

**TOWN OF CANMORE  
MINUTES**

Committee of the Whole  
Council Chambers at the Civic Centre, 902 – 7 Avenue  
**Tuesday, November 21, 2023 at 1:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Sean Krausert	Mayor
Karen Marra	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Joanna McCallum	Councillor

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Manager, Municipal Clerk's Office
Caitlin Van Gaal	Environmental and Sustainability Coordinator
Elle West	Community Evaluator
Adam Driedzic	Town Solicitor

Mayor Krausert called the November 21, 2023 Committee of the Whole meeting to order at 1:00 p.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

**2. Agenda for the November 21, 2023 Committee of the Whole Meeting**

27-2023COW

Moved by Mayor Krausert that the Committee of the Whole approve the agenda for the November 21, 2023 meeting as presented.

**CARRIED UNANIMOUSLY**

**B. DELEGATIONS**

**1. Biosphere Institute of the Bow Valley – Annual Report**

Gareth Thomson, Executive Director of the Biosphere Institute of the Bow Valley, spoke to a written presentation updating the Committee of the Whole on current programming.

Minutes approved by:

**C. MINUTES**

28-2023COW

**1. Minutes of the October 17, 2023 Committee of the Whole Meeting**

Moved by Mayor Krausert that the Committee of the Whole approve the minutes of the October 17, 2023 meeting as presented.

**CARRIED UNANIMOUSLY**

**D. STAFF REPORTS**

**1. 2023 Bow Valley Housing and Service Needs Estimation Report**

Sachiho Miller, Advocacy and Outreach Councillor for the Banff YWCA and Chair of the Homeless to Housing Coalition, and administration spoke to a written report updating the Committee of the Whole on the results of the 2023 Housing and Service Needs Estimation Project.

**Meeting break 1:47 – 1:55**

**2. Financing Resilient Infrastructure Project**

Administration spoke to a written report updating the Committee of the Whole on the Financing Resilient Infrastructure Project (FRIP).

**E. COUNCILLOR UPDATES**

**1. November 2023 Councillor Updates**

Written report, received as information.

**F. ADMINISTRATIVE UPDATE**

**1. November 2023 Administrative Update**

Written report, received as information.

**G. COUNCIL RESOLUTION ACTION LIST**

**1. Council Resolution Action List as of November 15, 2023**

Written report, received as information.

**H. CORRESPONDENCE**

**1. Alberta Ability Network (AAN) – Ice and Snow Removal Request Letter**

**I. IN CAMERA**

29-2023COW

**1. Personnel Matter (verbal report)**

Moved by Mayor Krausert that the Committee of the Whole take the meeting in camera at 2:19 p.m. to prevent disclosure of personal information in accordance with section 17(4)(g) of the Freedom of Information and Protection of Privacy Act.

**CARRIED UNANIMOUSLY**

Shari-Anne Doolaege and Kari Hass, Sage Analytics, were present at the closed session.

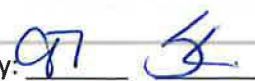
Administration present: Sally Caudill and Adam Driedzic.

30-2023COW

Moved by Mayor Krausert that the Committee of the Whole return to the public meeting at 3:25 p.m.

**CARRIED UNANIMOUSLY**

Minutes approved by:

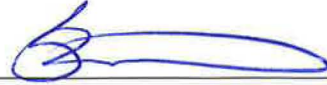


**J. ADJOURNMENT**

31-2023COW

Moved by Mayor Krausert that the Committee of the Whole adjourn the November 21, 2023 committee of the whole meeting at 3:25 p.m.

**CARRIED UNANIMOUSLY**



Sean Krausert, Mayor



Cheryl Hyde  
Manager, Municipal Clerk's Office

Minutes approved by:

