

**TOWN OF CANMORE
MINUTES**

Special Meeting of Council
Council Chamber at the Civic Centre, 902 – 7 Avenue
Tuesday, February 13, 2024 at 9:00 a.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Jeff Hilstad	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Mah	Councillor
Karen Marra	Councillor
Joanna McCallum	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Eleanor Miclette	Acting GM of Municipal Services/Manager of Economic Development
Cheryl Hyde	Manager of the Municipal Clerk's Office (recorder)
Ben Stiver	Municipal Clerk
Palki Biswas	Manager of Finance
Megan Dalrymple	Taxes and Utilities Coordinator
Harry Shnider	Senior Development Planner
Pete Kinsberg	Asset Management Coordinator
Andreas Comeau	Manager of Public Works
Caitlin Van Gaal	Environmental and Sustainability Coordinator
Amy Fournier	Climate Change Specialist
Adam Driedzic	Town Solicitor

Mayor Krausert called the February 13, 2024 special meeting to order at 9:00 a.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

- 1. Land Acknowledgement**
- 2. Agenda for the February 13, 2024 Special Meeting of Council**

21-2024

Moved by Mayor Krausert that Council approve the agenda for the February 13, 2024 special meeting as presented.

CARRIED UNANIMOUSLY

B. PUBLIC HEARINGS – none

C. DELEGATIONS

Minutes approved by:



1. Benchmark Assessors – Assessment Data

The Town's Assessors, Lance Wehlage and Deanne Bannerman, Benchmark Assessors, spoke to a written report providing Council with an assessment overview and information about 2023 assessments, market changes, growth, key dates, and resources for property owners.

D. APPROVAL OF MINUTES

1. Minutes of the January 9, 2024 Regular Meeting of Council

22-2024

Moved by Mayor Krausert that Council approve the minutes of the January 9, 2024 regular meeting as presented.

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM THE MINUTES – none

F. UNFINISHED BUSINESS – none

G. BYLAW APPROVAL

1. Revised Land Use Bylaw Amendment 2023-33 Direct Control Districts

23-2024

Moved by Mayor Krausert that Council give first reading to Revised Land Use Bylaw Amendment 2023-33 Direct Control Districts and schedule a public hearing for March 5, 2024.

CARRIED UNANIMOUSLY

2. Offsite Levy Bylaw Amendment 2024-01

24-2024

Moved by Mayor Krausert that Council take the meeting in camera at 9:45 a.m. to prevent disclosure of information subject to solicitor-client privilege in accordance with section 27(1)(a) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Kelsey Becker Brooks, external legal counsel from RMRF, was present for the closed session.

Administration present at the closed session: Sally Caudill, Therese Rogers, Eleanor Miclette, Adam Driedzic, Pete Kinsberg, Andreas Comeau, Adam Robertson, Palki Biswas, Cheryl Hyde, and Ben Stiver.

25-2024

Moved by Mayor Krausert that Council return to the public meeting at 10:29 a.m.

CARRIED UNANIMOUSLY

Meeting Break 10:29 a.m. – 10:45 a.m.

26-2024

Moved by Mayor Krausert that Council give first reading to Off-Site Levy Bylaw Amendment 2024-01.

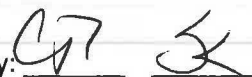
CARRIED UNANIMOUSLY

27-2024

Moved by Mayor Krausert that Council direct administration to review a letter received from BOWDA dated February 9, 2024 and provide a response to Council prior to second reading, including any proposed amendments to Bylaw 2024-01.

CARRIED UNANIMOUSLY

Minutes approved by:



H. NEW BUSINESS

1. Canmore Community Housing Funding Request for Vital Homes Development

28-2024

Moved by Mayor Krausert that Council approve a transfer of \$864,500 to Canmore Community Housing from the Town of Canmore's Vital Homes Reserve for use as working capital for the 100 Palliser Lane Vital Homes Development.

CARRIED UNANIMOUSLY

2. Greenhouse Gas (GHG) Reduction Incentive Program Initiatives

29-2024

Moved by Mayor Krausert that Council adopt the approximate allocation of funds with the previously approved \$200,000 Sustainability Reserve Allocation (motion 314-2022):

- (1) Residential Solar Incentive - \$25,000
- (2) Commercial Solar Incentive - \$60,000
- (3) Affordable Services Program Retrofit Pilot - \$74,000
- (4) Multi-Family Electric Vehicle Readiness Pilot - \$40,000
- (5) Overall Program Communication and Promotion - \$1,000

CARRIED UNANIMOUSLY

3. Further Exploration of Fireworks

30-2024

Moved by Mayor Krausert that Council direct administration to report back to Council on the following matters by June 4, 2024:

- (1) Potential alternatives to having fireworks on Canada Day and New Year's Eve that do not pose a wildfire risk and have less potential impact on wildlife, pets, and people, including the estimated costs;
- (2) Advice on increasing the fines as set out in Fireworks Ban Bylaw 2023-23 from \$5,000 per occurrence to \$10,000 per occurrence; and
- (3) Options for enhancing awareness and municipal enforcement with respect to illegal fireworks, including the estimated costs.

CARRIED UNANIMOUSLY

I. REPORTS FROM ADMINISTRATION – none

J. NOTICES OF MOTION – none

K. IN CAMERA

1. Offsite Levy Bylaw Amendment 2024-01

Addressed under item G-2.

2. Personnel Matter

31-2024

Moved by Mayor Krausert that Council take the meeting in camera at 11:54 a.m. to prevent disclosure of personal information in accordance with section 17(4)(g) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Administration present at the closed session: Sally Caudill and Adam Driedzic.

32-2024

Moved by Mayor Krausert that Council return to the public meeting at 12:43 p.m.

CARRIED UNANIMOUSLY


Minutes approved by:

L. ADJOURNMENT

33-2024

Moved by Mayor Krausert that Council adjourn the February 13, 2024 special meeting at 12:44 p.m.

CARRIED UNANIMOUSLY



Sean Krausert, Mayor



Cheryl Hyde
Manager, Municipal Clerk's Office

Minutes approved by:  