

**TOWN OF CANMORE  
MINUTES**

Special Meeting of Council  
Council Chambers at the Civic Centre, 902 – 7 Avenue  
**Tuesday, May 16, 2023 at 9:00 a.m.**

**COUNCIL MEMBERS PRESENT**

|                 |                                 |
|-----------------|---------------------------------|
| Sean Krausert   | Mayor                           |
| Wade Graham     | Deputy Mayor                    |
| Tanya Foubert   | Councillor (attended virtually) |
| Jeff Hilstad    | Councillor                      |
| Jeff Mah        | Councillor                      |
| Karen Marra     | Councillor                      |
| Joanna McCallum | Councillor                      |

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

|                    |   |
|--------------------|---|
| Sally Caudill      | Chief Administrative Officer                |
| Therese Rogers     | General Manager of Corporate Services       |
| Whitney Smithers   | General Manager of Municipal Infrastructure |
| Scott McKay        | General Manager of Municipal Services       |
| Sara Jones         | Executive Assistant (recorder)              |
| Allyssa Rygersberg | Deputy Municipal Clerk                      |
| Andy Esarte        | Manager of Engineering                      |
| Andreas Comeau     | Manager of Public Works                     |
| Ric Irwin          | Senior Finance Officer                      |

Mayor Krausert called the May 16, 2023 special meeting to order at 10:08 a.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

- 1. Land Acknowledgement**
- 2. Agenda for the May 16, 2023 Special Meeting of Council**

99-2023

Moved by Mayor Krausert that Council approve the agenda for May 16, 2023 special meeting as presented.

**CARRIED UNANIMOUSLY**



**B. PUBLIC HEARINGS – None**

**C. DELEGATIONS – None**

**D. APPROVAL OF MINUTES – None**

**E. BUSINESS ARISING FROM THE MINUTES – None**

Minutes approved by: \_\_\_\_\_

**F. UNFINISHED BUSINESS – None**

**G. BYLAW APPROVAL – None**

**H. NEW BUSINESS**

**1. Capital Budget and Plan Amendments**

Administration spoke to a written report to provide context for Council on the proposed recommendations for amendments to capital scope, schedule, and budget of projects in the 2023-208 Capital Budget and Plan.

**2. Capital Project Budget and Staging Amendments**

- 100-2023 Moved by Mayor Krausert that Council approve an increase to the budget for CAP 7235 Bow River West Pathway – Phase 1 from \$2,200,000 to \$3,600,000 funded by:
- \$171,000 Investing in Canada Infrastructure Program (ICIP) federal grant,
  - \$424,000 Canada Community Building Fund (CCBF) federal grant, and
  - \$805,000 Municipal Sustainability Initiative (MSI) provincial grant.

**CARRIED**

In favour: Foubert, Hilstad, Krausert, Mah, Marra, McCallum  
Opposed: Graham

- 101-2023 Moved by Mayor Krausert that Council approve an increase to the budget for CAP 7297 Bow Valley Trail and Teepee Town Street and Drainage Improvements from \$2,700,000 to \$3,900,000 funded by:
- \$290,000 Offsite Levy Reserve,
  - \$575,000 MSI provincial grant, and
  - \$335,000 CCBF federal grant.

**CARRIED UNANIMOUSLY**

- 102-2023 Moved by Mayor Krausert that Council approve an increase to the budget for CAP 7324 Bow Valley Trail Water Upgrade – Phase 2 from \$1,750,000 to \$2,250,000 funded by:
- \$500,000 Water Utility Reserve.

**CARRIED UNANIMOUSLY**

- 103-2023 Moved by Mayor Krausert that Council approve a reduction in the scope of capital project 7323 Bow Valley Trail Wastewater Upgrade – Phase 2 to coincide with the extents of CAP 7297.

**CARRIED UNANIMOUSLY**

- 104-2023 Moved by Mayor Krausert that Council approve the cancellation of the 2024 approved capital projects: CAP 7355 Teepee Town 2<sup>nd</sup> Avenue Rehabilitation Construction and CAP 7369 BVT Wastewater Upgrade – Phase 3 and bring the projects back into the future capital plan.

**CARRIED UNANIMOUSLY**

- 105-2023 Moved by Mayor Krausert that Council direct administration to update the 2024-2028 capital plan to account for future project budget and staging approvals as part of the 2024 budget amendment process.

**CARRIED UNANIMOUSLY**

Minutes approved by:     *SK*         *JA*

**I. REPORTS FROM ADMINISTRATION – None**

**J. NOTICES OF MOTION – None**

**K. IN CAMERA – None**

**L. ADJOURNMENT**

106-2023

Moved by Mayor Krausert that the Council adjourn the May 16, 2023 special meeting at 11:22 a.m.

**CARRIED UNANIMOUSLY**



Sean Krausert, Mayor



Sara Jones, Executive Assistant

Minutes approved by:  