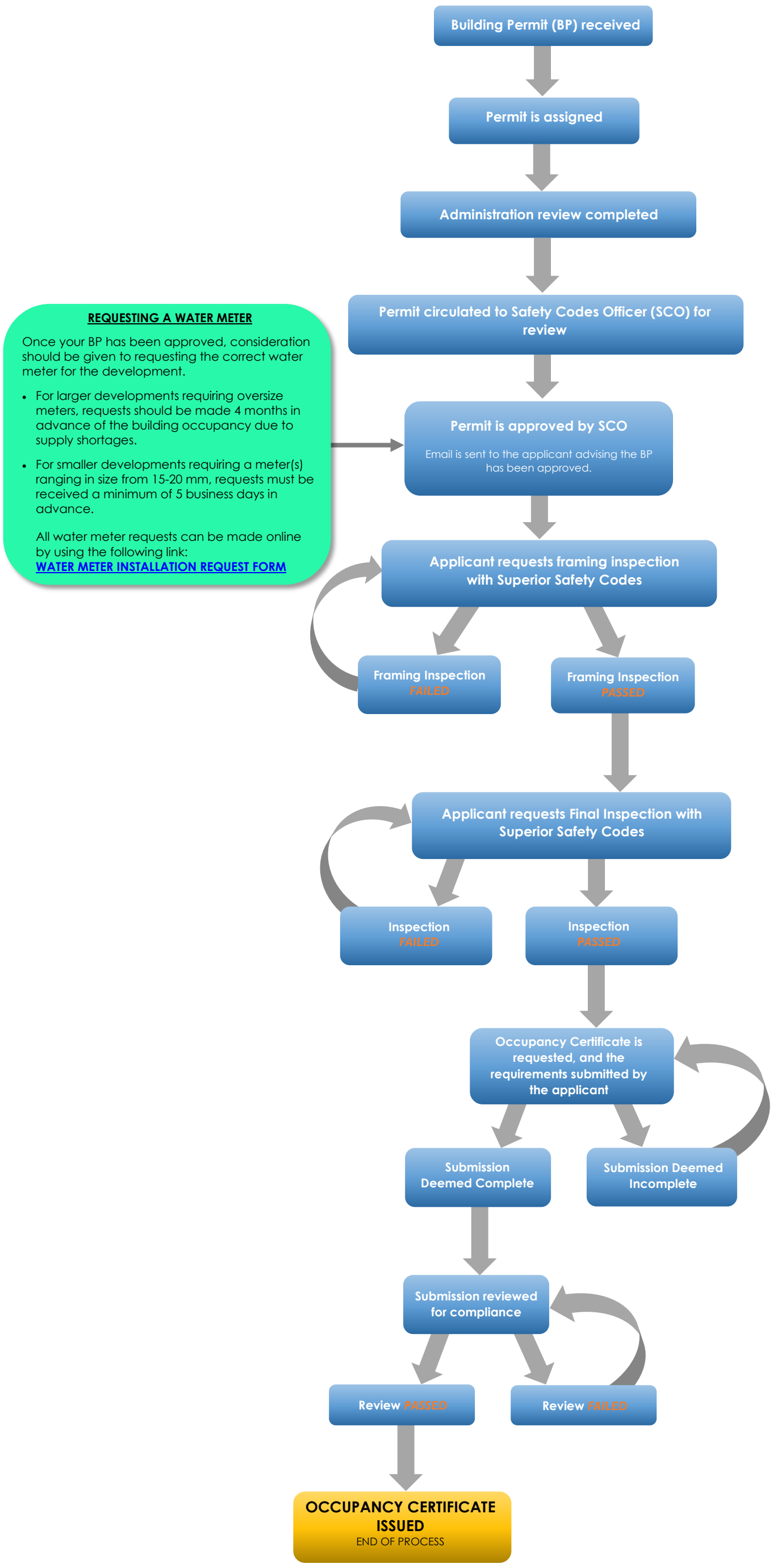
# OCCUPANCY CERTIFICATE

## WORKFLOW OVERVIEW

Town of CANMORE




**REQUESTING A WATER METER**

Once your BP has been approved, consideration should be given to requesting the correct water meter for the development.

- For larger developments requiring oversize meters, requests should be made 4 months in advance of the building occupancy due to supply shortages.
- For smaller developments requiring a meter(s) ranging in size from 15-20 mm, requests must be received a minimum of 5 business days in advance.

All water meter requests can be made online by using the following link:
**WATER METER INSTALLATION REQUEST FORM**

LAST UPDATE: FEBRUARY 2023