

**TOWN OF CANMORE
MINUTES**

Annual Organizational Meeting of Council
Town of Canmore Civic Centre, 902 7th Avenue
Tuesday, October 26, 2021 at 9:00 a.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Joanna McCallum	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Karen Marra	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Lisa de Soto	Chief Administrative Officer
Whitney Smithers	General Manager of Infrastructure
Sally Caudill	General Manager of Municipal Services
Lauren Miller	Manager of Planning and Development
Cheryl Hyde	Municipal Clerk (Recorder)
Sara Jones	Executive Assistant

Mayor Krausert called the October 26, 2021 annual organizational meeting to order at 9:07 a.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

1. Agenda for the October 26, 2021 Annual Organizational Meeting of Council

233-2021 Moved by Mayor Krausert that Council approve the agenda for the October 26, 2021 annual organizational meeting of council as presented.

CARRIED UNANIMOUSLY

B. NEW BUSINESS

1. Council Meeting Schedule

234-2021 Moved by Mayor Krausert that Council approve the following meeting schedule effective January 1, 2022 – December 31, 2022:

- first Tuesday of each month at 9 a.m. regular council meeting
- third Tuesday of each month at 1 p.m. committee of the whole meeting
- second and fourth Tuesdays of each month at 9 a.m. reserved for special meetings
- notwithstanding the above:
 - in January 2022 the schedule will be as follows:
 - January 11 – regular council meeting at 9 a.m.

Minutes approved by:



- January 18 – committee of the whole at 1 p.m.
- January 25 – reserved for special meeting at 9 a.m.
- in July and August 2022, the only meetings scheduled will be regular meetings on July 5 and August 16 at 9 a.m. (no committee of the whole meetings scheduled)
- annual organizational meeting on October 25, 2022 at 9 a.m.

CARRIED UNANIMOUSLY

2. Deputy Mayor Schedule

235-2021 Moved by Mayor Krausert that Council approve the deputy mayor schedule from November 2021 to October 2022 as follows:

- November and December 2021 – Councillor McCallum
- January and February 2022 – Councillor Marra
- March and April 2022 – Councillor Hilstad
- May and June 2022 – Councillor Foubert
- July and August 2022 – Councillor Graham
- September and October 2022 – Councillor Mah

CARRIED UNANIMOUSLY

3. Committee Appointments

236-2021 Moved by Mayor Krausert that Council take the meeting in camera at 9:14 a.m. to prevent disclosure of personal information in accordance with section 17(4)(g) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

237-2021 Moved by Mayor Krausert that Council return to the public meeting at 10:07 a.m.

CARRIED UNANIMOUSLY

238-2021 Moved by Mayor Krausert that Council appoint the mayor and councillors to internal and external committees in accordance with the schedule below.

CARRIED UNANIMOUSLY



Minutes approved by:

Committee	Krausert	Foubert	Graham	Hilstad	Mah	Marra	McCallum
Internal Advisory							
CAO Performance Review							
Cultural Advisory							
Environmental Advisory							
Finance Committee							
Heliport Monitoring							
Internal Boards							
Assessment Review							
Canmore Planning Commission				ALT			
Emergency Management							
Subdivision & Dev Appeal							ALT
Subdivision Authority							
Weed & Pest Control							
Governs or Funds							
Bow Valley Regional Transit							
Bow Valley Waste Management			ALT				
Community Grants Selection							
Bow Valley Regional Housing							
Tourism Canmore Kananaskis							
Canmore Community Housing							
Canmore Library Board					ALT		
Canmore Museum Society							
Canmore Mountain Arts							
BIA							
External (Voluntary)							
Biosphere							
Bow Valley Wildsmart							
Inter-Municipal							ALT
Rocky Mtn Heritage Foundation							
SAEWA						ALT	

239-2021

Moved by Mayor Krausert that Council appoint Mayor Krausert as the voting representative for Council acting as a shareholder of Canmore Community Housing.

CARRIED UNANIMOUSLY

Minutes approved by:  

240-2021 Moved by Mayor Krausert that Council direct Canmore Community Housing shareholders to appoint Jamie Findlay, Jessie Fonseca, and Rob Murray to two-year terms on the Canmore Community Housing board of directors.

CARRIED UNANIMOUSLY

241-2021 Moved by Mayor Krausert that Council appoint public members to committees as follows:

- a) Martin Buckley, William Foden, Dale Hildebrand, Michelle Ouellette, and Andrea Williams to three-year terms on the Assessment Review Board, beginning on January 1, 2022 and ending on December 31, 2024;
- b) Jennifer Lynn Macaulay to a two-year term and Soulafa Al-Abbasi and Willy Fung to three-year terms on the Canmore Public Library Board;
- c) Cheryl Walker to a one-year term and Shawn Kennedy and Douglas Wright to two-year terms on the Canmore Planning Commission beginning on January 1, 2022 and ending on December 31, 2022/2023;
- d) Kristina Langs, Rachel Ludwig, and Stewart Moffatt to one-year terms on the Community Events Committee;
- e) Doreen Saunderson and Ella-Jean Schatzmann to one-year terms on the Community Grants Selection Committee;
- f) Brandy Dahrouge, Jennifer d'Entremont, Janette Doering, Cecile Lepage, Christine Moreland, and Heidi Widmer to two-year terms on the Cultural Advisory Committee;
- g) Waverly Birch, Kevin O'Neil, and Ralph Walicki to two-year terms on the Environmental Advisory Review Committee;
- h) Richard Berry, Frank Liszcrak, and Nick Servos to three-year terms to the Heliport Monitoring Committee;
- i) Jim Bell, Peter Giraldeau, and Darlene Jehn to two-year terms on the Subdivision and Development Appeal Board, beginning on January 1, 2022 and ending on December 31, 2023.

CARRIED UNANIMOUSLY

4. Finance Committee Meeting Schedule for November and December 2021

242-2021 Moved by Mayor Krausert that Council approve the Finance Committee meeting schedule for November and December 2021 as follows:

- Thursday, November 4, 9 a.m. – 5 p.m.
- Tuesday, November 9, 9 a.m. – 5 p.m.
- Wednesday, November 10, 8:30 a.m. – noon
- Tuesday, November 23, 9 a.m. – 5 p.m.
- Thursday, November 25, 1 p.m. – 5 p.m.
- Tuesday, November 30, 9 a.m. – 5 p.m.
- Thursday, December 2, 9 a.m. – 5 p.m.

CARRIED UNANIMOUSLY

C. IN CAMERA

1. Public Member Committee Applications

Considered under item B3.

Minutes approved by:



D. ADJOURNMENT

243-2021

Moved by Mayor Krausert that Council adjourn the October 26, 2021 annual organizational meeting at 10:15 a.m.

CARRIED UNANIMOUSLY



Sean Krausert, Mayor



Cheryl Hyde, Municipal Clerk

Minutes approved by: CH SK