

**TOWN OF CANMORE
MINUTES**

Regular Meeting of Council
Council Chamber at the Civic Centre, 902 – 7 Avenue
Tuesday, July 2, 2024 at 9:00 a.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Wade Graham	Deputy Mayor
Tanya Foubert	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Karen Marra	Councillor
Joanna McCallum	Councillor (via Zoom)

COUNCIL MEMBERS ABSENT

Joanna McCallum from 9:40 a.m. – 3:18 p.m.

ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Chelsey Gibbons	Acting General Manager of Corporate Services / Manager of Finance
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Manager of the Municipal Clerk's Office
Ben Stiver	Municipal Clerk (recorder)
Danielle Liwanag	Peace Officer
Caitlin Miller	Manager of Protective Services
Trevor Reeder	Project Engineer
Caitlin van Gaal	Environment and Sustainability Supervisor
Amy Fournier	Climate Change Specialist
Geordie Heal	Supervisor of Streets and Roads
Stephen Hanus	Manager of Facilities
Mike Ford	Facilities Project Manager

Mayor Krausert called the July 2, 2024 regular meeting to order at 9:00 a.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

- 1. Land Acknowledgement**
- 2. Agenda for the July 2, 2024 Regular Meeting of Council**

134-2024

Moved by Mayor Krausert that Council approve the agenda for the July 2, 2024 meeting as presented.

CARRIED UNANIMOUSLY

Minutes approved by:  

B. PUBLIC HEARINGS

1. Revised Land Use Bylaw Amendment 2024-05 – Political Campaign Signs

(1) Call to order

Mayor Krausert called the public hearing to order for Revised Land Use Bylaw Amendment 2024-05 – Political Campaign Signs at 9:04 a.m.

(2) Administration Summary

Administration provided a verbal briefing on the proposed Revised Land Use Bylaw Amendment 2024-05 – Political Campaign Signs.

(3) Public Verbal Submissions

In favour

None.

Neutral or Unstated

None.

Opposed

Name	Verbal	Written
Bruce Eidsvik	X	X

(4) Public Written Submissions

The municipal clerk read into the record the names of those who provided written submissions. These submissions are recorded in the list of public submissions above and are published in the record of public submissions for this meeting.

(5) Closing Comments from Administration

None.

(6) Council Questions of Administration

None.

(7) Adjournment of the Public Hearing

Mayor Krausert adjourned the public hearing at 9:16 a.m.

C. DELEGATIONS


1. Partners for Affordable Housing – Partnership Proposal

Jolene Livingston and Jeni Piegrass from the Partners for Affordable Housing Foundation spoke to a written submission proposing a unique partnership opportunity between the Town of Canmore, the Government of Alberta, and the Foundation to apply for the Canada Mortgage and Housing Corporation's (CMHC) Demonstration opportunity (\$250K grant) and facilitate the completion of a small portfolio of community housing developments in Canmore.

Councillor McCallum left the meeting at 9:40 a.m.

135-2024

Moved by Mayor Krausert that Council direct administration to bring a report regarding the partnership proposal submitted by Partners for Affordable Housing to the August 20, 2024, regular meeting of council that includes:

Minutes approved by:  

- i) a recommended source of the \$250,000 funding requested should Council decide to approve the request; and
- ii) any other information administration thinks is pertinent to the decision.

CARRIED UNANIMOUSLY

2. Canmore Eagles – Debt Relief

Darryl Lockwood, President of the Canmore Eagles, spoke to a written submission requesting that the Town forgive the balance of the debt of the Canmore Eagles Junior A Hockey Club, due on September 15, 2024, for \$64,450.08 plus accrued interest at 0.5% above the prime rate.

136-2024

Moved by Mayor Krausert that Council direct administration to bring a report regarding the Canmore Eagle's request for debt forgiveness to the August 20, 2024, regular meeting of council that includes:

- i) any additional information that administration thinks is pertinent to the decision; and
- ii) a recommendation with respect to the decision.

CARRIED UNANIMOUSLY

Meeting Break 10:20 a.m. – 10:35 a.m.

D. APPROVAL OF MINUTES

1. Minutes of the June 4, 2024 Regular Meeting of Council

137-2024

Moved by Mayor Krausert that Council approve the minutes of the June 4, 2024 regular meeting as presented.

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM THE MINUTES

1. Homelessness Society of the Bow Valley

138-2024

Moved by Mayor Krausert that Council endorse access to Scout Hall for shelter operations between October 1st to May 1st, through May 1st, 2026, during which time a permanent site will be sought by the Homelessness Society of the Bow Valley, and that Council extend in-kind hourly rent support from 12 a.m. to 6 a.m. to 10 p.m. to 9 a.m. each night.

CARRIED UNANIMOUSLY

F. UNFINISHED BUSINESS – none

G. BYLAW APPROVAL

1. Revised Land Use Bylaw Amendment 2024-05 – Political Campaign Signs & Political Campaign Sign Bylaw 2024-06

139-2024

Moved by Mayor Krausert that Council table item G1 as the final item of the regular meeting of council.

CARRIED UNANIMOUSLY

2. Discouraging the Provision of Housing in Industrial Districts

140-2024

Moved by Mayor Krausert that Council give first reading to Town of Canmore Municipal Development Plan Bylaw Amendment 2024-07 – Discouraging Employee Housing in Industrial Areas.

CARRIED UNANIMOUSLY

Minutes approved by:  

141-2024 Moved by Mayor Krausert that Council give first reading to Revised Land Use Bylaw Amendment 2024-08 – Removal of Employee Housing from Industrial Districts.

CARRIED UNANIMOUSLY

142-2024 Moved by Mayor Krausert that Council schedule a single Public Hearing for Bylaw 2024-07 and 2024-08 on September 3, 2024.

CARRIED UNANIMOUSLY

H. NEW BUSINESS

143-2024 Moved by Mayor Krausert that Council amend the agenda by proceeding with items H3, H6, and H7 now and then continue with item H1 following the lunch break.

CARRIED UNANIMOUSLY

3. Alberta Forestry Mutual Aid Agreement

144-2024 Moved by Mayor Krausert that Council authorize the Mutual Aid Fire Control Agreement with Alberta Forestry and Parks.

CARRIED UNANIMOUSLY

6. Appointment of Clerk to the Subdivision and Development Appeal Board

145-2024 Moved by Mayor Krausert that Council appoint Ben Stiver as clerk to the Subdivision and Development Appeal Board for term to end upon expiry of training certification.

CARRIED UNANIMOUSLY

7. Consistency Regarding Undermined Land (verbal report)

146-2024 Moved by Mayor Krausert that Council require as a condition for approval to develop any new development on undermined lands in Canmore that the subject lands be included within the Canmore Undermining Review Regulation (Alberta Regulation 34/2020) as may be amended from time to time.

CARRIED UNANIMOUSLY

147-2024 Moved by Mayor Krausert that Council direct Mayor Krausert to provide letter(s) or other direct communication to the appropriate provincial Minister(s) in support of any applications for any Canmore undermined land to be included within the Canmore Undermining Review Regulation (Alberta Regulations 34/2020) as may be amended from time to time.

CARRIED UNANIMOUSLY

148-2024 Moved by Mayor Krausert that Council proceed with item H5, before the lunch break.

CARRIED UNANIMOUSLY

5. CPKC Rail Crossing Replacement at Railway Avenue North

149-2024 Moved by Mayor Krausert that Council approve a new 2024 capital project for the CPKC Rail Crossing Replacement at Railway Avenue North / 17th Street and at the 10th Street pedestrian rail crossing for \$520,000 to be funded from the Asset Replacement/Rehabilitation Reserve.

CARRIED UNANIMOUSLY

Minutes approved by:  

Lunch Break 12:05 p.m. – 1:10 p.m.

- 150-2024 **1. Climate Emergency Action Plan**
Moved by Mayor Krausert that Council accept the Climate Emergency Action Plan for planning purposes.
CARRIED UNANIMOUSLY
- 151-2024 Moved by Mayor Krausert that Council rescind the 2010 Environmental Sustainability Action Plan, the 2016 Climate Change Adaptation Background Report and Resilience Plan, and the 2018 Climate Action Plan.
CARRIED UNANIMOUSLY
- 152-2024 **2. Electric Vehicle (EV) Charger Install Town Facilities – Cancel Project**
Moved by Mayor Krausert that Council cancel the 2024 capital project EV Charger Install Town Facilities (CAP 7363) for \$40,000.
CARRIED UNANIMOUSLY
- 153-2024 **4. CAP 7227 Civic Centre Cooling System Replacement Project Budget Increase and Close-out of CAP 7291 Elevation Place Cooling Enhancement Project**
Moved by Mayor Krausert that Council increase the budget for the Civic Centre Cooling System Replacement (CAP 7227) to \$510,000 with the additional \$235,000, funded from the Asset Replacement/Rehabilitation Reserve.
CARRIED UNANIMOUSLY

Meeting Break 2:20 p.m. – 2:25 p.m.

- 154-2024 Moved by Mayor Krausert that Council direct administration to amend Elevation Place Cooling Enhancement for Rooms 207, 208, and 214 (CAP 7291) by adding Rooms 209a/b and reducing the budget to \$141,000 to install only the enhanced air exchange infrastructure, with the remaining \$125,000 returned to the General Municipal Capital Reserve.
CARRIED
In favour: Hilstad, Graham, Krausert, Marra, Foubert
Opposed: Mah

G. BYLAW APPROVAL

- 155-2024 **1. Revised Land Use Bylaw Amendment 2024-05 – Political Campaign Signs & Political Campaign Sign Bylaw 2024-06**
Moved by Mayor Krausert that Council give second reading to Revised Land Use Bylaw Amendment 2024-05 – Political Campaign Signs.
CARRIED UNANIMOUSLY
- 156-2024 Moved by Mayor Krausert that Council give third reading to Revised Land Use Bylaw Amendment 2024-05 – Political Campaign Signs.
CARRIED UNANIMOUSLY
- 157-2024 Moved by Mayor Krausert that Council give first reading to Political Campaign Sign Bylaw 2024-06.

Minutes approved by:  

- 157A-2024 Moved by Councillor Foubert that Council amend motion 157-2024 by adding:
amend section 12 by striking out “per day” after “\$50”.
CARRIED UNANIMOUSLY
- 157B-2024 Moved by Councillor Foubert that Council amend motion 157-2024 by adding:
amend section 4 by adding “except along Bow Valley Trail” after “Public Place
or Highway”.
DEFEATED
In favour: Foubert, Marra
Opposed: Hilstad, Graham, Mah, Krausert
- 157-2024 The vote followed on motion 151-2024 as amended: that Council give first reading
to Political Campaign Sign Bylaw 2024-06 amended as follows:
 • amend section 12 by striking out “per day” after “\$50”.
CARRIED
In favour: Hilstad, Graham, Mah, Krausert
Opposed: Foubert, Marra
- 158-2024 Moved by Mayor Krausert that Council give second reading to Political Campaign
Sign Bylaw 2024-06.
CARRIED
In favour: Hilstad, Graham, Mah, Krausert
Opposed: Foubert, Marra
- 159-2024 Moved by Mayor Krausert that Council give leave to go to third reading to Political
Campaign Sign Bylaw 2024-06.
CARRIED UNANIMOUSLY
- 160-2024 Moved by Mayor Krausert that Council give third reading to Political Campaign
Sign Bylaw 2024-06.
CARRIED
In favour: Hilstad, Graham, Mah, Krausert
Opposed: Foubert, Marra

I. REPORTS FROM ADMINISTRATION – none

J. NOTICES OF MOTION – none

K. CLOSED SESSION – none

Minutes approved by:



L. ADJOURNMENT

161-2024

Moved by Mayor Krausert that Council adjourn the July 2, 2024 regular meeting at 3:18 p.m.

CARRIED UNANIMOUSLY



Sean Krausert
Mayor



Ben Stiver
Municipal Clerk

Minutes approved by: 