 Receipt of Petition
- Under In Camera add L-2 Contract Negotiation

**CARRIED UNANIMOUSLY**

**B. PUBLIC QUESTION PERIOD**

None

**C. DELEGATIONS AND PETITIONS**

None

Minutes approved by: \_\_\_\_\_

**D. MINUTES**

**1. Minutes of the April 21, 2015 Regular Meeting of Council**

106-2015 Moved by Mayor Borrowman that council approve the minutes of the April 21, 2015 regular meeting of council as presented.

**CARRIED UNANIMOUSLY**

**E. BUSINESS ARISING FROM THE MINUTES**

None

**F. UNFINISHED BUSINESS**

None

**G. BYLAW APPROVAL**

**1. Supplementary Assessment Bylaw 2015-10**

107-2015 Moved by Mayor Borrowman that council give first reading to Supplementary Assessment Bylaw 2015-10.

**CARRIED UNANIMOUSLY**

108-2015 Moved by Mayor Borrowman that council give second reading to Supplementary Assessment Bylaw 2015-10.

**CARRIED UNANIMOUSLY**

109-2015 Moved by Mayor Borrowman that council go to third reading of Supplementary Assessment Bylaw 2015-10.

**CARRIED UNANIMOUSLY**

110-2015 Moved by Mayor Borrowman that council give third reading to Supplementary Assessment Bylaw 2015-10.

**CARRIED UNANIMOUSLY**

**2. Downtown Business Revitalization Zone (BRZ) Tax Bylaw 2015-08**

111-2015 Moved by Mayor Borrowman that council approve the Downtown Business Revitalization Zone's 2015 budget.

**CARRIED UNANIMOUSLY**

112-2015 Moved by Mayor Borrowman that council give first reading to Bylaw 2015-08, the Downtown Business Revitalization Zone (BRZ) Tax Bylaw.

**CARRIED UNANIMOUSLY**

113-2015 Moved by Mayor Borrowman that council give second reading to Bylaw 2015-08, the Downtown Business Revitalization Zone (BRZ) Tax Bylaw.

**CARRIED UNANIMOUSLY**

114-2015 Moved by Mayor Borrowman that council go to third reading of Bylaw 2015-08, the Downtown Business Revitalization Zone (BRZ) Tax Bylaw.

**CARRIED UNANIMOUSLY**

115-2015 Moved by Mayor Borrowman that council give third reading to Bylaw 2015-08, the Downtown Business Revitalization Zone (BRZ) Tax Bylaw.

**CARRIED UNANIMOUSLY**

Minutes approved by: \_\_\_\_\_

## H. NEW BUSINESS

### 1. Taxation of CCHC Property

- 116-2015 Moved by Mayor Borrowman that council direct administration to change the property assessment classification of each rental property owned by the Canmore Community Housing Corporation (CCHC) from an exempt classification to the applicable taxable assessment classification, starting in 2016.

**CARRIED UNANIMOUSLY**

### 2. Bow River Hazard and Risk Assessment

- 117-2015 Moved by Mayor Borrowman that council approve initiation of Capital Project 1527, Bow River Study, with a reduced scope that focuses on obtaining information required for emergency response and a reduced budget of \$125,000, funded from the general capital reserve.

**CARRIED**

**In favour: Seeley, Comfort, Borrowman, Krausert**

**Opposed: Russell, Sandford**

### 3. Legacy Trail Scope and Funding

- 118-2015 Moved by Mayor Borrowman that council approve an allocation of \$60,000 in funding from remaining Federal Gas Tax Fund (FGTF) grant funds from Capital Project 1316 to the construction of a multi-use pathway extending the Rocky Mountain Legacy trail to Marmot Crescent in the Town of Banff.

**CARRIED UNANIMOUSLY**

### 4. Program Audit Committee – Streets and Roads

- 119-2015 Moved by Mayor Borrowman that council accept the Program Audit Review – Streets and Roads Report for planning purposes.

**CARRIED UNANIMOUSLY**

### 5. Canmore Hotel Municipal Historic Resource Designation Compensation Memorandum of Understanding

- 120-2015  
POSTPONED Moved by Mayor Borrowman that council direct the mayor and CAO to execute the memorandum of understanding with the owners of the Canmore Hotel based on Option 1, as presented, grant based compensation with the following amendment to section 2:

- e. The privilege of use of these stalls need not commence until the completion of the rehabilitation of the old hotel and shall endure for a minimum of 10 years from the date of commencement. There shall be no fee charged by the town for the use of this area for the duration of the 10 year period.
- f. Once the 10 year period has lapsed continued use of the area may be permitted at the discretion of the Town. After the 10 year period the Town may charge any rate it deems appropriate for the use of these stalls.

- 121-2015 Moved by Councillor Krausert that council postpone motion 16-2015 until May 26, 2015 in order for administration to seek input from the Downtown Business Revitalization Zone on the parking aspects of the Memorandum of Understanding.

**CARRIED**

**In favour: Seeley, Sandford, Comfort, Borrowman, Krausert**

**Opposed: Russell**

Minutes approved by: \_\_\_\_\_

**I. CORRESPONDENCE/INFORMATION**

None

**J. REPORTS FROM ADMINISTRATION**

None

**K. NOTICES OF MOTION**

None

**L. IN CAMERA**

**1. Contract Negotiation**

122-2015 Moved by Mayor Borrowman that council take the meeting in camera at 8:43 p.m. to prevent disclosure of information related to municipal contract negotiations, in accordance with the Freedom of Information and Protection of Privacy Act.

**CARRIED UNANIMOUSLY**

123-2015 Moved by Mayor Borrowman that council return to the public meeting at 9 p.m.

**CARRIED UNANIMOUSLY**

124-2015 Moved by Mayor Borrowman that council extend the April 28, 2015 special meeting until all items have been considered.

**CARRIED UNANIMOUSLY**

**2. Contract Negotiation**

125-2015 Moved by Mayor Borrowman that council take the meeting in camera at 9:01 p.m. to prevent disclosure of information related to municipal contract negotiations, in accordance with the Freedom of Information and Protection of Privacy Act.

**CARRIED UNANIMOUSLY**

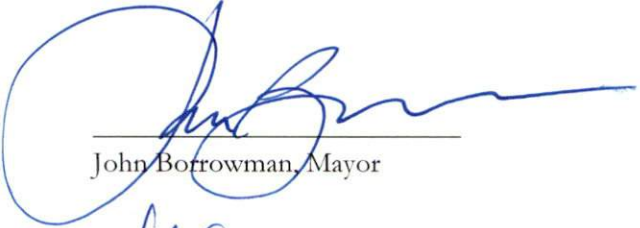
126-2015 Moved by Mayor Borrowman that council return to the public meeting at 9:08 p.m.


**CARRIED UNANIMOUSLY**

**M. ADJOURNMENT**

127-2015 Moved by Mayor Borrowman that council adjourn the April 28, 2015 special meeting of council at 9:08 p.m.

**CARRIED UNANIMOUSLY**

  
John Borrowman, Mayor

  
Cheryl Hyde, Municipal Clerk

Minutes approved by:  