

**TOWN OF CANMORE**  
**MINUTES**  
Finance Committee  
**Thursday, November 19, 2020 at 9 a.m.**

**COUNCIL MEMBERS PRESENT**

John Borrowman	Mayor
Joanna McCallum	Deputy Mayor
Jeff Hilstad	Councillor
Karen Marra	Councillor
Rob Seeley	Councillor
Vi Sandford	Councillor
Lisa de Soto	Chief Administrative Officer

**COUNCIL MEMBERS ABSENT**

Esmé Comfort	Councillor
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**ADMINISTRATION PRESENT**

Sally Caudill	General Manager of Municipal Services
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Infrastructure
Robyn Dinnadge	Manager of Communications (Recorder)
Chelsey Richardson	Manager of Finance
Ric Irwin	Senior Finance Officer
Andreas Comeau	Manager of Public Works

CAO Lisa de Soto called the November 19, 2020 Finance Committee meeting to order at 9:10 a.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

- 10-2020FIN      **1. Agenda for the November 19, 2020 Finance Committee Meeting**  
Moved by Ms. de Soto that the Finance Committee approve the agenda for the November 19 2020 meeting as presented.

**CARRIED UNANIMOUSLY**

**B. DELEGATIONS**

None

**C. APPROVAL OF MINUTES**

- 11-2020FIN      **1. Minutes of the April 21, 2020 Finance Meeting**  
Moved by Ms. de Soto that the Finance Committee approve the minutes of the April 21, 2020 meeting as presented.

**CARRIED UNANIMOUSLY**

Minutes approved by: 

**D. STAFF REPORTS**

**1. Budget 2021 – 2023**

12-2020FIN

Moved by Ms. de Soto that the Finance Committee direct administration to prepare a request for decision report for Council consideration at the December 1, 2020 Council Meeting that incorporates:

- 2021 interim budget and COVID contingency as presented;
- 2021 master fee schedule as presented; and
- Scope change to capital project 7140 – Light Fleet Replacement as presented.

**CARRIED UNANIMOUSLY**

**Meeting Break 10:07– 10:18 a.m.**

**2. Utility Rates Overview**

13-2020FIN

Moved by Ms. de Soto that the Finance Committee direct administration to prepare utility rate bylaws to enact the utility rates as presented for consideration at the December 1, 2020 Council Meeting.

**CARRIED UNANIMOUSLY**

**E. IN CAMERA**

None

**F. ADJOURNMENT**

14-2020FIN

Moved by Ms. de Soto that the Finance Committee adjourn the November 19, 2020 meeting at 11:02 a.m.

**CARRIED UNANIMOUSLY**



John Borrowman, Mayor



Cheryl Hyde, Municipal Clerk

Minutes approved by:  