

**TOWN OF CANMORE
MINUTES**

Heliport Monitoring Committee Meeting
Canmore Civic Centre, Council Chambers
Monday, June 10, 2024, at 9.00 a.m.

MEMBERS PRESENT

Nick Servos	Public Representative (Chairperson)
Frank Liszczak	Public Representative
Richard Berry	Public Representative
Todd Cooper	Alpine Helicopters Representative
Jeff Hilstad	Councillor

MEMBERS ABSENT

None

STAFF PRESENT

Stephen Hanus	Manager of Facilities
Charlie Gibson	Facilities Administrative Assistant (Recorder)

Chairperson Mr. Servos called the June 10, 2024, Heliport Monitoring Committee meeting to order at 9.00 a.m.

- A. CALL TO ORDER AND APPROVAL OF AGENDA**
Agenda for the June 10, 2024, Heliport Monitoring Committee Meeting
Committee members unanimously agreed to approve the agenda for the June 10, 2024, Heliport Monitoring Committee meeting as presented.
- B. MINUTES**
Minutes for the June 12, 2023 Heliport Monitoring Committee Meeting attached and approved on June 20, 2023 in compliance with Bylaw 2018-18.
- C. REVIEW OF HELIPORT COMPLAINTS SINCE LAST MEETING**
Mr. Hanus advised there were no new complaints received in 2023.
- D. REVIEW OF ALPINE HELICOPTER 2021 OPERATIONS REPORT**
1. Public Report
Mr. Cooper spoke to a written report contained in the agenda package. (2023 Annual Report Alpine Helicopters Inc.)

Moved by Mr. Liszczak that Alpine Helicopters amend page 4 of the 2023 annual report to identify third party operations, such as Heli-hiking charters, and this section be included in all future annual reports.

MOTION CARRIED

2. Stephen Hanus to confirm if Confidential Information supplied by Alpine Helicopters complies with the Lease requirements.

Mr. Hanus confirmed that the 2023 Confidential Information supplied by Alpine Helicopters complies with the Lease requirements.

3. Recommendation

Moved by Mr. Servos that the Committee agree Alpine Helicopter is operating in accordance with the Conduct of a Helicopter Business as set out in Schedule C of the Heliport Lease Renewal that was initiated on December 1, 2021.

CARRIED UNANIMOUSLY

E. UPDATE ON CROWN LAND HELIPORT APPLICATION

Mr. Hanus gave a verbal report on the status of the Crown Land Heliport Application.

G. OTHER ITEMS

No other items were discussed.

H. ADJOURNMENT

Chairperson Mr. Servos adjourned the June 10, 2024, Heliport Monitoring Committee meeting at 10.16 a.m.

These Minutes confirmed and adopted this 8th day of July 2024



Stephen Hanus, Manager of Facilities
Town of Canmore Designate
On behalf of the
GM of Municipal Infrastructure



Charlie Gibson, Facilities Administrative Assistant