

**TOWN OF CANMORE**

**AGENDA**

Finance Committee

Council Chamber at the Canmore Civic Centre, 902 – 7 Avenue

**Tuesday, December 20, 2022 at 9 a.m.**

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

1. **Agenda for the December 20, 2022 Finance Committee Meeting**

**B. DELEGATIONS**

None

**C. MINUTES**

1. **Minutes of the November 29, 2022 Finance Meeting**

**D. STAFF REPORTS**

None

**E. IN CAMERA**

None

**F. ADJOURNMENT**



**TOWN OF CANMORE  
MINUTES**

Finance Committee  
Council Chamber at the Canmore Civic Centre, 902 – 7 Avenue  
**Tuesday, November 29, 2022 at 9:30 a.m.**

**FINANCE COMMITTEE MEMBERS PRESENT**

Sean Krausert	Mayor
Karen Marra	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Joanna McCallum	Councillor (joined electronically)
Sally Caudill	Chief Administrative Officer (non-voting)

**FINANCE COMMITTEE MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Robyn Dinnadge	Manager of Communications
Cheryl Hyde	Municipal Clerk (recorder)
Palki Biswas	Manager of Finance
Ric Irwin	Senior Finance Officer

Mayor Krausert called the November 29, 2022 Finance Committee meeting to order at 9:30 a.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

1. Land Acknowledgement
2. Agenda for the November 29, 2022 Finance Committee Meeting

54-2022FIN

Moved by CAO Caudill that the Finance Committee approve the agenda for the November 29, 2022 meeting as presented.

**CARRIED UNANIMOUSLY**

**B. DELEGATIONS**

None

**C. MINUTES**

**1. Minutes of the November 24, 2022 Finance Meeting**

55-2022FIN

Moved by CAO Caudill that the Finance Committee approve the minutes of the November 24, 2022 meeting as presented, with one amendment:

- Under motion 37-2022FIN, delete “2025 operating plan” and substitute “2025-26 operating plan.”

**CARRIED UNANIMOUSLY**

**D. UNFINISHED BUSINESS**

**4. Finance Committee Deliberation and Direction**

The Finance Committee had no objection to begin consideration of item 4 before item 1.

56-2022FIN

Moved by Mayor Krausert that the Finance Committee rescind motion 44-2022FIN (that the Finance Committee recommend to Council to remove 2.09 Fireworks Permit Fee from the Master Fee Schedule).

**CARRIED**

**In favour: Graham, Hilstad, Krausert, Mah, Marra, McCallum**

**Opposed: Foubert**

57-2022FIN

Moved by Mayor Krausert that the Finance Committee direct administration to explore options with regards to a car share program and report back to Council no later than the end of 2023.

**CARRIED UNANIMOUSLY**

58-2022FIN

Moved by Mayor Krausert that the Finance Committee rescind motion 34-2022FIN (that the Finance Committee direct administration to return to the Finance Committee with \$17,500 included in the Community Social Development proposed 2023-24 budget and the 2025-26 operating plan to increase participation and access to the Affordable Services Program, with funding to come from taxes.

**CARRIED UNANIMOUSLY**

59-2022FIN

Move by Mayor Krausert that the Finance Committee direct administration to include \$17,500 in the Community Social Development proposed 2023 operating budget to increase participation and access to the Affordable Services Program, with funding to come from taxes.

**CARRIED UNANIMOUSLY**

**1. Postponed motion 22-2022FIN**

Motion 22-2022FIN, postponed at the November 10, 2022 meeting, was re-opened for discussion and decision.

22-2022FIN

Moved by Councillor Hilstad that the Finance Committee postpone consideration of a recommendation from administration that the Finance Committee recommend to Council to set the 2024 Fortis franchise fees at 16% and 2024 ATCO franchise fees at 35% until Finance Committee budget deliberations.

22A-2022FIN

Moved by Mayor Krausert the Finance Committee amend motion by adding “and thereafter, a 2% increase every other year until the maximum fees permissible of 20% is achieved in 2030” after “16%”.

**CARRIED UNANIMOUSLY**

Minutes approved by: \_\_\_\_\_

22-2022FIN VOTE The vote followed on motion 22-2022 as amended: that the Finance Committee recommend to Council to set the 2024 Fortis franchise fees at 16% and thereafter, a 2% increase every other year until the maximum fees permissible of 20% is achieved in 2030, and 2024 ATCO franchise fees at 35%.

**CARRIED UNANIMOUSLY**

**2. Postponed motion 38-2022FIN**

Motion 38-2022FIN, postponed at the November 24, 2022 meeting, was re-opened for discussion and decision.

38-2022FIN Moved by Councillor Foubert that the Finance Committee direct administration to return to the Finance Committee with funding in the 2023 operating budget to establish a community evaluator position to be funded from taxes.

**Meeting Break 10:48 – 11 a.m.**

38A-2022FIN Moved by Councillor Foubert that the Finance Committee amend motion 38-2022FIN by striking out “return to the Finance Committee with funding in 2023 operating budget”, by adding “one-year” before “community evaluator position”, by adding “for \$71,000” after “community evaluator position”, and by adding “in the proposed 2023 operating budget and that administration return with recommendations to change the Safe Park Program” after “taxes.”

“that the Finance Committee direct administration to ~~return to the Finance Committee with funding in the 2023 operating budget~~ to establish a one-year community evaluator position for \$71,000 to be funded from taxes in the proposed 2023 operating budget and that administration return with recommendations to change the Safe Park Program.”

38-2022FIN VOTE The vote followed on motion 38-2022-FIN: that the Finance Committee direct administration to establish a one-year community evaluator position for \$71,000 to be funded from taxes in the proposed 2023 operating budget and that administration return to Council with recommendations to change the Safe Park Program.

**CARRIED UNANIMOUSLY**

**3. Postponed motion 51-2022FIN**

Motion 51-2022FIN, postponed at the November 24, 2022 meeting, was re-opened for discussion and decision.

51-2022FIN Moved by Councillor Foubert that that the Finance Committee direct administration to return to the Finance Committee with the Universal Public Washroom Study (\$75,000) removed from the proposed capital budget.

**WITHDRAWN**

Councillor Foubert withdrew motion 51-2022FIN.

**Meeting break 11:24 – 11:30 a.m.**

Minutes approved by: \_\_\_\_\_

**4. Finance Committee Deliberation and Direction, continued**

60-2022FIN

Moved by Councillor Foubert that the Finance Committee move the Boulder Crescent Depot Design project to 2024 and direct administration to return to Council with a report considering options for the inclusion of circular economy infrastructure and programming as part scope as part of the 2024 budget update.

**DEFEATED**

**In favour: Graham, Foubert**

**Opposed: Hilstad, Krausert, Mah, Marra, McCallum**

61-2022FIN

Moved by Councillor McCallum that the Finance Committee direct administration to reassess the Canmore Community Housing requisition in the fall of 2023 for the 2024 budget amendment to ensure alignment with any new programs or priorities.

**CARRIED UNANIMOUSLY**

**Meeting break 11:54 a.m. – 1:06 p.m.**

62-2022FIN

Moved by Councillor Foubert that the Finance Committee direct administration to include provincial downloading in the annual budget process.

**CARRIED UNANIMOUSLY**

63-2022FIN

Moved by Councillor Graham that the Finance Committee direct the mayor to write a letter to the province regarding provincial downloading and its impact on our community.

**CARRIED UNANIMOUSLY**

64-2022FIN

Moved by Councillor Mah that the Finance Committee direct administration to explore ways to effectively communicate the effects of provincial downloading on our community.

**CARRIED UNANIMOUSLY**

65-2022FIN

Moved by Councillor Foubert that the Finance Committee direct administration to fund the Quarry Lake jumping platform with \$100,000 from paid parking reserves and \$100,000 from general capital (from a private donation).

**CARRIED**

**In favour: Foubert, Hilstad, Krausert, Marra, McCallum**

**Opposed: Graham, Mah**

66-2022FIN

Moved by Mayor Krausert that the Finance Committee direct administration to bring the committee-recommended 2023-2024 operating and capital budgets and the 2025-2026 operating plan and 2025-2028 capital plan as presented and amended at the November 29, 2022 Finance Committee to Council for approval.

**CARRIED UNANIMOUSLY**

Administration noted that the Finance Committee meetings scheduled for December 1 and December 8 are cancelled.

**E. IN CAMERA**

None

Minutes approved by: \_\_\_\_\_

**F. ADJOURNMENT**

67-2022FIN

Moved by CAO Caudill that the Finance Committee adjourn the November 29, 2022 meeting at 2:27 p.m.

**CARRIED UNANIMOUSLY**

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Sean Krausert, Mayor

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Cheryl Hyde, Municipal Clerk

Minutes approved by: \_\_\_\_\_