

**TOWN OF CANMORE  
MINUTES**

Committee of the Whole  
Council Chambers at the Civic Centre, 902 – 7 Avenue  
**Tuesday, December 19, 2023 at 1:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Sean Krausert	Mayor
Karen Marra	Deputy Mayor
Tanya Foubert	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Joanna McCallum	Councillor

**COUNCIL MEMBERS ABSENT**

Wade Graham	Councillor
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**ADMINISTRATION PRESENT**

Sally Caudill	Chief Administrative Officer
Adam Roberston	Manager of Communications/Acting General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Manager, Municipal Clerk's Office
Jill Jamieson	Manager of Community Social Development
Elle West	Community Evaluator
Amy Fournier	Energy and Climate Action Coordinator

Mayor Krausert called the December 19, 2023 Committee of the Whole meeting to order at 1:00 p.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

**2. Agenda for the December 19, 2023 Committee of the Whole Meeting**

32-2023COW

Moved by Mayor Krausert that the Committee of the Whole approve the agenda for the December 19, 2023 meeting as presented, with two amendments:

- Under Staff Reports, postpone item D1 Affordable Services Update until the January 23, 2024 Committee of the Whole Meeting, and
- Under In Camera, add item I1 Enforcement Policy and Practice.

**CARRIED UNANIMOUSLY**

**3. Introduction of Manager of Community Social Development**

Scott McKay introduced Jill Jamieson, the new Manager of Community Social Development.

**B. DELEGATIONS – none**

Minutes approved by:



- 33-2023COW
- C. MINUTES**
- 1. Minutes of the November 21, 2023 Committee of the Whole Meeting**  
Moved by Mayor Krausert that the Committee of the Whole approve the minutes of the November 21, 2023 meeting as presented.
- CARRIED UNANIMOUSLY**

**D. STAFF REPORTS**

- 1. Affordable Service Program Update**  
Postponed to the January 23, 2024 Committee of the Whole meeting.
- 2. 2023 Alberta Living Wage Network Report**  
Administration spoke to a written report updating the Committee on the 2023 Alberta Living Wage Report.
- 3. Local Car Share Program Options Update**  
Administration spoke to a written report providing the Committee with a summary of the exploration of options for a local car share program in response to Resolution 57-2022FIN.

**E. COUNCILLOR UPDATES**

- 1. December 2023 Councillor Updates**  
Written report, received as information.

**F. ADMINISTRATIVE UPDATE**

- 1. December 2023 Administrative Update**  
Written report, received as information.

**G. COUNCIL RESOLUTION ACTION LIST**

- 1. Council Resolution Action List as of December 13, 2023**  
Written report, received as information.

**H. CORRESPONDENCE**

- 1. To Premier and Ministers Requesting Exclusion of Housing Projects from Municipal Debt Limits**
- 2. From Alberta Public Safety and Emergency Services Announcing Freeze Extension for Automated Traffic Enforcement**
- 3. To Ministry of Forestry and Parks Requesting Completion of the Bow Valley Wildfire and Vegetation Management Plan**

**Meeting break 1:58 – 2:16 p.m.**

34-2023COW

Moved by Mayor Krausert that the Committee of the Whole amend the agenda as follows:

- Under In Camera add item I2 Stoney Nakoda Legal Matter.

**CARRIED UNANIMOUSLY**

Minutes approved by: CTT SE

**I. IN CAMERA**

35-2023COW

Moved by Mayor Krausert that the Committee of the Whole take the meeting in camera at 2:16 p.m. in accordance with the Freedom of Information and Protection of Privacy Act to:

- prevent disclosure of information related to local public body confidences (section 23(1)(a)) and disclosure of advice from officials (section 24(1)(a) and (g)) – item I1, and
- prevent disclosure of information subject to solicitor-client privilege (section 27(1)) – item I2.

**CARRIED UNANIMOUSLY**

**1. Enforcement Policy and Practice (verbal report)**

**2. Stoney Nakoda Legal Matter (verbal report)**

Members of administration present at the closed session: Sally Caudill, Whitney Smithers, Adam Robertson, Scott McKay, Cheryl Hyde, Adam Driedzic.

36-2023COW

Moved by Mayor Krausert that the Committee of the Whole return to the public meeting at 2:46 p.m.

**CARRIED UNANIMOUSLY**

**J. ADJOURNMENT**

37-2023COW

Moved by Mayor Krausert that the Committee of the Whole adjourn the December 19, 2023 meeting at 2:46 p.m.

**CARRIED UNANIMOUSLY**



Sean Krausert, Mayor



Cheryl Hyde  
Manager, Municipal Clerk's Office

Minutes approved by  