

**TOWN OF CANMORE**  
**MINUTES**  
Emergency Advisory Committee  
Georgetown Boardroom, Civic Centre  
**May 17, 2023, 1:00pm-2:30pm**

**COMMITTEE MEMBERS PRESENT**

Mayor Sean Krausert      Council Representative  
Councillor Jeff Mah      Council Representative

**COMMITTEE MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Caitlin Miller              Manager of Protective Services / Director of Emergency Management  
Bridget Murphy            Protective Services Administrative Assistant

Chairperson (Mayor Sean Krausert) called the May 17, 2023 Emergency Advisory Committee meeting to order at 1:04pm

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

Councillor Mah provided the Land Acknowledgement.

**2. Agenda for the May 17, 2023 Emergency Advisory Committee**

Motion made to approve agenda by Mayor Krausert, seconded by Councillor Mah

**B. APPROVAL OF MINUTES**

**1. Minutes for the February 8, 2023 Emergency Advisory Committee**

Motion made to approve minutes by Mayor Krausert, seconded by Councillor Mah

**C. COMMITTEE BUSINESS**

**1. Municipal Emergency Management Plan Update**

- Reviewed the recently implemented public version of our Municipal Emergency Management Plan. This was launched last week, via our Emergency Preparedness site. The main difference with the public version is that we removed contact information and hazard-specific action plans.
- Reviewed recent changes made to the Hazard Identification and Risk Assessment, including the reasoning behind each change.
- Discussed the recently launched Extreme Heat & Wildfire Smoke Response Plans: Reviewed the project background, funding, and the steps taken to complete the project. We also discussed key findings, projections/trends as well as response strategies/tactics, long term recommendations, mitigation strategies and next steps.

Minutes approved by: CM [Signature]

**2. Emergency Alert System**

- Voyent Alert System: Discussed the criteria used in selecting this platform. We viewed the Town of Canmore Voyent launch video. We are currently finalizing the implementation and criteria for alerts as well as the ability to expand regional boundaries.

**D. ADJOURNMENT**

2:15pm



Mayor Sean Krausert,  
Chairperson



Caitlin Miller, Recorder

Minutes approved by: cm SK