

BYLAW 01-2012

CHIEF ADMINISTRATIVE OFFICER BYLAW

A BYLAW OF THE TOWN OF CANMORE, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF CHIEF ADMINISTRATIVE OFFICER AND TO ASSIGN POWERS, DUTIES AND FUNCTIONS TO THIS POSITION.

WHEREAS the Municipal Government Act, RSA 2000, Chapter M-26 requires council to establish, by bylaw, a position of chief administrative officer;

NOW THEREFORE the Council of the Town of Canmore, in the Province of Alberta, duly assembled, enacts as follows:

1. TITLE

1.1. This bylaw shall be known as the “Chief Administrative Officer Bylaw.”

2. INTERPRETATION

2.1. Definitions:

- a) **Council** means the municipal council of the Town;
- b) **Town** means the municipal corporation of the Town of Canmore;

2.2. Any reference to a named act is a reference to an Act of the Legislature of Alberta, as amended from time to time.

3. CHIEF ADMINISTRATIVE OFFICER

3.1. The position of chief administrative officer is established, and the individual appointed to that position will have the title “chief administrative officer.”

3.2. Council will by resolution appoint an individual to the position of chief administrative officer.

3.3. Council will establish the terms and conditions of the chief administrative officer’s employment.

3.4. The chief administrative officer will appoint an acting chief administrative officer to act during absences of the chief administrative officer.

4. ENACTMENT/TRANSITION

4.1. Bylaw 2007-36 is repealed.

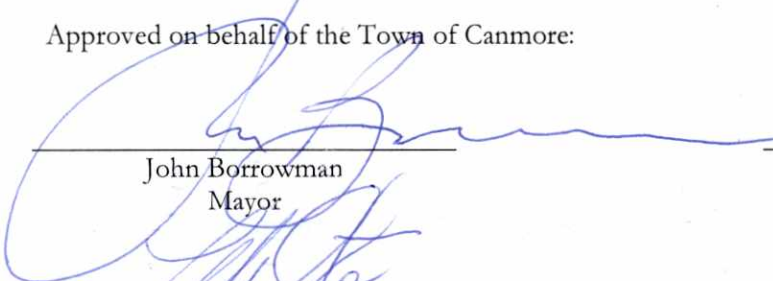
4.2. This bylaw comes into force on the date it is passed.

FIRST READING: July 26, 2012

SECOND READING: July 26, 2012

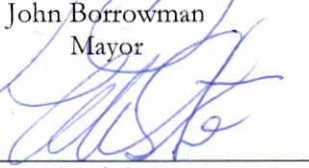
THIRD READING: July 26, 2012

Approved on behalf of the Town of Canmore:



John Borrowman
Mayor

July 26, 2012
Date



Lisa deSoto
Chief Administrative Officer

July 26, 2012
Date