

**TOWN OF CANMORE
MINUTES**

Regular Meeting of Council
Council Chamber at the Civic Centre, 902 – 7 Avenue
Tuesday, May 7, 2024 at 9:00 a.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Jeff Mah	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor (via Zoom) – left the meeting at 4:30 p.m.
Jeff Hilstad	Councillor
Karen Marra	Councillor
Joanna McCallum	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Manager of the Municipal Clerk's Office
Ben Stiver	Municipal Clerk (recorder)
Amanda Hunter	Peace Officer
Anika Drost	Development Planner
Riley Weldon	Acting Manager of Planning and Development
Andy Esarte	Manager of Engineering
Chelsey Gibbons	Manager of Finance
Caitlin Miller	Manager of Protective Services / Director of Emergency Management
Walter Gahler	Interim Fire Chief
Nicky Pacas	Communications Advisor
Adam Robertson	Manager of Communications
Adam Driedzic	Town Solicitor

Mayor Krausert called the May 7, 2024 regular meeting to order at 9:00 a.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

- 1. Land Acknowledgement**
- 2. Agenda for the May 7, 2024 Regular Meeting of Council**

79-2024

Moved by Mayor Krausert that Council approve the agenda for the May 7, 2024 regular meeting as circulated.

CARRIED UNANIMOUSLY

Minutes approved by:  

B. PUBLIC HEARINGS

1. Bylaw 2023-36 Palliser Lane Perpetual Affordable Housing DC District

(1) Call to order

Mayor Krausert called the public hearing to order for Bylaw 2023-36 at 9:05 a.m.

(2) Administration Summary

Administration provided a verbal briefing on the proposed Bylaw 2023-36 Palliser Lane Perpetual Affordable Housing District.

(3) Applicant Summary

Kris Mathieu and Drew Steinhauer from Canmore Community Housing provided a verbal briefing on the CCH Palliser Lands building development status and next steps.

(4) Public Submissions

In favour

Name	Verbal	Written
Steve Ashton, Ashton Construction Services		X
Bow Valley Climate Action Society		X
Rob Murray, Canmore Community Housing		X
Laurie Edward, Banff Canmore Foundation		X

Neutral or Unstated

Name	Verbal	Written
Dan Evans		X
Vanessa Keay		X
Teresa Yau		X
Amy Krause		X
Frank Liszczak		X

Opposed

Name	Verbal	Written
Keith Boyko	X	X
Andrej Matyas	X	X
Alan Mazur		X
Matthew Perdeaux		X
Garnett Fugle	X	X
Talia Kassner		X
Alan Saveaux	X	

(5) Public Written Submissions

The recording secretary read into the record the names of those who provided written submissions. These submissions are recorded in the list of public submissions above and are published in the record of public submissions for this meeting.

(6) Council Questions of the Applicant

The applicant addressed questions of clarification from Council.

Minutes approved by: 

(7) Closing Comments from Administration

Administration provided final closing comments based on the verbal and written submissions and addressed questions of clarification from Council.

(8) Council Questions of Administration

Administration addressed question of clarification from Council.

(9) Adjournment

Mayor Krausert adjourned the public hearing at 10:00 a.m.

C. DELEGATIONS – none

D. APPROVAL OF MINUTES

1. Minutes of the April 2, 2024 Regular Meeting of Council

80-2024

Moved by Mayor Krausert that Council approve the minutes of the April 2, 2024 regular meeting as circulated.

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM THE MINUTES – none

F. UNFINISHED BUSINESS – none

G. BYLAW APPROVAL

1. Bylaw 2023-36 Palliser Lane Perpetual Affordable Housing DC District

81-2024

Moved by Mayor Krausert that Council give second reading to Land Use Bylaw Amendment 2023-36 Palliser Lane Perpetual Affordable Housing DC District.

81A-2024

Moved by Mayor Krausert that Council amend motion 81-2024 by adding: amend section 14.43.8.1 of Schedule B by inserting “per unit. Perpetually Affordable Housing parking stalls and” between “parking stalls” and “Visitor parking stalls”.

CARRIED UNANIMOUSLY

81-2024

The vote followed on motion 81-2024 as amended: that Council give second reading to Land Use Bylaw Amendment 2023-36 Palliser Lane Perpetual Affordable Housing DC District, amended as follows:

- amend section 14.43.8.1 of Schedule B by inserting “per unit. Perpetually Affordable Housing parking stalls and” between “parking stalls” and “Visitor parking stalls”.

CARRIED UNANIMOUSLY

82-2024

Moved by Mayor Krausert that Council give third reading to Land Use Bylaw Amendment 2023-36 Palliser Lane Perpetual Affordable Housing DC District.

CARRIED UNANIMOUSLY

Meeting Break 10:25 a.m. – 10:40 a.m.

Minutes approved by: *SK* *AK*

2. Canmore Community Housing Stewart Creek Rise Construction Loan Guarantee Bylaw 2024-12

83-2024 Moved by Mayor Krausert that Council give first reading to Canmore Community Housing Stewart Creek Rise Construction Loan Guarantee Bylaw 2024-12.

83A-2024 Moved by Mayor Krausert that Council amend motion 83-2024 by adding: amend section 3 by moving "(Housing Units)" after "205 Stewart Creek Rise".
CARRIED UNANIMOUSLY

83B-2024 Moved by Mayor Krausert that Council amend motion 83-20224 by adding: amend sections 4 and 8 by striking out both occurrences of "CCH" and substituting "CCHC".
CARRIED UNANIMOUSLY

83-2024 The vote followed on motion 83-2024 as amended: that Council give first reading to Canmore Community Housing Stewart Creek Rise Construction Loan Guarantee Bylaw 2024-12, amended as follows:

- amend section 3 by moving "(Housing Units)" after "205 Stewart Creek Rise", and
- amend sections 4 and 8 by striking out both occurrences of "CCH" and substituting "CCHC".

CARRIED UNANIMOUSLY

3. 2024 Property Tax Rates

84-2024 Moved by Mayor Krausert that Council give first reading to Property Tax Rate Bylaw 2024-13.
CARRIED UNANIMOUSLY

85-2024 Moved by Mayor Krausert that Council give second reading to Property Tax Rate Bylaw 2024-13.
CARRIED UNANIMOUSLY


86-2024 Moved by Mayor Krausert that Council give leave to go to third reading of Property Tax Rate Bylaw 2024-13.
CARRIED UNANIMOUSLY

87-2024 Moved by Mayor Krausert that Council give third reading to Property Tax Rate Bylaw 2024-13.
CARRIED UNANIMOUSLY

4. Downtown Business Improvement Area (BIA) Tax Rate Bylaw Amendment 2024-14

88-2024 Moved by Mayor Krausert that Council give first reading to Downtown Business Improvement Area (BIA) Tax Rate Bylaw Amendment 2024-14.
CARRIED UNANIMOUSLY

89-2024 Moved by Mayor Krausert that Council give second reading to Downtown Business Improvement Area (BIA) Tax Rate Bylaw Amendment 2024-14.
CARRIED UNANIMOUSLY

Minutes approved by: 

- 90-2024 Moved by Mayor Krausert that Council give leave to go to third reading of Downtown Business Improvement Area (BIA) Tax Rate Bylaw Amendment 2024-14.
CARRIED UNANIMOUSLY
- 91-2024 Moved by Mayor Krausert that Council give third reading to Downtown Business Improvement Area (BIA) Tax Rate Bylaw Amendment 2024-14.
CARRIED UNANIMOUSLY

H. NEW BUSINESS

- 92-2024 **1. Roam Housing Unit Purchase – Canmore Share**
Moved by Mayor Krausert that Council approve a new capital project (7382) titled “Roam Housing Unit Purchase”, and that Council approve funding for \$256,919, being Canmore’s portion of the housing unit purchased by Bow Valley Regional Transit Services Commission (BVRTSC), as follows:
- \$100,000 from the Town of Canmore operating reserves held by BVRTSC.
 - \$156,919 for capital project 7382 to be funded from the Integrated Transportation Management Reserve.
- CARRIED UNANIMOUSLY**
- 93-2024 **2. Housing Action Plan**
Moved by Mayor Krausert that Council rename CAP 7327 to Housing Action Plan.
CARRIED UNANIMOUSLY
- 94-2024 Moved by Mayor Krausert that Council approve a budget increase to CAP 7327 Housing Action Plan from \$200,000 to \$750,000 with the additional \$550,000 to be funded from the General Capital Reserve.
CARRIED UNANIMOUSLY
- 95-2024 **3. Bow Valley Trail and Teepee Town Street and Drainage Improvements Budget Amendment**
Moved by Mayor Krausert that Council approve a budget increase to CAP 7297 Bow Valley Trail and Teepee Town Street and Drainage Improvements from \$3,900,000 to \$4,150,000, with the additional \$250,000 to be funded by Investing Canada Infrastructure Program.
CARRIED UNANIMOUSLY

Meeting Break 11:53 a.m. – 1:00 p.m.

- 96-2024 **4. Paid Parking Peak Season Weekday Rate Reduction**
Moved by Councillor Graham that Council direct administration to implement a \$4/hour parking rate on Fridays, Saturdays, Sundays, and long weekends and maintain a \$3/hour rate during all other times in the downtown during peak season.
CARRIED
In favour: Graham, Foubert, Mah, Marra
Opposed: Hilstad, Krausert, McCallum

Minutes approved by:  

5. Wildfire Preparedness Briefing

Erica Samis, Calgary Forest Area Manager and Kevin Topolnicki, Wildfire Prevention, both from Alberta Forestry, joined administration in presenting to Council.

Meeting Break 2:20 p.m. – 2:30 p.m.

6. FRIAA Community Fireguard Program Application

97-2024

Moved by Mayor Krausert that Council approve the submission of the application for the 2024 Forest Resource Improvement Association of Alberta (FRIAA) Community Fireguard program.

CARRIED UNANIMOUSLY

98-2024

Moved by Mayor Krausert that Council table a motion arising with respect to the Item H6 until after item H7.

CARRIED UNANIMOUSLY

7. A Friendship Agreement with Sedona, AZ, USA

Rob Seeley, Canmore working group Chair of the Agreement's Canmore Chapter spoke introduced the working group members: Patrick McCloskey, Anne Walton, Lynda Damen, Martin Buckley, Janet Krausert, Sue Webb, Eric Kuhn, and Heather Walter.

99-2024

Moved by Mayor Krausert that Council direct Mayor Krausert to execute A Friendship Agreement with Sedona, AZ, USA on behalf of the Town of Canmore.

CARRIED UNANIMOUSLY

6. FRIAA Community Fireguard Program Application (Continued)

100-2024

Moved by Mayor that Council approve a new 2024 capital project (7383) for the Forest Resource Improvement Association of Alberta (FRIAA) project (Phase 1: Planning) in the amount of \$192,000 funded through the FRIAA Community Fireguard Program grant process.

CARRIED UNANIMOUSLY

8. Municipal Response to Bill 18 and Bill 20 (Verbal Update)

101-2024

Moved by Mayor Krausert that Council direct Mayor Krausert to provide feedback to the Province on Bill 18 and Bill 20.

CARRIED UNANIMOUSLY

I. REPORTS FROM ADMINISTRATION – none

J. NOTICES OF MOTION – none

K. CLOSED SESSION

1. Confidential – Offsite Levy Bylaw Amendment 2024-01 (Verbal Update)

2. Confidential – TSMV PL Litigation (Verbal Update)

102-2024

Moved by Mayor Krausert that Council close the meeting to the public at 3:15 p.m. to:

(1) Prevent disclosure of information that could reasonably be expected to

Minutes approved by:  

- reveal advice, proposals, recommendations analyses or policy options developed for the Town in accordance with Section 24(1)(a), and
- (2) Prevent disclosure of information subject to solicitor-client privilege in accordance with Section 27(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Administration present at the closed session: Sally Caudill, Whitney Smithers, Therese Rodgers, Scott McKay, Adam Robertson, Adam Driedzic, Cheryl Hyde, and Ben Stiver.

Councillor Graham left the meeting at 4:30 p.m.

103-2024

Moved by Mayor Krausert that Council return to the public meeting at 4:38 p.m.

CARRIED UNANIMOUSLY

L. ADJOURNMENT

104-2024

Moved by Mayor Krausert that Council adjourn the May 7, 2024 regular meeting at 4:38 p.m.

CARRIED UNANIMOUSLY



Sean Krausert
Mayor



Ben Stiver
Municipal Clerk

Minutes approved by:

