



Cancellation of TIPP and/or PUPP

902 7th Avenue
Canmore, AB T1W 3K1
Phone 403-678-1500 - Fax 403-678-1524
www.canmore.ca

taxes@canmore.ca

water@canmore.ca

Tax Roll	_____
UT Acct	_____
Parking	_____
For Office Use Only	
<input type="checkbox"/> C1	<input type="checkbox"/> C2

This form is for those who are already enrolled on the Tax Installment Payment Plan (TIPP) and/or the Pre-authorized Utility Payment Plan (PUPP) and no longer want to participate in the plan(s).

Rev. Jan/17

Section A - Property Identification

Street Address of Property _____

Section B - Customer Identification

Customer Name _____

Daytime Phone _____ Email _____

Section C - Stop automatic withdrawal for the:

Tax Installment Payment Plan (TIPP) with the last automatic withdrawal on _____ 15th
Month

Pre-authorized Utility Payment Plan (PUPP) effective as of _____

Reason for cancellation: Account Closed Estate / Account Frozen Sale of Property

If property has been sold:

Sale date _____ Name of Law Firm _____

Section D - Please initial that you have read and understand the following:

_____ This written notification of cancellation must be received by the Tax and Utility departments at least 5 business days prior to the next scheduled automatic withdrawal.

_____ If you are selling your property, contact your lawyer prior to the sale date to ascertain the last date for your automatic withdrawal.

_____ If you are selling your property your lawyer must order a final utility bill and ensure the payment of any outstanding and estimated utility charges to the date-of-sale.

_____ TIPP and PUPP are not transferrable. If you are moving within Canmore you must complete a new TIPP and/or PUPP application for your new property.

Section E - Authorization to cancel the plan(s)

I am notifying the Town of Canmore that I wish to withdraw from the Tax and/or Utility Payment Plan(s). Any void cheque supplied by myself may be shredded.

Signature _____ Print Name _____

Date Signed _____

For Office Use Only

Cancelled on _____ Last valid payment taken in _____

FOIP Notification: Your personal information is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. The personal information you provide on this form is being collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act*. This information will be used for the purposes of administering billing and notifications for the Town of Canmore. This form is deemed transitory and will be destroyed upon cancellation of PUPP or TIPP. If you have any questions about the collection or use of this information please contact the FOIP Coordinator, Town of Canmore, 902 7th Avenue, Canmore AB, T1W 3K1, (403) 678-1509