

**TOWN OF CANMORE  
MINUTES**

Special Meeting of Council  
Council Chambers at the Civic Centre, 902 – 7 Avenue  
**Tuesday, February 28, 2023 at 9:00 a.m.**

**COUNCIL MEMBERS PRESENT**

Sean Krausert	Mayor
Jeff Mah	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Karen Marra	Councillor

**COUNCIL MEMBERS ABSENT**

Joanna McCallum	Councillor
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**ADMINISTRATION PRESENT**

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Adam Driedzic	Town Solicitor
Adam Robertson	Communications Advisor
Cheryl Hyde	Municipal Clerk
Allyssa Rygersberg	Deputy Municipal Clerk (recorder)
Riley Welden	Development Planner
Lauren Miller	Manager of Planning and Development

Mayor Krausert called the February 28, 2023 special meeting to order at 9:00 a.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

**2. Agenda for the February 28, 2023 Special Meeting of Council**

34-2023

Moved by Mayor Krausert that Council approve the agenda for the February 28, 2023 special meeting of council as presented, with two additions:

- under New Business add item H1 Potential New Heliport in the MD of Bighorn
- under In Camera add item K1 Cougar Creek Contract Negotiations

**CARRIED UNANIMOUSLY**

Minutes approved by: ar JK

**B. PUBLIC HEARINGS**

**1. Land Use Bylaw Amendment 2022-24 General Industrial District (IND-2)**

- (1) Mayor Krausert opened the public hearing for Bylaw 2022-24 at 9:03 a.m.
- (2) Administration provided a verbal report on the matter to provide context.
- (3) Public Submissions  
None
- (4) Mayor Krausert closed the public hearing at 9:08 a.m.

**2. Land Use Bylaw Amendment 2022-27 Staircase Lands**

- (1) Mayor Krausert opened the public hearing for Bylaw 2022-27 at 9:08 a.m.
- (2) Administration provided a verbal briefing on the matter to provide context.
- (3) Public Submissions

**In favour**

Name	Verbal	Written
Karpat, Jessica, Three Sisters Mountain Village Properties Ltd.		X

**Neutral or Unstated**

Name	Verbal	Written
John Borrowman, Rocky Mountain Heritage Foundation	X	

**Opposed**

Name	Verbal	Written
Cousins-Mackie, Caroline		X
Giese-Davis, Janine		X
Haring, Leslie		X
Kohut, Duane		X
Laidlaw, Jeff		X
Poland, Carol		X
Williams, Graeme		X

- (4) The recording secretary read into the record the names of those who provided written submissions. These submissions are recorded in the list of public submissions above and are published in the record of public submissions for this meeting.
- (5) Mayor Krausert closed the public hearing at 9:28 a.m.

**C. DELEGATIONS – None**

**D. APPROVAL OF MINUTES - None**

Minutes approved by: AR SC

**E. BUSINESS ARISING FROM THE MINUTES - None**

**F. UNFINISHED BUSINESS - None**

**G. BYLAW APPROVAL**

**1. Land Use Bylaw Amendment 2022-24 General Industrial District (IND-2)**

35-2023 Moved by Mayor Krausert that Council give second reading to Land Use Bylaw Amendment 2022-24 General Industrial District (IND-2).

**CARRIED UNANIMOUSLY**

36-2023 Moved by Mayor Krausert that Council give third reading to Land Use Bylaw Amendment 2022-24 General Industrial District (IND-2).

**CARRIED UNANIMOUSLY**

**2. Land Use Bylaw Amendment 2022-27 Staircase Lands**

37-2023 Moved by Mayor Krausert that Council give second reading to Land Use Bylaw Amendment 2022-27 Staircase Lands.

**CARRIED UNANIMOUSLY**

38-2023 Moved by Mayor Krausert that Council give third reading to Land Use Bylaw Amendment 2022-27 Staircase Lands.

**CARRIED UNANIMOUSLY**

**H. NEW BUSINESS**

**1. Potential New Heliport in the MD of Bighorn**

39-2023 Moved by Mayor Krausert that Council direct the Mayor to voice concerns to the MD of Bighorn and the Province of Alberta with respect to locating any new heliport in close proximity to the Town of Canmore.

**CARRIED UNANIMOUSLY**

**I. REPORTS FROM ADMINISTRATION – None**

**J. NOTICES OF MOTION – None**

**K. IN CAMERA**

**1. Cougar Creek Contract Negotiations (verbal)**

40-2023 Moved by Mayor Krausert that Council take the meeting in camera at 9:56 a.m. to prevent disclosure of information related to the Town's contractual negotiations in accordance with section 25(1)(c)(iii) and information subject to legal privilege in accordance with section 27(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

The following members of administration were present for the in camera session:  
Sally Caudill, Whitney Smithers, Therese Rogers, Scott McKay, Adam Driedzic,  
Adam Robertson, Cheryl Hyde, and Allyssa Rygersberg.

41-2023 Moved by Mayor Krausert that Council return to the public meeting at 10:56 a.m.

**CARRIED UNANIMOUSLY**

Minutes approved by: AR JK


42-2023                    Moved by Mayor Krausert that Council direct administration to negotiate and execute a without-cause termination, settlement and release agreement respecting the contract with Flatiron Constructors Canada Ltd. dated June 23, 2020 for the construction of the Cougar Creek Debris Flood Retention Structure (Capital Project 1562) and report back to Council with a plan for project completion.

**CARRIED UNANIMOUSLY**

**L. ADJOURNMENT**

43-2023                    Moved by Mayor Krausert that Council adjourn the February 28, 2023 regular meeting at 10:58 a.m.

**CARRIED UNANIMOUSLY**

  
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Sean Krausert, Mayor

  
\_\_\_\_\_  
Allyssa Rygersberg, Deputy Municipal Clerk

Minutes approved by: AK AR