

BYLAW 2023-26

**A BYLAW OF THE TOWN OF CANMORE, IN THE PROVINCE OF ALBERTA, FOR
THE PURPOSE OF ESTABLISHING A BOW VALLEY REGIONAL EMERGENCY
ADVISORY COMMITTEE AND A BOW VALLEY REGIONAL EMERGENCY
MANAGEMENT AGENCY**

The Council of the Town of Canmore, in the Province of Alberta, duly assembled, enacts as follows:

TITLE

- 1 This bylaw shall be known as the “Bow Valley Regional Emergency Management Bylaw.”

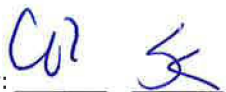
INTERPRETATION

- 2 Words defined in the Act have the same meaning when used in this bylaw.
- 3 In this bylaw:
 - a) “Act” means the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000 as amended,
 - b) “Agency” means the Bow Valley Regional Emergency Management Agency.
 - c) “Committee” means the Bow Valley Regional Emergency Advisory Committee.
 - d) “Participating Municipality” means the municipalities who have enacted the Bow Valley Regional Emergency Management Bylaw and participate in the Committee and Agency.
- 4 Where a bylaw references a Town staff position, department or committee, the reference is deemed to be to the current name that the staff position, department or committee is known by.

REGIONAL EMERGENCY ADVISORY COMMITTEE

- 5 The Bow Valley Regional Emergency Advisory Committee is hereby established.
- 6 The Committee shall
 - a) review the Bow Valley Regional Emergency Management Program and related plans annually, and
 - b) provide guidance and direction to the Agency.
- 7 In addition to the purposes set out in section 6, during an emergency or disaster, the Committee is authorized to activate the regional emergency coordination centre.

Bylaw approved by:



- 8 The Committee is comprised of
 - a) the members of each Participating Municipality's appointed Municipal Emergency Advisory Committees, and
 - b) the chief administrative officer or delegate from each Participating Municipality.
- 9 The Committee shall meet, at a minimum, once per year.
- 10 Committee quorum is at least two members from each Participating Municipality.
- 11 The Committee will conduct its meetings in public, except where authorized by the Municipal Government Act to close a meeting to the public. Meetings shall alternate in location between each Municipality.
- 12 Minutes shall be prepared for every Committee meeting and contain the following:
 - a) the date, time, and location of the meeting,
 - b) the names of all Committee members present,
 - c) the name of anyone other than a Committee member who participated in the meeting, and
 - d) any motions made at the meeting, along with the results of the vote on the motion.

REGIONAL EMERGENCY MANAGEMENT AGENCY

- 13 The Regional Emergency Management Agency is hereby established.
- 14 The Agency is responsible for the administration of the Regional Emergency Management Program.
- 15 The Directors of Emergency Management from each Participating Municipality are hereby appointed as the Regional Directors of Emergency Management.
- 16 The Agency shall, at a minimum, report to the Committee once per year to provide updates on Agency activities and a review of the Bow Valley Regional Emergency Management Plan.

ENACTMENT/TRANSITION

- 17 If any clause in this bylaw is found to be invalid, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.
- 18 This bylaw comes into force on the date it is passed.

FIRST READING: July 4, 2023

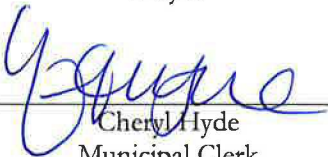
SECOND READING: July 4, 2023

THIRD READING: July 4, 2023

Approved on behalf of the Town of Canmore:


Sean Krausert
Mayor

July 5, 2023
Date


Cheryl Hyde
Municipal Clerk

July 5, 2023
Date

Bylaw approved by: 