

**TOWN OF CANMORE**  
**MINUTES**  
Regular Meeting of Council  
**Tuesday, May 3, 2022 at 9:00 a.m.**

**COUNCIL MEMBERS PRESENT**

Sean Krausert	Mayor
Tanya Foubert	Deputy Mayor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Joanna McCallum	Councillor
Karen Marra	Councillor
Wade Graham	Councillor

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Sally Caudill	Chief Administrative Officer
Scott McKay	Acting General Manager of Municipal Services
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Andy Esarte	Manager of Engineering
Caitlin Miller	Manager of Protective Services
Chelsey Richardson	Manager of Finance
Cheryl Hyde	Municipal Clerk
Lauren Miller	Manager of Planning and Development
Lisa Brown	Manager of Community Social Development
Alaric Fish	Senior Planner
Andrew Kelly	Assistant Municipal Clerk (Recorder)
Danielle Liwanag	Paid Parking Coordinator
Lu Douce	Program Coordinator
Nathan Grivell	Development Planner

Mayor Krausert called the May 3, 2022 regular meeting to order at 9:00 a.m.

**PUBLIC QUESTION PERIOD – Before meeting is called to order**

- A. CALL TO ORDER AND APPROVAL OF AGENDA**  
**1. Land Acknowledgement**

Minutes approved by:  

92-2022

**2. Agenda for the May 3, 2022 Regular Meeting of Council**

Moved by Mayor Krausert that Council approve the agenda for the May 3, 2022 regular meeting as presented.

**CARRIED UNANIMOUSLY**

**B. PUBLIC HEARINGS**

**1. Bow Valley Trail Area Redevelopment Plan Amendments Bylaw 2021-20 and Land Use Bylaw Amendment Bylaw 2021-21**

**(1) Introduction**

Mayor Krausert opened the public hearing for the Bow Valley Trail Area Redevelopment Plan Amendments Bylaw 2021-20 and Land Use Bylaw Amendment Bylaw 2021-21 at 9:05 a.m.

**(2) Applicant Summary to Set Context**

The applicant provided a verbal overview of the proposed amendments to the Bow Valley Trail Area Redevelopment Plan Amendments Bylaw 2021-20 and Land Use Bylaw Amendment Bylaw 2021-21.

**(3) Administration Summary**

Administration provided a verbal overview of the proposed amendments to the Bow Valley Trail Area Redevelopment Plan Amendments Bylaw 2021-20 and Land Use Bylaw Amendment Bylaw 2021-21.

**(4) Public Verbal Submissions – None**

**(5) Public Written Submissions – None**

**(6) Council Question Period**

Administration and the applicant addressed questions of clarification from Council.

**(7) Closure of Public Hearing**

Mayor Krausert closed the public hearing at 9:21 a.m.

**C. DELEGATIONS**

**1. Stone Creek Resorts – Silvertip Gondola**

Lindsay Beston, AIM Land Services, provided a verbal presentation on behalf of Stone Creek Resorts regarding a proposed gondola at Silvertip Resort. John Third, Vice President, Marketing and Sales, Stone Creek Resorts, was present to answer questions from Council.

**2. Bow Valley Primary Care Network – Doctor Shortage in the Bow Valley**

Dr. Kendra Barrick spoke to a written submission on behalf of the Bow Valley Primary Care Network regarding a doctor shortage in the Bow Valley. She requested that Council provide a qualified Town of Canmore staff member with relevant experience to participate on a local committee to identify retention and recruitment strategy for primary care providers. The ultimate goal is to ensure long-term access to primary care for all Canmore residents.

Minutes approved by:

 

This request will be considered by Council at the June 7, 2022 regular business meeting.

**D. APPROVAL OF MINUTES**

- 93-2022      **1. Minutes of the April 5, 2022 Regular Meeting of Council**  
Moved by Mayor Krausert that Council approve the minutes of the April 5, 2022 regular meeting as presented.

**CARRIED UNANIMOUSLY**

**E. BUSINESS ARISING FROM THE MINUTES**

- 94-2022      **1. Downtown Canmore Business Improvement Area (BIA)**  
Moved by Mayor Krausert that Council postpone the request from the Downtown Canmore Business Improvement Area (BIA) to grant 25% of net monies from paid parking in the Town Centre to the BIA on an annual basis until the November 2022 regular meeting of Council, at which time administration will provide the statistics of the current net revenue derived from paid parking in the Town Centre from its inception until the end of September 2022.

**CARRIED UNANIMOUSLY**

- 95-2022      Moved by Mayor Krausert that Council accept the request from the Downtown Canmore Business Improvement Area (BIA) for continuity of funding for vibrancy, beautification, activation and maintaining property in our improvement area other than Main Street as information only as such will be addressed in some manner during the Town's annual budgeting process.

**CARRIED UNANIMOUSLY**

- 96-2022      Moved by Mayor Krausert that Council accept the request from the Downtown Canmore Business Improvement Area (BIA) to reconsider the option of monthly passes as information only as it is addressed by agenda item I1 of this meeting.

**CARRIED UNANIMOUSLY**

**F. UNFINISHED BUSINESS**

- 97-2022      **1. Bow Valley Food Charter**  
Moved by Mayor Krausert that Council authorize Mayor Krausert to sign the Bow Valley Food Charter on behalf of the Town of Canmore.

**CARRIED UNANIMOUSLY**

**Meeting Break 10:31 – 10:46**

**G. BYLAW APPROVAL**

- 98-2022      **1. Bow Valley Trail Area Redevelopment Plan Amendments Bylaw 2021-20 and Land Use Bylaw Amendment Bylaw 2021-21**  
Moved by Mayor Krausert that Council give second reading to Bow Valley Trail Area Redevelopment Plan Amendments Bylaw 2021-20.

**CARRIED UNANIMOUSLY**

- 99-2022      Moved by Mayor Krausert that Council give third reading to Bow Valley Trail Area Redevelopment Plan Amendments Bylaw 2021-20.

**CARRIED UNANIMOUSLY**

Minutes approved by: SK AK

- 100-2022 Moved by Mayor Krausert that Council give second reading to Land Use Bylaw Amendment Bylaw 2021-21.  
**CARRIED UNANIMOUSLY**
- 101-2022 Moved by Mayor Krausert that Council give third reading to Land Use Bylaw Amendment Bylaw 2021-21.  
**CARRIED UNANIMOUSLY**
- 102-2022 Moved by Mayor Krausert that Council table item G2 until after the lunch break.  
**CARRIED UNANIMOUSLY**
- 3. Property Tax Bylaw 2022-12 and Supplementary Property Tax Bylaw 2022-13**
- 103-2022 Moved by Mayor Krausert that Council give first reading to Property Tax Rate Bylaw 2022-12.  
**CARRIED UNANIMOUSLY**
- 104-2022 Moved by Mayor Krausert that Council give second reading to Property Tax Rate Bylaw 2022-12.  
**CARRIED UNANIMOUSLY**
- 105-2022 Moved by Mayor Krausert that Council give leave to go to third reading of Property Tax Bylaw 2022-12.  
**CARRIED UNANIMOUSLY**
- 106-2022 Moved by Mayor Krausert that Council give third reading to Property Tax Rate Bylaw 2022-12.  
**CARRIED UNANIMOUSLY**
- 107-2022 Moved by Mayor Krausert that Council give first reading to Supplementary Property Tax Rate Bylaw 2022-13.  
**CARRIED UNANIMOUSLY**
- 108-2022 Moved by Mayor Krausert that Council give second reading to Supplementary Property Tax Rate Bylaw 2022-13.  
**CARRIED UNANIMOUSLY**
- 109-2022 Moved by Mayor Krausert that Council give leave to go to third reading of Supplementary Property Tax Bylaw 2022-13.  
**CARRIED UNANIMOUSLY**
- 110-2022 Moved by Mayor Krausert that Council give third reading to Supplementary Property Tax Rate Bylaw 2022-13.  
**CARRIED UNANIMOUSLY**
- 111-2022 Moved by Mayor Krausert that Council direct administration to bring back the Property Tax Policy FIN-005 with amendments to reflect a change with respect to tourist homes non-personal use so they are calculated in parity with the non-residential class mill rates.  
**CARRIED UNANIMOUSLY**

Minutes approved by:  

**H. NEW BUSINESS**

- 112-2022      **1. 2021 Surplus Allocation – Current Year Usage**  
Moved by Mayor Krausert that Council:
1. approve additional market adjustments for staff of \$275,000 to be funded from the General Municipal Operating Reserve,
  2. approve additional contracted resources within HR in 2022 for \$40,000 to be funded from the General Municipal Operating Reserve,
  3. approve an additional development resource within each of the Planning and Engineering departments in 2022 for a total of \$220,000 to be funded from the Development Application Reserve, and
  4. approve a scope and budget increase to capital project 7231 Civic Centre Hybrid Workspaces from \$50,000 to \$150,000, funded by \$100,000 from the General Municipal Capital Reserve.
- CARRIED UNANIMOUSLY**
- 113-2022      Moved by Mayor Krausert that Council table item H2 to follow item G2.  
**CARRIED UNANIMOUSLY**
- 114-2022      Moved by Mayor Krausert that Council table item H3 to follow item H2.  
**CARRIED UNANIMOUSLY**

**I. REPORTS FROM ADMINISTRATION**

- 115-2022      **1. Paid Parking Monthly Passes**  
Moved by Mayor Krausert that Council direct administration to bring a report with recommendations to the June 2022 regular meeting of Council with respect to paid parking monthly passes for non-resident employees of the Town Centre.  
**CARRIED UNANIMOUSLY**

**Meeting Break 12:00 – 1:21**

**G. BYLAW APPROVAL continued**

**2. Bylaws 2022-09 and 2022-10 800 3<sup>rd</sup> Avenue Municipal Development Plan and Land Use Bylaws Amendments**

Bill Marshall, Architect, Bernie and Jan McCaffery, Landowners, Keenan Rudichuk, Biologist, Associated Environmental Consultants Inc., Laurie Van Rooijen, Owner's Representative, Michelle Ouellette, Planner, McElhanney Ltd. and Rosemarie Boulton, Palliative Care Society, provided an overview of the proposed application and answered questions from Council.

Brian Kopach, Ecologist, Management and Solutions in Environmental Science, joined administration in answering questions from Council.

**Meeting break 3:23 – 3:38**

Minutes approved by:  

116-2022 Moved by Mayor Krausert that Council give first reading to Bylaw 2022-09 "800 3rd Avenue Municipal Development Plan Amendments."

**CARRIED**

**In favour: Foubert, Hilstad, Krausert, Marra, McCallum  
Opposed: Graham, Mah**

117-2022 Moved by Mayor Krausert that Council give first reading to Bylaw 2022-10 "800 3rd Avenue Land Use Bylaw Amendment."

**CARRIED**

**In favour: Foubert, Hilstad, Krausert, Marra, McCallum,  
Opposed: Graham, Mah**

118-2022 Moved by Mayor Krausert that Council schedule a single public hearing for Bylaws 2022-09 and 2022-10 on May 24, 2022.

**CARRIED UNANIMOUSLY**

**Meeting Break 4:56 – 5:04**

**H. NEW BUSINESS continued**

**2. Automated Traffic Enforcement Review (with in camera)**

119-2022 Moved by Mayor Krausert that Council take the meeting in camera to prevent disclosure of information related to business information of a third party in accordance with s.16(1) of the Freedom of Information and Protection of Privacy Act at 5:22 p.m.

**CARRIED UNANIMOUSLY**

The following members of administration attended the in camera session: Caitlin Miller, Cheryl Hyde, Andrew Kelly, Sally Caudill, Andy Esarte, Whitney Smithers, Therese Rogers, Scott McKay, Lauren Miller, Andy Esarte, Chelsey Richardson.

The following members of the Canmore RCMP also attended: Staff Sergeant Ryan Singleton and Sergeant Jack Wrobel.

120-2022 Moved by Mayor Krausert that Council return to the public meeting at 5:38 p.m.

**CARRIED UNANIMOUSLY**

121-2022 Moved by Mayor Krausert that Council direct administration to issue an RFP for the provision of automated traffic enforcement services (speed only) for a three-year term with two one-year options to extend for a total of 5 years, including addressing their approach to green initiatives (e.g. vehicle use and/or idling).

**CARRIED**

**In favour: Foubert, Hilstad, Krausert, Mah, Marra, McCallum  
Opposed: Graham**

**3. Council 2023-2026 Strategic Plan**

122-2022 Moved by Mayor Krausert that item H3 Council 2023-2026 Strategic Plan be postponed to the June 7, 2022 regular meeting of Council.

**CARRIED UNANIMOUSLY**

Minutes approved by:  

**J. NOTICES OF MOTION – None**

**K. IN CAMERA**

- 1. Automated Traffic Enforcement Review**  
Item considered during H2.

**L. ADJOURNMENT**

123-2022

Moved by Mayor Krausert that Council adjourn the May 3, 2022 regular meeting at 6:14 p.m.

**CARRIED UNANIMOUSLY**



Sean Krausert, Mayor



Andrew Kelly, Assistant Municipal Clerk

Minutes approved by:  