

**TOWN OF CANMORE  
MINUTES**

Regular Meeting of Council  
Council Chambers at the Civic Centre, 902 – 7 Avenue  
**Tuesday, December 6, 2022 at 9:00 a.m.**

**COUNCIL MEMBERS PRESENT**

Sean Krausert	Mayor
Karen Marra	Deputy Mayor (left the meeting at 10:10 a.m.)
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor (left the meeting at 10:10 a.m.)
Jeff Mah	Councillor
Joanna McCallum	Councillor (left the meeting at 10:10 a.m.)

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Sally Caudill	Chief Administrative Officer
Whitney Smithers	General Manager of Municipal Infrastructure
Adam Driedzic	Town Solicitor
Cheryl Hyde	Municipal Clerk (recorder)
Lauren Miller	Manager of Planning and Development
Marcus Henry	Planning and Development Supervisor
Adam Robertson	Communications Advisor

Mayor Krausert called the December 6, 2022 regular meeting to order at 9:00 a.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

**2. Agenda for the December 6, 2022 Regular Meeting of Council**

281-2022

Moved by Mayor Krausert that Council approve the agenda for the December 6, 2022 meeting as presented.

**CARRIED UNANIMOUSLY**

**B. PUBLIC HEARINGS - None**

**C. DELEGATIONS - None**

Minutes approved by: CP SK

**D. APPROVAL OF MINUTES**

- 282-2022      **1. Minutes of the October 25, 2022 Annual Organization Meeting of Council**  
Moved by Mayor Krausert that Council approve the minutes of the October 25, 2022 annual organizational meeting as presented, with the following amendments:
- under motion 244-2022 delete “Councillor Krausert” and substitute “Mayor Krausert”, and
  - under motion 249-2022 add “and Todd Kunst” after “direct the Canmore Community Housing shareholder to appoint Lisa de Soto”.
- CARRIED UNANIMOUSLY**
- 283-2022      **2. Minutes of the November 1, 2022 Regular Meeting of Council**  
Moved by Mayor Krausert that Council approve the minutes of the November 1, 2022 regular meeting as presented.
- CARRIED UNANIMOUSLY**
- 284-2022      **3. Minutes of the November 8, 2022 Special Meeting of Council**  
Moved by Mayor Krausert that Council approve the minutes of the November 8, 2022 special meeting of Council as presented.
- CARRIED UNANIMOUSLY**



**E. BUSINESS ARISING FROM THE MINUTES - None**

**F. UNFINISHED BUSINESS**

- 285-2022      **1. Update on Council Resolution 251-2021 – Election Signage**  
Moved by Mayor Krausert that Council direct administration to return to Council with options for regulating or managing election signage on municipal property by December 2023.
- CARRIED UNANIMOUSLY**

**G. BYLAW APPROVAL**

- 286-2022      **1. Building Permit Bylaw 2022-31**  
Moved by Mayor Krausert that Council give first reading to Building Permit Bylaw 2022-31.
- 286A-2022      Moved by Mayor Krausert that Council amend motion 286-2022 by adding: amend section 2(s) by striking out “and is employed by the Town to exercise their authority as provided in the Town’s QMP and as provided for in the Act”.
- CARRIED UNANIMOUSLY**
- 286B-2022      Moved by Mayor Krausert that Council amend motion 286-2022 by adding: amend section 14 by striking out “certified tradesperson” and substituting “Safety Codes Officer”.
- CARRIED UNANIMOUSLY**
- 286C-2022      Moved by Mayor Krausert that Council amend motion 286-2022 by adding: amend section 2(o) by adding “or for a when a permit is closed” after “requirements of the Code”.
- CARRIED UNANIMOUSLY**

Minutes approved by:  

- 286D-2022 Moved by Mayor Krausert that Council amend motion 286-2022 by adding: amend section 34 by striking out “cancelled” and substituting “closed”.  
**CARRIED UNANIMOUSLY**
- 286E-2022 Moved by Mayor Krausert that Council amend motion 286-2022 by adding: amend section 17(a) by striking out “only be issued for” and substituting “be closed”.  
**CARRIED UNANIMOUSLY**
- 286F-2022 Moved by Mayor Krausert that Council amend motion 286-2022 by adding: amend section 45 by adding “Except for construction pursuant to section 9” at the beginning of the section.  
**CARRIED UNANIMOUSLY**
- 286G-2022 Moved by Mayor Krausert that Council amend motion 286-2022 by adding: amend section 51 by striking out “and 51”.  
**CARRIED UNANIMOUSLY**
- 286-2022 VOTE The vote followed on motion 286-2022: that Council give first reading to Building Permit Bylaw 2022-31, amended as follows:
- a) amend section 2(s) by striking out “and is employed by the Town to exercise their authority as provided in the Town’s QMP and as provided for in the Act”,
  - b) amend section 14 by striking out “qualified and certified tradesperson” and substituting “Safety Codes Officer”,
  - c) amend section 2(o) by adding “or for a when a permit is closed” after “requirements of the Code”,
  - d) amend section 34 by striking out “cancelled” and substituting “closed”,
  - e) amend section 17(a) by striking out “only be issued for” and substituting “be closed”,
  - f) amend section 45 by adding “Except for construction pursuant to section 9” at the beginning of the section, and
  - g) amend section 51 by striking out “and 51”.
- CARRIED UNANIMOUSLY**
- 287-2022 Moved by Mayor Krausert that Council give second reading to Building Permit Bylaw 2022-31.  
**CARRIED UNANIMOUSLY**
- 288-2022 Moved by Mayor Krausert that Council give leave for third reading of Building Permit Bylaw 2022-31.  
**CARRIED UNANIMOUSLY**
- 289-2022 Moved by Mayor Krausert that Council give third reading to Building Permit Bylaw 2022-31.  
**CARRIED UNANIMOUSLY**

Minutes approved by: CT S

290-2022 Moved by Mayor Krausert that Council add the proposed Partial Building Permit Fee of \$560 into the 2023 Master Fee Schedule during the December 20, 2022 approval of the 2023-2024 Budget.

**CARRIED UNANIMOUSLY**

**H. NEW BUSINESS**

**1. Alberta Conservation Association Lands – Lower Silvertip Wildlife Corridor**

291-2022 Moved by Mayor Krausert that Council direct administration to notify the Provincial representatives involved in discussions with the Alberta Conservation Association (ACA) that the Town declines the offer to acquire the lands held by the ACA within the Lower Silvertip Wildlife Corridor.

**CARRIED UNANIMOUSLY**

**2. Appointment to Marigold Library Board**

292-2022 Moved by Mayor Krausert that Council appoint Riley Yeager as the alternate Town of Canmore Library Board representative to the Marigold Library Board for a term ending at the October 2023 annual organizational meeting.

**CARRIED UNANIMOUSLY**

**I. REPORTS FROM ADMINISTRATION - None**

**J. NOTICES OF MOTION - None**

**K. IN CAMERA**

**1. Three Sisters Mountain Village Properties Ltd. Litigation Update**

Councillors McCallum, Hilstad and Marra declared a pecuniary interest in item K1 for the reasons stated below, requested that their declarations and abstentions be recorded in the minutes, and left the meeting at 10:10 a.m.

- Each previously declared a potential pecuniary interest under the Municipal Government Act in Council's discussion and decision on appealing the LPRT Decisions to the Court of Appeal due to being named in a legal action in the Court of King's Bench.
- Each understands that the in-camera session under item K1 on today's agenda will involve council discussion of the next steps in the Town's appeal.
- Each are abstaining from any discussion of this matter and leaving the room until any discussion and voting are concluded.

**Meeting break 10:10 – 10:17 a.m.**

293-2022 Moved by Mayor Krausert that Council take the meeting in camera at 10:17 a.m. to prevent disclosure of solicitor-client privilege in accordance with section 27(1)(a) of the Freedom of Information and Protection of Privacy Act.

**CARRIED UNANIMOUSLY**

The following members of administration were present for the in camera session: Sally Caudill, Whitney Smithers, Adam Driedzic, Cheryl Hyde, and Adam Robertson.

Minutes approved by: CT SK

294-2022 Moved by Mayor Krausert that Council return to the public meeting at 10:33 a.m.  
**CARRIED UNANIMOUSLY**

**L. ADJOURNMENT**

295-2022 Moved by Mayor Krausert that Council adjourn the December 6, 2022 regular meeting at 10:33 a.m.  
**CARRIED UNANIMOUSLY**



Sean Krausert, Mayor



Cheryl Hyde, Municipal Clerk

Minutes approved by:  

