

**TOWN OF CANMORE
MINUTES**

Emergency Advisory Committee
Executive Boardroom, Civic Centre
January 31, 2024, 1:00pm-2:30pm

COMMITTEE MEMBERS PRESENT

Mayor Sean Krausert	Council Representative
Councillor Jeff Mah	Council Representative
Councillor Jeff Hilstad	Council Representative

COMMITTEE MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Caitlin Miller	Manager of Protective Services / Director of Emergency Management
Bridget Murphy	Protective Services Administrative Assistant

Chairperson (Mayor Sean Krausert) called the January 31, 2024, Emergency Advisory Committee meeting to order at 1:06pm

A. CALL TO ORDER AND APPROVAL OF AGENDA

1. Land Acknowledgement

Mayor Krausert provided the Land Acknowledgement.

2. Agenda for the January 31, 2024, Emergency Advisory Committee

Moved by Mayor Krausert to approve the agenda for the January 31, 2024, Emergency Advisory Committee meeting as presented.

CARRIED UNANIMOUSLY

B. APPROVAL OF MINUTES

1. Minutes for the December 11, 2023, Emergency Advisory Committee

Moved by Mayor Krausert to approve the December 11, 2023, Emergency Advisory Committee minutes as presented.

CARRIED UNANIMOUSLY

C. COMMITTEE BUSINESS

1. Regional Emergency Management Plan Update

- Discussed next steps, which include presenting to the CAO and Banff Town Manager later this week.
- Reviewed the governance of emergency management in the region and criteria for activating a Regional ECC (RECC)

2. Alberta Community Partnership Grant

- Banff has received funding to create an Integrated Emergency Response Framework for Mass Violence, Mass Casualty, and Mass Fatality Incidents

Minutes approved by:

 

- Discussed the three components of the project, benefits for Canmore and next steps.

3. Recent Hazard Events or Disruptions

- Reviewed two recent hazards, Extreme Cold and Ice Jam that occurred in January 2024 including cause, concerns, and after-action report.

4. Municipal Emergency Management Plan Updates

- Recently updated the MEMP, including additions and modifications to the contact list.
- New invitees to the Canmore Emergency Management Agency

5. Emergency Alerting Notifications System

- Currently 2053 subscribers

6. South Central Emergency Mutual Aid

- Last agreement was signed in 2019. Currently updating the mutual aid agreement and committed to resume regular scheduled meetings. This is led by City of Calgary
- Wildfire Mutual Aid, led by Alberta Forestry and Parks, annual meeting is occurring in March

7. Upcoming Preparedness Activities

- Reviewed upcoming activities regarding emergency management

D. ADJOURNMENT

2:08pm



Mayor Sean Krausert,
Chairperson



Caitlin Miller, Recorder

Minutes approved by:

