

**TOWN OF CANMORE  
MINUTES**

Finance Committee  
Council Chamber at the Civic Centre, 902 – 7 Avenue  
**Tuesday, November 14, 2023 at 9 a.m.**

**FINANCE COMMITTEE MEMBERS PRESENT**

Sean Krausert	Mayor
Karen Marra	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Joanna McCallum	Councillor

**FINANCE COMMITTEE MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Manager, Municipal Clerk's Office (recorder)
Palki Biswas	Manager of Finance
Ric Irwin	Senior Finance Officer

Mayor Krausert called the November 14, 2023 Finance Committee meeting to order at 9:00 a.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

**2. Agenda for the November 14, 2023 Finance Committee Meeting**

40-2023FIN

Moved by Mayor Krausert that the Finance Committee approve the agenda for the November 14, 2023 meeting as presented, with one addition:

- Under In Camera, add Water Treatment Plant and Utility Rates.

**CARRIED UNANIMOUSLY**

**B. DELEGATIONS - none**

**C. MINUTES**

**1. Minutes of the November 9, 2023 Finance Meeting**

41-2023FIN

Moved by Mayor Krausert that the Finance Committee approve the minutes of the November 9, 2023 meeting as presented.

**CARRIED UNANIMOUSLY**

Minutes approved by CT Q

**D. STAFF REPORTS**

**1. Follow-Up and Budget Deliberations**

42-2023FIN

Moved by Mayor Krauser that the Finance Committee take the meeting in camera at 9:42 a.m. to:

- prevent disclosure of plans relating to the management of personnel that have not yet been implemented, in accordance with section 24(1)(d) of the Freedom of Information and Protection of Privacy Act, and
- prevent disclosure of information that, if released, could reasonably be expected to interfere with the contractual or other negotiations of the Town of Canmore, in accordance with section 25(1)(c)(iii) of the Freedom of Information and Protection of Privacy Act.

**CARRIED UNANIMOUSLY**

Administration present at the closed meeting: Sally Caudill, Whitney Smithers, Scott McKay, Therese Rogers, Palki Biswas, Ric Irwin, Adam Robertson, and Cheryl Hyde.

43-2023FIN

Moved by Mayor Krauser that the Finance Committee return to the public meeting at 10:22 a.m.

**CARRIED UNANIMOUSLY**

**Meeting break 10:23 – 10:40 a.m.**

44-2023FIN

Moved by Mayor Krauser that the Finance Committee recommend to Council to accept the reductions recommended by administration in the amount of \$40,250 comprised of reductions in the budgets put forth by Communications (\$8,500), Human Resources (\$26,000), Municipal Clerk's Office (\$4,000), and the Chief Administrative Officer (\$1,750).

**CARRIED UNANIMOUSLY**

45-2023FIN

Moved by Councillor Marra that the Finance Committee direct administration to use the 2023 participation numbers and costs to revise the Safe Park Program so that revenues cover contracted services and expenses and that these revisions be included in the 2024 budget amendment package presented to Council.

**CARRIED UNANIMOUSLY**

46-2023FIN

Moved by Councillor Graham that the Finance Committee direct administration to include \$30,000 annually for fruit tree removal and replacement on public land over a five-year period commencing in 2024 to the operating plan for approval by Council.

**CARRIED UNANIMOUSLY**

47-2023FIN

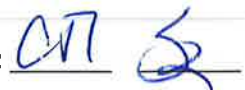
Moved by Councillor Graham that the Finance Committee direct administration to increase the fruit tree removal incentive program in 2024 by \$10,000 to a total of \$20,000 to the operating budget for approval by Council.

**DEFEATED**

**In favour: Graham**

**Opposed: Foubert, Hilstad, Krauser, Mah, Marra, McCallum**

Minutes approved by:



- 48-2023FIN Moved by Mayor Krausert that the Finance Committee direct administration to advise Council when the \$10,000 fruit tree incentive program is fully subscribed for 2024.  
**CARRIED UNANIMOUSLY**
- 49-2023FIN Moved by Mayor Krausert that the Finance Committee recommend to Council to reduce the 2024 general municipal budget in the amount of \$25,000 due to anticipated reduced insurance costs.  
**CARRIED UNANIMOUSLY**
- 50-2023FIN Moved by Mayor Krausert that the Finance Committee recommend to Council to reduce the 2024 CAO budget in the amount of \$25,000 regarding anticipated lower legal fees.  
**CARRIED UNANIMOUSLY**
- 51-2023FIN Moved by Mayor Krausert that the Finance Committee recommend to Council to reduce the 2024 public works administrative budget in the amount of \$10,000 to reduce lease work on provincial lands and professional fees.  
**CARRIED UNANIMOUSLY**
- 52-2023FIN Moved by Councillor Foubert that the Finance Committee recommend to Council to defer the new facilities supervisor position to 2025.  
**DEFEATED**  
**In favour: Foubert, Marra**  
**Opposed: Graham, Hilstad, Krausert, Mah, McCallum**
- 53-2023FIN Moved by Mayor Krausert that the Finance Committee recommend to Council to defer the Arts and Events micro grant program to 2025.
- 53A-2021FIN Moved by Councillor Mah that the Finance Committee amend motion 53-2023FIN by striking out “defer” and substituting “reduce” and by striking out “to 2025” and substituting “to \$16,000 in 2024.”  
**DEFEATED**  
**In favour: Mah**  
**Opposed: Foubert, Graham, Hilstad, Krausert, Marra, McCallum**
- 53-2023FIN The vote followed on motion 53-2023FIN: that the Finance Committee recommend to Council to defer the Arts and Events micro grant program to 2025.  
**CARRIED**  
**In favour: Foubert, Hilstad, Krausert, Marra**  
**Opposed: Graham, Mah, McCallum**
- 54-2023FIN Moved by Councillor Foubert that the Finance Committee recommend to Council to cancel for 2024 the Citizen Input Panel for \$25,000.  
**CARRIED UNANIMOUSLY**

55-2023FIN Moved by Mayor Krausert that the Finance Committee recommend to Council to support the purchase of a van with a wheelchair lift by Origin in the amount of \$25,000 to be funded from Alberta Low-Income Transit Pass Program Grant subject to an agreement being entered into with Origin that includes access and service availability requirements for eligible Canmore residents who do not reside at Origin, a cost recovery model and service fees, ongoing reporting requirements, recognition of the Town's contribution, and consequences for non-fulfillment of the service.

**CARRIED UNANIMOUSLY**

**E. IN CAMERA**

**1. Follow-Up and Budget Deliberations**

Addressed under item D-1.

**F. ADJOURNMENT**

56-2023FIN Moved by Mayor Krausert that the Finance Committee adjourn the November 14, 2023 meeting at 12:10 p.m.

**CARRIED UNANIMOUSLY**



Sean Krausert, Mayor



Cheryl Hyde  
Manager, Municipal Clerk's Office

Minutes approved by:

