

Required Documents

The following documents are required for a complete application. Missing documentation may result in delays in review times and issuance of a confirmation letter. **All plans and documents listed below must be submitted through the online portal.**

- Application fee (**Note:** *you will be notified via email of outstanding fees with payment details*)

Additional Requirements

At the discretion of the Development Officer, additional information, plans or reports may be required to adequately provide an assessment on the property in question.