

TOWN OF CANMORE

AGENDA

Committee of the Whole

Council Chamber at the Canmore Civic Centre, 902 – 7 Avenue

Tuesday, November 15, 2022 at 1:00 p.m.

- A. CALL TO ORDER AND APPROVAL OF AGENDA**
- 1:00 – 1:05
1. Land Acknowledgement
 2. Agenda for the November 15, 2022 Committee of the Whole Meeting
- B. DELEGATIONS**
- 1:05 – 1:25
1. Bow Valley Victim Services – Concerns with New Victim Services Redesign
- 1:25 – 1:45
2. Tourism Canmore Kananaskis – Brand Refresh – Rachel Ludwig
- C. MINUTES**
- 1:45 – 1:50
1. Minutes of the October 18, 2022 Committee of the Whole Meeting
- D. STAFF REPORTS**
- 1:50 – 2:20
1. **Town of Canmore 2021 Greenhouse Gas Inventory Report**
Purpose: To provide Committee of the Whole with an update on the 2021 corporate and community Greenhouse Gas (GHG) Inventory and the status toward the Town of Canmore’s Climate Action Plan targets.
- 2:20 – 3:05
2. **Cougar Creek Contract Negotiations (Verbal Report)**
Purpose: To provide Committee of the Whole with an update on the Cougar Creek contract negotiations.
- 3:05 – 3:20
- Meeting Break**
- E. COUNCILLOR UPDATES**
- 3:20 – 3:25
1. 2022 Councillor Updates
- F. ADMINISTRATIVE UPDATE**
- 3:25 – 3:35
1. 2022 Administrative Update
- G. COUNCIL RESOLUTION ACTION LIST**
- 3:35 – 3:40
1. Council Resolution Action List as of October 28, 2022
- H. CORRESPONDENCE**
- 3:40 – 3:45
1. Letter to Minister Shandro re: Concerns with Victim Services Redesign
 2. Introductory Letter - Minister of Municipal Affairs Rebecca Schultz

- During item
D2
- I. IN CAMERA**
- 1. Cougar Creek Contract Negotiation**
Recommendation: that Committee of the Whole take the meeting in camera to prevent disclosure of information related to contractual and other negotiations of the Town in accordance with s.(25)(1)(c)(iii) of the Freedom of Information and Protection of Privacy Act.
- 3:45 – 4:15
- 2. Canmore Eagles Accounts Payable Repayment Agreement Update**
Recommendation: that Committee of the Whole take the meeting in camera to protect third party business information in accordance with s. (16)(1) of the Freedom of Information and Protection of Privacy Act.
- 4:15
- J. ADJOURNMENT**

Concerns with the new Victim Services Redesign

With our to meeting with Mayor and Council on Tuesday, Nov 15 we liked to discuss the following points:

- our concerns that this redesign will result in a significant reduction in services to victims of crime and trauma in the Bow Valley (6 points are outlined below),
- how these redesign changes are not focused on the needs of victims (who were excluded from the consultation), and as such, we are concerned about the quality of future services that people will receive,
- that we support the Town's Alberta Municipality motion that asks to halt these current changes, until a full and complete consultation into services to victims can occur – a process more in-line with how the Alberta government conducted their 2002 Victims of Crime consultation, and
- we will answer any questions Mayor and Council may have regarding these changes, so Council has updated information as they speak with provincial partners.

Point 1 - New Zones are large and the uniqueness of communities and their needs are not adequately being addressed

On July 19, 2022 the Alberta government released its [Recommendations on Victims Services](#) report. This report and information provided after this announcement advised that 62 existing victim service programs would be dissolved by April 1, 2024. These programs are to be replaced by four “zonal” not-for-profit Associations. These four new programs would be required to support 113 RCMP detachments as well as 335 Alberta municipalities. This will mean **each single “zonal” program will on average be required to support 28 RCMP detachments and 84 municipalities.**

Given the size of each zone and the regional nature of the new Board, it will be extremely challenging for decisions made at that level to reflect the needs of the communities they serve. This reflects the expressed concern by stakeholders during the consultation that *“smaller communities would be ‘swallowed up’ by bigger communities and victims would lose access to local services.”* Yet despite this concern being raised, it has not been addressed.

Further, with this new “zonal” approach, existing staff will be required to apply for newly created positions (fewer of these will exist) and rates of pay will most likely be standardized, and therefore not reflective of the living wages required to live in specific areas of the province, such as the Bow Valley. This may lead to recruitment challenges and a significant loss of experienced staff.

Question:

With these changes, how will the needs and uniqueness of Alberta communities (and by extension, the needs of Albertans) be met through this “zonal” approach?

Point 2 – Report not reflective of what was heard during consultation process

These changes have been implemented, even though **no problems with the existing model of service delivery were identified and stated in the Minister’s July 19 report**. During the stakeholder engagement process a majority of stakeholders had requested the existing model of service delivery continue given its success, however this was not even presented to stakeholders as an option during the consultation.

It is problematic that the status quo for Victim Services was not offered to stakeholders as an option, especially as consultation facilitators, MLA’s Neudorf and Pitt acknowledged that with the existing model of service delivery, *“organizations and people go above and beyond every single day to ensure victims are not alone. Your passion, commitment and dedication are an inspiration to all of us and truly make a difference in our communities.”*

Question:

Given the Alberta government has not documented the need for change and the two MLA’s who conducted this lengthy consultation believe existing services are inspirational, **what is the impetus for wide sweeping changes to the service delivery model?**

Point 3 - Lack of consultation with municipalities

During the consultation and within the report, the Minister recommended a hybrid governance model, consisting of both “zonal” and municipally-based victim service programs. This option allows for mid-sized and metro communities to continue and develop municipally-based programs.

This recommendation is problematic however, as no consultation with municipalities occurred during the MLA-lead review or prior to the development of the government’s Redesign Report. There has also been no clear process provided for municipalities and victim services programs to follow to determine the viability of such a partnership.

Questions:

When will municipalities have the opportunity **to provide input into the development of a municipally-based service delivery model?**

Also in September 2022, contrary to the Minister’s July 2022 Report, Justice and Solicitor General staff advised **new municipally-based victim service programs will not receive funding** if these communities decide not to be part of the government’s new zonal model, even though existing municipally-based programs will continue to receive funding. Can you advise why new municipal programs will be denied funding when they will be supporting victims of crime and they meet all other funding requirements?

Point 4 – Victims of trauma will no longer receive support

Recommendation 5 in the Minister's July 19 report advised that services would only be provided to "*victims of violent crime during the criminal justice process.*" This means the Alberta Government will no longer allow RCMP-based programs to assist victims of traumatic occurrences such as sudden death, serious motor vehicle collisions, natural disasters and suicide.

When Bow Valley Victim Services started 1994, our program was strongly encouraged by Alberta Justice and Solicitor General (JSG) to provide support to both victims of crime and trauma, something we have done since this time. In fact, the Alberta Government has always funded programs that support both victims of crime and trauma, even after the Alberta Victims of Crime Act was introduced in 1996.

With the Minister's July 19, 2022 announcement, this will be the first time in 36 years that victims of traumatic events will no longer receive support from RCMP-based victim service programs, even though existing MOU's between victim service units and the RCMP advise VSU's are to "*address local community needs,*" by providing "*assistance to deal with the immediate impact of a crime or tragedy and the provision of trauma support*" (an MOU co-written by Alberta Justice and Solicitor General).

Current RCMP policy (KOM 37.6) states: Victims may also include:

- close family members in case of death
- a complainant or witness to a criminal act: and
- persons involved in other tragedy i.e. serious motor vehicle collisions and natural disasters.

Further to this, **police in Alberta have advised they want police-based victim service programs to continue assisting victims of crime and trauma** in partnership with their respective police services. This is clearly stated in a February, 2021 letter from the President of the Alberta Association of Chiefs of Police, Chief Dale McFee to Minister Madu that states:

"We strongly recommend that victim service advocates be permitted within any new funding formula or service delivery model to assist victims of tragedy and trauma. The AACP recommends further consideration be given by the Alberta Government to Victim Service Units to maintain their current service delivery model."

In the Bow Valley this inability to support victims of trauma would mean that over 2,400 individuals who received support and assistance from Bow Valley Victim Services between 2015-2020, after events such as suicide, sudden death and serious motor vehicle collisions will no longer receive the help they need.

Questions:

How has the Alberta Government funded 62+ not-for-profit victim service programs since 1996 (and before), knowing that these programs support victims of trauma (as well as victims of crime) and only now have they advised that RCMP-victim service program must only support victims of violent crime?

Point 5 – The Alberta Government has advised **victims of trauma are to no longer receive support** RCMP-victim service program as ***“VSU personnel are not qualified to assist in these matters.”***

On October 8, 2022 Mr. Trent Forsberg from Justice and Solicitor General advised in a provincial-wide email that in trauma related occurrences ***“VSU personnel are not qualified to assist in these matters,”*** and as such ***“police members are encouraged to utilize alternate resources for assistance,”*** i.e. police are to give people a phone number to call rather than providing them with in-person assistance.

With this recommendation it is important to note that it is Mr. Forsberg’s own Alberta Government department that currently provides training to victim service staff and volunteers, so these as his training manuals indicate, victim service workers can provide ***“Information, support and referral assistance... to victims of crime or trauma.”***

This Alberta Government course also goes on to state that the types of victims of tragedy who **are** to receive assistance will be people impacted by events such as **sudden deaths, heart attacks, drownings, fire, natural disasters and suicide.**

Justice and Solicitor General have made this AVS-100 course mandatory for all victim service staff and volunteers to complete for the past 12 years.

Questions:

How can Mr. Forsberg advise victim service staff and volunteers are not qualified to provide support to victims of trauma when **his department are the ones providing this training?**

How can victim service staff and volunteers be qualified to provide support to victims of crime but not victims of trauma?

If victim service staff and volunteers were not qualified to provide these services, why have **multiple victim service programs received Alberta Mental Health funding** for many years to provide these services (for example Bow Valley Victim Services received Alberta Mental Health funding from 2002 - 2021)?

Point 6 – The creation of two-tiered services for victims and a rural / urban divide

As stated, with the government’s new model, RCMP-based victim service programs will no longer be allowed to assist victims of trauma. Yet victims of trauma will continue to receive support and assistance from municipally-based programs in Alberta e.g. Victim Services Units in Calgary, Edmonton and several other municipalities.

This change not only creates a hybrid model of service delivery, it also means that communities in rural and urban Alberta will receive different levels of support and assistance, creating a two-tiered system of services.

Individuals in large urban centres who are victims of traumatic events will continue to receive the help they require. Yet victims of traumatic events in rural Alberta communities, who are policed by the RCMP, will no longer receive help, even though:

- resources in these communities are already limited
- there is a well established need for such services
- most of the 62 RCMP-based victim service programs (that are being disbanded) were initially established to meet this significant gap in their community.

Questions:

What will be put in place to ensure that rural and urban-based Albertans will be treated in a similar manner and receive similar levels of services and support?

If the staff and volunteers of RCMP-based victim service programs are not qualified to provide services to victims of trauma as Justice and Solicitor General stated in October 2022, what makes the staff and volunteers of municipal-based victim service programs more qualified to provide this service (as they are continuing to provide services to victims of trauma in their respective communities)?



1



2

2021 - RESIDENT RESEARCH



Workshops with 161 community members



3 youth workshops



Affordable Services Workshop



17 in-depth interviews



Online feedback from 845 residents

2022 - VISITOR RESEARCH



Background research



63 intercept interviews



Stakeholder workshop



84 survey responses

3

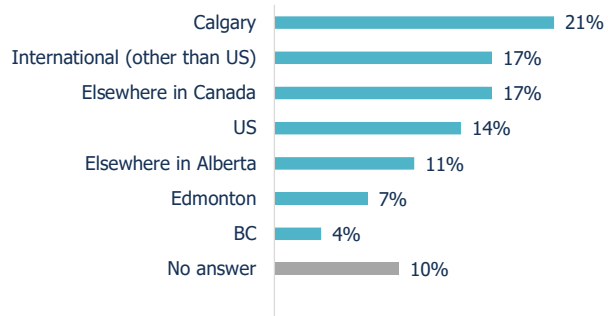
SURVEY COLLECTION SUMMARY

84 survey responses were collected from visitors and residents of Canmore and Kananaskis from June 14th – July 16th.

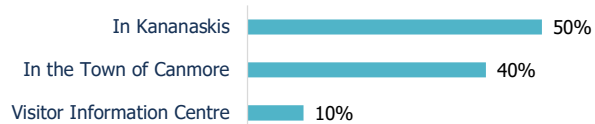
Visitors came to Canmore and Kananaskis from across Canada, the US.

Percentages reported are accurate to +/- 11%, 19 times out of 20. *Ignore small differences.*

Visiting from...

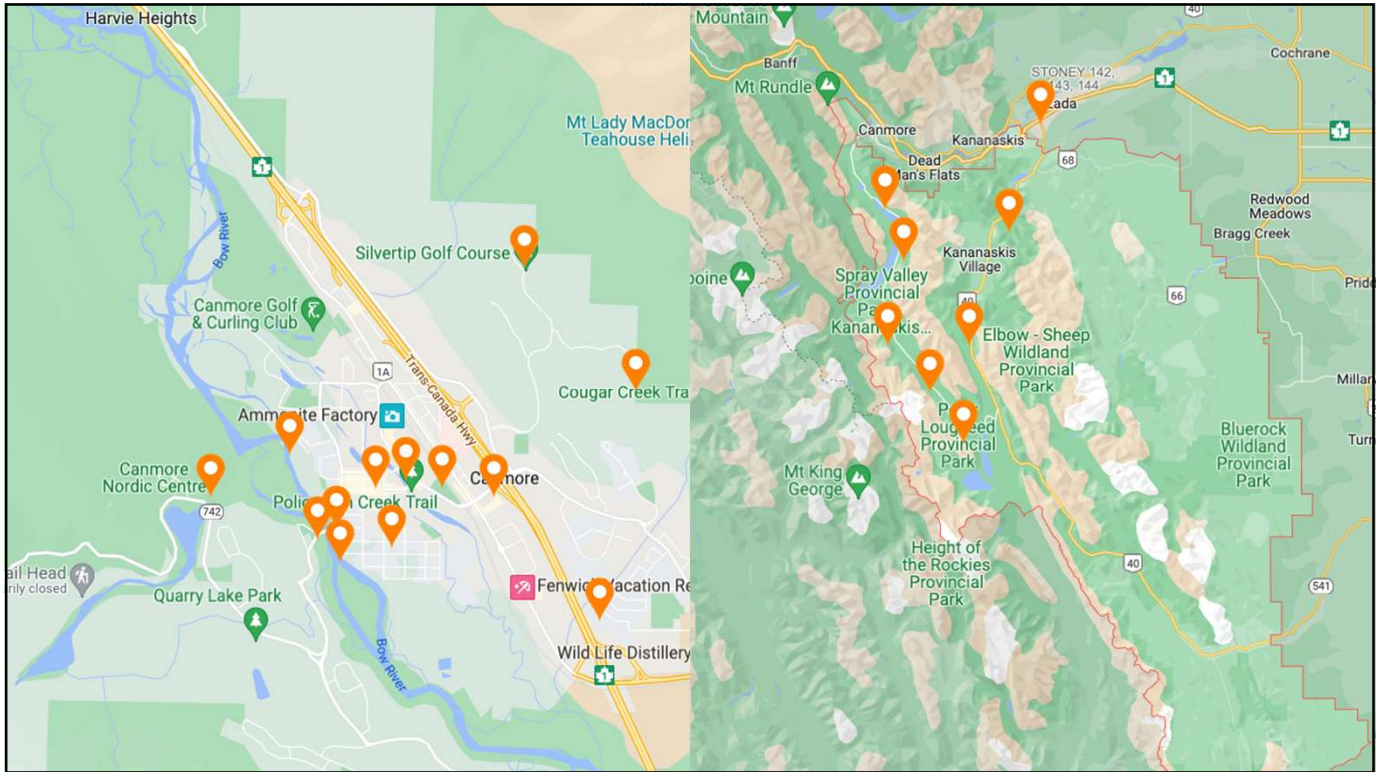


Collected at...



Where do you live? (N = 84)
Where did you complete this survey? (N = 84)

4



5

VISITORS REALLY LIKE CANMORE & KANANASKIS

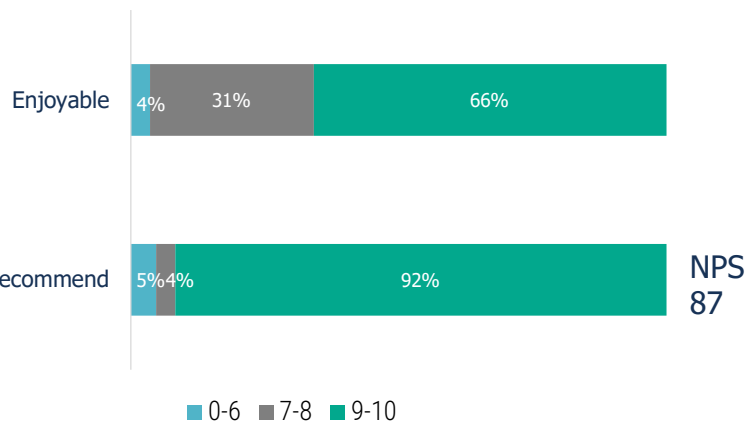
The vast majority of visitors were having a great day in Canmore or Kananaskis.

Many of the 7-8 enjoyment ratings were from visitors just starting their days.

An absurdly high 92% of participants were "Extremely likely" to recommend Canmore or Kananaskis.

Enjoyment & likelihood to recommend were similar within the town of Canmore and in Kananaskis.

Enjoyment & Likelihood to Recommend
(0, Not at all – 10, Extremely)



On a scale from 0 to 10, how enjoyable has your day been so far? (N = 84)

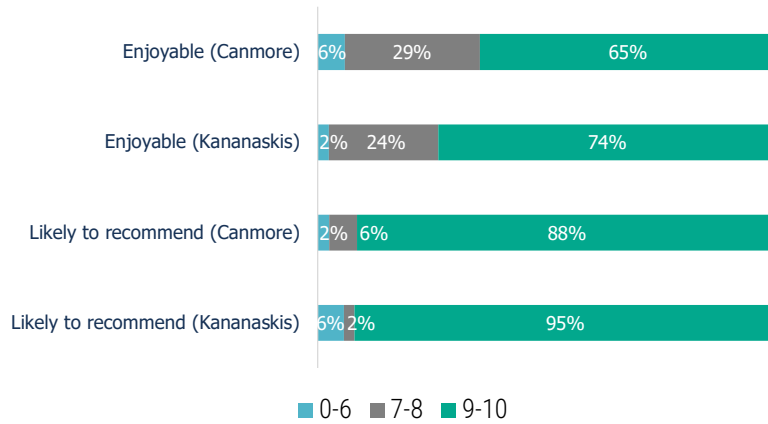
On a scale from 0 to 10, how likely are you to recommend a visit to Canmore / Kananaskis to a friend or family member? (N = 84)

6

CANMORE AND KANANASKIS ARE BOTH LOVED BY VISITORS

Enjoyment & Likelihood to Recommend (0, Not at all – 10, Extremely)

Splitting the surveys by the location where they were collected shows that people love both Canmore and Kananaskis. Visitors' enjoyment of their day and likelihood to recommend the destination was not statistically different between Canmore and Kananaskis.



On a scale from 0 to 10, how enjoyable has your day been so far? (N = 76)

On a scale from 0 to 10, how likely are you to recommend a visit to Canmore / Kananaskis to a friend or family member? (N = 76)

7

IT BEGINS WITH THE MOUNTAINS

8

They are the backdrop of everything. The underlying core of the experience.

9

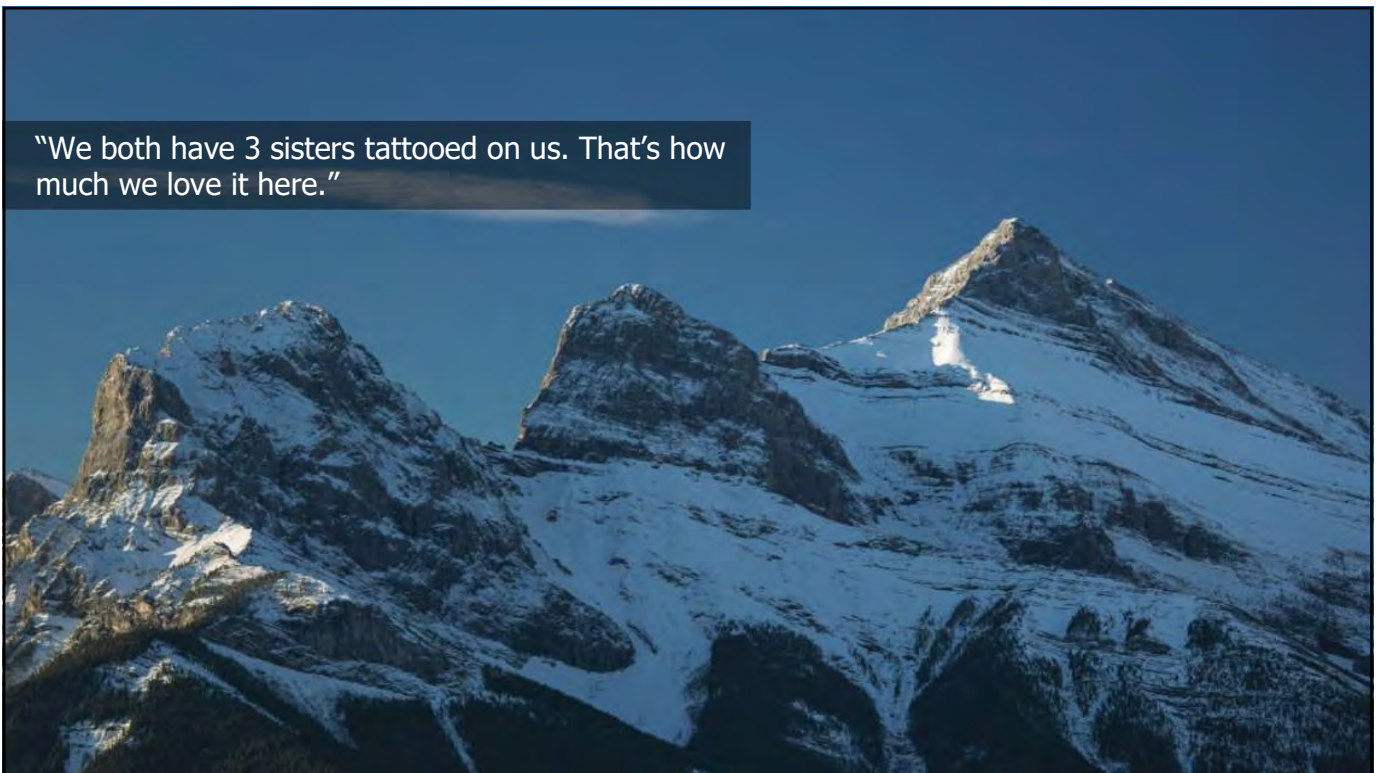
But in Canmore and Kananaskis you are not just in the mountains.
You are **WITH** the mountains.

10



"You find yourself really quickly when surrounded by the intensity and power of the area."

11



"We both have 3 sisters tattooed on us. That's how much we love it here."

12

“

Our most memorable experiences are emotional, our mountains have that ability to affect us emotionally.

”

13



“If I’m going to kick this thing, I’m going to need to be in the mountains.”

14

AVAILABLE WILDERNESS

15

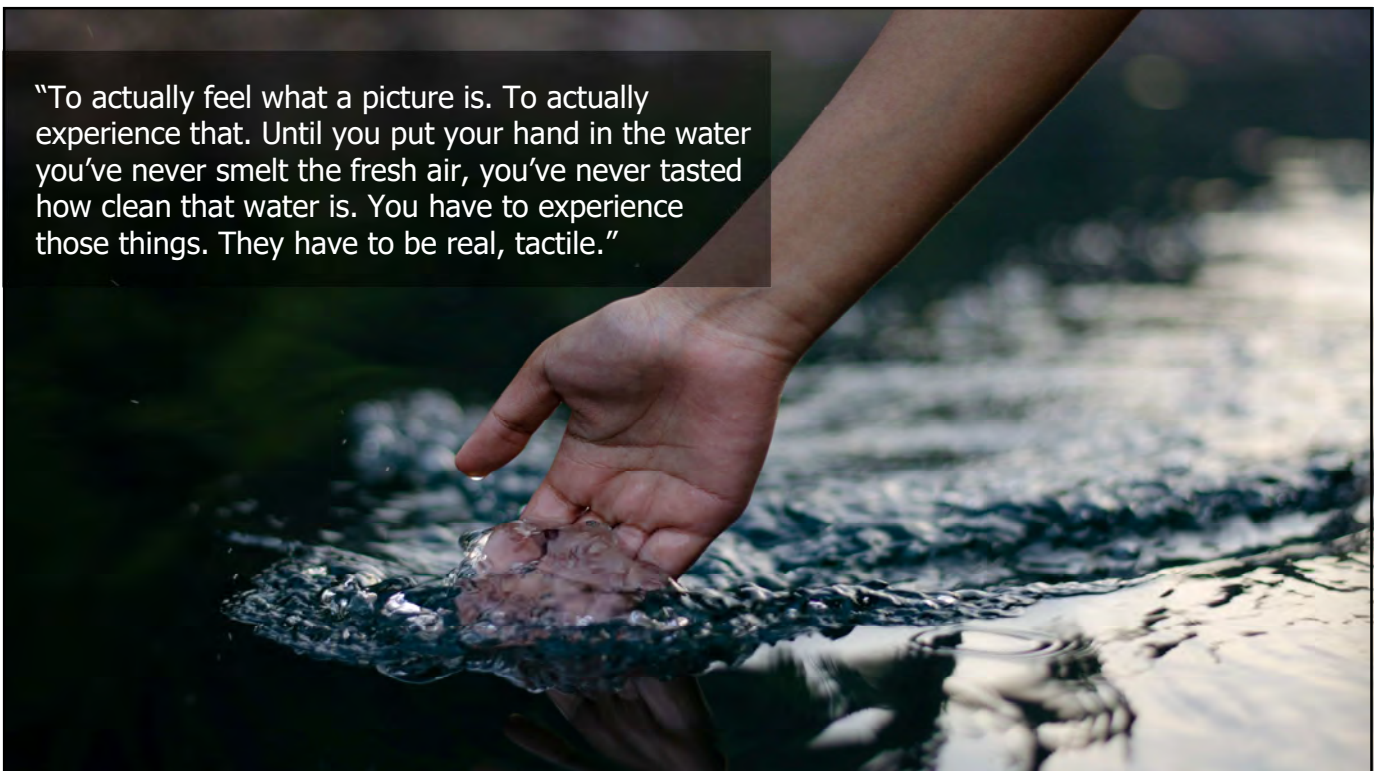
In Canmore and Kananaskis it is more about the **DOING** than the seeing.

16



"We just hiked up Mt Baldy. It was a real adventure, very different than Europe. There is so much wilderness here, so much more risk. No signs. Wildlife. No people. It's so vast!"

17



"To actually feel what a picture is. To actually experience that. Until you put your hand in the water you've never smelt the fresh air, you've never tasted how clean that water is. You have to experience those things. They have to be real, tactile."

18

NOURISH YOURSELF

19

In Canmore and Kananaskis, you **NOURISH** yourself.

20

“

The sense of accomplishment gets me. Whether you made it to the top of the mountain or the end of the boardwalk, the feeling that you have accomplished something you had never done before deepens that connection with yourself.

”

21

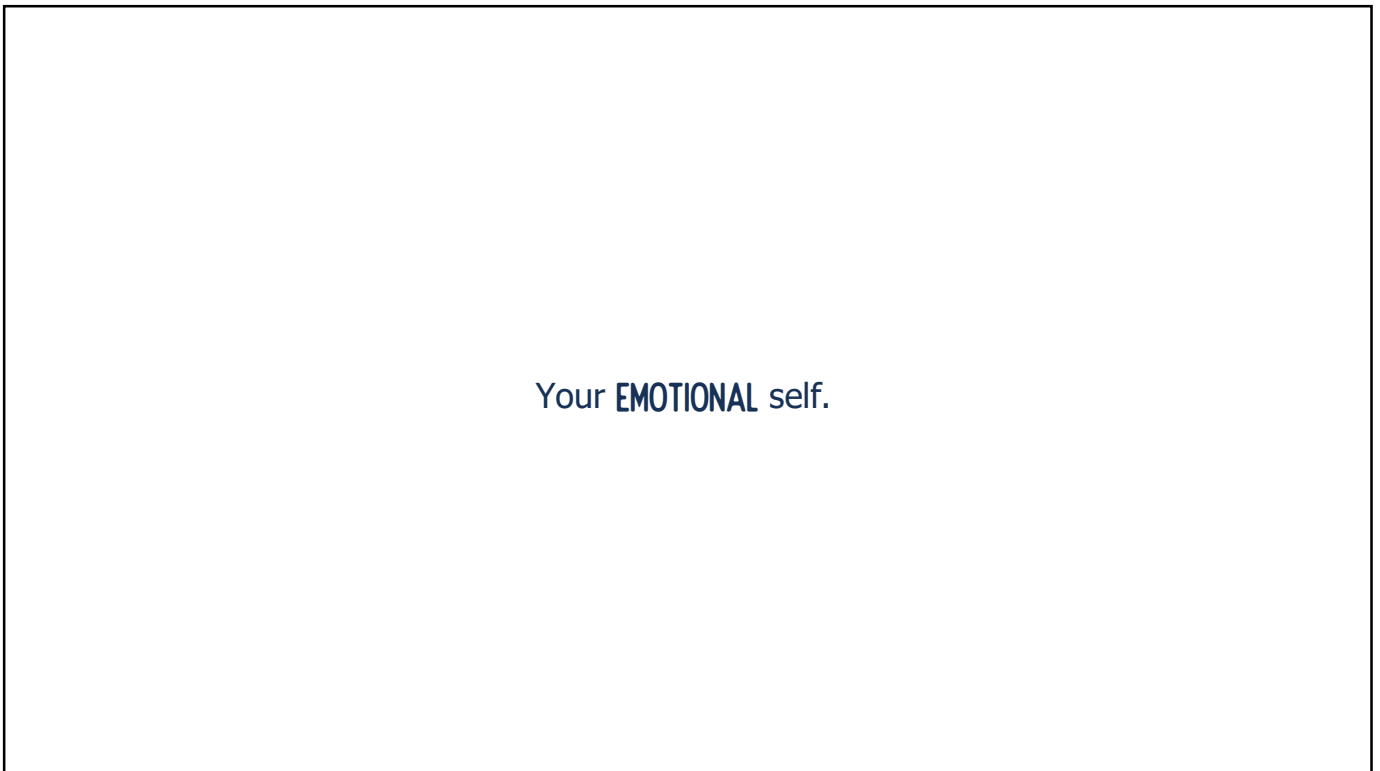
Your **SPIRITUAL** self.

22



"Sitting right here on this bench by the river right now is peaceful and amazing. It heals my soul. It's therapeutic."

23



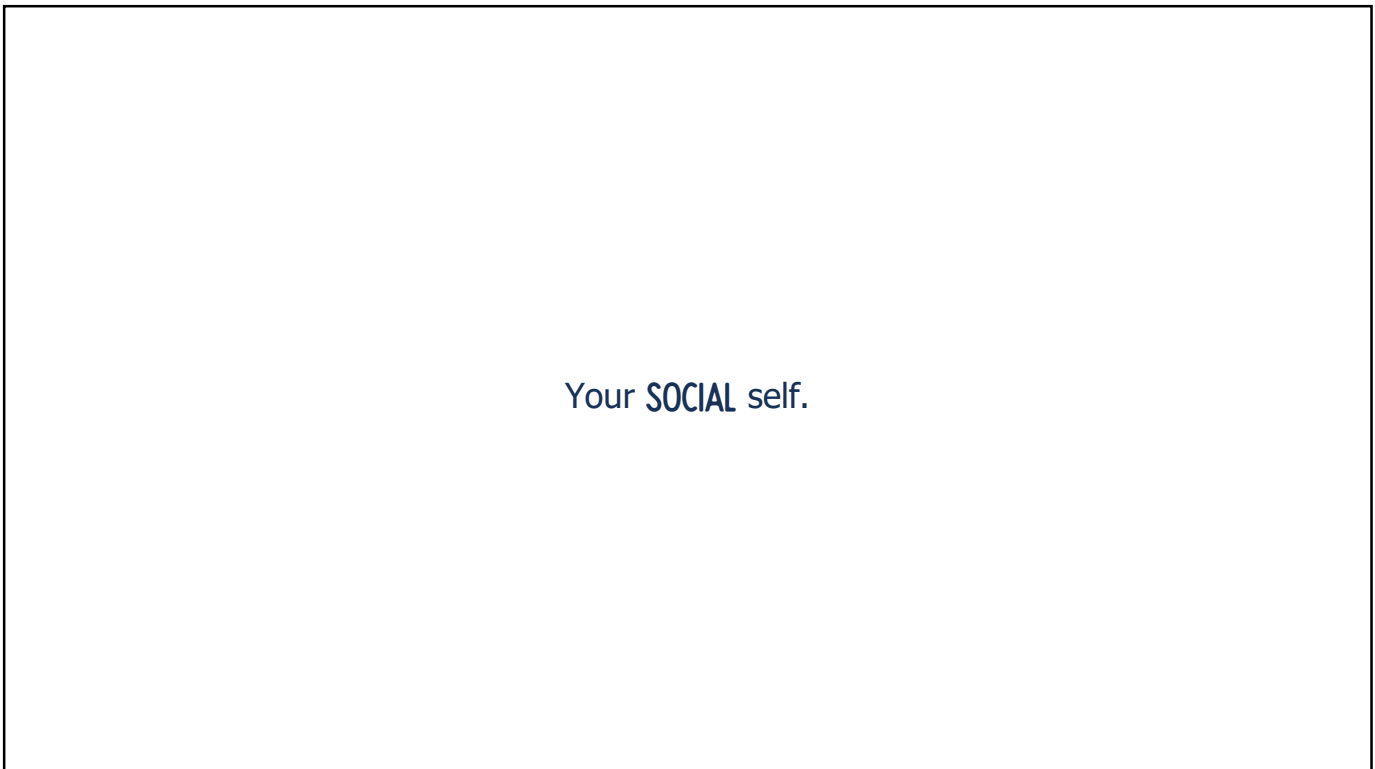
Your **EMOTIONAL** self.

24



"Hiking to this bridge and standing in the middle of it, looking out in front of me, made me feel so connected to my life."

25



Your SOCIAL self.

26

“

The diversity of people and travelers. Both the tourist and the locals are friendly. Everyone is so nice, you don't get that everywhere. Like compared to Whistler, they are not as friendly.

”

27

Your **ADVENTUROUS** self.

28



"Kananaskis river, class 2 water rafting. I was nervous, but this experience was surreal - being able to face fears, go out with a group of strangers who I grew close to. Terrifying but incredible. Something new, pushing out of my comfort zone. An incredible experience."

29



"Not a competition – just active, nature appreciators. You see Olympians training in town. I saw these 22 years ago and came here thinking 'these are my people'. I don't need to win medals, just be outdoors and get exercise. A lot of people come here and are inspired by that too."

30

“

Here, I feel like I'm a full person.

”

31

VARIETY

32



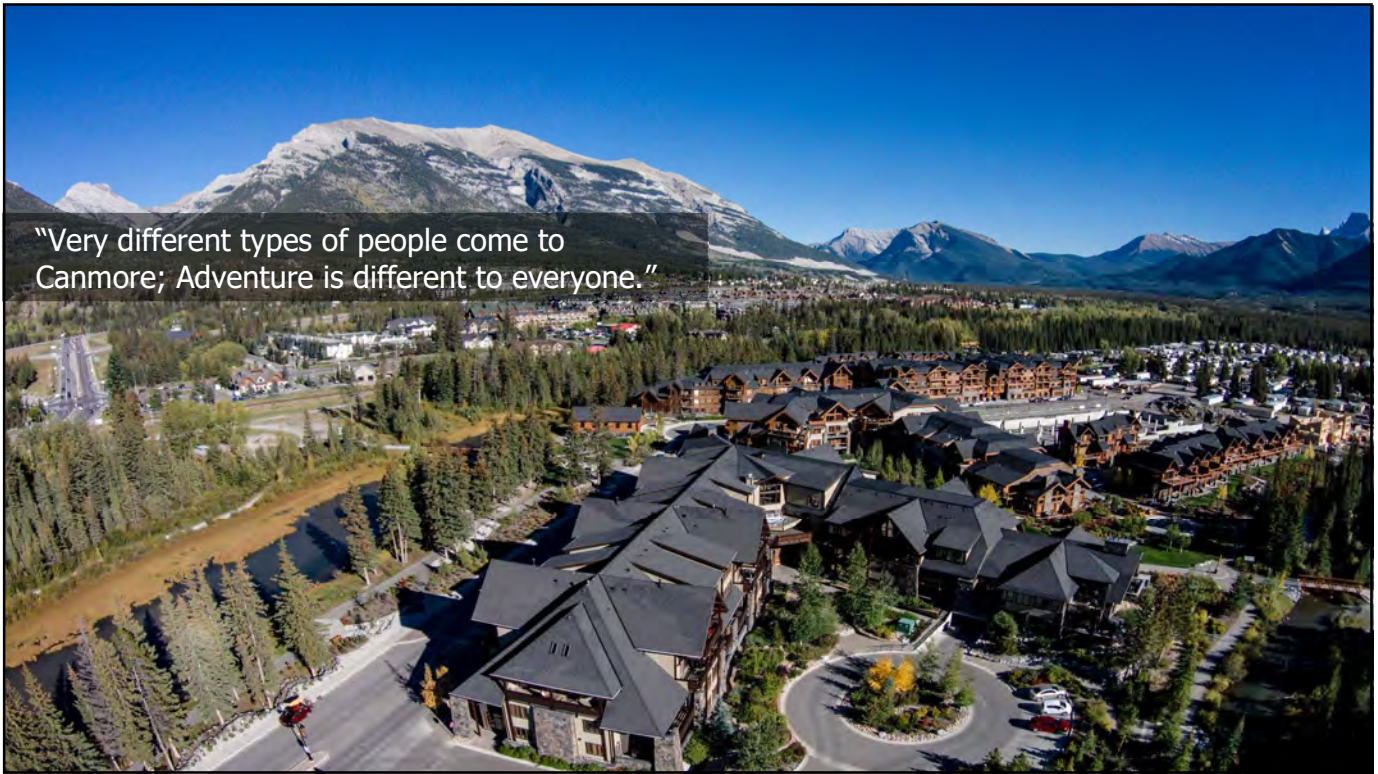
"Canmore is a mixologist of everything."

33



"Whether it's all the different culinary opportunities, walking down main street and going through art galleries and climbing Ha Ling, dogsledding, or golfing... so much to do."

34



"Very different types of people come to Canmore; Adventure is different to everyone."

35

Canmore is a complete destination with something for everyone.
But we risk standing out for no one.

We will not reach our potential if we are a **FUNCTIONAL** brand.

36

FREEDOM

37

Freedom means

Rugged

Unpredictable

Risky

Untamed

Spontaneous

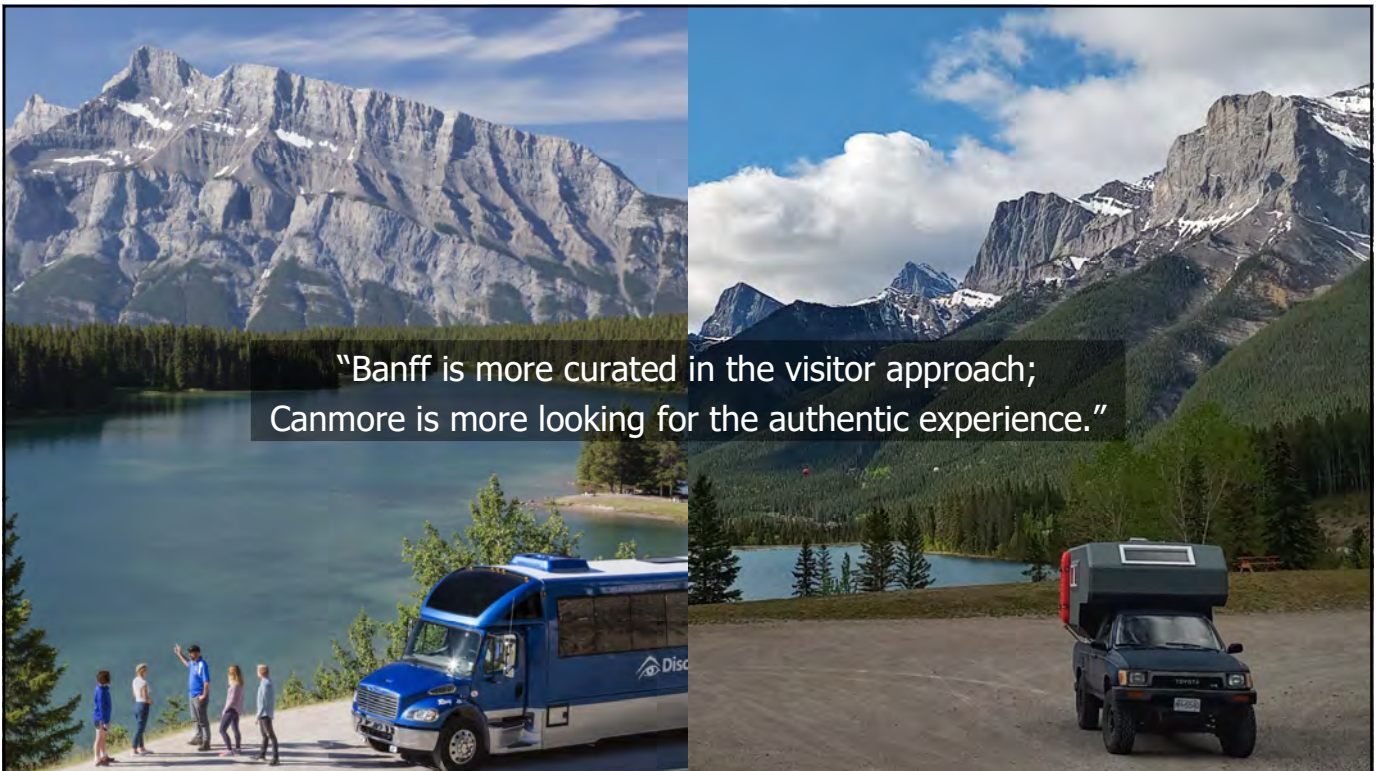
38

“

This place gives me the freedom I need.

”

39



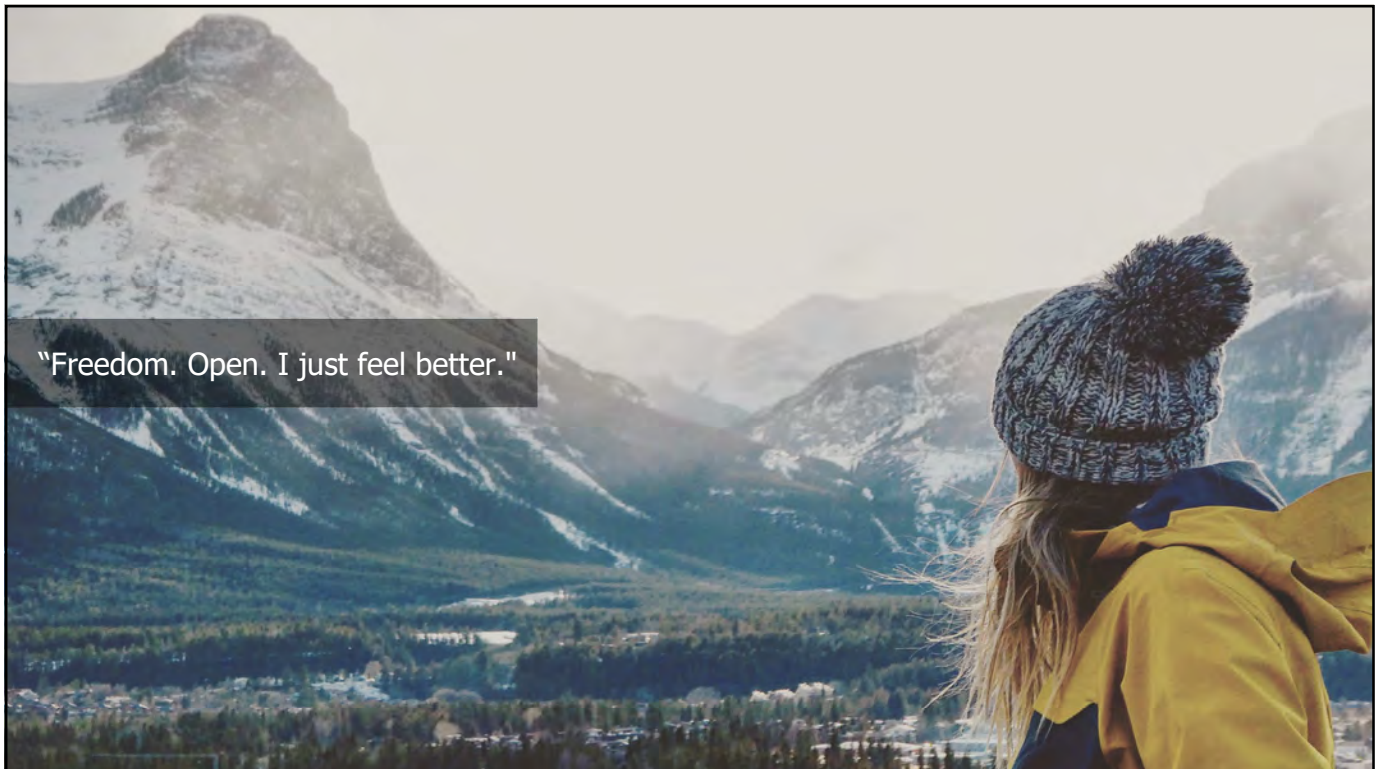
40

“

Canmore Kananaskis provides a setting for everyone's story. Literally hosting an opportunity for everyone to make their own film, their own story.

”

41



"Freedom. Open. I just feel better."

42

ESCAPE

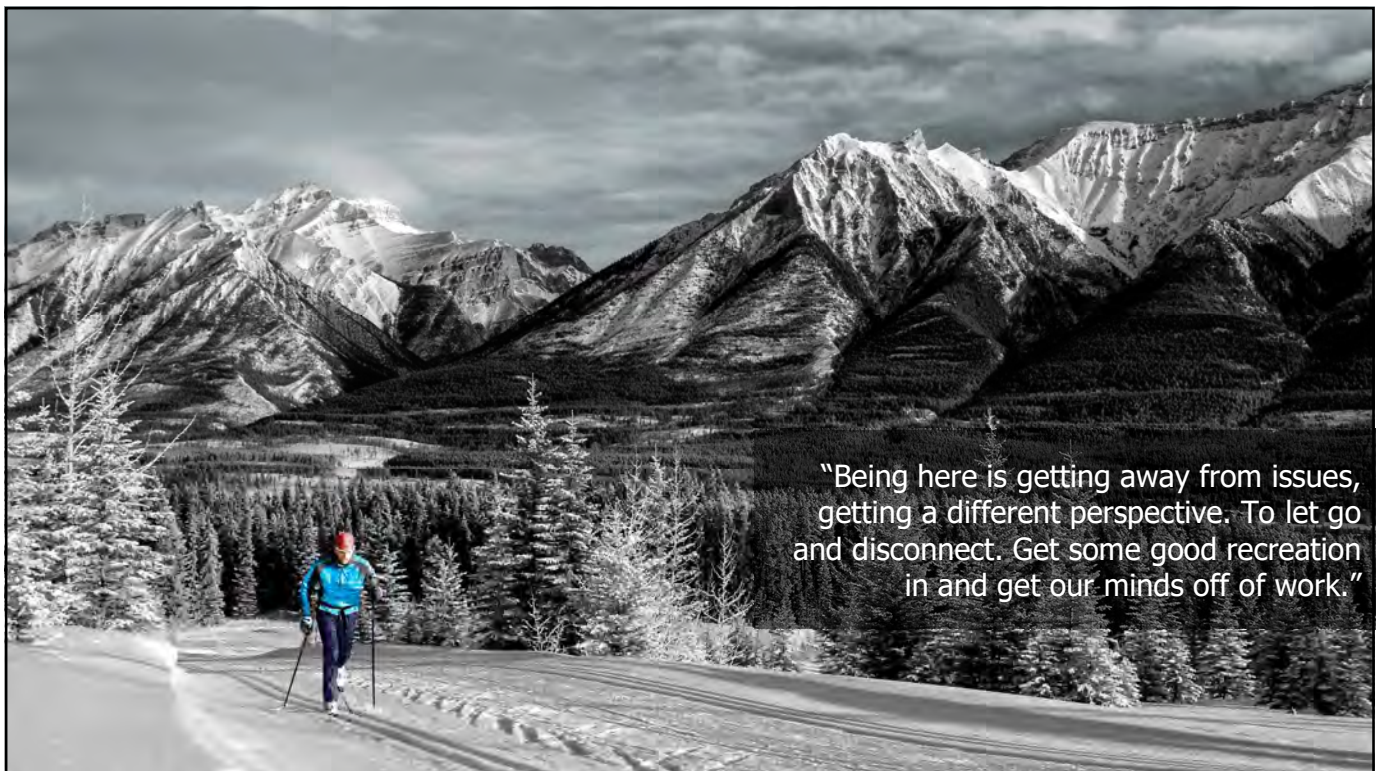
43

You experience Canmore and Kananaskis for **YOU**. Not for others.

44



45



46

TAPPING INTO THE LOCAL LIFE

47

People can come to Canmore and feel like a local.

Visitors are seeking to build a connection with the community and vice versa.
Real people seeking real connections.

48

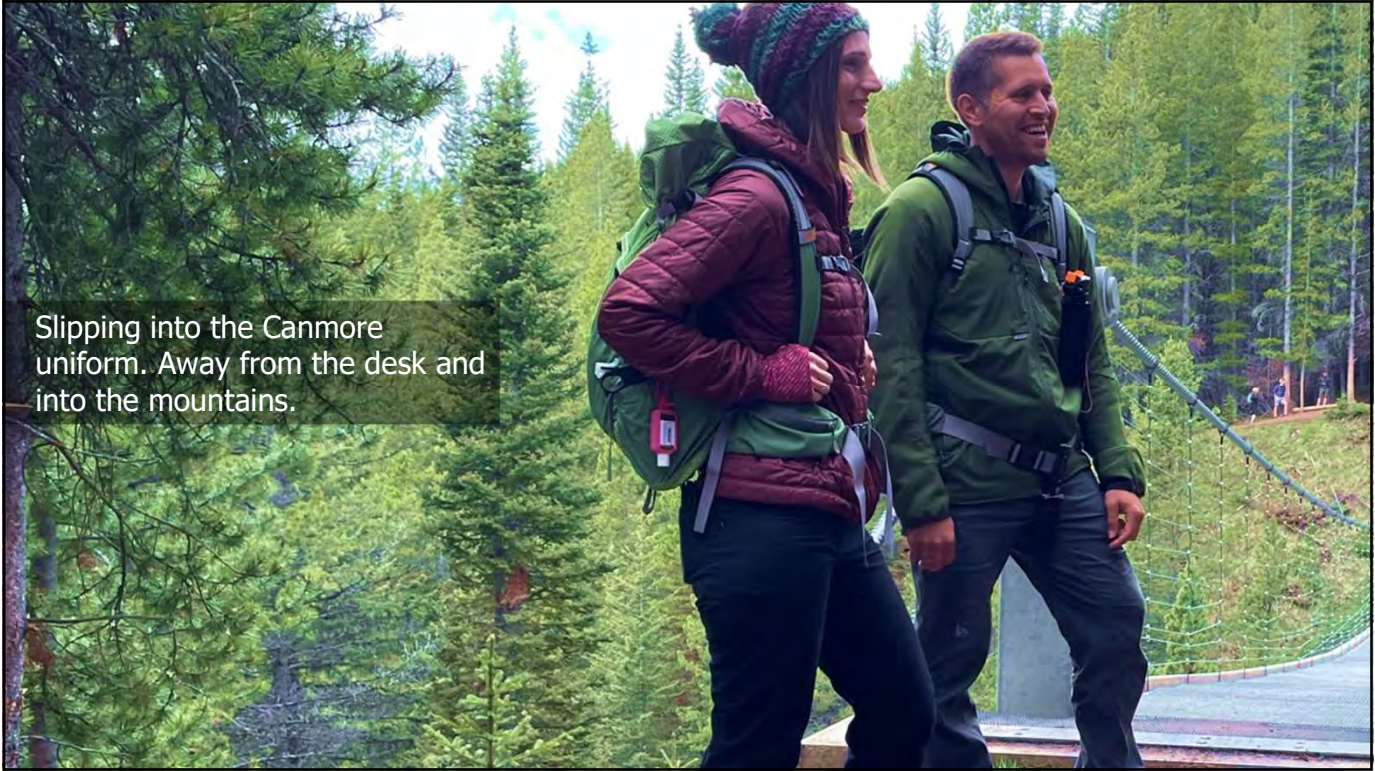
It is about relationships.
Not transactions.

49



“It’s relaxed; a feeling like you’re part of the local culture. We like to be a part of the communities we visit.”

50



Slipping into the Canmore uniform. Away from the desk and into the mountains.

51



**THE CANMORE AND
KANANASKIS
UNIFORM**

52

“

When I'm behind my desk in the city I want to play the part of the mountain man... and here I get to pretend I am actually that person.

”

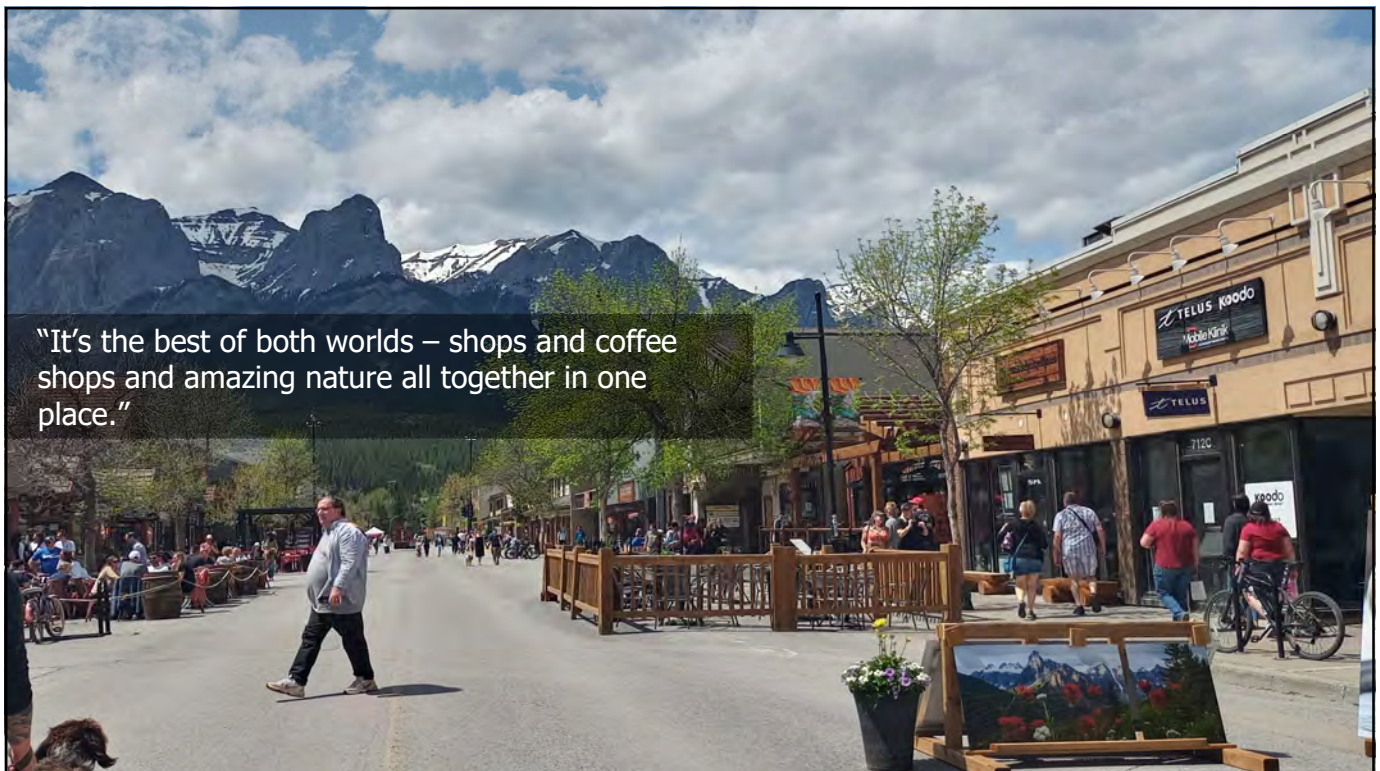
53

**MOUNTAIN
SOPHISTICATED**

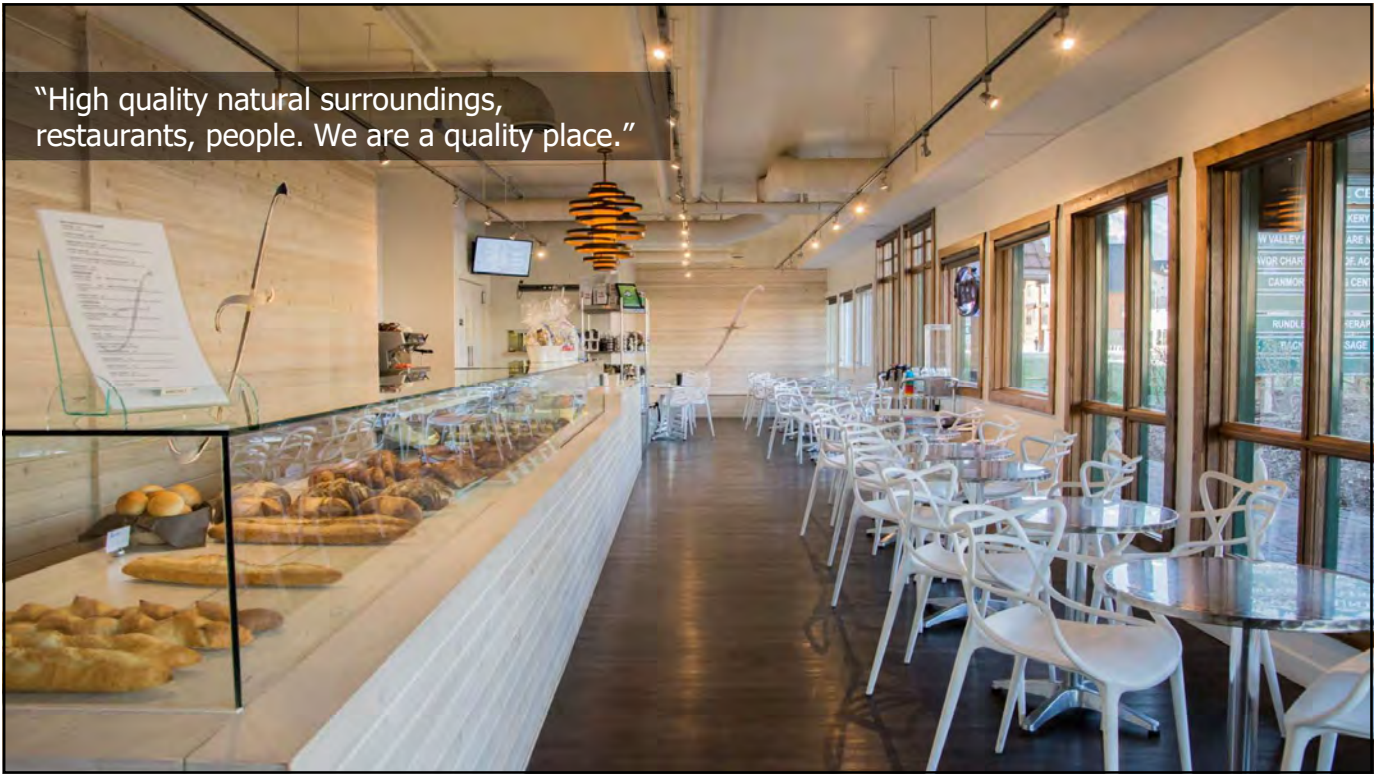
54

Visitors enjoy the look and feel of the town
and are pleasantly surprised by the high-quality diversity.

55



56



“High quality natural surroundings, restaurants, people. We are a quality place.”

57

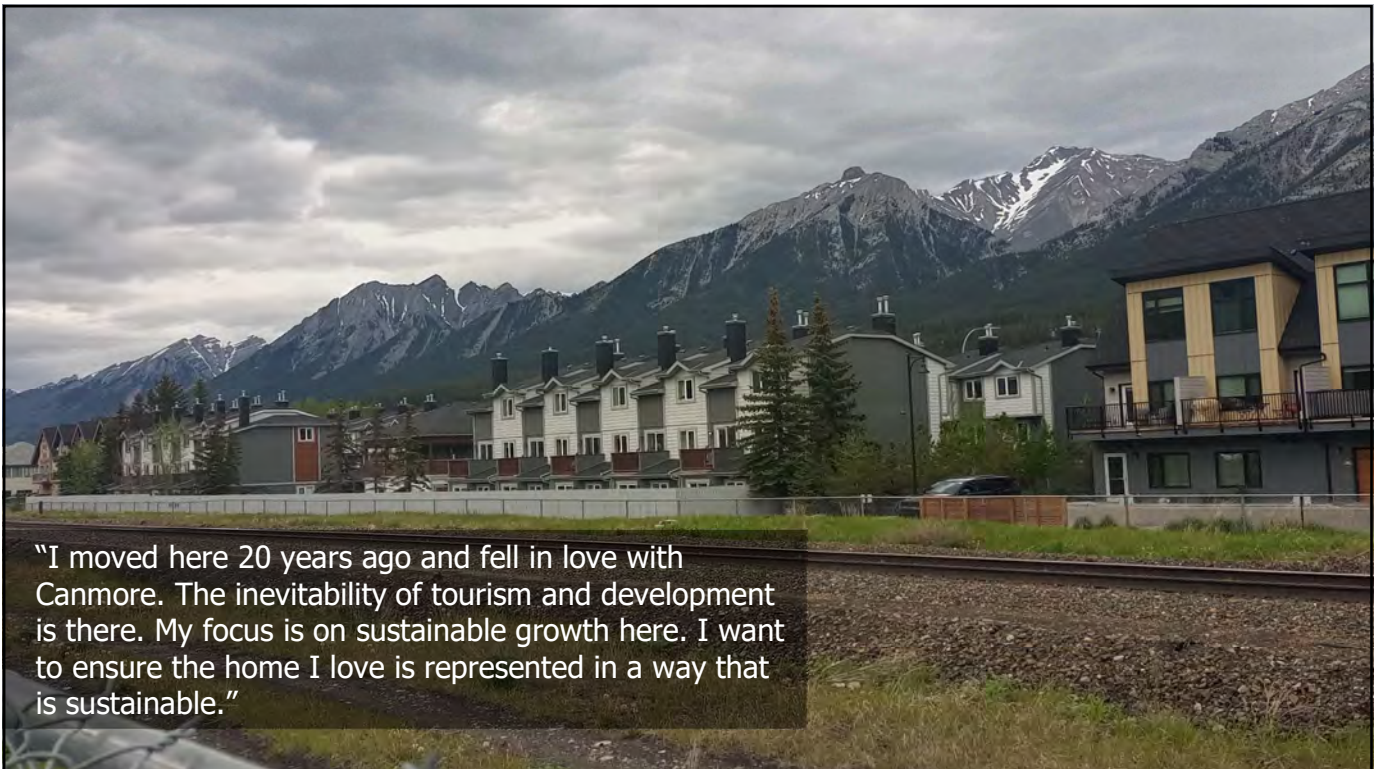
PROTECTION VERSUS GROWTH

58

Canmore and Kananaskis is growing.

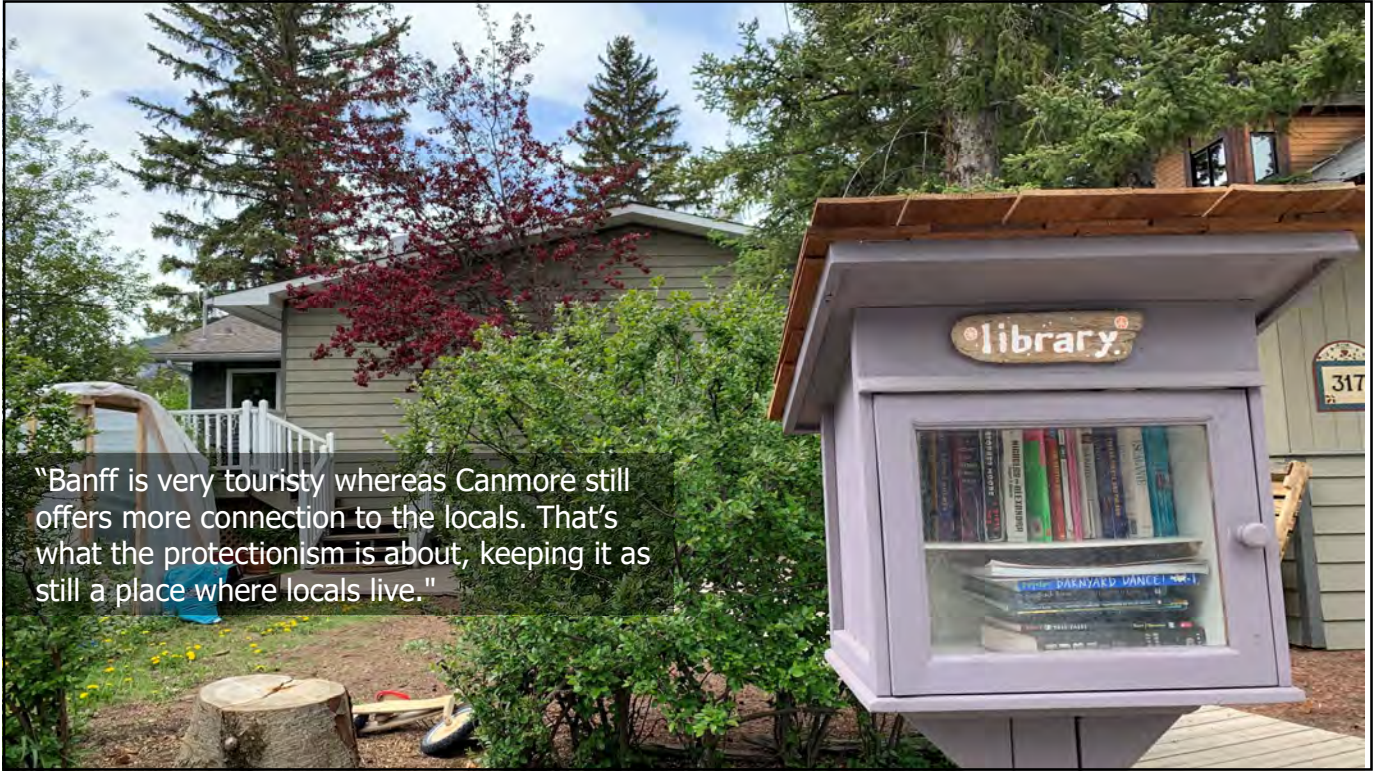
There is a fear that uncontrolled growth will negatively impact the charm and surrounding nature that make the destination unique to visit and live in.

59



"I moved here 20 years ago and fell in love with Canmore. The inevitability of tourism and development is there. My focus is on sustainable growth here. I want to ensure the home I love is represented in a way that is sustainable."

60



"Banff is very touristy whereas Canmore still offers more connection to the locals. That's what the protectionism is about, keeping it as still a place where locals live."

61

There needs to be a balance of preservation and growth that is community-led with sustainability at the core.

62

“

Would love to be a beacon of sustainable tourism - nature is here. You get to see it but you don't get to take it home with you or demolish it. Right now, we have to find this identity, I think it's inevitable.

”

63

It is important to translate the values of residents to visitors and encourage them to come prepared and with respect.

64



65



66

COEXISTING WITH WILDLIFE

67

Coexisting with wildlife is fundamental.

In Canmore and Kananaskis, the community sees it as their duty and responsibility to protect the wildlife and their wilderness.

68



"We need to ensure the wildlife and nature are better protected and respected through education but also policy. This will be a challenge as visitor numbers grow."

69



"You'd be hard pressed to find a map of wildlife corridors. We don't communicate the systems we have in place. That could be done better."

70

LEADERSHIP AND STEWARDSHIP

71

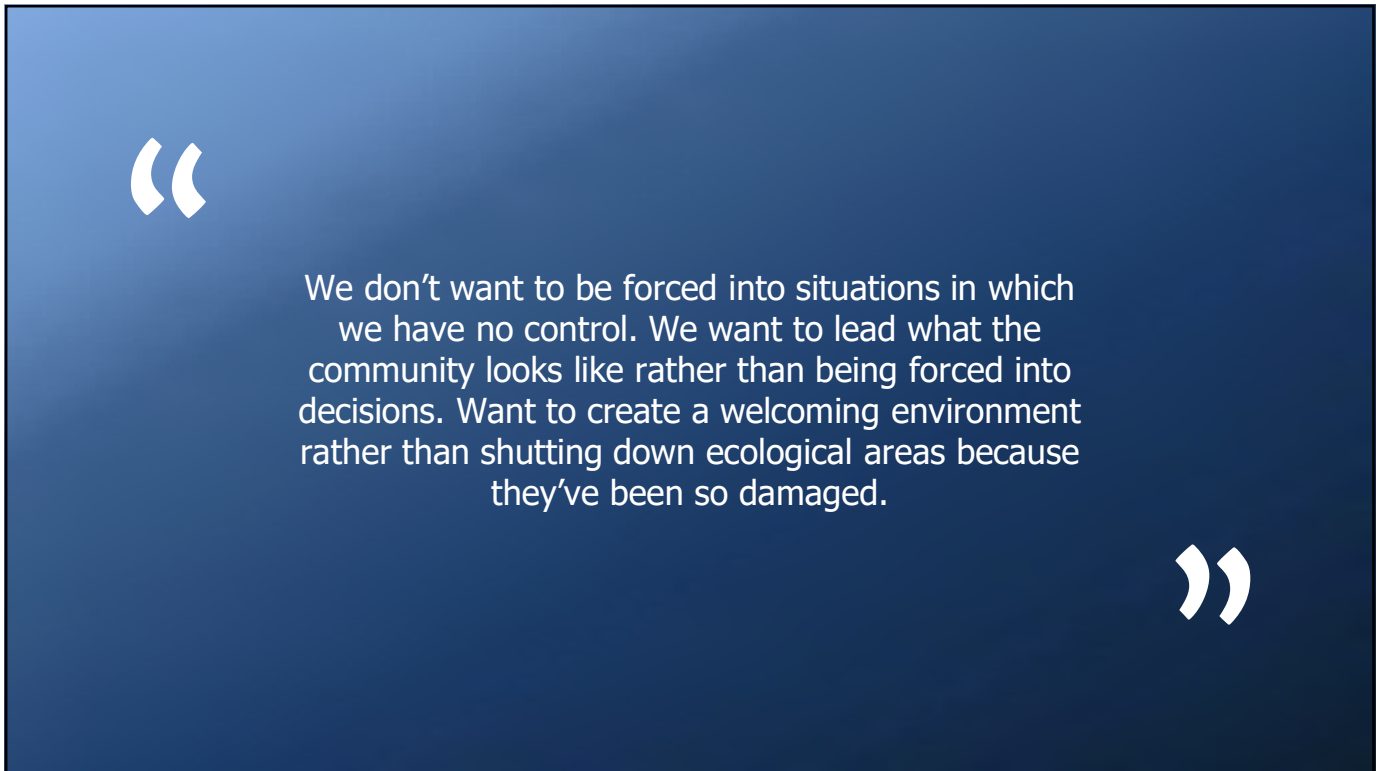
There is a desire to be proactive leaders in demonstrating sustainability; to be a global example of how to co-exist respectfully and responsibly as stewards of the land.

72



“We’d like to be a leader in sustainable tourism, as a community in taking on different approaches; being a more vibrant community; grow with vision and focus rather than just growing to grow. If it’s done well it can be a great place for everybody.”

73



74

A brand checklist to make sure all decisions are 'on brand'

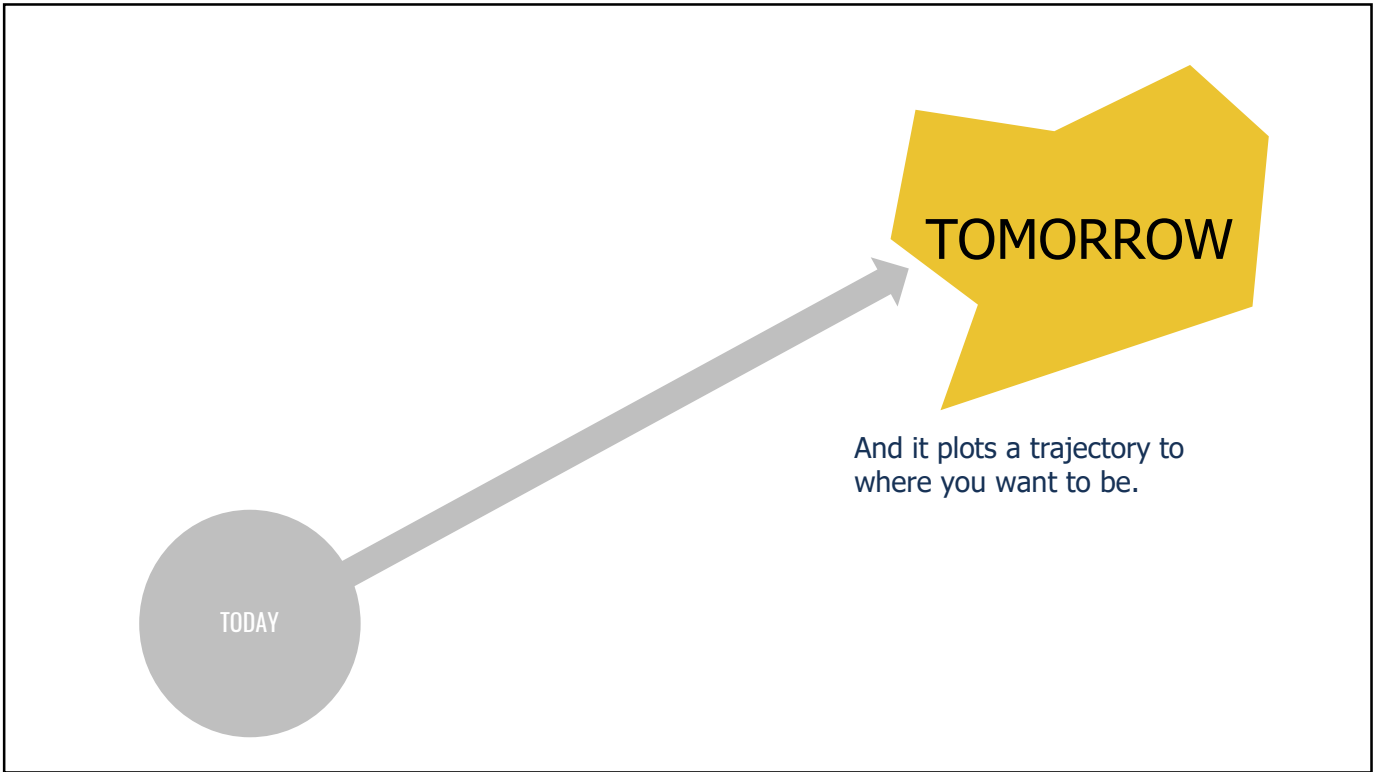


75

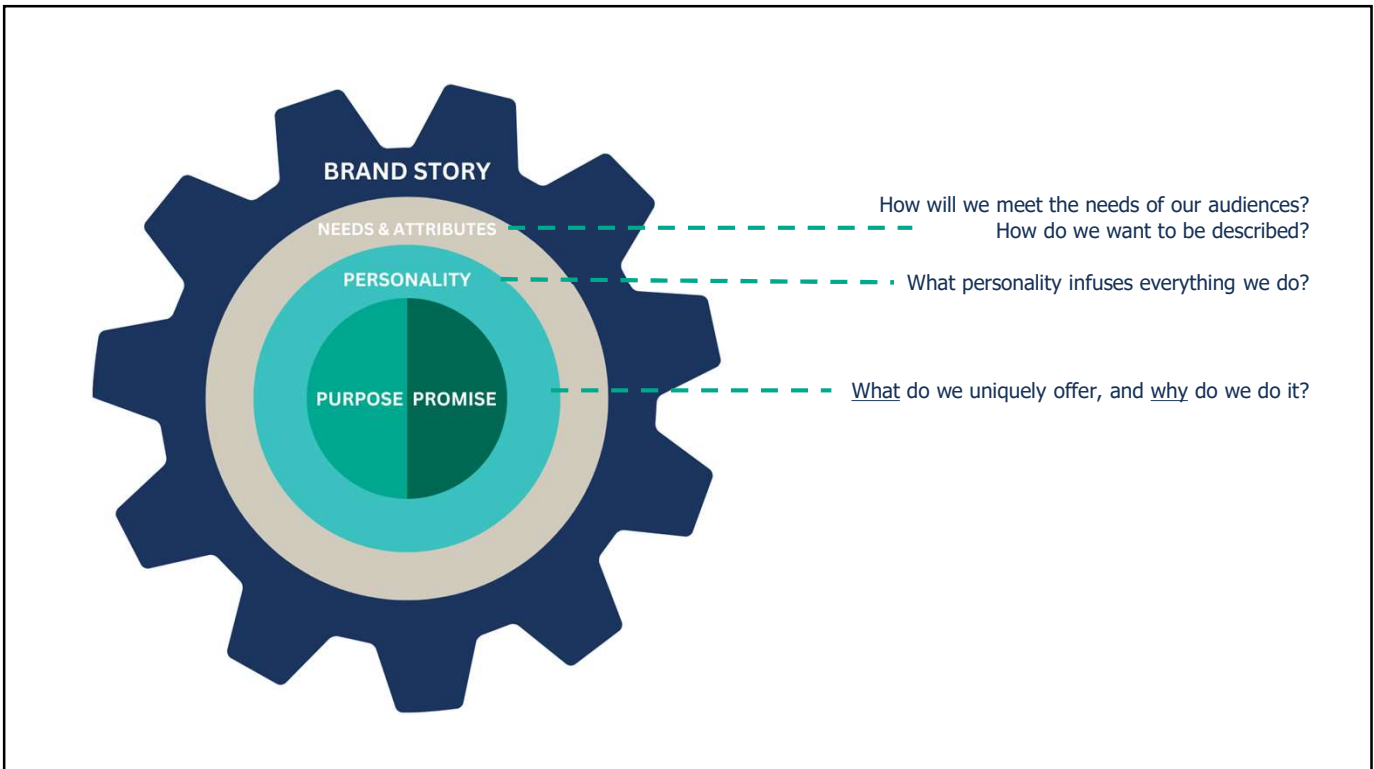
A great brand is firmly
rooted in the very best
of who you are today.



76



77



78

OUR BRAND PURPOSE

79

Brand purpose =

Why do we exist – what motivates us to be the best that we can be?

80



Canmore Kananaskis is not just another mountain town.

81

It isn't just about visiting the mountains, the woods, or the stores.

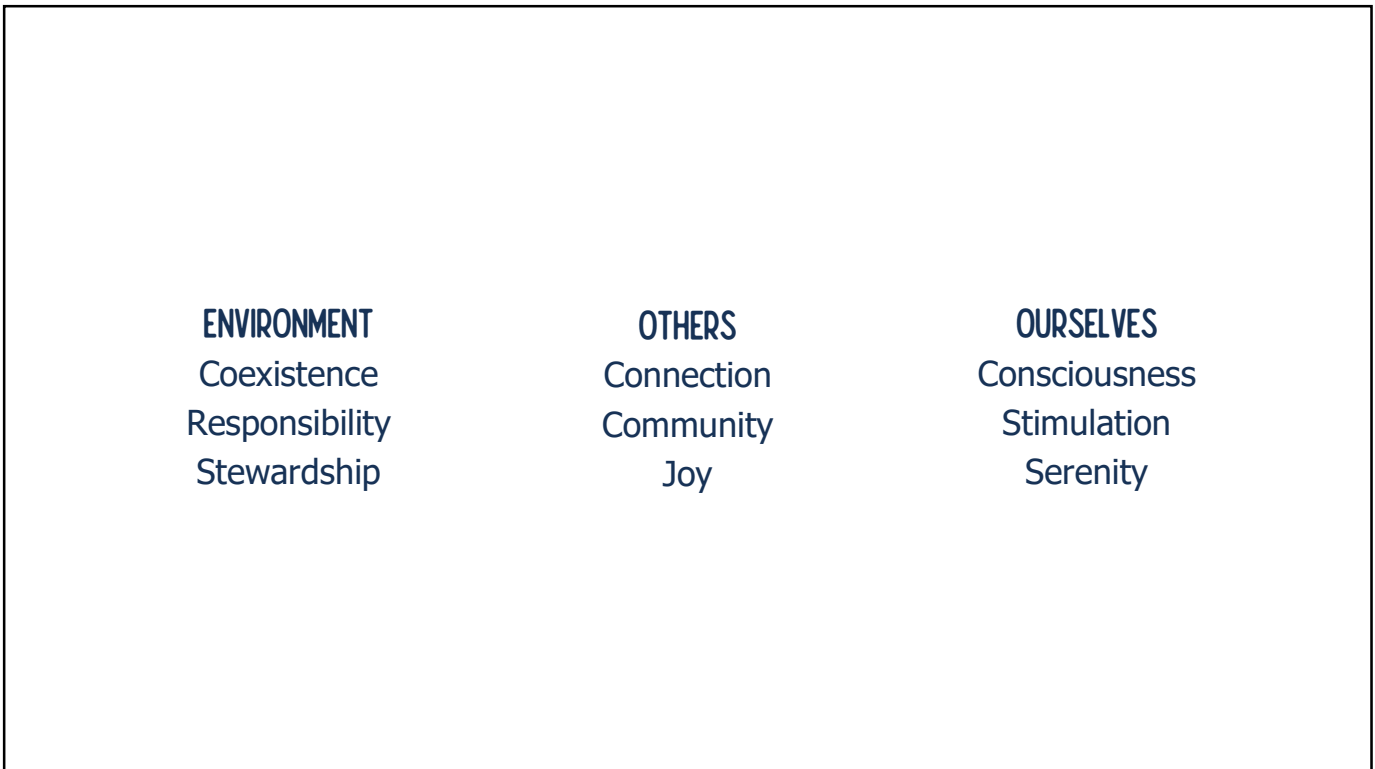
It's about the **WAY** in which we live the experience and the impact it has on us; the consciousness and intentions we arrive with, and the values and connections that we leave with.

82



Canmore Kananaskis inspires our relationships
with the environment, with others, and with
ourselves.

83

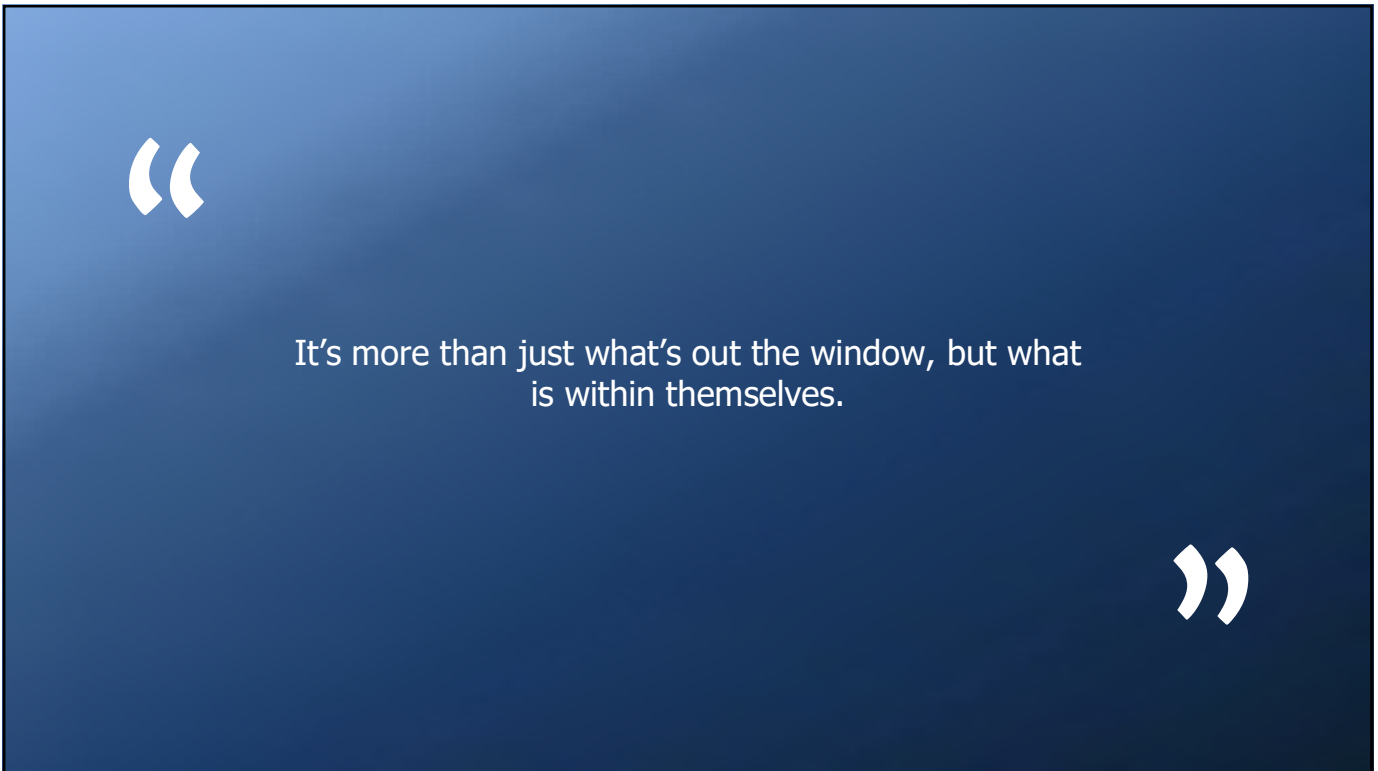


84



“You have the time to build a relationship with your loved ones, with locals and with the place.”

85



86

OUR PURPOSE

To transform the way we live in our world

87

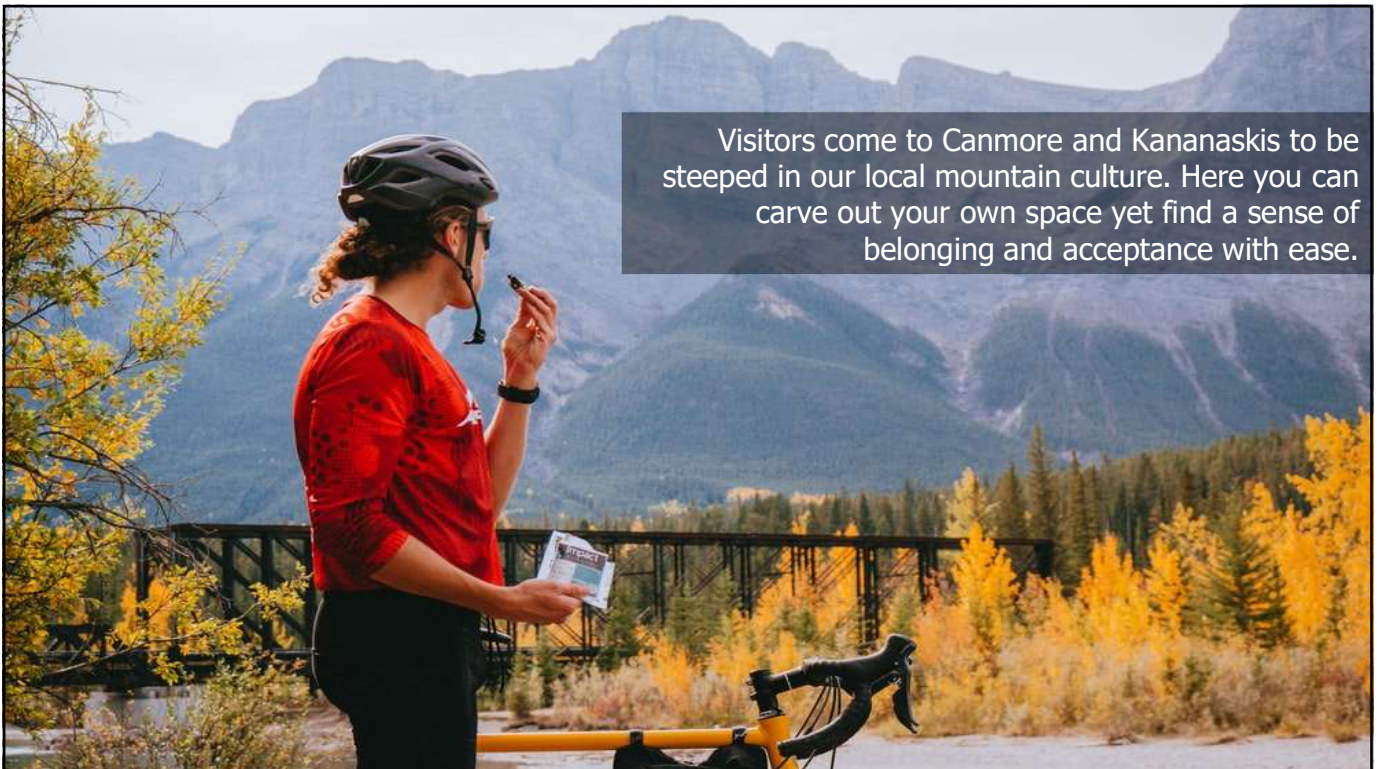
**OUR
BRAND
PROMISE**

88

Brand promise =

What do we uniquely offer to our audiences?

89



Visitors come to Canmore and Kananaskis to be steeped in our local mountain culture. Here you can carve out your own space yet find a sense of belonging and acceptance with ease.

90

“

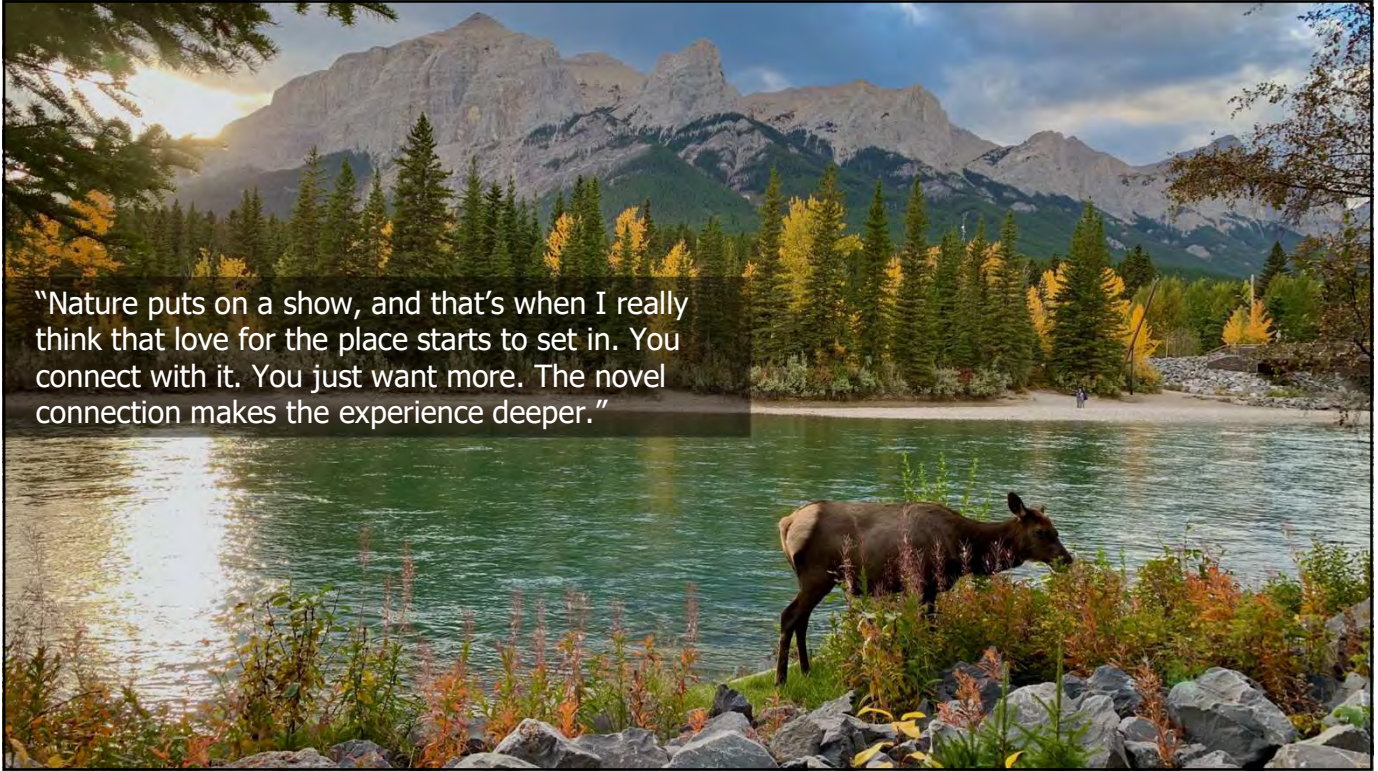
It's easy to connect to community here; you become part of the community fast.

”

91

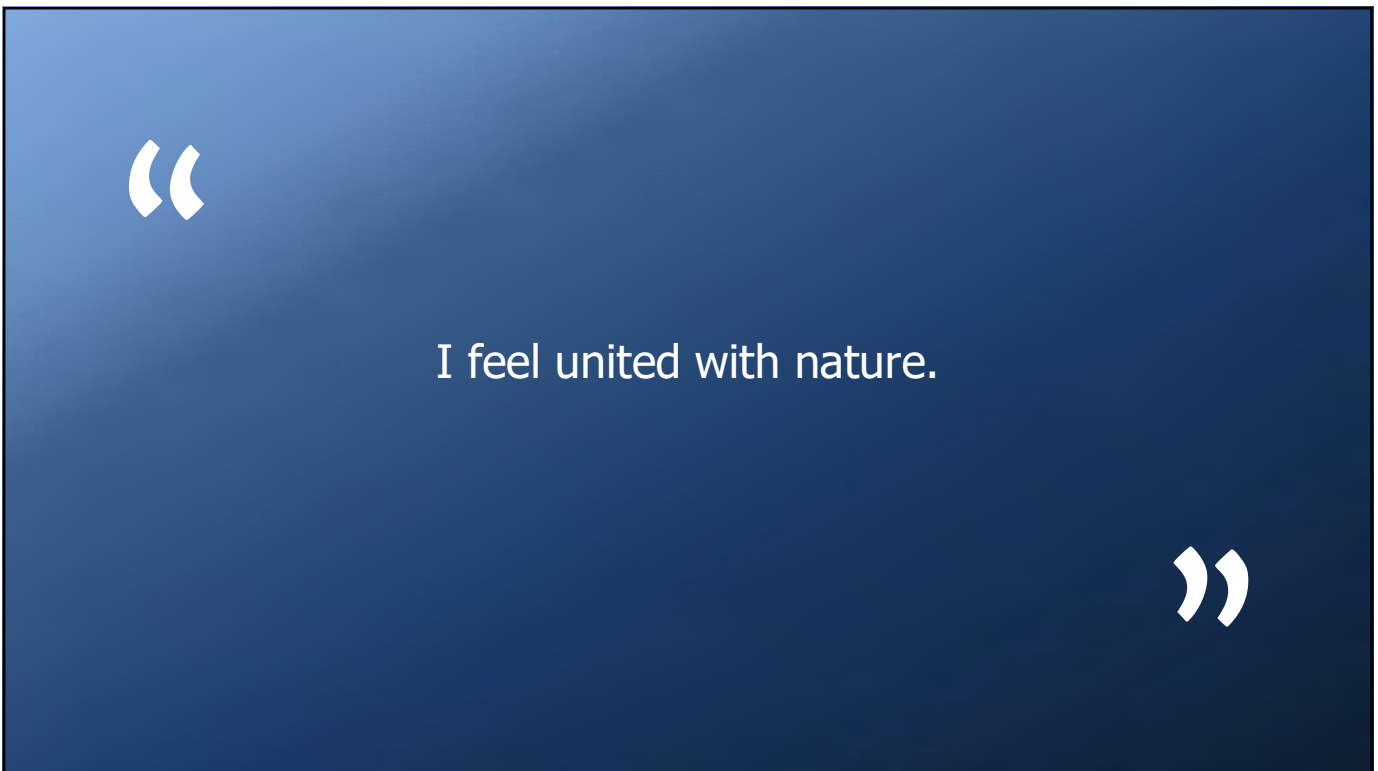
This is also why people truly feel immersed in nature. Our wilderness is unfiltered and un-curated, providing endless unpredictability and surprise but also the opportunity to slowdown and innately reconnect with the environment and with ourselves.

92



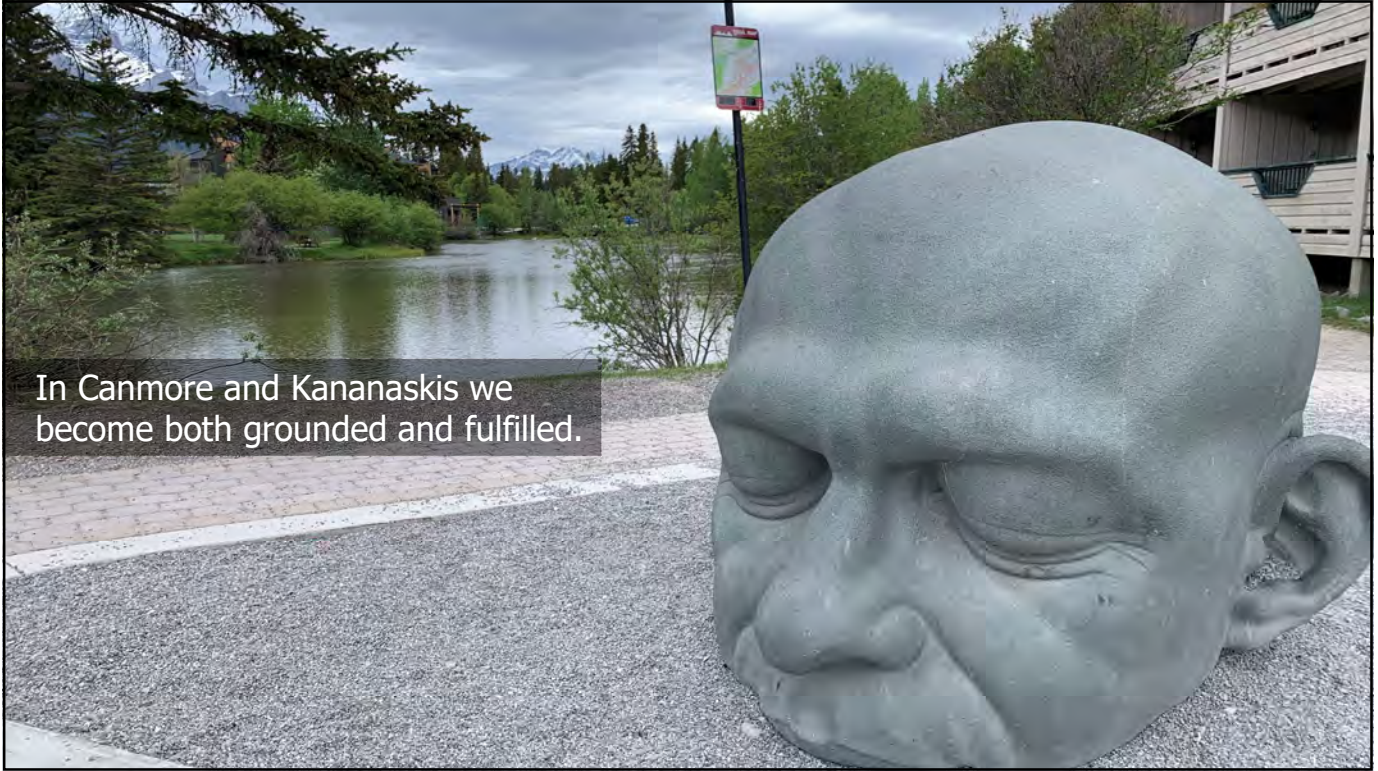
“Nature puts on a show, and that’s when I really think that love for the place starts to set in. You connect with it. You just want more. The novel connection makes the experience deeper.”

93



I feel united with nature.

94



In Canmore and Kananaskis we become both grounded and fulfilled.

95

OUR PROMISE
Astonishing adventures that nourish your soul

96

OUR BRAND DESCRIPTORS

97

Brand descriptors =

How do we want to be described by our audiences?

98

AUDIENCE NEEDS

ESCAPE – from your regular life; the mundane, the daily grind, a scattered brain, crowds, and the digital world.

BELONGING – to know you fit in and are welcomed.

REJUVENATION – radical, refreshing experiences that stimulate the senses and awaken the mind, body and soul.

AUTHENTICITY – to experience the genuine mountain culture, spirit, and community.

99

BRAND ATTRIBUTES

ESCAPE	BELONGING	REJUVENATION	AUTHENTICITY
Wild	Community-minded	Invigorating	Genuine
Accessible	Friendly	Active	Real
Natural	Accommodating	Refreshing	Unique
Unfiltered	Neighbourly	Relaxed	Mountainy
Free	Welcoming	Intense	True
Liberating	Livable	Peaceful	
Rugged	Open	Alive	
Raw	Comfortable	Inspiring	
	Connected	Healing	
		Therapeutic	

100

BRAND ATTRIBUTES

ESCAPE	BELONGING	REJUVENATION	AUTHENTICITY
Wild	Community-minded	Active	Genuine
Accessible	Friendly	Invigorating	Real
Natural	Accommodating	Refreshing	Unique
Unfiltered	Welcoming	Relaxed	Mountainy
Free	Livable	Intense	True
Liberating	Neighbourly	Peaceful	
Rugged	Open	Alive	
Raw	Comfortable	Inspiring	
	Connected	Healing	
		Therapeutic	

101

OUR ATTRIBUTES

Unfiltered

Neighbourly

Invigorating

Mountainy

102



103

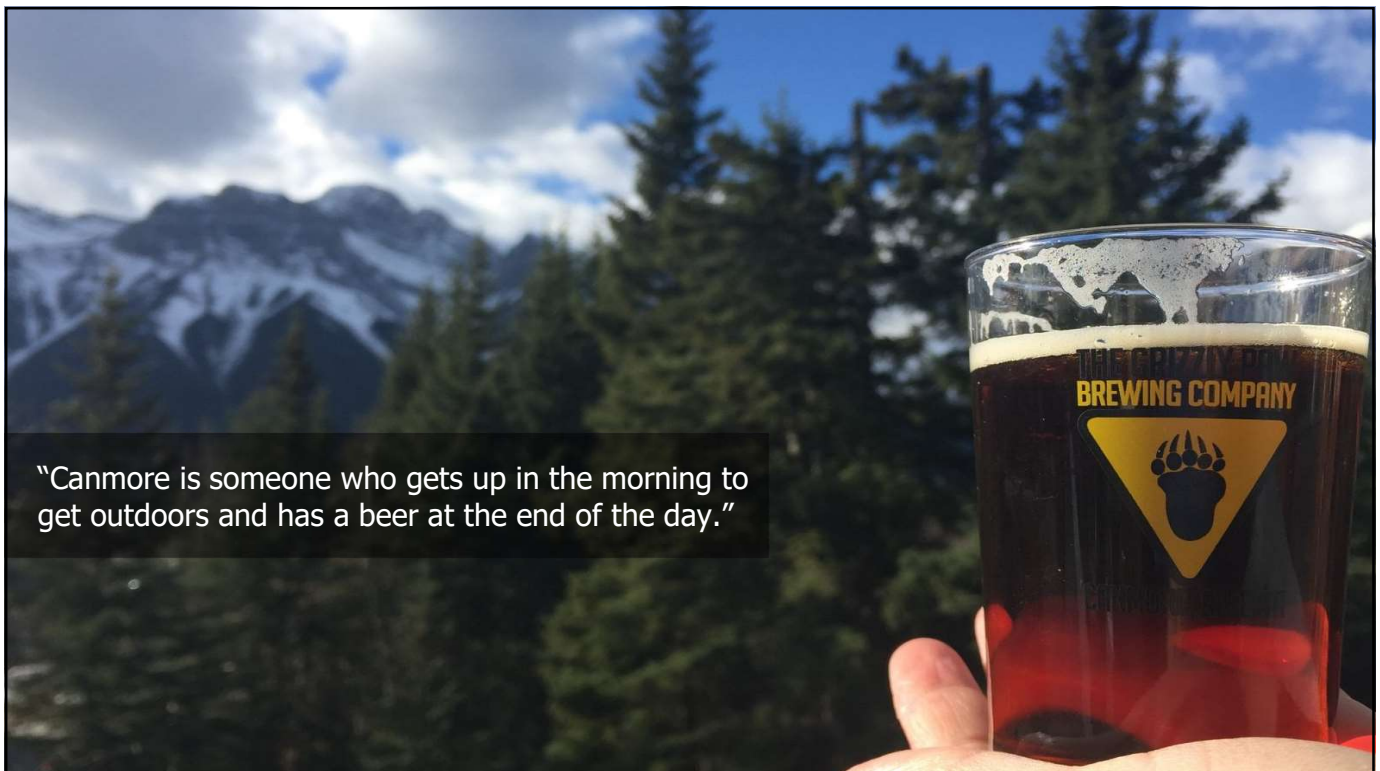
OUR BRAND PERSONALITY

104

Brand personality =

What personality do we show in everything we do?

105



106

Canmore and Kananaskis knows how to find balance. We are always eager to explore but are never in a rush. We both push and respect our limits. We move with adventure in our blood and appreciation in our hearts. We are laidback in demeanor and steadfast in our values.

107

OUR PERSONALITY
Humble, confident and competent

108

THE BRAND

PURPOSE

To transform the way we live in our world

PROMISE

Astonishing adventures that nourish your soul

PERSONALITY

Humble, confident and competent

ATTRIBUTE

Unfiltered
Neighbourly
Invigorating
Mountainy

109

NEW LOGO & COLOURS



TO BE REVEALED NOVEMBER 7, 2022

110



111

TOWN OF CANMORE
MINUTES
Committee of the Whole
Tuesday, October 18, 2022 at 1:00 p.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Jeff Mah	Deputy Mayor
Jeff Hilstad	Councillor
Joanna McCallum	Councillor
Karen Marra	Councillor
Tanya Foubert	Councillor
Wade Graham	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Municipal Clerk (Recorder)
Elle West	Community Social Development Housing Evaluator
Lisa Brown	Manager of Community Social Development

Mayor Krausert called the October 18, 2022 committee of the whole meeting to order at 1:00 p.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

- 1. Land Acknowledgement**
- 2. Agenda for the October 18, 2022 Committee of the Whole Meeting**

32-2022COW

Moved by Mayor Krausert that the Committee of the Whole approve the agenda for the October 18, 2022 meeting as presented.

CARRIED UNANIMOSLY

B. DELEGATIONS

- 1. Regional Police and Crisis Team**

Corporal Dave Bibeau, Cochrane RCMP, and Tanya Hansen, a registered psychiatric nurse, provided a verbal report on behalf of the Regional Police and Crisis Team explaining their role in the community. The Regional Police and Crisis Team is a collaboration between the Alberta RCMP and Alberta Health Services and is a community-based mobile response to mental health crises calls. RCMP Officers and mental health therapists work together as a team to respond to mental health calls.

2. Bow Valley Regional Transit Services Commission Update

Martin Bean, CAO of Bow Valley Regional Transit Services Commission, provided a verbal report providing an overview of the Commission and transit as well as budget highlights.

C. MINUTES

1. Minutes of the September 27, 2022 Committee of the Whole Meeting

33-2022COW

Moved by Mayor Krausert that the Committee of the Whole approve the minutes of the September 27, 2022 meeting as presented.

CARRIED UNANIMOUSLY

D. STAFF REPORTS

1. Safe Park Program Pilot – Final Evaluation

Administration spoke to a written report updating the Committee of the Whole on the 2022 Safe Park Program Pilot and the related Housing Evaluator position.

2. Property Tax Policy Amendment

Administration spoke to a written report updating the Committee of the Whole on proposed amendments to the Property Tax Policy.

Meeting Break 2:23 – 2:35

E. COUNCILLOR UPDATES

1. October 2022 Councillor Updates

Written report, received as information.

F. ADMINISTRATIVE UPDATE

1. October 2022 Administrative Update

Written report, received as information.

G. COUNCIL RESOLUTION ACTION LIST

1. Council Resolution Action List as of October 12, 2022

Written report, received as information.

H. CORRESPONDENCE

1. Letter to Minister Panda re: Bow Valley Highway Mitigations along the Trans-Canada Highway

Received as information.

I. IN CAMERA

None

Minutes approved by: _____

J. ADJOURNMENT

34-2022COW

Moved by Mayor Krausert that the Committee of the Whole adjourn the October 18, 2022 regular meeting at 3:07 p.m.

CARRIED UNANIMOUSLY

Sean Krausert, Mayor

Cheryl Hyde, Municipal Clerk

Minutes approved by: _____



Briefing

DATE OF MEETING: November 15, 2022 **Agenda #:** D1

To: Committee of the Whole

SUBJECT: Town of Canmore 2021 Greenhouse Gas Inventory Report

SUBMITTED BY: Amy Fournier, Energy and Climate Action Coordinator

PURPOSE: To provide Committee of the Whole with an update on the 2021 corporate and community Greenhouse Gas (GHG) Inventory and the status toward the Town of Canmore's Climate Action Plan targets.

EXECUTIVE SUMMARY

The Town of Canmore (Town) is a member of the Partners for Climate Protection Program and the Global Covenant of Mayors for Climate and Energy. As part of these memberships, the Town is required to complete regular GHG inventories to measure progress towards the targets set out in the Town's 2018 Climate Action Plan. This report to the Committee of the Whole provides an update on the 2021 GHG Inventory.

The Town's Corporate and Community GHG emissions decreased in 2021 compared to the 2015 baselines, by 25% and 19%, respectively. This is discussed in more detail in the attached Town of Canmore 2021 Greenhouse Gas Inventory Report (Attachment 1).

While the significant decline in GHGs over the six years since the baseline is positive, this is largely due to the external impact of COVID-19 on travel and the phase out of coal-fired electricity in the Alberta electricity grid. As travel rebounds following the pandemic, and population and visitation continue to grow, sustained and aggressive action on climate change will be required to see a continued decline in GHG emissions and to achieve the Town's Corporate and Community GHG targets of a 50% and 30% reduction by 2030.

BACKGROUND/HISTORY

In October 2019, Council declared a State of Climate Emergency. This declaration was intended to reaffirm Canmore's long-standing commitment to taking meaningful action related to environmental stewardship and climate change and add Canmore's voice to a growing number of communities, territories, and nations making similar declarations.

In December 2018 Council accepted the Town of Canmore Climate Action Plan for planning purposes. The Plan included a baseline community and corporate GHG inventory for 2015, and the following GHG reduction targets:

- By 2030, the community of Canmore will reduce its GHG emissions by 30% below 2015 levels;
- By 2030, the Town will achieve a 50% reduction in its corporate emissions, given the Town has much greater control over its own buildings and operations emissions; and
- By 2050, community and corporate emissions will be reduced by 80% below 2015 levels.

Prior to this, the Town's work on climate change mitigation was guided by the goals and targets for energy and climate protection in the 2010 Environmental Sustainability Action Plan (ESAP).

In 2018, the Town joined the Global Covenant of Mayors for Climate and Energy (GCOM), the largest global alliance for city climate leadership, with over 10,000 cities and local governments. The GCOM vision is a *“world where committed mayors and local governments – in alliance with partners – accelerate ambitious, measurable climate and energy initiatives that lead to a low-emission and climate-resilient future.”*

The Town is also a member of the Partners for Climate Protection (PCP) program, managed by the Local Governments for Sustainability (ICLEI Canada) and Federation of Canadian Municipalities (FCM). Along with over 350 towns and cities across Canada, the Town has been following the PCP's Milestone Framework for action against climate change. Setting a baseline inventory is the first milestone. The Town is currently working on milestone 4 of the 5 milestones - *implementing a local action plan*. The process and requirements of the PCP and GCOM are aligned, so the 2021 inventory will fulfill the ongoing reporting commitments to both programs.

DISCUSSION

The 2021 inventory is the second full inventory compiled since setting the 2015 baseline. There will always be a lag between the inventory year and when it is released due to the data availability and time required to complete the inventory. Going forward, a full inventory will be completed every two years, with the next planned for 2023 (reported in 2024). In between inventory years there is proxy data that is analyzed to help gauge progress. This proxy data includes solid waste landfilled, building energy consumption, motor vehicle registration data, ROAM ridership, and solar photovoltaic rooftop installation.

In line with the Town's GHG reduction targets, the 2021 inventory is in fact two separate inventories - one being the GHG emissions from Town operations (Corporate) and the other for the broader community. The following highlights the results of both the corporate and community GHG inventories.

2021 Corporate Inventory Highlights

The corporate inventory accounts for emissions generated from Town operations: Town-owned buildings, street and traffic lighting, water and wastewater treatment and conveyance, and the vehicle and equipment fleet. Corporate GHG emissions declined by 25% between 2015 and 2021. Much of the decrease can be attributed to reduced carbon intensity of the Alberta electricity grid due to the phase-out of coal-fired generation.

As detailed in Attachment 1, the majority of corporate emissions (63%) come from three buildings – the Wastewater Treatment Plant, Elevation Place and the Canmore Recreation Centre. In terms of fuel source, the Town's electricity consumption contributes significantly more GHGs (63%) than natural gas or vehicle gasoline and diesel.

2021 Community Inventory Highlights

The community inventory includes emissions generated from residential, commercial, and institutional buildings, transportation and waste within the municipal boundaries of Canmore. The Town's corporate emissions account for only 4% of the total community GHGs.

GHG emissions for the community of Canmore declined by 19% since 2015. Much of this decline is due to the impact of the COVID-19 pandemic on travel. In addition, while actual community-wide electricity consumption in Canmore was 4% higher in 2021, presumably due to an approximate 14% increase in population, this was more than offset by a 28% decrease in the carbon intensity of provincial grid electricity since 2015. Grid carbon intensity is a measure of the GHGs produced, per unit of energy, in the generation of electricity. Due to the phase out of coal-fired electricity generation in Alberta, this means that for every kWh of electricity consumed in Canmore, fewer GHGs are emitted.

Next Steps

Although the reduction in GHG emissions observed in 2021 is encouraging, the significant decline since 2015 is not expected to continue at the same rate. Transportation emissions will likely rebound as travel returns to pre-pandemic patterns. The decrease in carbon intensity of the Alberta electricity grid will also level out in the coming years. This does, however, show the significant influence of external factors on Canmore’s GHGs, and the continued need to call upon the Provincial and Federal governments for climate leadership. At the local level, administration is continuing implementation of the 2018 Climate Action Plan through initiatives such as continued investment in solar electricity as well as a study on energy demand reduction and renewable and low carbon options for water and wastewater infrastructure. Administration is also proposing an update to the Environmental Sustainability Action Plan, Climate Action Plan and Climate Change Adaptation and Resilience Action Plan to ensure that the Town is following the most recent science for emission reduction targets and that all actions have co-benefits for both emission reduction, climate change preparedness and social justice. Setting a carbon budget will also be a critical step in determining the share of emissions the Town and community has available in the coming years to achieve emission reduction targets.

FINANCIAL IMPACTS

There are no financial impacts with this report. This inventory is presented as information only.

STAKEHOLDER ENGAGEMENT

Many internal and external stakeholders were consulted in the collection of the required data to compile the Inventory. This includes Town staff from Engineering, Public Works, Finance and Facilities, as well as representatives from ATCO Energy, Fortis Alberta, Capital Power, Access Gas Services, Bow Valley Regional Transit Services Commission, and Alberta Transportation.

ATTACHMENTS

- 1) Town of Canmore 2021 Greenhouse Gas Inventory Report

AUTHORIZATION

Submitted by:	Amy Fournier Energy and Climate Action Coordinator	Date: <u>October 18, 2022</u>
Approved by:	Caitlin Van Gaal Supervisor of Environment and Sustainability	Date: <u>October 18, 2022</u>
Approved by:	Andreas Comeau Manager of Public Works	Date: <u>October 18, 2022</u>
Approved by:	Whitney Smithers General Manager of Municipal Infrastructure	Date: <u>October 28, 2022</u>
Approved by:	Sally Caudill Chief Administrative Officer	Date: <u>November 7, 2022</u>

2021 Town of Canmore Greenhouse Gas Inventory November 2022



Executive Summary

This report details the Town of Canmore’s Greenhouse Gas (GHG) Inventory for 2021 emissions. Updating the GHG Inventory on an ongoing basis is the primary mechanism for the Town to evaluate its progress towards the GHG reduction targets set in the 2018 Climate Action Plan. The Town is also required to update its GHG Inventory as part of its membership in the *Global Covenant of Mayors for Climate and Energy* and the *Partners for Climate Protection Program*, which is managed by the Federation of Canadian Municipalities (FCM) and Local Governments for Sustainability (ICLEI).

The GHG Inventory for 2021 indicates that emissions decreased from the 2015 Corporate and Community baseline by 25% and 19%, respectively. This is positive progress towards the 50% and 30% Corporate and Community reduction targets for 2030. This significant decline is not likely to continue along the same trend, however, as much of the decrease in GHGs is due to the phase out of coal-fired electricity in Alberta and the resulting reduction in the carbon intensity of grid electricity, which is expected to level out in the coming years, and transportation emissions decreasing as a result of the COVID-19 pandemic.

Table of Contents

Executive Summary.....	1
Introduction	2
Corporate GHG Inventory Summary.....	2
Community GHG Inventory Summary	4
Discussion	6
Methodology.....	7
Data Sources	8
Excluded GHG sources	8
Notable Areas of Uncertainty	9
Conclusion.....	9

Introduction

The Climate Change Action Plan, adopted in December 2018, established 2015 as the baseline GHG Inventory. The 2015 baseline for Corporate GHG emissions (generated from Town of Canmore facilities and operations) is 10,492 tonnes, while the broader community GHG emission baseline is 273,747 tonnes. GHGs are measured in carbon dioxide equivalent (CO₂e), which is explained in the Methodology section.

The 2018 Climate Change Action Plan also set the following 2030 and 2050 reduction targets:

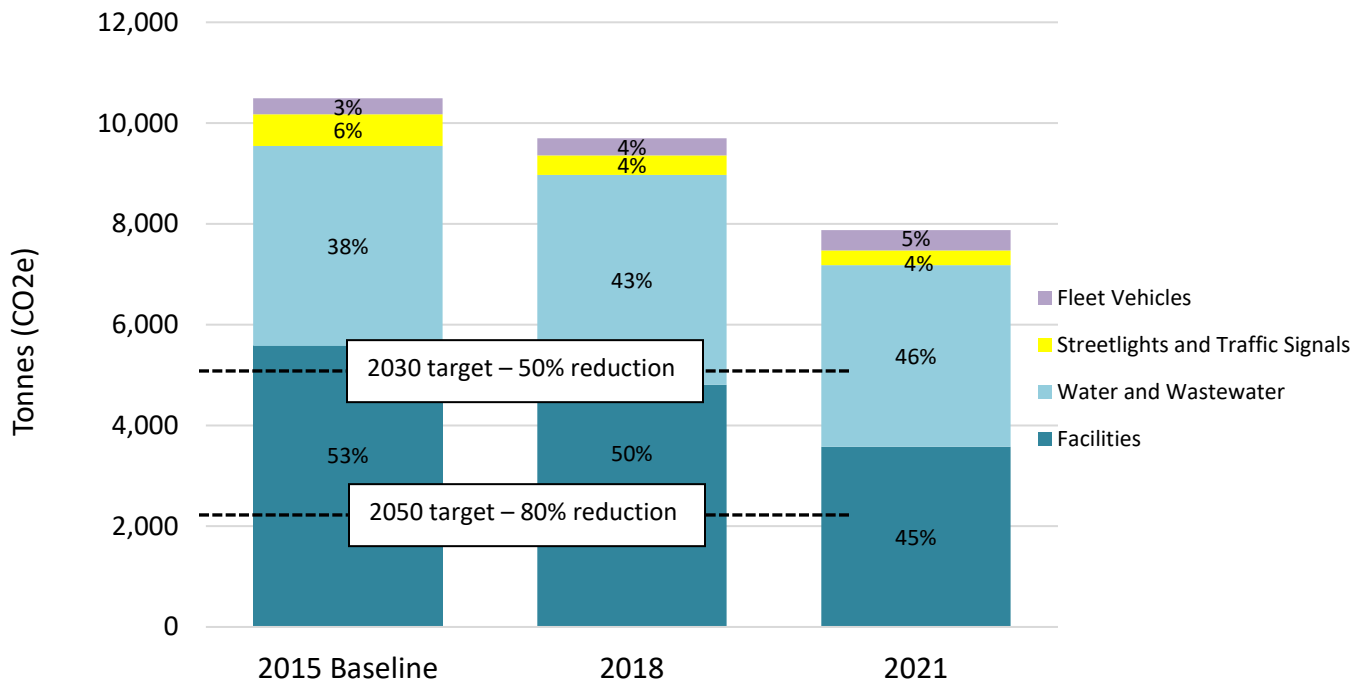
- By 2030, the community of Canmore will reduce its GHG emissions by 30% below 2015 levels;
- By 2030, the Town will achieve a 50% reduction in its Corporate emissions; and
- By 2050, Community and Corporate emissions will be reduced by 80% below 2015 levels.

2021 is the second complete update to the GHG Inventory since setting the 2015 baseline. The last comprehensive update was conducted for 2018. Going forward, it is planned that a complete GHG Inventory will be compiled every other year.

Corporate GHG Inventory Summary

The Corporate Inventory (Figure 2) accounts for emissions generated from Town of Canmore operations; Town-owned facilities, water and wastewater treatment and the vehicle and equipment fleet. The Town’s total Corporate GHGs in 2021 were 7,876 tonnes, a 25% reduction compared to 2015.

Figure 1: Town of Canmore Corporate GHG Inventory



Electricity consumption decreased by 13% in municipal facilities in 2021 compared to 2015. Approximately one-third of this decrease in electricity consumption is due to the investment in over 2,900 solar photovoltaic rooftop panels on various municipal facilities. In addition to solar panels providing a portion of the Town’s electricity needs, consumption was also lower because of intermittent closures of facilities due to the pandemic. Coupled with the decrease in carbon intensity of the Alberta electricity grid, this resulted in the significant decline in Corporate GHGs.

The pie chart in Figure 2 further breaks out the sources of 2021 Town of Canmore Corporate GHG emissions. Together, three buildings - the Wastewater Treatment Plant, Elevation Place and the Canmore Recreation Centre - produce 63% of all Corporate emissions. While lighting and space heating in these facilities account for some of the GHGs, most Town of Canmore emissions are associated with pumping and treating of drinking water and wastewater, maintaining ice rink surfaces, and warming and filtering water for the swimming pool.

Figure 2: Town of Canmore 2021 Corporate GHG Sources

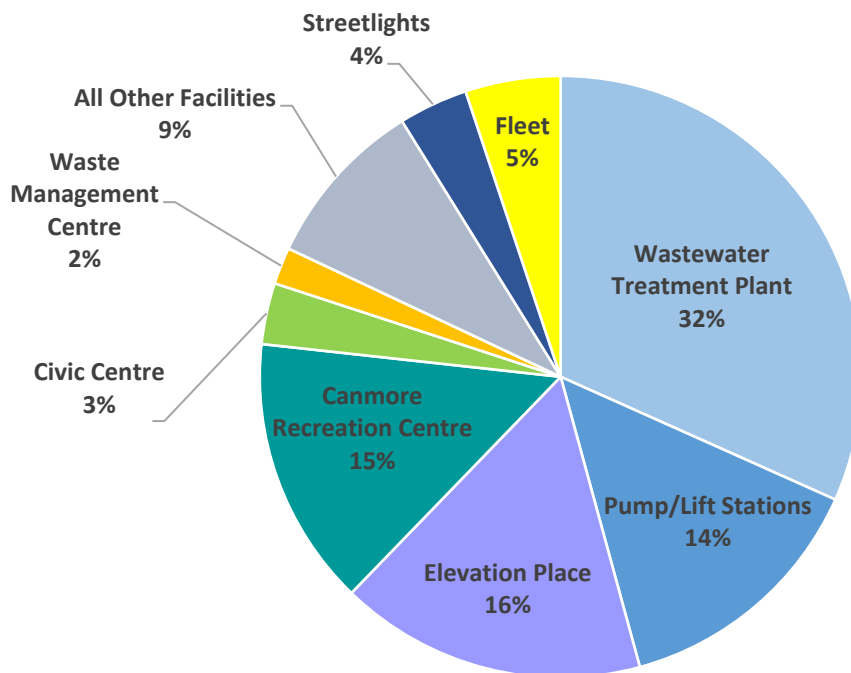
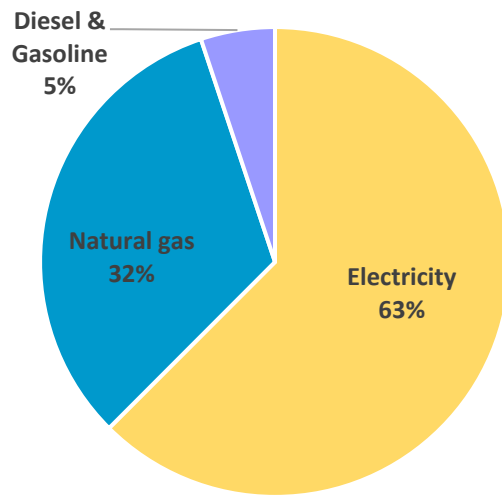


Figure 3 on the following page shows how Corporate GHGs are divided by fuel type. In total, the Town of Canmore spent \$335,246.33 on natural gas, \$1,417,191.08 on electricity and \$198,938 on gasoline and diesel for the vehicle and equipment fleet in 2021. These costs are expected to increase in the coming years with the increase in carbon pricing. The Town’s solar photovoltaic installations achieved direct electricity cost savings of \$22,863.83 in 2021. The Town also received \$8,412.41 in additional credit from exporting solar electricity to the grid, when the rooftop panels were generating more electricity than the buildings could utilize. The Canmore Recreation Centre system was not operational until September of 2021 so the Town can expect savings and revenue from solar to be higher in future years.

Figure 3: Town of Canmore 2021 GHGs by Fuel Type

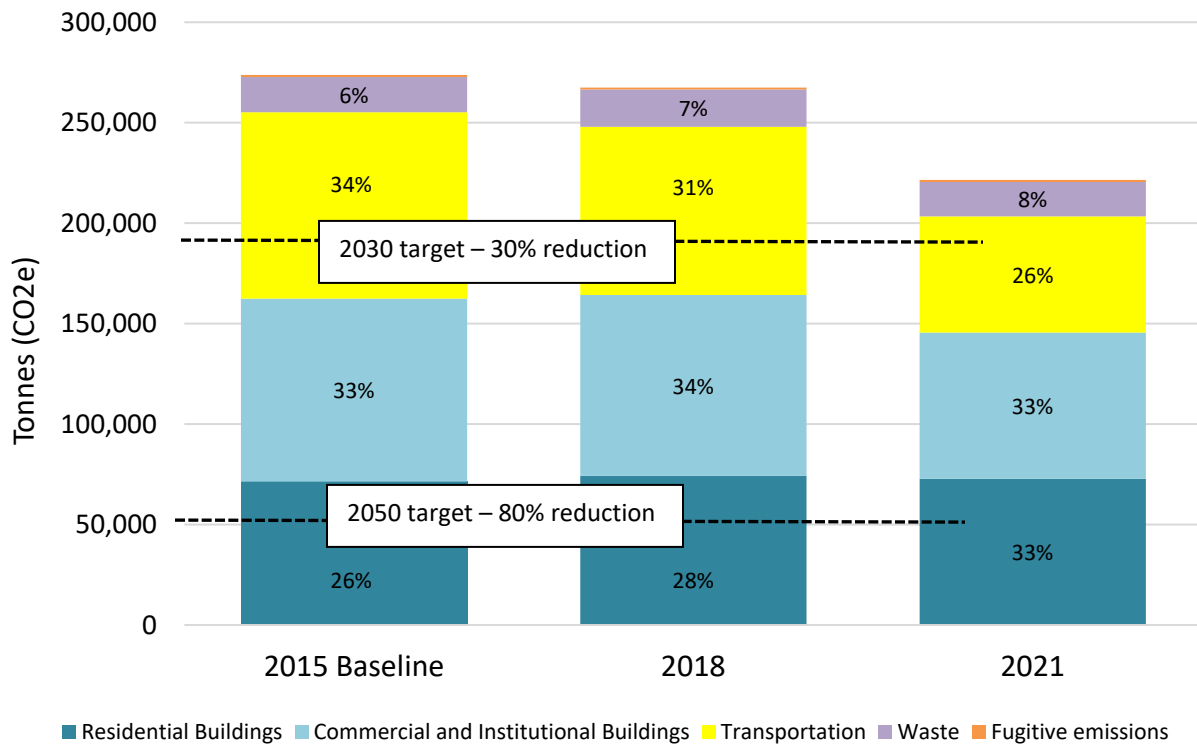


Community GHG Inventory Summary

The Community Inventory (Figure 4) includes emissions from heating and powering residential, commercial and institutional buildings, fuel consumed for transportation and emissions from waste generated within the municipal boundaries of Canmore. It also includes ‘fugitive’ emissions, which are released directly into the atmosphere during the extraction, production, processing and delivery of oil and natural gas, most often through equipment leaks, evaporation and flashing losses, venting, flaring, incineration, and accidental releases. While they are negligible compared to the rest of the inventory, municipalities are required to account for fugitive emissions associated with community natural gas consumption.

Canmore’s total community GHGs in 2021 were 221,594 tonnes, which is a 19% reduction compared to 2015. Town of Canmore Corporate emissions account for only 4% of total community GHGs.

Figure 4: Canmore Community GHG Inventory



As with the Corporate Inventory, much of the decline in Community emissions is attributed to the decrease in reduction in the amount of greenhouse gases emitted from grid electricity production due to the phase out of coal-fired electricity generation. While actual community-wide energy consumption in Canmore was 4% higher in 2021 compared to 2015, community building GHGs decreased by 10%. In addition, transportation emissions also significantly decreased. This is mainly attributed to the impact on travel patterns due to the COVID-19 pandemic. Fuel sales, which are used to estimate transportation emissions, have not returned to pre-pandemic levels. The decline in fuel sales has been noted across the country and is not isolated to Canmore.

It is estimated that the total community expenditure on natural gas and electricity was over \$38.5 million in 2021.

In addition to the Community GHG inventory, the following proxy data is also tracked. This enables the Town to monitor local trends in the interim years between the comprehensive GHG Inventory. Table 1 shows how local trends have increased or decreased from 2015 to 2021. Green text denotes positive trends that contribute to reduced greenhouse gas emissions, while red text denotes trends that move the Town farther from its climate targets.

Table 1: Canmore Energy, Transportation and Waste Data Trends from 2015 to 2021

Community-wide building energy	% increase or decrease
Electricity consumed (kWh)	4%
Natural gas consumed (GJ)	15%
Solar PV cumulative total installed capacity (kW)	2,006%
Transportation	
Motor vehicles registered to a Canmore address	1%
Hybrid and Plug-in Hybrid Electric Vehicles	160%
Battery Electric Vehicles	1,200%
Electric Vehicles and Hybrids as a percent of total vehicles	228%
Local Route 5 ROAM Transit ridership *	27%
Waste	
Solid waste landfilled (tonnes)	1%
Municipal facilities, streetlights, and water and wastewater energy	
Electricity consumed (kWh)	-13%
Natural gas consumed (GJ)	24%
Solar PV total installed capacity (kW)	101,200%
Municipal fleet fuel consumption	
B5 Diesel fuel (L)	35%
Gasoline (L)	14%

* 2017 is the baseline as it was the first full year of Roam Route 5

Green text: trends that reduce greenhouse gas emissions

Red text: trends that increase greenhouse gas emissions

Discussion

In addition to Climate Action Plan initiatives undertaken by the Town, there will be external factors impacting this and future GHG inventories. As mentioned previously, a significant external influencing factor is the carbon intensity of electricity. This is a measure of the amount of GHG emissions produced by electricity generation and is used when calculating inventories. Alberta has the most GHG-intensive electrical grid in Canada, due to coal-fired generation. With the phase out of coal as a fuel source, this has been decreasing since 2015. As a result, community GHGs are down even though there was an increase in actual energy use. This shows the significant influence of senior levels of government on local GHGs, and the continued need to call upon the Provincial and Federal governments for climate leadership.

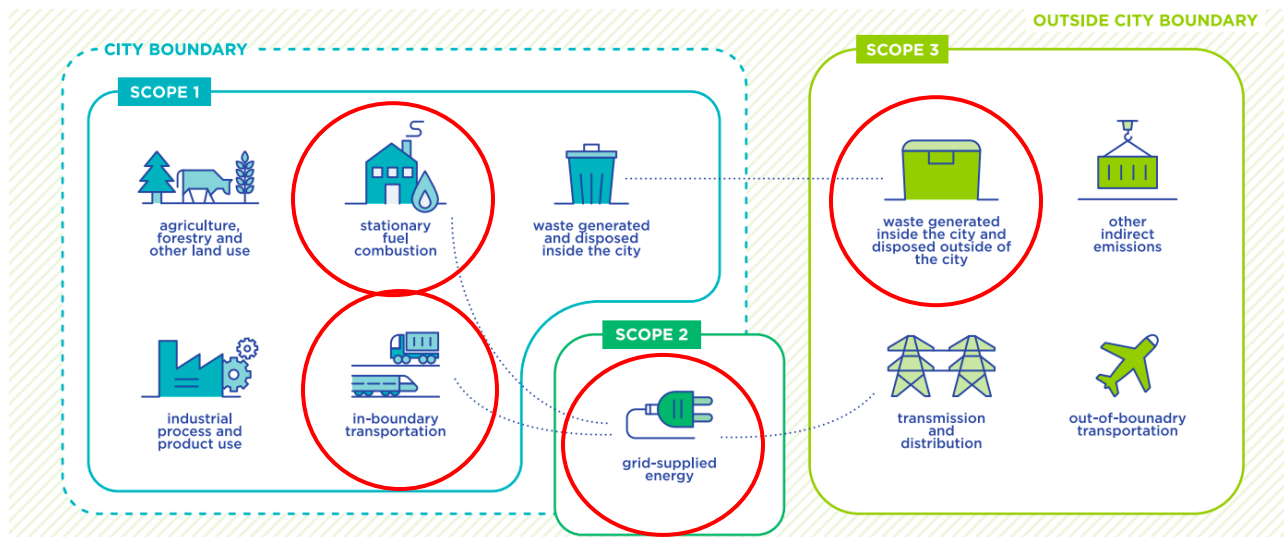
While solar and wind power electricity generation is increasing across Alberta, natural gas will be the predominant replacement for coal. The significant decline in grid carbon intensity is expected to level out in the next few years. Alberta will, however, remain amongst the highest in Canada which means that local initiatives aimed at reducing electricity consumption remain a priority. Planned actions include a continued investment in solar PV as well as a study aimed at reducing energy demand and exploring renewable and low carbon options for the water and wastewater infrastructure.

Methodology

The scope of what is included in Canmore’s greenhouse gas inventory is dictated by the *Global Protocol for Community-Scale Greenhouse Gas Emission Inventories* (GPC), created by the World Resources Institute, C40 Cities Climate Leadership Group and ICLEI. Hundreds of cities across the globe use the GPC to report their greenhouse gas emissions.

Under the GPC, municipalities can elect to do a BASIC level, which reports on standard emission sources in a city, or a BASIC+, which includes emission sources such as industrial and agricultural processes and transboundary transportation. BASIC+ are more complex, requiring increased data availability and are generally more applicable for larger centres. The figure below from C40 Cities shows how the GPC has organized sources and boundaries of municipal GHG emissions into different emission scopes. The red circles have been added to indicate the sources included in the Community inventory. Like most municipalities, the Town of Canmore reports at the BASIC level, which includes stationary fuel combustion in buildings, grid-supplied energy, in-boundary transportation and waste generated inside the city and disposed of outside of the city.

Figure 5: Sources and boundaries of GHG emissions sources for municipal GHG inventories



Source: C40 Cities, https://www.c40knowledgehub.org/s/article/Consumption-based-GHG-emissions-of-C40-cities?language=en_US

The 2021 inventory was completed using the Partners for Climate Protection Milestone Tool, a web-based GHG emissions inventory calculator. The tool was developed by ICLEI Canada, follows the GPC and uses emissions factors from the Canadian government’s national GHG inventory, which is submitted to the United Nations Framework Convention on Climate Change (UNFCCC).

Greenhouse gas emissions accounted for in the inventory include carbon dioxide (CO₂), nitrous oxide (N₂O) and methane (CH₄). As GPC protocols dictate, all have been reported as carbon dioxide equivalent (CO₂e). While there are fewer CH₄ and N₂O emissions compared to CO₂, they absorb more thermal infrared radiation and therefore have an increased contribution to global warming or global

warming potential (GWP). For instance, N₂O has 298 times the GWP as CO₂. To account for the difference in GWP, these emissions are converted into CO₂e, which is the amount of CO₂ which would have the equivalent GWP.

Data Sources

Corporate Inventory data sources:

- Electricity and natural gas consumption for all Town-owned facilities.
- Electricity and natural gas consumption for water and wastewater infrastructure.
- Electricity for street and traffic lights.
- Diesel and gasoline used by fleet vehicles and equipment.

Community Inventory data sources:

- Electricity and natural gas consumption for all residential, commercial and institutional buildings within the Town of Canmore's municipal boundaries. Local electricity data provided by Fortis is not broken down by building sector. The split between residential and commercial/institutional building GHGs in our inventory is estimated from provincial electricity and natural gas consumption for these sectors, as reported by Natural Resources Canada.
- Total diesel and gasoline sales volumes from Canmore gas stations.
- ROAM transit fuel use.
- Electric vehicle charging stations, where separate data is available.
- Estimated propane, based on extrapolated provincial data, as local propane sales data is not available.
- Landfilled waste, yard and garden material diverted to composting.
- Wastewater volumes.

Excluded GHG sources

GHG inventories are constrained by the availability and quality of data. They are also dictated by specific protocols in order to provide consistency and comparability. As a result, they do not quantify all potential sources of GHGs. It is prudent to note that because of the following excluded sources of GHGs, the actual Canmore GHG footprint will be higher than what inventories indicate.

Excluded Corporate GHGs:

- Any employee travel not occurring in a Town fleet vehicle (e.g. flying to a conference).
- Waste generated in Town of Canmore buildings. While some municipalities are able to include this in their Corporate inventories, Town of Canmore operational waste is not tracked separately from the broader community's. GHGs from waste generated by employees, Town operations and users in recreational facilities is included in the Community inventory.

Excluded Community GHGs:

- Upstream emissions associated with the production and transportation of food, consumer goods and services
- Embodied carbon in building materials.

- Domestic and international air travel by residents.
- Emissions specific to tourism. Energy consumed at hotels and other visitor accommodations, fuel purchases by visitors at local gas stations and waste landfilled as part of the local collection system is captured in the inventory. The broader transportation impact of local and international visitors traveling to Canmore, however, is not accounted for.
- Fugitive emissions from discharges or leaks in wastewater treatment and refrigerants.

Notable Areas of Uncertainty

The biggest decline in community GHGs was from transportation, which account for about one third of the total Community Inventory. Transportation emissions are estimated from local fuel station sales volumes, which decreased in 2021. While this is an acceptable method prescribed by the GPC protocol, it contains inherent uncertainty. It does not capture Canmore residents and visitors that are fueling vehicles in other communities and, conversely, includes Trans-Canada Highway travelers only stopping in Canmore for fuel. The 2021 GHG Inventory indicates that 26% of total community emissions come from transportation. In comparison, the Town of Banff completed a more robust inventory in 2019 incorporating park visitation statistics and traffic counter data. Using this additional data, their transportation GHGs are much higher: 51% of their total community emissions come from visitor vehicles and 5.8% from local vehicles.

Conclusion

The 2021 GHG inventory estimates a decrease in emissions from the 2015 baseline: 25% for Corporate emissions and 19% for Community. While this decline in GHGs over the 6 years since the baseline is positive, much of the reductions are due to the declining carbon intensity of the provincial electricity grid, which is anticipated to level out in the coming years, as well as the impact of COVID-19 on travel. With anticipated population increase and development expected in Canmore between now and 2030, continued and aggressive action is required to reach the Town's 50% Corporate and 30% Community reduction targets. It should be noted that at the time these GHG reduction targets were adopted, they mirrored the federal government targets, as is standard practice amongst municipalities and recommended by the *Global Covenant of Mayors for Climate and Energy* and *Partners for Climate Protection Program*. The federal government has since updated Canada's GHG targets to 40-45% reduction by 2030 compared to 2005 levels and net zero emissions by 2050.

The GHG inventories should be considered living documents. As previously discussed, there is inherent uncertainty as well as external influences. Over time, better data may become available, and protocols may be further refined and changed. The emission factors used to calculate GHGs are subject to updates and it is possible that retroactive changes to previous inventories may be required. The GHG inventories are an important tool to guide decision making and provide value in highlighting how different sectors compare to each other, but specific GHG tonnages should always be considered an estimate.

While the next comprehensive GHG Inventory is not planned for until 2023 (reported in 2024), the proxy data included in this report is tracked annually. Energy consumption, transit ridership, waste diversion and other data can provide a good picture of how the factors that influence GHGs are changing in response to the Climate Action Plan initiatives being implemented.

DATE OF MEETING: November 15, 2022

Agenda #: E-1

1. Mayor Krausert

- a) Canmore Community Housing
 - I defer to Councillor Foubert's report.

- b) Tourism Canmore Kananaskis
 - TCK is undergoing a revision to its branding and logo, which is to be presented to the Committee of the Whole at this meeting.
 - TCK's AGM was held at 4 PM on Monday November 7th at The Malcolm Hotel.

- c) Rocky Mountain Heritage Foundation
 - Nothing new to report.

- d) Emergency Management Committee
 - A meeting of the committee was held on Thursday November 3rd.
 - Emergency planning is organic and continues to be updated. To increase understanding of residents with respect to emergency planning, appropriate elements of emergency planning are being formatted for the Town website.
 - A lot of work has been done recently around Emergency Social Support services, recognizing scenarios where such is needed beyond setting up a reception area, including the many times they are needed when a reception area is not.

- e) Human Wildlife Conflict Roundtable
 - The meeting that had been planned for November is being rescheduled to January. The recent change in Provincial government leadership has caused a number of stakeholders being unavailable at this time due to changes to their mandate, which require their immediate attention.

- f) Town of Canmore – MD of Bighorn Inter-Municipal Committee
 - Nothing new to report.

- g) Canmore Tourism Roundtable
 - Nothing new to report.

h) Mid-Sized Cities Mayors' Caucus (MCMC)

- I attended a two-day in-person gathering in Airdrie on October 20th and 21st, which had representation from 21 of the 24 member municipalities.
- MCMC represents 24 municipalities, represented by 33 provincial constituencies, and has a collective population of close to 1 million Albertans. The group is getting organized in order to advocate for a better deal with the Province in terms of funding, but also with respect to revenue and policy tools like those available to the two large cities. Whereas MCMC members have the same needs as the larger cities, and are comparable in population, our funding is significantly less.

i) Advocacy on Behalf of the Town of Canmore

- With respect to being recognized as visitor-based economies (along with Banff and Jasper), I participated in the following meetings:
 - multiple meetings with New West Public Affairs (strategist), who has been having conversations with multiple provincial ministries.
 - October 28th had a brief discussion with MLA Rosin, newly appointed Parliamentary Secretary for Tourism.
 - November 8th with Minister Todd Loewen (Forestry, Parks and Tourism) along with the Mayors of Banff and Jasper.

j) Events

- October 15th attended the Fire Prevention Week pancake breakfast hosted by Canmore Fire & Rescue at the firehall.
- October 22nd attended the Family Connection Centre Open House.
- October 24th provided welcome remarks to the Alberta Professional Planners Institute Conference held in Canmore.
- October 24th provided welcome remarks to the Global Business Future Summit held in Canmore, which was hosted by the Haskayne School of Business.
- October 28th attended the Biosphere Institute of the Bow Valley's 25th Anniversary Gala and Square Dance.

k) Miscellaneous

- Continued my monthly appearances on Mountain FM with Rob Murray.
- October 24th was interviewed by CBC with respect to fire services in Canmore.
- November 4th met with representatives from the Sedona Sister Cities Association.
- November 5th attended the re-start of Da Guys breakfasts. Simon Robins, Supervisor – Solid Waste Services, was presenting on the solid waste and recycling services in Canmore.

2. Councillor Foubert

a) Canmore Community Housing

- After council's annual organization meeting in October, the new CCH board met for the first time on Nov. 3 and elected a new chair - Rob Murray, as well as appointing a new vice chair - Jessie Fonesca, and Todd Kunst remains as treasurer.
- The board approved sending a letter to Boardwalk (the current owner of Peaks Estates) regarding its policy to charge those on a work visa three additional months rent in advance, on top of first month's rent and a security deposit, to rent a unit. The board will also advocate to Service Alberta to change the Residential Tenancies Act to explicitly prohibit this practice.
- The board approved hiring WCS to lead it through a innovative housing solutions workshop before the end of the year.
- The board approved its auditor - Avail - same as the Town of Canmore.
- The board approved changes to its Vital Homes homeownership program to capture within its program more of the potential homeowners in Canmore that are priced out of the market.

b) Bow Valley Regional Transit

- AGM held on Nov. 17 - I defer to board chair Coun. McCallum's update

c) Canmore Planning Commission

- Approval of a variance for visitor parking on an already approved DP for 1315 Spring Creek Gate on Oct. 26

d) Canmore Museum

- Board met on Oct. 20 and then held a strategic planning session on Nov. 1
- The museum is focused on planning for its future on a number of levels: from its digital presence to its physical space in the Civic Centre and the future planning process for the downtown and how cultural organizations fit into that process.

e) Alberta Municipalities Environment and Sustainability Committee

- Reappointed to the committee for my second year. First meeting is Nov. 18 in Edmonton.

f) Other activities

- Pancake breakfast at the fire hall for Fire Prevention Week Oct. 15
- Economic Developers Alberta ministry dinner in Edmonton Oct. 19
- Launch of restaurant Brazen by Pursuit in Banff Oct. 25

3. Councillor Graham

- a) Canmore Community Housing
 - Defer to Mayor’s report

- b) Canmore Mountain Arts Foundation:
 - Very small projected deficit for the year end of -3,823
 - Board Retreat held at Artsplace Oct 14th that focused on “the heart” of the foundation and less on technical and strategic priorities.

- c) Cultural Advisory Committee:
 - Nicky Pacas has accepted an 8-month position in the Town of Canmore’s Communications Dept. so won’t be with us again until June 12, 2023
 - Field Trip – Chris B took the committee on a public art/public art signage field trip. The purpose of the outing was to have a look at the collection and to consider how we as a committee want to move forward with signage.

- d) Wildsmart
 - No meetings

- e) Other Meetings and Events
 - Met with ED of Biosphere to discuss solutions to Wildlife Attractants given recent Bear relocations and euthanization

4. Councillor Hilstad

- a) Canmore Community Housing – Attachments 1,2,3

CCH OPERATIONS REPORT														
October 2022														
	Matching Down Deposit Program (MDDP)		Accessory Dwelling Grant Program (ADGP)		OWN Program		RENT Program							
Wait List:	12	+2 over last month	1	no change from last month	106	+2 over last month	78		-1 from last month					
Applications YTD:	11	+1 over last month	2	no change from last month	51	+8 over last month -1 from STLY	115		+11 over last month +24 over STLY					
Number of Applicants: Funding Presently Committed	10: \$250,000		1: \$20,000											
Funds Advanced to Date / Total Allocated to Program	\$167,053	\$360,000	\$60,000	\$100,000										
Applications Received/Processed 2021:	8		2		59		106							
Inquiries YTD:	4	0 over last month -6 from STLY	6	+2 over last month +2 over STLY	174	+29 over last month +47 over STLY	194		+22 over last month +67 over STLY					
Inquiries 2021:	10 Total		3 Total		152 Total		148 Total							
Current Occupancy:							98%	Hector	98%	McArthur	90%	Wolf Willow	100%	NLCC
Total Vital Home Units:					156	No units for sale in October	60		48		10		1	
Turnover YTD:					11%	17	15%	9	25%	12	30%	3	0%	0
Turnover 2021:					16%	23 sales (23/144)	13%	8 Units (8/60)	31%	15 units (15/48)	31%	4 Units (6/13)	0%	0
↑ Above numbers updated as of October 31, 2022 ↑														

Ownership:

- CCH had no new units for sale in October.
- One unit for sale by owner at Hawks Bend and one unit for sale by CCH at Wolf Willow have sold. Both will turn over to new owners in early to mid November.
- The Ownership Information Session was held on October 4th, 19 households attended, via Zoom. Three households from this session have submitted their application to the Program.
- CCH presented at a community housing night hosted by Settlement Services in Banff on October 20th. 14 households attended this Information Session. Banff Housing, Bow Valley Regional Housing, YWCA Banff and the Job Resource Center also presented.

Rental:

- CCH has seen an increase in applications for the Rent Program in the third quarter of the year. This includes newcomers, who are accepting positions with no housing options, who are looking for affordable options for housing.
- Current average approximate wait time for a unit across our Rent Program is 6-12 months, depending on the unit size a household is approved for.
- CCH saw no tenants move in October.

Accessory Dwelling Grant Program:

- CCH had no applications submitted for this program this month.
- CCH is currently working with one household who are in the renovating stages of their accessory dwelling. CCH has committed \$20,000 to this household's project but has yet to forward any funds.

Matching Down Deposit Program:

- CCH currently has 10 households that have a total of \$250,000 in funding committed (max \$25,000 per household).
- To date we have provided \$167,053 towards down deposits to eligible households.
- We currently have 12 households on the Waitlist for this Program.

b) Heliport Monitoring Committee:

Nothing new to report.

c) Community Grants Selection Committee:

Nothing new to report.

5. Councillor Mah

a) Bow Valley Waste Management Commission

- BVWMC reviewed financials for the first 9 months of the year as well as allocation of reserves, and we are on sound financial footing.
- We are pleased to welcome recently appointed MD Bighorn councillor Alice James to the commission. She will be replacing Joss Elford who is shifting to different boards / committees.

- b) BIA: Business Improvement Area
 - BIA is looking to schedule its strategic planning session now that the various board members have more time. All recognize that this particular strategic plan is important in that it will clarify BIA’s vision and help inform the upcoming Downtown Area Redevelopment Plan.
 - The chosen strategic plan facilitator is Stephen Brown. He has already had preliminary meetings with various members.
 - BIA is looking forward to meaningful consultation sessions with admin over the recently approved grant program that determine how a portion of revenues from paid parking will be spent. Members are hopeful that this process will be collaborative and bring clarity on funding and heighten the relationship with admin.

- c) Emergency Management Committee
 - I defer to Mayor Krausert’s report
- d) Canmore Community Housing
 - I defer to outgoing representative Councillor Hilstad’s report regarding past findings as well as Councillor Foubert.
 - As a new member, I attended my first CCH Board Meeting on Thursday Nov 3rd. While the composition of the board has changed, the session felt positive and excellent discussion was had.
- e) Additional Items:
 - Alberta Recycling Conference
 - Oct 19th – 21st, I had the pleasure to attend the Alberta Recycling Conference in Jasper with Councillor Marra. A dominant topic of the conference was how EPR (Extended Producer Responsibility) would roll out within the province. Given that official details have not been released, people are on a “wait and see and we’ll figure out how to make it happen because this is important”.
 - Personal highlight was attending a session led by Heidi Sanborn, Executive Director of the National Stewardship Action Council in the US. Despite working in an extremely polarized political climate, Ms Sanborn is able to gain bi-partisan support and make progress on multiple recycling / health / climate change initiatives.
 - Biosphere Institute of the Bow Valley
 - while I have not yet had my first board meeting with the BIBV, I did meet with ED Gareth Thomson and Board Chair Hugh Notman to get brought up to speed with the organization.
 - by all accounts, the BIBV Gala and Do-Si-Do square dance fundraiser was a rousing success.

6. Councillor Marra

- a) Assessment Review Board (ARB)
 - Nothing to report
- b) Bow Valley Waste Management Commission
 - I attended the RCA (Recycling Council of Alberta) 2022 Circular Economy Conference in Jasper, with Councillor Mah. I defer to his report.
- c) Canmore Public Library
 - On November 15th the Library is launching an initiative called: The Library Studio. The Library Studio is a new program series for adults 18+. Somewhere between a lecture series and a skill craft, this monthly workshop program will feature local artisans, entrepreneurs, and experts demonstrating everyday skills such as cooking, clothing care, hand crafts, and practical academics. Details will be posted in our Newsletter and on the website.
- d) Subdivision and Development Appeal Board (SDAB)
 - Nothing to report
- e) Inter-Municipal Committee -Town of Canmore and M.D. of Bighorn
 - Nothing to report
- f) SAEWA- Southern Alberta Energy from Waste Association
 - I am now the Councillor representative. Meeting to be held November 25th
- g) Bow Valley Regional Housing - Attachment 4
 - See October monthly bulletin
- h) Other
 - I attended the Platinum Jubilee Celebrations- Exemplary Service Medals

7. Councillor McCallum

- a) Bow Valley Regional Housing
 - I defer to Councillor Marra's report
- b) SDAB
 - Nothing new to report
- c) Assessment Review Board
 - I participated in one LARB panel in the month of October.
- d) Alberta Municipalities Safe and Healthy Communities Committee
 - I have been appointed as a member of this committee for the 3rd year and am excited to work with this great group of passionate reps in addressing our work plan. My first meeting is on Thursday, December 8th and the group meets 4 times a year.

e) Bow Valley Regional Transit Services Commission

- The Commission held their Annual Organization Meeting, approved the capital and operating budgets and appointed the auditor.
- Stats:

Ridership YTD (end of September) 2019	2022	Increase
1 Gondola	456,916	435,195 -5%
2 Tunnel Mtn/Fairmont	354,744	350,952 -1%
3 Canmore/Banff Regional	150,765	138,650 -8%
4 Cave and Basin	22,331	23,367 5%
5 Canmore Local	101,868	122,422 20%
6 Lake Minnewanka	42,738	64,890 52%
8X Lake Louise Express	98,508	109,587 11%
9 Johnston Canyon	10,993	21,052 92%
Onlt	20,263	24,803 22%

Ridership September Only	2019	2022	Increase
1 Gondola	59,934	60,418 1%	
2 Tunnel Mtn/Fairmont	45,951	53,950 17%	
3 Canmore/Banff Regional	16,379	17,364 6%	
4 Cave and Basin	3,146	4,470 42%	
5 Canmore Local	12,348	17,042 38%	
6 Lake Minnewanka	4,184	9,743 133%	
8X Lake Louise Express	15,154	16,059 6%	
9 Johnston Canyon	1,659	3,192 92%	
Onlt	4,017	5,019 25%	

f) Other News

- October 22, 2022 – I had the opportunity to attend the farewell party of Davina Bernard,



Councillor representing our neighbour and partner, ID9. Ms Bernard is heading back to Kingston, Ontario to assist her brother with his growing business and spend time with her nieces. Davina has been a dynamic and collaborative representative, a great friend and a fantastic leader in her community since 2014. I am sad to see her go but excited to see what she does next!



2022 CCH Goals and Strategies – October 2022

Strategy/Objective: Complete Ravens Ridge development

Complete development of ten (10) VHP homeownership units in Peaks Landing with move-ins scheduled to be complete by April 2022.

- *Chandos continues to resolve move-in deficiencies and the one-year warranty through ANHWP continues through April of 2023.*

Strategy/Objective: Review VHP program criteria

Review both the Homeownership and Rental program criteria by Q2 2022. Review the Matching Down Deposit Program (MDDP) and Accessory Dwelling Grant Program (ADGP) in Q4 2022.

- *The Vital Homes Rental program policy was reviewed in June and proposed amendments were approved. The Homeownership program was reviewed in August and proposed amendments were approved.*
- *The MDDP and ADGP programs will be discontinued December 31, 2022. MDDP and ADGP funding that has not been disbursed is to be reinvested in new programming as directed by CCH's Board at the appropriate time.*

Strategy/Objective: CCH Housing Action Plan

Evaluate impact of purpose-built rental buildings on Town of Canmore market rates by Q4 2022. Identify key stakeholders and create a terms of reference for the CCH Housing Action Plan through Q3 and Q4 of 2022.

- *Work associated with this Strategy/Goal has yet to begin.*

Strategy/Objective: Palliser Lands Master Planning

Engage stakeholders adjacent to the CCH held Palliser Lands and seek their participation in a Master Planning process for the subject lands, by Q4 2022. The process of creating and approving the Master Plan is anticipated to be an eighteen (18) plus month process, anticipated to be completed in 2024.

- *Work associated with this Strategy/Goal has yet to begin.*

Strategy/Objective: Wolf Willow Condominium

Continue gradually disposing of the remaining rental units held by CCH (13) into the VHP homeownership program through 2022. It is anticipated that up to 5 sales will occur in 2022 and the balance over 2023 and 2024.

- *As at October 31, 2022 there are ten (10) units at Wolf Willow that CCH holds in its rental inventory*

Strategy/Objective: Investigate social media options

Investigate options for third party oversight in managing CCH social media by Q1 2022.

- *A Board subcommittee was created (February) to begin reviewing what options best address CCH's needs moving forward.*

Strategy/Objective: Matching Down Deposit Program (MDDP) & Accessory Dwelling Grant Program (ADGP)

Both programs are three-year pilot programs initiated in 2020. The MDDP is applicable only to VHP owners and those on the VHP waitlist, the program will match an eligible applicants' down deposit dollar for dollar up to \$25,000 for the purchase of a market unit, restrictions apply and cumulatively \$150,000 is available in 2022. The ADGP is designed to assist eligible applicants with offsetting the costs of constructing a new accessory dwelling or legalizing an existing accessory dwelling. Grant funding of up to \$20,000 or 75% of development costs, which ever is less, is available, restrictions apply and cumulatively \$100,000 is available in 2022.

- *CCH's Board moved \$210,000 in uncommitted 2021 MDDP and ADGP funds into the 2022 MDDP funds available. There is \$360,000 in 2022 MDDP available, and \$100,000 in 2022 ADGP funds available.*
- *\$75,000 in MDDP funding was used as a function of 3 Ravens Ridge purchases.*
- *One (1) ADGP application has been received/approved in 2022 (March -\$20,000 commitment).*
- *The MDDP and ADGP programs will be discontinued December 31, 2022. MDDP and ADGP funding that has not been disbursed is to be reinvested in new programming as directed by CCH's Board at the appropriate time.*

Strategy/Objective: Determine future projects

Continue to monitor market need for homeownership and/or rental gaps and work with the ToC to identify where opportunities may exist, or gaps need to be filled, on an on-going basis.

- *The Board is considering whether to develop the TSMV lands in 2023, and whether to take initiatives to increase the number of VHP rental units by Q4, 2022.*

Strategy/Objective: Partnership opportunities

Investigate opportunities to work in partnership with the private sector to create VHP housing opportunities for residents of Canmore.

- *Six (6) Vital Homes Program units have been sold by SCMV to their employees at Arnica (SCMV), anticipated possession dates begin Q1 2023.*

Strategy/Objective: Maintain full capacity of existing VHP rental and homeownership program

Continue to provide on-going program services through 2022, which although not limited to, includes the following: receiving clients and responding to inquiries about CCH programs; processing CCH rental and homeownership applications; surveying CCH clients with respect to the services CCH is offering; general bookkeeping; administration of the VHP resale list and VHP sales; contract management of the property management agreement; monitoring website and social media activity; preparing Board packages and minutes; implementing Board/Shareholder policies/procedures as required.

- *Both The Hector and McArthur Place were at 98% occupancy in October, 2022 (both 2% vacancy)*
- *Two CCH homeownership units conditionally sold in October (1- Hawks Bend/1- Wolf Willow) and these purchases close November 4 and November 15, 2022, respectively.*

Canmore Rental Statistics for 2022

		Jan.	Feb.	Mar.	Q1 Averages	Apr.	May	June	Q2 Averages	July	Aug.	Sept.	Q3 Averages	Oct.	Nov.	Dec.	Q4 Averages	Annual Average
Shared 1Bdrm	Average	\$880.56	\$ 920.83	\$781.25	\$ 860.88	\$847.50	-	\$935.00	\$ 891.25	\$1,200.00	\$901.11	\$863.33	\$ 988.15	\$895.00			\$ 895.00	\$ 913.84
	Median	\$800.00	\$ 900.00	\$762.50		\$900.00	-	\$950.00		\$1,200.00	\$900.00	\$875.00		\$935.00				
	Available	9	6	4	6	8	0	6	5	2	9	3	5	3			3	5
Studio	Average	\$1,300.00	\$900.00	-	\$ 1,100.00	-	\$1,300.00	-	\$ 1,300.00	\$ 1,400.00	\$ 1,525.00	\$1,075.00	\$ 1,333.33	\$1,200.00			\$ 1,200.00	\$ 1,242.86
	Median	\$1,300.00	\$900.00	-		-	\$1,300.00	-		\$ 1,400.00	\$ 1,525.00	\$1,075.00		\$1,200.00				
	Available	2	1	0	1	0	1	0	0	1	1	1	1	1			1	1
1 Bedroom	Average	\$1,714.00	\$ 1,749.17	\$1,646.11	\$ 1,703.09	\$1,759.38	\$1,783.33	\$1,966.67	\$ 1,836.46	\$2,040.00	\$2,066.00	\$ 1,954.00	\$ 2,020.00	\$2,031.33			\$ 2,031.33	\$ 1,871.00
	Median	\$1,700.00	\$ 1,847.50	\$1,695.00		\$1,525.00	\$1,750.00	\$2,100.00		\$2,100.00	\$2,050.00	\$ 1,837.50		\$2,011.00				
	Available	5	6	9	7	8	6	3	6	5	14	10	10	12			12	8
2 Bedroom	Average	\$2,545.24	\$ 2,901.56	\$2,909.72	\$ 2,785.51	\$2,371.39	\$2,602.21	\$2,710.69	\$ 2,561.43	\$2,900.00	\$2,711.86	\$ 2,799.28	\$ 2,803.71	\$2,811.63			\$ 2,811.63	\$ 2,726.36
	Median	\$2,250.00	\$ 2,850.00	\$2,747.50		\$2,199.50	\$2,324.50	\$2,550.00		\$2,697.50	\$2,600.00	\$ 2,700.00		\$2,700.00				
	Available	21	16	18	18	18	14	26	19	26	35	29	30	27			27	23
3 Bedroom	Average	\$3,716.86	\$ 3,686.36	\$4,163.18	\$ 3,855.47	\$4,059.06	\$3,622.94	\$3,669.23	\$ 3,783.74	\$3,871.43	\$3,463.18	\$ 3,903.21	\$ 3,745.94	\$3,947.57			\$3,947.57	\$ 3,810.30
	Median	\$3,450.00	\$ 3,400.00	\$4,000.00		\$3,450.00	\$3,400.00	\$3,400.00		\$3,500.00	\$3,500.00	\$ 3,550.00		\$3,600.00				
	Available	14	11	11	12	16	17	13	15	7	22	14	14	21			21	15
4+Bedroom	Average	\$3,600.00	\$ 5,016.67	\$3,016.67	\$ 3,877.78	\$8,166.67	\$7,025.00	\$6,500.00	\$ 7,230.56	\$4,800.00	\$4,862.50	\$ 5,950.00	\$ 5,204.17	\$5,519.17			\$ 5,519.17	\$ 5,445.67
	Median	\$3,600.00	\$ 3,250.00	\$3,000.00		\$8,000.00	\$8,000.00	\$6,500.00		\$4,800.00	\$4,250.00	\$ 5,500.00		\$5,200.00				
	Available	1	3	3	2	3	5	2	3	1	8	6	5	6			6	4
Summary Total Studio-4		43	37	41	121	45	43	44	132	40	80	60	180	67	0	0	67	500

Canmore Rental Statistics for 2021

		Jan.	Feb.	Mar.	Q1 Averages	Apr.	May	June	Q2 Averages	July	Aug.	Sept.	Q3 Averages	Oct.	Nov.	Dec.	Q4 Averages	Annual Average
Shared 1Bdrm	Average	\$783.82	\$ 859.55	\$842.50	\$ 828.62	\$840.00	\$786.60	\$826.64	\$ 817.75	\$841.11	\$932.82	\$874.29	\$ 882.74	\$1,006.15	\$ 1,018.75	\$ 1,205.88	\$ 1,076.93	\$ 901.51
	Median	\$750.00	\$ 850.00	\$825.00		\$800.00	\$733.00	\$800.00		\$800.00	\$850.00	\$800.00		\$900.00	\$ 925.00	\$ 1,275.00		
	Available	17	11	14	14	5	5	11	7	9	11	7	9	13	12	8	11	10
Studio	Average	-	-	\$1,383.33	\$ 1,383.33	-	\$1,050.00	-	\$ 1,050.00	\$ 900.00	\$ 1,425.00	-	\$ 1,162.50	\$1,800.00	\$ 1,800.00	\$ 1,025.00	\$ 1,541.67	\$ 1,340.48
	Median	-	-	\$1,150.00		-	\$1,050.00	-		\$ 900.00	\$ 1,425.00	-		\$1,800.00	\$ 1,800.00	\$ 1,025.00		
	Available	0	0	3	1	0	2	0	1	1	1	0	1	2	1	2	2	1
1 Bedroom	Average	\$1,416.90	\$ 1,489.71	\$1,647.78	\$ 1,518.13	\$1,353.00	\$1,492.50	\$1,615.83	\$ 1,487.11	\$1,661.88	\$1,602.27	\$ 1,664.32	\$ 1,642.82	\$1,522.00	\$ 1,363.33	\$ 1,655.00	\$ 1,513.44	\$ 1,540.38
	Median	\$1,395.00	\$ 1,400.00	\$1,417.50		\$1,375.00	\$1,400.00	\$1,587.50		\$1,550.00	\$1,500.00	\$ 1,690.00		\$1,450.00	\$ 1,375.00	\$ 1,650.00		
	Available	21	17	18	19	5	4	6	5	8	11	22	14	13	4	4	7	11
2 Bedroom	Average	\$1,858.62	\$ 1,868.78	\$1,989.94	\$ 1,905.78	\$2,050.22	\$2,084.27	\$2,092.33	\$ 2,075.61	\$2,127.93	\$2,182.11	\$ 2,177.90	\$ 2,162.64	\$2,378.33	\$2,171.82	\$ 2,256.10	\$ 2,268.75	\$ 2,103.19
	Median	\$1,795.00	\$ 1,800.00	\$1,825.00		\$1,825.00	\$1,825.00	\$1,825.00		\$1,900.00	\$2,000.00	\$ 2,095.00		\$2,200.00	\$ 1,988.25	\$ 2,052.00		
	Available	65	65	63	64	41	41	33	38	27	38	45	37	35	22	20	26	41
3 Bedroom	Average	\$3,740.00	\$ 3,034.29	\$2,779.23	\$ 3,184.51	\$3,237.78	\$3,237.27	\$3,325.83	\$ 3,266.96	\$2,848.96	\$3,161.52	\$ 3,599.00	\$ 3,203.16	\$3,858.53	\$3,724.29	\$ 4,466.67	\$4,016.49	\$ 3,417.78
	Median	\$3,450.00	\$ 2,890.00	\$2,600.00		\$3,200.00	\$3,200.00	\$2,822.50		\$2,572.50	\$2,875.00	\$ 3,500.00		\$3,500.00	\$3,200.00	\$ 4,250.00		
	Available	10	7	13	10	9	11	12	11	24	23	10	19	17	7	6	10	12
4+Bedroom	Average	\$4,211.25	\$ 5,161.25	\$5,698.33	\$ 5,023.61	\$5,615.00	\$4,529.00	\$5,698.33	\$ 5,280.78	\$5,897.50	\$4,895.83	\$ 4,995.00	\$ 5,262.78	\$4,131.67	\$4,350.00	-	\$ 4,240.83	\$ 5,016.65
	Median	\$4,100.00	\$ 5,747.50	\$5,995.00		\$5,995.00	\$4,350.00	\$5,495.00		\$6,147.50	\$5,195.00	\$ 4,995.00		\$3,900.00	\$3,950.00	-		
	Available	4	4	3	4	3	5	3	4	6	6	1	4	3	3		3	4
Summary Total Studio-4		100	93	100	293	58	63	54	175	66	79	78	223	70	37	32	139	830

Sources: Asset West, PEKA, ReMax, RMO, Peak Estates, Rent Faster, Kijiji
 Above stats included both furnished, unfurnished accommodation and both with without utilities. An average of all available.

Appendix A - Committee of Whole report

Note: Sales are recorded in the year the transaction closes**Last Updated:** September 23, 2022

Year	Vital Homes Homeownership Program		Total	Resales	New Inventory
	Resales	New Inventory			
2022	7	10	17	4WW, 2HB,1MSC	10RR
2021	15	8	23	3 MSC, 2CR, 2HB, 1MR, 7WW	2LR, 4-7&7, 2JPL
2020	11	6	17	1CR, 8WW, 2MSC	1LR, 1Vt, 4JPL
2019	3	33	36	3 MSC	1Vt, 32HB
2018	<u>3</u>	<u>21</u>	<u>24</u>	3CR	17HB, 4CML
Total	<u>39</u>	<u>78</u>	<u>117</u>		
Wolf Willow (2021)		44			

Legend	
Coyote Ridge	CR
Hawks Bend	HB
Five-Plex 818 7 Street	FP
Lookout Ridge	LR
Mineside Court	MSC
Ravens Ridge	RR
Seventh & Seventh	7&7
Versant	Vt
Wolf Willow	WW

Spring Creek	
Arnica Lodge	AL
Creekstone Mountain Lodge	CML
Glacier Rock Lodge	GRL
Jack Pine Lodge	JPL
Moraine Ridge	MR

Monthly Bulletin

October 2022

**NEWS, INITIATIVES, AND EVENTS****Designated Supportive Living Operations Planning**

Senior management is making significant progress and continues to work on the operating model in collaboration with Alberta Health Services and SE Health ahead of operations following the finalization of construction and then the commissioning of Phase 2. Furnishing and equipping of the facility is underway, and AHS intends to open the waitlist towards the end of November 2022.

PROGRAM OCCUPANCY RATES

Bow River Lodge	93%
Cascade House	84%
Bow River Homes	100%
Mount Edith House	100%
Community Housing	100%
Rent Supplement	100%

SPECIAL PROJECTS**This is Home (Phase 2)**

Meanwhile, the construction of the designated supportive living addition to Bow River Lodge is complete. We are dealing with deficiencies and early commissioning phases of the project.

Schedule: Substantial completion in Q3 2022, followed by opening in Q1 2023.

Design: This facility has been designed to meet the needs of designated supportive living level 4 and dementia operations, including enhanced safety and care-provision considerations. We expect to have to add enhanced infection prevention and control safeguards as the lessons of COVID take hold.

Economics: The current capital cost is \$17.4 million; the Government of Alberta has committed \$16.5 million to date. BVRH has agreed to contribute the remaining 5% of the capital budget (up to a maximum of \$900,000) to keep the project viable.

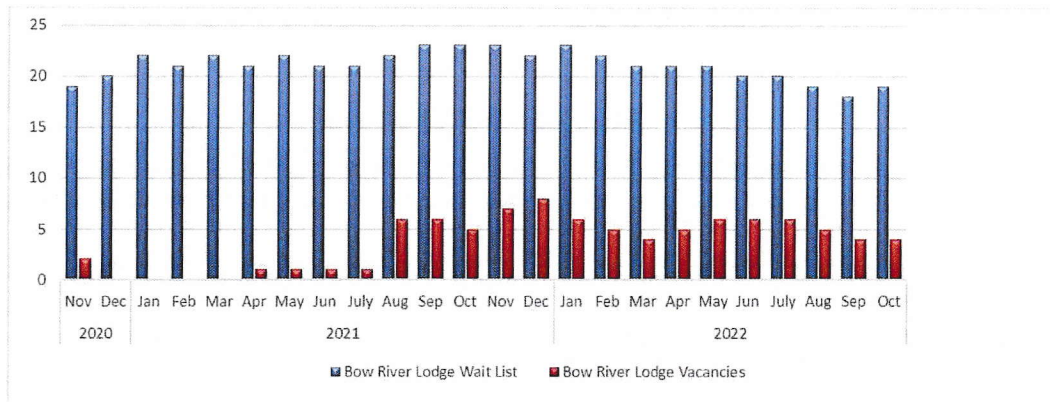
October 2022 Occupancy & Waitlist Report



Bow River Seniors Lodge in Canmore

Occupancy and waitlist as of October 20, 2022:

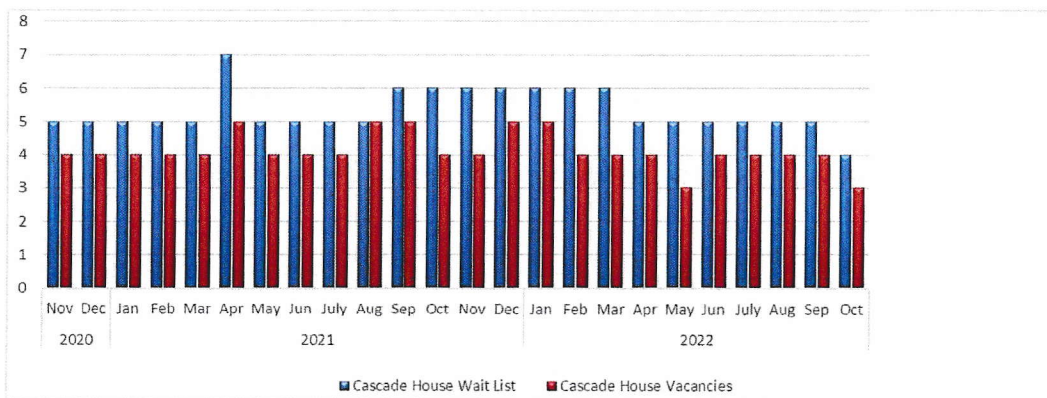
- The lodge has sixty-three residential suites.
- Of those suites, fifty-five are occupied or available for occupancy.
- The other suites are not available for occupancy. They are not captured in the chart below, but include:
 - Eight are being utilized as offices, storage, breakroom, and amenity spaces.
- 93% of the habitable suites are occupied or awarded pending move-in.
- Nineteen candidate households are waitlisted, and most of them are not yet ready to move in.



Cascade House (Seniors Lodge) in Banff

Occupancy and waitlist as of October 20, 2022:

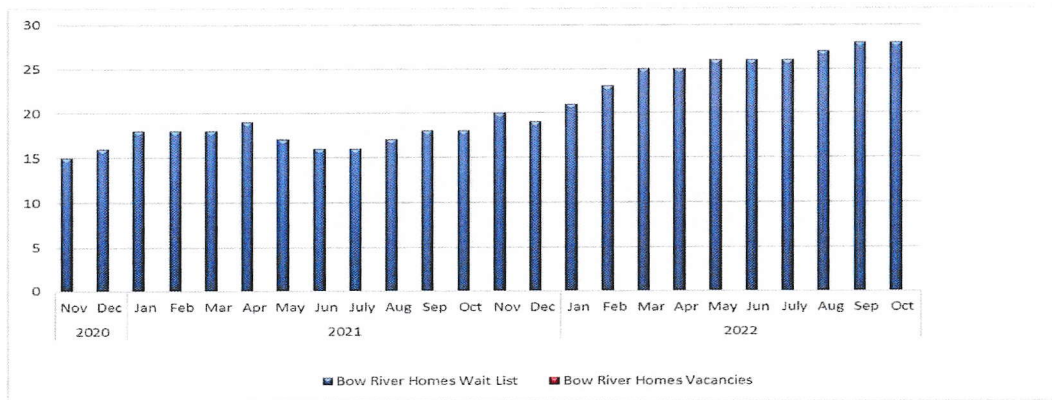
- The lodge has twenty-two residential suites.
- Of those suites, nineteen are occupied or available for occupancy.
- The other suite is not available for occupancy. They are not captured in the chart below, but include:
 - Three are being rehabilitated.
- 84% of the habitable suites are occupied or awarded pending move-in.
- Four candidate households are waitlisted, and all of them are not yet ready to move in.



Bow River Homes (Seniors Self-Contained) in Canmore

Occupancy and waitlist as of October 20, 2022:

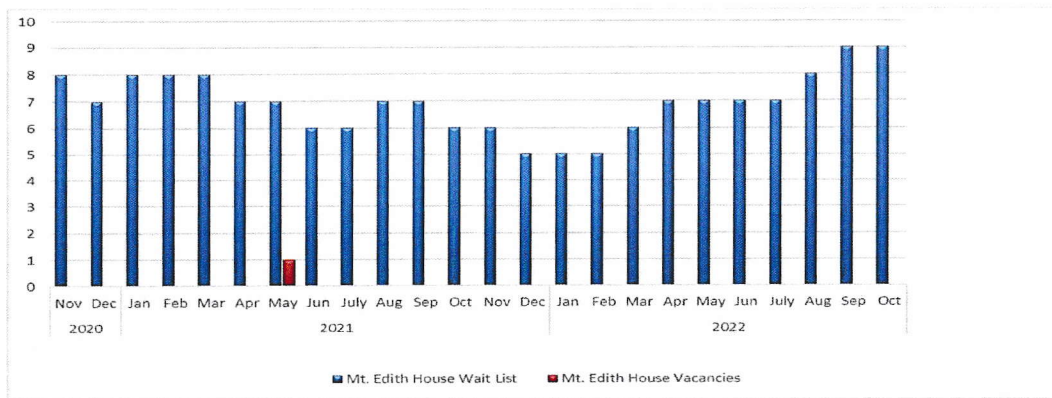
- The project has twenty-eight self-contained residential suites.
- Of those twenty-eight, twenty-seven are occupied or available for occupancy.
- The other suites are not available for occupancy. They are not captured in the chart below, but include:
 - One that is being rehabilitated.
- 100% of the habitable suites are occupied or awarded pending move-in.
- Twenty-eight candidate households are waitlisted.



Mount Edith House (Seniors Self-Contained) in Banff

Occupancy and waitlist as of October 20, 2022:

- The building has thirty-four self-contained residential suites.
- Of those thirty-four, thirty-two are occupied or available for occupancy.
- The other suites are not available for occupancy. They are not captured in the chart below, but include:
 - Two are being rehabilitated.
- 100% of the habitable suites are occupied.
- Nine candidate households are waitlisted.



Community Housing Projects in Canmore

Occupancy and waitlist as of October 20, 2022:

- The portfolio has fifty-eight individual residential units.
- Of those fifty-eight units, fifty-six are occupied or available for occupancy.
- The other suites are not available for occupancy. They are not captured in the chart below, but include:
 - Two are being rehabilitated.
- 100% of the habitable suites are occupied or awarded pending move-in.
- Twenty-four candidate households are waitlisted.



Rent Supplement (RS) Programs in the Bow Valley Region.

Occupancy and waitlist as of October 20, 2022:

- A monthly budget of \$22,750.00.
- Providing financial subsidies to forty-three active client households.
- There are seven candidate households on the waitlist.
- The monthly subsidy totalled \$24,684.00, averaging \$543.00 per client household.
- Of our active RS client households:
 - 36 live in Canmore
 - 6 live in Banff
 - 1 live in Deadman's Flat



Administrative Update

DATE OF MEETING:

November 15, 2022

Agenda #: F1

A. CAO's Office

1. CAO

- a) All Bow Valley municipalities have signed a letter to the Ministry of Public Safety and Emergency Services and the Honourable Minister Mike Ellis, outlining shared concerns with the proposed changes to Victim Services.
- b) The Senior Leadership Team (CST, Town Solicitor, and all Managers) had an offsite day at the Nordic Centre in October. We spent the morning discussing our results to the Strength Deployment Inventory and the afternoon establishing team norms.

B. MUNICIPAL SERVICES

1. Community Social Development

- a) The Alberta Living Wage Network, which the Town helped launch, completed their one-year program review: [Alberta Living Wage Network report](#). The group is currently preparing to release the 2022 Living Wage for municipalities across Alberta in November.
- b) Community Social Development is continuing to work with the Biosphere Institute of the Bow Valley and the Town's Environment and Sustainability business unit to examine climate change actions with a social equity lens. On October 11th, CSD participated in an accelerating climate action discussion.
- c) The Province of Alberta has extended Family Resource Network funding until March 31, 2024. In addition, the province is amending the FRN contract, which will now include a less complicated budget, a change that Mayor Krausert advocated to the province for.
- d) The Bow Valley Learning Council has successfully negotiated education space in the provincial building next to Elevation Place. With this space the Bow Valley Learning Council can provide both literacy and English language courses to residents of Canmore, in Canmore.
- e) The Family Connection Centre hosted an open house on October 22. Over 90 families attended the event. As a result of the Event, FCC was able to connect with new families in our community.

2. Recreation Services

- a) The Rip Tides Bow Valley Swim Club hosted their Canmore Pentathlon at Elevation Place on October 22 & 23. The event ran with 290 participants from swim clubs across Alberta. Registration numbers were the highest the Club has seen after two years of COVID restrictions impacting participation. Their next home meet is scheduled for Nov 13, 2022.
- b) The climbing gym hosted a week of events October 24-29 to invite the community back indoors as winter approaches. Activities included clinics, gear demos, courses, and a fun bouldering competition to wrap up the week.

- c) There is a newly formed Bow Valley Pickleball Association in the community with currently 135 members. Administration continues to work with the association to provide indoor and outdoor access to Town facilities through facility rentals.

3. Fire-Rescue

- a) During Fire Prevention Week (October 9-15, 2022), Fire-Rescue and Sparky (Fire Dog) attended schools to share fire prevention messages with over 700 children from Daycare to Grade 5. The October 15th Fire Prevention Pancake Breakfast saw approximately 600 attendees.

4. Protective Services

- a) Between August and October, law enforcement and emergency service personnel handed out approximately 350 Positive Tickets to people demonstrating personal safety, positive attitudes, community heroes, or for making smart choices when being observed within Canmore and the MD of Bighorn. Positive ticket prizes were provided by local businesses including Dairy Queen, McDonalds, and Beamer’s Coffee Bar. Grand Prize program sponsors included Wapiti Sports & Outfitters, Snowy Owl Sled Dog Tours, White Wolf Rafting Inc, and Outside Bike and Ski.
- b) On November 16, 2022, at 1:55 pm, the wireless public alerting system will send a test alert across Alberta. Compatible cellphones will receive an alert sound along with a message that the sound is a test and no need for concern. Residents are encouraged to have a conversation with their household about taking steps to become more prepared. The test alert reminds us to take preparedness action now when the risk is low, so we are ready to respond when the risk is high.
- c) Peace officers focused their proactive efforts on park and pathway patrols during the month of October.
- d) Peace officers proactively identified 97 residential properties in the Cougar Creek neighborhood that had fruit bearing vegetation located on them. The municipal enforcement department took an educational based focus with the wildlife attractants sections included in the Community Standards Bylaw. Residents were compliant with removing fruit from trees and in 6 circumstances the residents chose to remove the trees completely.

5. Economic Development

- a) The October 26th Human Resources Bootcamp saw 13 businesses register. Following the session, a draw was done for those in attendance to access one of five human resource (HR) health assessments designed to help small businesses ensure that they have strong HR processes in place.

C. CORPORATE SERVICES

1. Communication

- a) In mid-October, we hired a temporary communications advisor to give the team the capacity to begin work on the website platform renewal project. A project charter has been drafted and we are preparing for initial departmental meetings (including one with Council) to begin gathering information on additional website requirements and working with I.T. as they identify existing separate software systems that require integration into the website front end to provide services to the public.

- b) Recent public engagement included voting for the new playground at Lions Park which took place in October. As this is Canmore's first fully inclusive playground, administration went with a different approach to choose the winning design. The standard approach is to open voting for the winning design to the entire community, in this case voting for the winning design was open to members of Rocky Mountain Adaptive only.
- c) We have printed a variety of temporary trail etiquette signs that the Municipal Enforcement team will place in various pathway locations around town. The signs focus on sharing trails and basic trail etiquette reminders. The signage mirrors the annual trail etiquette campaign that runs each spring.

2. Municipal Clerk

- a) Capital project 7217, the digitization of the large format rolled plans associated with the land file records that were digitized in 2021, was recently completed. Administration now has electronic access to all planning and development land file documents which will improve retrieval time and protect the records from damage and loss.
- b) The municipal clerk's office has had a directive approved by the corporate strategic team to state when flags at municipal buildings will be flown at half-mast and to provide parameters for raising flags to commemorate special events or occasions. For more information visit <https://canmore.ca/town-hall/flag-protocols>.
- c) A privacy impact assessment (PIA) was recently completed on the resident paid parking program, specifically the information collected from residents' vehicle registrations. PIAs examine the collection, use, storage, disclosure, and retention of personal information to verify compliance with the Freedom of Information and Protection of Privacy Act (FOIP). As a result of the PIA, administration is reviewing the paid parking service agreement to confirm that the contractor's obligations under FOIP are documented and enforceable.

D. MUNICIPAL INFRASTRUCTURE

1. Planning & Development

- a) The department is wrapping up the drafting of a new building bylaw that will replace the Town's current Building Bylaw 25-2008. The current bylaw is 14 years old and needs to be updated to reflect the changes made in connection with the Town's recently approved Quality Management Plan, and changes that have happened in the industry and in the Town's processing of applications. This bylaw update seeks to clarify permit processing expectations and accountabilities of the applicant and Town staff. The bylaw will come forward to Council at its regular meeting in December.

2. Engineering Services

- a) Cougar Creek – The Cougar Creek project is significantly behind schedule. Progress over the course of 2022 has been limited. Contract performance and cause of delay, are presently subject to a formal dispute process, as outlined in the construction contract. Additional updates will be forthcoming upon conclusion of that process, expected by early 2023.
- b) A number of smaller capital projects are wrapping up construction, including bus stop improvements, and safety and accessibility projects.

- c) 7239 Complete Street Improvements Railway Avenue Design – Design work has been initiated. Initial work will include review of the 2019 concept plan and updates based on lessons learned from TIP20 and engagement planned for January. An updated design will be presented to Council in the spring and will inform detailed design and budget for a 2024/25 construction project for the portion of Railway Avenue between TIP20 and 10th Street.
- d) 7235 Bow River West Pathway – Detailed design is progressing well. Refinements to the alignment have been made which include a shift of the pathway to the south at the crossing of Canmore Creek. This shift further improves grades and allows for the bridge to be shortened from 35m to 30m. Through development of bridge concepts, it was decided that the bridge width would be established at the current pathway width of 3.5m plus necessary clear zone of 0.5m each side, for a total clear width of 4.5m. This narrowing will reduce costs for the initial project and is expected to provide adequate function for the foreseeable future. Consideration will be given to allow for future widening to ultimate widths.

3. Facilities

- a) Operational Update
 - Pool shut down is complete & repairs to slide stairs complete.
 - Air quality remaining relatively good within the aquatic centre but still fluctuates. We continue to monitor the situation.
 - Public washrooms at Millennium Park, Centennial Park, Lions Park, Elk Run Park, and Opera House have now been shut down for the season.
 - A new automated door opener has been installed in the handicap viewing area of the Alex Kaleta Arena to improve accessibility.
- b) New Fire Station Construction (7229): Concrete pads have now been poured, and construction of wall structures has begun. The goal is to be at lock up stage by the end of December.
- c) CRC Rooftop Solar Expansion (7232): The contractor has been selected. and we anticipate preliminary designs mid-November with installation planned in early 2023 as weather permits.
- d) Facilities Use Study (7230): Procurement stage is complete, and consultant contract awarded.

4. Public Works

- a) Parks
 - Mountain Pine Beetle: The walking survey is complete, and 492 trees were found within the town boundary. An additional 19 trees were identified in Harvey Heights. The Town will be adding those trees to our Fell and Burn program for control as part of our Provincial Grant.
 - Parks Public Washroom Seasonal Update: Vault washrooms at the Three Sisters Dry Pond, Quarry Lake north and south ends, and Elizabeth Rummel playground/field will close for the winter as of October 28. They will reopen mid April when seasonal staff return to the team.
 - Holiday Lights: They have been installed and were turned on as of November 12th.

b) Streets and Roads

- Winter Staff Schedule: The S&R team schedule has been adjusted for the winter snow and ice management (SNIC) season to provide staff coverage seven days per week for trail and sidewalk clearing. Administration led a stakeholder meeting (including Volker Stevin, Facilities, Parks, Solid Waste Services, Communications, and ROAM) to review responsibilities for general snow fall events and snow emergencies, including communications strategies.
- Road and Sidewalk – Repair & Maintenance: The favourable fall weather supported contractors completing an extensive body of work throughout town including road line painting, pavement patches, and sidewalk repairs.
- Electric Vehicles (EVs): We are expecting to finally receive the two EVs in early November. Implementation to the Town fleet will occur mid-November after an initial inspection is complete. The town centre fleet parking has been moved to its new location behind the Arts and Events building to include the EV charging stations.
- Trans Gender Crosswalk: A transgender crosswalk will be installed on Elk Run Blvd near the Cougar Creek rink. Materials delivery and weather will play a role during installation. As of 20-October-2022 materials have not been received, so the project may be delayed until spring.

c) Solid Waste Services

- Grade 4 tours: Eight grade 4 classes from Canmore and Banff toured the Waste Management Centre as part of their science curriculum. This a great opportunity to educate the community on how to best use our recycling and waste system. There were over 150 participants including students, teachers, and parents.
- Extended Producer Responsibility – The provincial government has approved Alberta’s enabling regulatory framework for establishing extended producer responsibility. A copy of Order in Council 346/2022 that was approved on October 3, 2022 can be found here [O.C. 346/2022 \(alberta.ca\)](https://www.alberta.ca/order-in-council-346-2022-alberta-ca) . The EPR regulation will come into force on November 30, 2022. Transition and implementation will take continued effort between government, the oversight organization, and all the impacted stakeholders. The regulation requires that industry will begin recycling services on April 1, 2025. What this will look like for Canmore is still unknown. The hope is that we will have a better understanding of how the services will be carried out by the summer of 2024. This timing would allow 2025 budget considerations to be properly planned for.

- Residential food waste phase 2 expansion – 9 additional food waste containers have been installed through out the community. There are now a total of 25 food waste containers installed in Canmore. The new locations are:
 1. 3000 Stewart Creek Drive
 2. Lawrence Grassi Ridge
 3. Rundle Crescent
 4. Little Ravine Road
 5. 4th Street and 6th Avenue
 6. Fairholme Drive and 14th Street
 7. Mountain Avenue and 17th Street
 8. Silvertip Road
 9. Lady MacDonald Crescent

d) Utilities

- Regulatory: No contraventions to report.
- Service Disruptions: On October 12th and 13th, while crews were flushing lines in the Canyon Ridge area, there was a low-pressure issue with the booster station during the day. The water pressure was restored to normal levels at the end of each of the two workdays and affected approximately 85 homes.

e) Sustainability

- As of October 20, 2022, 13 homeowners have participated in the Fruit Tree Incentive Program. This equates to \$2,700.00 in incentive funding being provided to the community to remove a total of 15 fruit trees. There is \$7,300.00 remaining in the budget.
- Rabbit proofing of Stan Rogers Stage was completed the week of October 23, 2022. Administration contracted an animal control contractor to install fencing around the foundation of the building to limit access under the stage.
- The Lower Silvertip Wildlife Corridor working group met for the first kick-off meeting with the contracted Facilitator on October 13, 2022. The Facilitator is following up with each member of the working group to conduct one on one interviews and has scheduled an additional four meetings with the group over the remaining months of 2022/early 2023.
- The Clean Energy Improvement Program (CEIP) launched to the public on November 1, 2022.
- Closed Door Bylaw Update - On June 7, 2022, the Bow Valley Clean Air Society came before Council as a delegation requesting that Council implement a closed-door bylaw from approximately early September to early June. On August 30, 2022, administration met with representatives from Tourism Canmore Kananaskis (TCK), Bow Valley Chamber of Commerce (Chamber) and the Downtown Canmore Business Improvement Area (BIA). The Town has also created a webpage (www.canmore.ca/closeddoor) to provide businesses and residents with information on the importance of closing the door when the weather is cooler. Throughout the month of October, the Town put out information on the Town's webpage, the Rocky Mountain Outlook, e-news and social media regarding the issue. This message will be re-emphasized over the coming months and will also be circulated by the BIA, TCK and the Chamber. Education will continue throughout the winter and its effectiveness will be evaluated through foot audits of businesses within the downtown core

to determine the number of open doors when the weather is below 15°C. Administration intends to return to Council in the spring of 2023 after a season of education, foot audits and additional research to propose to Council the best direction for the Town to limit the number of open doors during cold weather months.

Council Resolution Action List							G1
Motion #	Agenda Item	Resolution	Council Mtg Date	Service Area	Action Status	Last Update	Date Complete
99-2021	MOU with Stoney Nakoda	Direct administration to investigate and report back on the scope, process and resources needed to establish a Memorandum of Understanding (MOU) with the Stoney Nakoda Nation.	27-Apr-21	CST	The Stoney Nakoda Nation would like access to lands within the Town of Canmore boundaries for cultural ceremonies. This would help in building relationships that will assist with establishing an MOU in the future. Council approved a request to advance this work at the Sept 7, 2021 council meeting. Administration continues to reach out to the Stoney Nakoda Administration to advance this work.	7-Nov-22	
216-2021	Advancing Truth and Reconciliation with the Stoney Nakoda Nation	Direct administration to work with the Stoney Nakoda Nation to identify lands within the Town of Canmore boundaries that would be appropriate for cultural ceremonies and assist with any necessary agreements	7-Sep-21	CST	Work is ongoing. The next step for this items rests with the Stoney Nakoda Nation.	7-Nov-22	
219-2021	Lower Silvertip Wildlife Corridor	Direct administration to assemble a working group consisting of key Lower Silvertip Wildlife Corridor landowners to develop principles for and an approach to shared management of the corridor.	7-Sep-21	Public Works Admin	Administration met with all stakeholders on June 15, 2022 to review the MSES report, gauge interest in working together as a group and to discuss next steps. Generally there was interest in working collaboratively and there are facilitated sessions scheduled in the fall to work through next steps including a series of workshops and interviews with landowners. The intent would be to develop a final management approach (plan) to be completed by early 2023.	2-Sep-22	
251-2021	Land Use Bylaw Amendment Omnibus	Direct administration to return to Council by December 31st, 2022, with a report on options for regulating or managing election signage on municipal property.	7-Dec-21	Planning	Due staffing shortages and competing priorities, a report will be brought to Council's regular December 6 meeting, requesting that options on this matter be brought forward by December 2023.	7-Nov-22	
271-2021	2022 Budget	Direct administration to create a \$100,000 capital project to undertake a study in 2022 assessing the best location for a passenger rail station in Canmore as well as the impact of the proposed Calgary to Banff passenger rail project on the municipality's transportation systems, which would be funded from General Municipal Capital Reserve, and to return to Council with the full scope of the study for approval prior to implementation.	14-Dec-21	CST	Due to the announcement from the Province that the financial ask for its contribution to the plan would be too risky for Alberta taxpayers, no work has advanced on this project as this time. Finance committee recommended that Council cancel this capital project in December.	1-Nov-22	
79-2022	Procedural Bylaw Amendment 2022-04 Omnibus	Direct administration to investigate the options for video and audio being treated as written submissions and imbedded in the record of public submissions.	5-Apr-22	Clerks	IT and the Municipal Clerk continue to investigate options, nothing to report yet.	18-Oct-22	
86-2022	Food Truck Pilot Project	Approve the Food Truck Pilot Project as presented and direct administration to report back to Council on learning and any next steps	5-Apr-22	Ec Dev	Season ended October 15. A report will come to Council by the end of Q1 2023.	1-Nov-22	
94-2022	Downtown Canmore Business Improvement Area (BIA)	Postpone the request from the Downtown Canmore Business Improvement Area (BIA) to grant 25% of net monies from paid parking in the Town Centre to the BIA on an annual basis until the November 2022 regular meeting of Council, at which time administration will provide the statistics of the current net revenue derived from paid parking in the Town Centre from its inception until the end of September 2022.	3-May-22	Protective Services	A report was brought to Council at the November 1 Regular Business meeting.	1-Nov-22	1-Nov-22
111-2022	Property Tax Bylaw 2022-12	Direct administration to bring back the Property Tax Policy FIN-005 with amendments to reflect a change with respect to tourist homes non-personal use so they are calculated in parity with the non-residential class	3-May-22	Finance	The update to this policy came to Council for approval November 1	2-Sep-22	1-Nov-22
115-2022	Paid Parking Monthly Passes	Direct administration to bring a report with recommendations to the June 2022 regular meeting of Council with respect to paid parking monthly passes for non-resident employees of the Town Centre.	3-May-22	Protective Services	A report was brought to Council at the November 1 Regular Business meeting.	1-Nov-22	1-Nov-22

125-2022	Bylaws 2022-09 and 2022-10 800 3rd Avenue Municipal Development Plan and Land Use Bylaw Amendments	Direct administration to work with the Applicant to prepare a recommendation and/or wording for a potential amendment with respect to Bylaws 2022-09 and 2022-10 ("the Bylaws") regarding each of the following topics and provide the said recommendation and/or wording to Council prior to the 2nd reading of the Bylaws. <ul style="list-style-type: none"> • Limiting house sizes in the subject area; • Creation of a legal instrument upon all parcels of the subject lands, which will include the following elements: (i) if a palliative care facility is not constructed in Area A then Area A will revert to the owner and the land in Area A will remain in a natural state; (ii) there is to be no trail or road connection between the Spring Creek development and 3rd Avenue through the subject lands; and (iii) the lands shall be protected in perpetuity from any further development except as described in the application; • Minimizing the distance between the buildings in Area B and 3rd Avenue in order to minimize the disruption to the undeveloped areas of the lands; • Removing the buildings in Area C, subject to an agreement between the Spring Creek development and the Applicant whereby the Spring Creek development provides at its own cost water servicing to the palliative care facility (if such is determined to be needed) and provides at its own cost fill, landscaping, and a trail for Area C to become a park; and 	24-May-22	Planning	See item 152 below.	2-Sep-22	
152-2022	800 3 Avenue Bylaws	Return no later than November 1, 2022 with a response to Council Motion 125-2022.	5-Jul-22	Planning	A report was brought to Council at the November 1 Regular Business meeting directing administration to return no later than June 2023 with a response from the applicant to Council direction from the May 24, 2022 Council meeting regarding Bylaws 2022-09 and 2022-10.	7-Nov-22	
136-2022	Council Strategic Plan 2023-2026	That Council direct administration to return to Council in the Fall of 2022 at the time of 2023 budget preparation and deliberation with ideas for bold initiatives that address livability and environment in Canmore, including, but not limited to, increasing income appropriate housing and affordability.	7-Jun-22	CST	A draft implementation plan for Council's 2023-2026 Strategic Plan was presented at the November 8 Finance Committee meeting as part of budget deliberations.	8-Nov-22	8-Nov-22
149-2022	Bow Valley Clean Air Society	Review and recommendation of implementing a closed-door bylaw from approximately early September to early June; and, if the recommendation is in support of the request, to provide Council with a draft closed door bylaw for consideration.	September 28 2022	Public Works	An administration update is provided in the Committee of the Whole agenda for November 2022	8-Nov-22	
169-2022	Budget Development Direction	Report back with a recommendation on Fortis and ATCO Gas franchise fee rates in advance of the necessary notification periods.	5-Jul-22	Finance	Due to the timing of the budget, Administration gave an update at the October 25 Finance Committee, indicating that a decision on franchise fees should not be made for 2023 and any changes to 2024 should be made in the context of the big picture of the budget.	1-Nov-22	1-Nov-22
170-2022	Budget Development Direction	Track and report back to Council at budget time the total costs for delivering emergency medical services by Canmore Fire-Rescue based on a cost recovery model.	5-Jul-22	Finance	Administration will provide this information during budget proceedings, beginning on November 8, 2022	1-Oct-22	8-Nov-22
171-2022	Budget Development Direction	Identify potential areas of provincial downloading of costs and report back to Council at budget time the estimated total cost of said downloading.	5-Jul-22	Finance	Administration will provide this information during budget proceedings, beginning on November 8, 2022	1-Oct-22	8-Nov-22
200-2022	Court of Queen's Bench of Alberta decision re. "Staircase Lands" (Three Sisters Mountain Village Properties Ltd. v Canmore, 2022 ABQB 511)	Acquire the upper portion of the Staircase Lands to satisfy the decision of the Court of Queens Bench decision and report on detailed options for implementing this decision.	16-Aug-22	Legal	Council gave direction at the November 1 regular business meeting	1-Nov-22	
205-2022	Homelessness Society of the Bow Valley	Consider providing a municipal space to support shelter operations from December 1, 2022 to March 15, 2023 (from 8:00 p.m. until 8:00 a.m. daily)	6-Sep-22	CSD	A report was brought to Council at the November 1 Regular Business meeting.	1-Nov-22	1-Nov-22
222-2022	Labour Market Recruitment and Retention Strategy	Apply for the Alberta Labour and Immigration Grant and, if successful, apply the grant funding to the Labour Market Recruitment and Retention Strategy capital project.	6-Sep-22	Ec Dev			
232-2022	Canadian Rockies Public School Board Land Transfer	Report back to provide information on the Canmore Community Housing residency program prior to the transfer of the land parcel legally described as 1095F;OT to the Canadian Rockies Public Schools Board being requested.	13-Sep-22	Planning			



Correspondence

DATE OF MEETING:

November 15, 2022

Agenda #: H

- 1. Letter to Minister Shandro re: Concerns with Victim Services Redesign**
 - a. Attachment 1 re: Letter to Minister Shandro**
- 2. Introductory Letter – Minister of Municipal Affairs Rebecca Schultz**

October 27, 2022



Honourable Tyler Shandro
 Minister of Justice
 204 Legislature Building
 10800 – 97 Avenue
 Edmonton AB T5K 2B6

ID9

Dear Minister Shandro,

Re: Concerns with Victim Services Redesign

On behalf of the four communities in the Bow Valley who have relied on the invaluable services provided by Bow Valley Victim Services Association, we respectfully request that the implementation of the Victim Services Redesign be halted until such time municipalities can be meaningfully engaged. We would also like to request a joint meeting with you to convey our concerns about the process currently underway.

First, we have been disappointed with the lack of consultation directly with municipalities. No consultation occurred during the MLA-led review process or prior to the development of the government's redesign plan. We understand large municipally-operated services will continue to operate as they always have with provincial funding, but that this funding will not be made available to those communities considering operating a municipal service versus becoming part of the zonal model. We are unclear as to why this discrepancy will exist between large cities and smaller towns and believe it will lead to inequity.

Secondly, we are very concerned about the changes being made specific to supporting victims of trauma. Going back to the Bow Valley program's launch in 1994, there has always been strong encouragement from Alberta Justice and Solicitor General (JSG) to provide support to both victims of crime and trauma, something our local organization has done admirably since its inception. Even after the Alberta Victims of Crime Act was introduced in 1996, the Alberta Government has always funded programs that support both. With the changes currently underway, this will be the first time victims of traumatic events will no longer receive support from RCMP based victim services programs even though the existing MOUs as co-written by the JSG are to "address local community needs," by providing "assistance to deal with the immediate impact of a crime or tragedy and the provision of trauma support." This is one of the most significant needs in the Bow Valley, given our local organization has provided needed support to over 2,400 victims of trauma and non-violent crimes over the five-year period between 2015 and 2020 after events such as suicide, sudden death or serious motor vehicle collisions.

Further, it seems the solution being proposed to address this imminent loss in trauma support is to have the RCMP refer these victims of trauma to a list of provincial support services, most of which are accessed through 1-800 numbers. This is not an appropriate way to assist people who are in dire need of support and who often require in-person assistance. This is especially difficult to understand when municipally-based programs like Calgary and Edmonton will see victims of trauma continue to receive support and assistance as they





always have. This means large urban areas will receive different levels of support from smaller ones, thereby resulting in a two-tiered system of service which negatively impacts small communities like ours.

Finally, given the size of the proposed zones and the regional nature of the proposed boards, we are extremely concerned the zonal model will result in a service that is not reflective of the unique needs of the communities we serve, and will result in the loss of access to supports and services in our very busy area which is visited by millions of visitors from Canada and international destinations every single year.

ID9

While it has not been clear why these changes are being undertaken, if there is an issue with the operation of a handful of victim service organizations, then we respectfully ask they be dealt with specifically. Our local organization has been in operation for 28 years and it is one of the most valued and respected services operating in our communities. All local municipalities have provided ongoing funding to Bow Valley Victim Services Association to supplement their operations for the past 25 years and have every intention of continuing to do so. These wide sweeping changes (without municipal consultation) seem designed to correct a problem that our communities do not have.



We therefore ask for an opportunity to meet with you directly to further discuss our concerns and to request that our Victim Services Association be able to continue providing the services in the manner it has been for almost three decades. We look forward to hearing from you. Please send response to this letter to Banff Mayor, Corrie DiManno at Corrie.DiManno@banff.ca or by phoning the Mayor's office at 403-762-1203.



Sincerely,

Mayor Corrie DiManno, Town of Banff

Mayor Sean Krausert, Town of Canmore

Chair Dave Schebek, Improvement District No 9

Lisa Rosvold, Reeve, Municipal District of Bighorn

CC: MLA Miranda Rosin, Banff-Kananaskis Constituency Office

From: [Lisa Gentles](#)
To: [DiManno, Corrie](#); [Louisa Gonsalves](#)
Cc: [Miranda Rosin \(miranda.rosin@assembly.ab.ca\)](#); [Sean Krausert](#); [Sally Caudill](#); [Dave Schebek \(daveschebek@improvementdistrict9.ca\)](#); [Danielle Morine](#); [cao@mdbighorn.ca](#); [lisa.rosvold@mdbignorn.ca](#)
Subject: RE: Concerns with Victim Services Redesign
Date: Thursday, October 27, 2022 4:43:05 PM
Attachments: [Minister Shandro - Concerns with Victim Services Redesign 2022.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

Victim Services Redesign now falls under the portfolio of the Ministry of Public Safety and Emergency Services; therefore, I have taken the liberty of forwarding your request to Louisa Gonsalves, Scheduling Assistant to the Honourable Mike Ellis.

Respectfully,

Lisa Gentles

Scheduling Coordinator

Hon. Tyler Shandro

Minister of Justice

204 Legislature Building 10080 - 97 Avenue NW, Edmonton, AB T5K 2B6

O: 780-427-2339 **M:** 780-554-1037 ministryofjustice@gov.ab.ca

Classification: Protected A

From: DiManno, Corrie <Corrie.DiManno@banff.ca>
Sent: Thursday, October 27, 2022 3:54 PM
To: Ministry of Justice <ministryofjustice@gov.ab.ca>; Lisa Gentles <Lisa.Gentles@gov.ab.ca>
Cc: Miranda Rosin (miranda.rosin@assembly.ab.ca) <Miranda.Rosin@assembly.ab.ca>; Sean Krausert <sean.krausert@canmore.ca>; Sally Caudill <sally.caudill@canmore.ca>; Dave Schebek (daveschebek@improvementdistrict9.ca) <daveschebek@improvementdistrict9.ca>; Danielle Morine <daniellemorine@improvementdistrict9.ca>; cao@mdbighorn.ca; lisa.rosvold@mdbignorn.ca
Subject: Concerns with Victim Services Redesign

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Good afternoon, Minister Shandro:

On behalf of the Town of Banff, Town of Canmore, Improvement District No 9 and Municipal District of Bighorn, I would request that the implementation of the Victim Services Redesign pause until such time municipalities have an opportunity to meet with you to discuss our concerns.

Please see attached letter outlining our concerns in more detail.

Kind regards,

Corrie DiManno

Corrie DiManno | Mayor

Town of Banff

Banff Town Hall, 110 Bear Street

Box 1260, Banff, Alberta, Canada T1L 1A1

P 403.762.1203

corrie.dimanno@banff.ca

www.facebook.com/BanffTown

www.banff.ca

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived by Mimecast, a leader in email security and cyber resilience. Mimecast integrates email defenses with brand protection, security awareness training, web security, compliance and other essential capabilities. Mimecast helps protect large and small organizations from malicious activity, human error and technology failure; and to lead the movement toward building a more resilient world. To find out more, visit our website.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

October 28, 2022

Dear Chief Elected Officials and Public Library Boards:

I am honoured to serve as the new Minister of Municipal Affairs. I believe in the importance of local government to our province and its people, and I am excited to work with you to ensure Alberta's economic prosperity and strengthen the long-term viability of municipalities across the province.

As Minister of Municipal Affairs, I am committed to municipal capacity building, transparency, and accountability, which are essential elements for responsible local government. My ministry will continue to support municipalities, as you play a significant role in fostering the local economic conditions that improve Alberta's vibrant communities. Municipal Affairs will also continue to manage and provide financial support for the network of municipal library boards and regional library system boards that offer vital public library services for Albertans.

Through collaboration, we can reduce red tape and barriers by reviewing legislation and making certain Albertans are protected with appropriate safety codes, standards, and supports for the construction and maintenance of buildings and equipment.

I look forward to working together to strengthen municipalities in Alberta and to work with you on areas of shared interest.

Sincerely,

A handwritten signature in blue ink, appearing to read 'R Schulz'.

Rebecca Schulz
Minister of Municipal Affairs