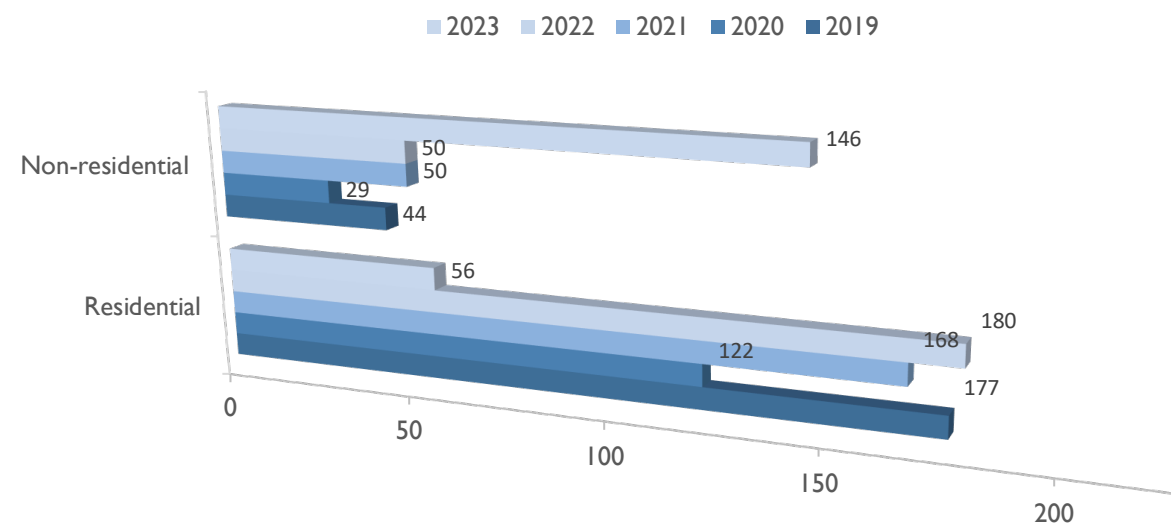


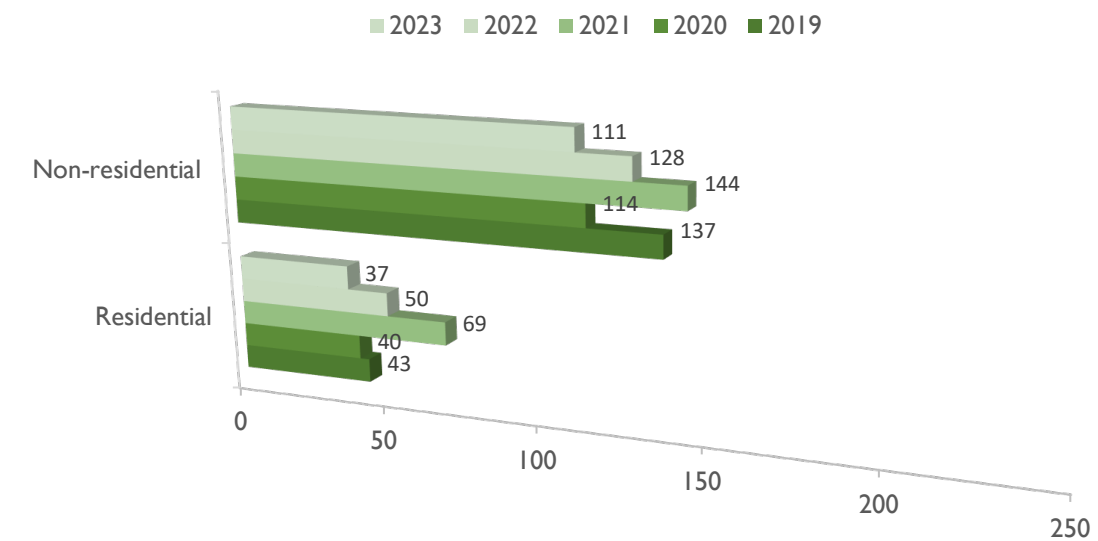
MONTHLY PERMIT SUMMARY

January 2024

Annual Number of Building Permits Issued



Annual Number of Development Permits Issued



NON-RESIDENTIAL BUILDING PERMITS

| Application type | Number of permits | | | Value | |
|-----------------------|-------------------|----------|----------|------------------|------------------|
| | Jan 2024 | YTD 2024 | Jan 2023 | Jan 2024 | YTD 2024 |
| New Construction | 1 | 1 | 0 | \$100,000 | \$100,000 |
| Addition | 0 | 0 | 0 | \$0 | \$0 |
| Foundation | 0 | 0 | 0 | \$0 | \$0 |
| Alteration/Conversion | 1 | 1 | 2 | \$100,000 | \$100,000 |
| Retaining Wall | 0 | 0 | 0 | \$0 | \$0 |
| Temporary Structure | 0 | 0 | 0 | \$0 | \$0 |
| Demolition | 0 | 0 | 0 | \$0 | \$0 |
| Total | 2 | 2 | 2 | \$200,000 | \$200,000 |

NON-RESIDENTIAL DEVELOPMENT PERMITS

| Application type | Number of permits | | |
|------------------------------------|-------------------|----------|----------|
| | Jan 2024 | YTD 2024 | Jan 2023 |
| Bed & Breakfast | 2 | 2 | 1 |
| Home Occupation | 2 | 2 | 1 |
| New Construction [^] | 0 | 0 | 0 |
| Renovation/Repair | 0 | 0 | 0 |
| Accessory Development ⁺ | 0 | 0 | 0 |
| Miscellaneous ^{****} | 0 | 0 | 0 |
| Change of Use | 0 | 0 | 2 |
| Tourist Home | 0 | 0 | 0 |
| Signage | 0 | 0 | 1 |
| Temporary | 0 | 0 | 0 |
| Total | 4 | 4 | 5 |

RESIDENTIAL BUILDING PERMITS

| Application type | Number of permits | | | Value | |
|---------------------------------------|-------------------|----------|-----------|------------------|------------------|
| | Jan 2024 | YTD 2024 | Jan 2023 | Jan 2024 | YTD 2024 |
| Multi-Unit Residential | 0 | 0 | 0 | \$0 | \$0 |
| Detached Dwelling/Duplex [*] | 1 | 1 | 1 | \$85,000 | \$85,000 |
| Accessory Dwelling Unit | 1 | 1 | 1 | \$180,000 | \$180,000 |
| Addition | 0 | 0 | 0 | \$0 | \$0 |
| Accessory Building | 1 | 1 | 1 | \$4,000 | \$4,000 |
| Alteration/Conversion | 4 | 4 | 3 | \$535,000 | \$535,000 |
| Deck | 0 | 0 | 3 | \$0 | \$0 |
| Furnace/Fireplace/Wood Stove | 0 | 0 | 0 | \$0 | \$0 |
| Retaining Wall | 0 | 0 | 0 | \$0 | \$0 |
| Demolition | 1 | 1 | 1 | \$20,000 | \$20,000 |
| Total | 8 | 8 | 10 | \$824,000 | \$824,000 |

RESIDENTIAL DEVELOPMENT PERMITS

| Application type | Number of permits | | |
|-----------------------|-------------------|----------|----------|
| | Jan 2024 | YTD 2024 | Jan 2023 |
| Detached Dwelling | 0 | 0 | 1 |
| Duplex Dwelling | 1 | 1 | 1 |
| Multi-Unit Dwelling | 1 | 1 | 0 |
| Addition | 0 | 0 | 0 |
| ADU (Attached) | 0 | 0 | 0 |
| ADU (Detached) | 0 | 0 | 0 |
| Accessory Development | 0 | 0 | 1 |
| Total | 2 | 2 | 3 |

* Includes Manufactured Homes

[^] Includes Commercial, Industrial and Institutional

⁺ An addition of an accessory use/building to an existing development (eg. recycling bins,

^{****} Includes retaining walls, fences, logging, material storage, variance for existing building, playground, grading, excavation, solar panels and similar permits

January 2024
Planning Department E-mail Inquiries

All inquiries receive an immediate auto-response, which includes a ticket number and the assigned inquiry manager. In addition to the auto-response, each inquiry will receive a response within 48-hours by the assigned inquiry manager with a final answer, or to communicate the estimated time of completion.

| Type of Inquiry | # Of inquiries | Response Time (In days) * |
|---|-----------------------|----------------------------------|
| Building Code | 3 | 2 |
| Building Inspection | 1 | 1 |
| Building Plans/Document Printing Requests | 8 | 1 |
| CityView Portal Help | 2 | 1 |
| Commercial Change of Use | 6 | 1 |
| Commercial Development | 7 | 4 |
| Confirmation of Zoning Request | 5 | 1 |
| Decks | 1 | 1 |
| Home Occupation | 1 | 1 |
| New /Change Address Request | 1 | 1 |
| Other | 23 | 2 |
| Residential Change of Use | 2 | 4 |
| Residential Development 1-2 Units | 8 | 3 |
| Residential Development 3+ Units | 5 | 4 |
| Residential Sheds, Desks or Additions | 4 | 2 |
| Stamp of Compliance | 4 | 1 |
| Temporary/Seasonal Use | 3 | 1 |
| Tourist Home | 3 | 2 |
| Total Inquiries Received | 88 | |
| Average Response Time | 2 days | |

*Note: Response time is calculated from the time the inquiry is received until it has been deemed complete by the assigned inquiry manager. The inquiry is deemed complete once a final answer is provided to the inquirer.