



**APPLICATION FOR AMENDMENT TO THE
LAND USE BYLAW INCLUDING STATUTORY
PLANS (MDP, ARP, ASP) AND ROAD
CLOSURE BYLAWS**

File No. _____

Bylaw No. _____

I/We hereby make application to amend the Land Use Bylaw, Road Closures, Statutory Plans (MDP, ARP, ASP)

APPLICANT:

NAME	TELEPHONE
ADDRESS	POSTAL CODE

OWNER OF LAND:

ADDRESS	POSTAL CODE
---------	-------------

*NOTE A Certificate of Title of the land affected or other satisfactory documentation indicating the applicant's interest in the land is required.

APPLICANT'S INTEREST:

LEGAL DESCRIPTION:

MUNICIPAL ADDRESS:

AMENDMENT PROPOSED:

REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT: *(it is in the applicant's best interest to detail the arguments for the proposed amendment)*

"The collection of personal information is being carried out in accordance with the Freedom of Information and Protection of Privacy (FOIP) Act section 33c. Its use, retention and destruction will also be in accordance with the FOIP Act. If you have any questions relating to the collection of this information please contact the Municipal Records Officer for the Town of Canmore, 902 – 7th Avenue, Canmore, T1W 3K1, telephone 403-678-1509."

Address: _____

Signed: _____ \

SUBDIVISION REQUIREMENTS

- Application Fee
- Application Form
- Tentative Plan of Survey (2 copies)
- Certificate of Title or permission to make application on behalf of owner
- Development Grading Plan (3 copies - not required for all applications)
- Context map (2 copies)
- Analysis of Applicable Town Documents/Policy Relative to this Application i.e. MDP, ASP, ARP, Slope Policy, EDCG, and Land Use Bylaw (1 copy – not required for all applications)
- One digital copy of the entire application package. Tentative Plan and Development Grading Plan must be high resolution.
- Other supporting information as determined by the Town of Canmore

STATUTORY PLAN REQUIREMENTS

- Application Fee
- Application Form
- Map of affected area
- Description of public engagement conducted by applicant
- Proposed amendment/district
- Development grading plan (3 copies)
- Context map (2 copies)
- Analysis of applicable Town documents/policy relative to this application, i.e. MDP, ASP, ARP, Slope Policy, and Land Use Bylaw (only applicable in some cases)
- Sustainability Screening Report (digital only)
- Other supporting information as determined by the Town of Canmore

PLEASE NOTE:

Application fee required at time of application submission. No GST required.

All applications must be complete (including all the above) prior to acceptance by our office.

At the discretion of the Planner, further information may be required.

All plans that are submitted to the Town must be based on the following:

All bearings grid,
NAD83 datum,
3TM projection,
Reference meridian 114 degrees West longitude

This applies to both paper (mylar) and digital. In other words, all surveys must be performed using the above criteria.

Please use this format in all Land Use Bylaw change applications, Road Closure Bylaw applications, Subdivision Applications and any other plans submitted to the Town.