

**TOWN OF CANMORE
MINUTES**

Emergency Advisory Committee
Executive Boardroom, Civic Centre
November 3, 2022, 1:00pm – 2:30 pm

COMMITTEE MEMBERS PRESENT

Mayor Sean Krausert Council Representative
Councillor Jeff Mah Council Representative

COMMITTEE MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Caitlin Miller Manager of Protective Services / Director of Emergency Management

Chairperson (Mayor Sean Krausert) called the November 3, 2022 Emergency Advisory Committee meeting to order at 1:31 p.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

1. Land Acknowledgement

Caitlin Miller provided the Land Acknowledgement.

2. Agenda for the November 3, 2022 Emergency Advisory Committee

Motion made to approve agenda by Mayor Krausert, seconded by Councillor Mah

B. APPROVAL OF MINUTES

1. Minutes for the July 7, 2022 Emergency Advisory Committee

Motion made to approve minutes by Mayor Krausert, seconded by Councillor Mah

C. COMMITTEE BUSINESS

1. Emergency Management Program Update

- Reviewed upcoming changes to Municipal Emergency Management Plan, including new ECC position checklists for the Director of Emergency Management and the ESS Section moving to its own Section, updated organization charts, and updated activate phases to include explicit instructions on activating emergency social services.
- Update regarding Emergency Management Agency membership. Invites have been extended to Tourism Canmore-Kananaskis, the DDEM from Kananaskis Improvement District, and the DEM from the MD of Bighorn. Discussed extending invites to the DEM of Stoney-Nakoda and representation from AHS-EMS.
- Update regarding the Regional Emergency Management Coordination project with the Town of Banff. Full update to be provided at the December 20, 2022 Committee of the Whole meeting.

Minutes approved by: SK CM

- Work being done to clarify roles and responsibilities during an evacuation or highway closure, including increasing the level of details on response plans, detailing available resources within the Bow Valley, and taking a regional approach to address concerns with highway congestion during emergencies.

2. Emergency Social Services Update

- Emergency Social Services Plan is currently being updated. Details of what will be included in the new plan were review. An overview of the new plan will be provided at an upcoming Committee of the Whole meeting.

D. ADJOURNMENT

2:30 p.m.



Mayor Sean Krausert,
Chairperson



Caitlin Miller, Recorder

Minutes approved by: SK cm