TOWN OF CANMORE AGENDA

Committee of the Whole Council Chamber at the Canmore Civic Centre, 902 – 7 Avenue **Tuesday, October 15, 2024 at 1:00 p.m.**

Times are estimates only.

1:00 - 1:05	А.	 CALL TO ORDER AND APPROVAL OF AGENDA Land Acknowledgement Agenda for the October 15, 2024 Committee of the Whole Meeting
1:05 - 1:25	B.	DELEGATIONS 1. Government of Alberta – Wildlife Fence Project
1:25	C.	MINUTES 1. Minutes of the September 17, 2024 Committee of the Whole Meeting
1:25 – 1:55	D.	 STAFF REPORTS 1. Connect Downtown Options Phase: What We Heard Purpose: To provide the Committee of the Whole with an update on the Options phase of the Connect Downtown project, including what we heard through community and interest holder engagement.
1:55 - 2:00	E.	COUNCILLOR UPDATES 1. October 2024 Councillor Updates
2:00 - 2:05	F.	ADMINISTRATIVE UPDATE 1. October 2024 Administrative Update
2:05	G.	COUNCIL RESOLUTION ACTION LIST 1. Council Resolution Action List as of October 9, 2024
2:05	н.	 CORRESPONDENCE Letter to Minister McIver, Minister Nixon, and Minister Horner re Updating Undermining Regulation Map Response from Minister McIver re Updating Undermining Regulation Map Letter to Minister McIver re Canmore Undermining Review Regulation Map
	I.	CLOSED SESSION – none
2:05	J.	ADJOURNMENT

Alberta Wildlife Watch

Highway 1 Bow River to Banff East Gate

James Herian, P.Eng. Transportation and Economic Corridors Government of Alberta Octobeer15th2020214 pittee of the Whole 1:00 p.m.



Historic Issues Addressing AVC

- Historically AVC mitigation was limited due to a number of issues including:
 - Under reporting;
 - Spatial inaccuracy;
 - Limited species identification;
 - Manual data entry delays; and
 - Lack of contextual information.
- Alberta Transportation and Economic Corridors (TEC) has taken a systematic approach to solving these issues by developing the Alberta Wildlife Watch (AWW) Program

October 15, 2024 Committee of the Whole 1:00 p.m.

2

The Alberta Wildlife Watch Program

- The Program objective is to improve driver safety while minimizing the impacts our highways have on wildlife.
- AWW is comprised of three main components.
 - Smartphone Application
 - AVC Analytics Tool
 - Mitigation Planning Guidelines

October 15, 2024 Committee of the Whole 1:00 p.m.

3

Classification. Frotected A





Guidelines for Planning Animal-Vehicle Collision Mitigations

Guideline for planning animal-vehicle collision mitigations



Albertan

Guideline for planning wildlife crossing structures



Albertan

Guideline for planning wildlife exclusion fencing





AVC Mitigation Strategies

- 1. Adapt and or retrofit existing road infrastructure
 - i.e. enhance existing crossings, by adding wildlife fencing
 - Lower cost mitigation



October 15, 2024 Committee of the Whole 1:00 p.m.





5

Ongoing Monitoring

- The AVC Analysis Tool monitors post-mitigation success rates
- Alberta's Highway Maintenance Contractors and Consultants are critical to the program's ongoing





Mosaic Drawing

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Alberta Wildlife Watch Website

www.albertawildlifewatch.ca

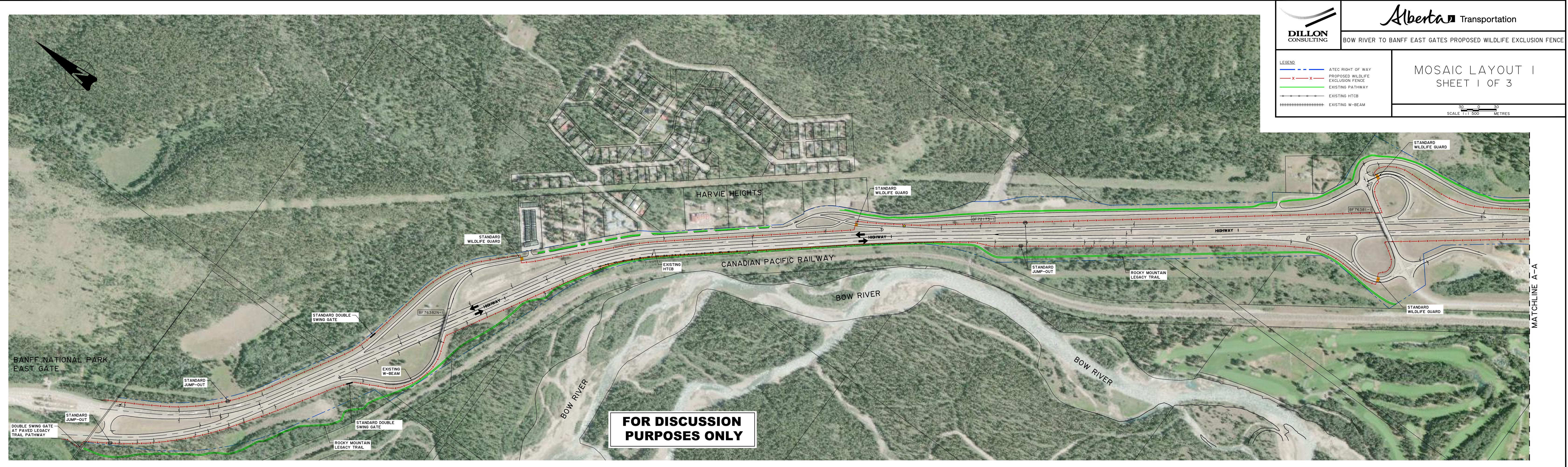
https://www.alberta.ca/alberta-wildlife-watchprogram.aspx

https://www.alberta.ca/animal-vehiclecollision-safety-program

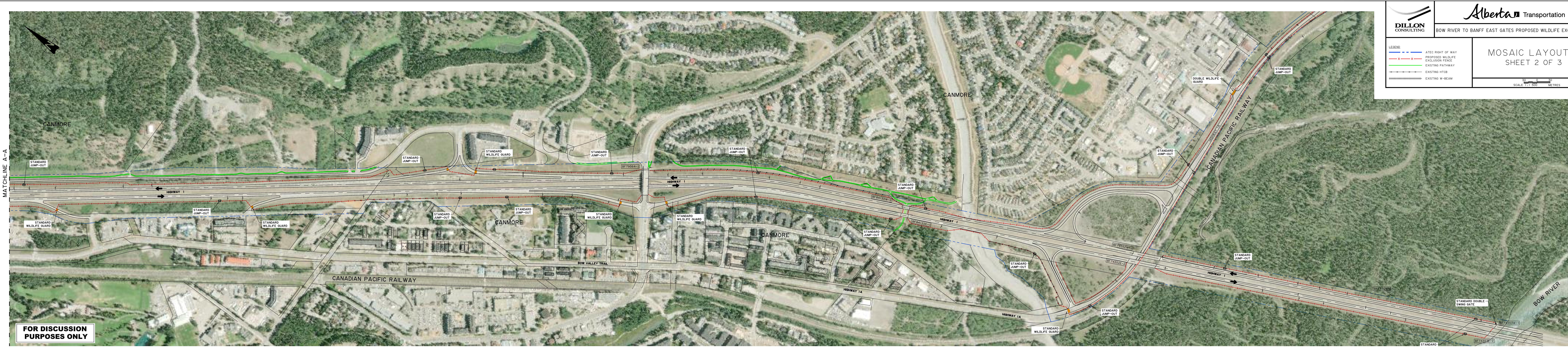
October 15, 2024 Committee of the Whole 1:00 p.m.



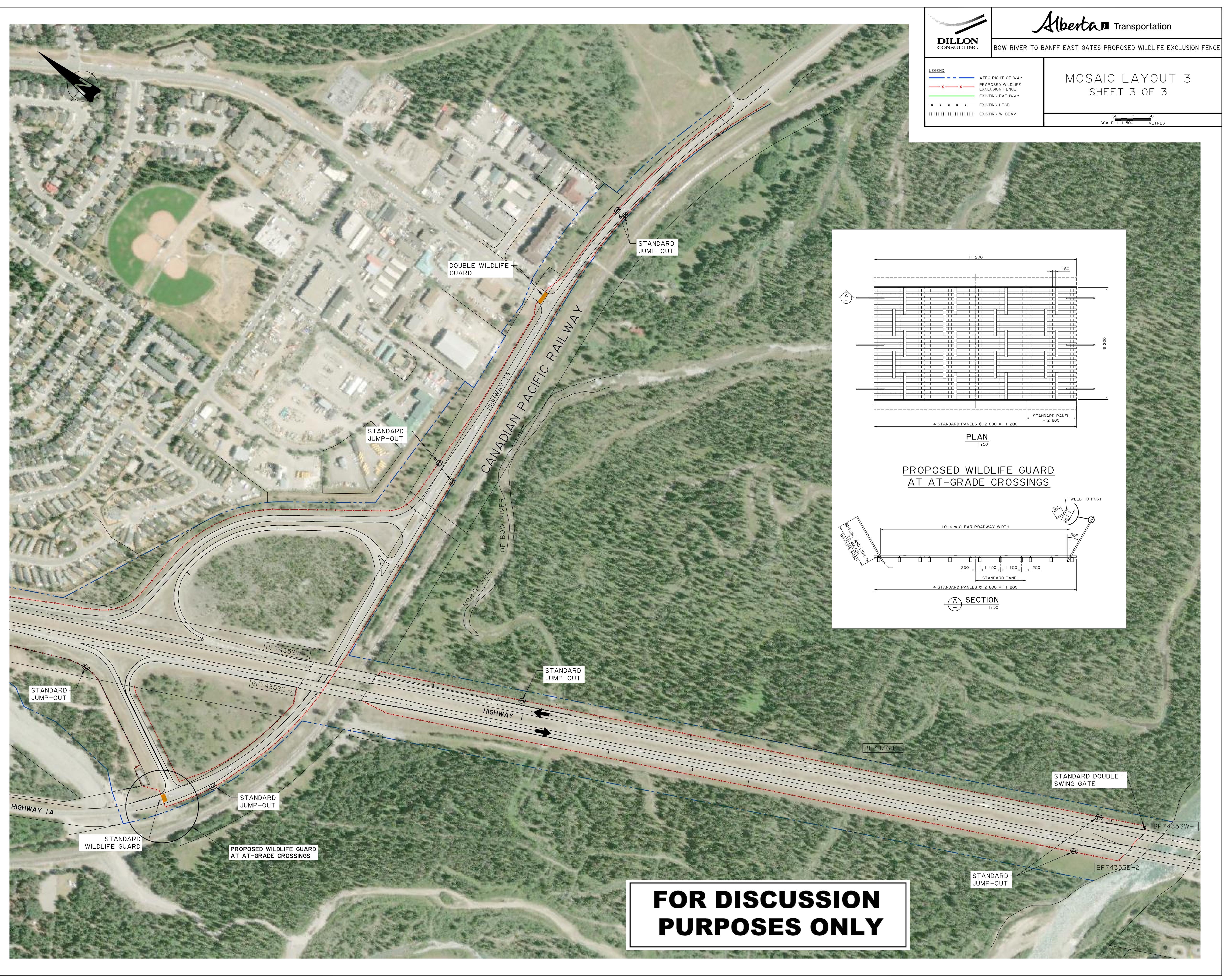




B1 Attachment 1



31 Attachment 1



B1 Attachment 1



TOWN OF CANMORE MINUTES

Committee of the Whole Council Chambers at the Civic Centre, 902 – 7 Avenue **Tuesday, September 17, 2024 at 1:00 p.m.**

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Joanna McCallum	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Jeff Mah	Councillor
Karen Marra	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Adam Robertson	Manager of Communications / General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Manager, Municipal Clerk's Office (recorder)
Caitlin Van Gaal	Environmental and Sustainability Coordinator
Amy Fournier	Climate Change Specialist
Tara Gilchrist	Supervisor of Family and Community Support Services
Brian Kinzie	Municipal Engineer
Katherine van Keimpema	Financial Strategy Manager
Caroline Hedin	Communications Advisor

Mayor Krausert called the September 17, 2024 Committee of the Whole meeting to order at 1 p.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

1. Land Acknowledgement

2. Agenda for the September 17, 2024 Committee of the Whole Meeting

25-2024COW

Moved by Mayor Krausert that the Committee of the Whole approve the agenda for the September 17, 2024 meeting as presented.

CARRIED UNANIMOUSLY

B. DELEGATIONS

1. Bow Valley Victim Services

Peter Quinn, Director of Bow Valley Victim Services, gave a verbal update to thank Council and the Town of Canmore for over thirty years of support and to remind the Town that as of October 1, 2024, the Bow Valley Victim Services Association Town of Canmore Committee of the Whole Meeting September 17, 2024 Page **2** of **3**

> (BVVSA) will no longer be operational and that services to victims will be provided by the new regional model.

C. MINUTES

26-2024COW

1. Minutes of the June 18, 2024 Committee of the Whole Meeting

Moved by Mayor Krausert that the Committee of the Whole approve the minutes of the June 18, 2024 meeting as presented.

CARRIED UNANIMOUSLY

D. STAFF REPORTS

1. Home Upgrades Program 2024 Pilot Update

Administration, joined by consultants Kristin Wessel and Yasmin Abraham of Kambo Energy, spoke to a written report providing the Committee of the Whole with a summary of the 2024 Home Upgrade Pilot Program.

2. E-Bike Discount Program

Administration spoke to a written report to provide the Committee of the Whole with a summary of the 2024 Affordable Services Program E-Bike Discount.

3. Wellhead Protection Planning Update

Administration, joined by consultant Soren Poschmann of ISL Engineering, spoke to a written report to provide the Committee of the Whole with an overview on updates to the Wellhead Protection Planning.

Meeting Break 2:40 – 2:55 p.m.

4. Key Performance Indicators for the Livability Tax Program

Administration spoke to a written report to provide information and get feedback from the Committee of the Whole about proposed key performance indicators for the Livability Tax Program.

5. Criteria for the Use of Funds Generated under the Livability Tax Program

Administration spoke to a written report to provide information and get feedback from the Committee of the Whole about proposed criteria for the use of funds generated under the Livability Tax Program.

6. Communications - Big Stories Launch

Administration spoke to a written report to provide the Committee of the Whole with an overview of the new "Big Stories" communications campaign.

E. COUNCILLOR UPDATES

1. July/August/September 2024 Councillor Updates Written report, received as information.

F. ADMINISTRATIVE UPDATE

1. July/August/September 2024 Administrative Update Written report, received as information.

Minutes approved by: ____

G. COUNCIL RESOLUTION ACTION LIST

1. Council Resolution Action List as of September 11, 2024 Written report, received as information.

H. CORRESPONDENCE

- 1. Letter from Minister McIver to Mayor Krausert re Bills 18 and 20
- 2. Letter to Minister Nicolaides re Provincial education requisition
- 3. Response from Minister Nicolaides re Provincial education requisition
- 4. Letter to Minister Schow re Destination Marketing Fees
- 5. Response from Minister Schow re Destination Marketing Fees
- 6. Letter to Premier Smith, Minister McIver, and Minister Nixon re Status of Housing Development in Canmore
- 7. Letter to Minister Fraser re Status of Housing Development in Canmore
- 8. Response from Minister McIver re Status of Housing Development
- 9. Letter to Minister Schulz re Wastewater Treatment Plant Required Upgrades
- 10. Response from Minister Schulz re Wastewater Treatment Plant Required Upgrades

I. CLOSED SESSION - none

J. ADJOURNMENT

27-2024COW Moved by Mayor Krausert that the Committee of the Whole adjourn the September 17, 2024 meeting at 3:54 p.m.

CARRIED UNANIMOUSLY

Sean Krausert Mayor

Cheryl Hyde Manager, Municipal Clerk's Office



DATE OF MEETING:	October 15, 2024	Agenda #: D1
То:	Committee of the Whole	
SUBJECT:	Connect Downtown Options Phase: What We Heard	
SUBMITTED BY:	Joshua Cairns, Senior Policy Planner	
PURPOSE:	To provide the Committee of the Whole with an phase of the Connect Downtown project, including through community and interest holder engagement	ng what we heard

EXECUTIVE SUMMARY

This report presents information on the conclusion of the second public-facing phase of *Connect Downtown: Planning a Vibrant Town Centre* ("Connect Downtown"), including what we heard through extensive community and interest holder engagement on potential strategies for downtown and a draft area concept.

BACKGROUND

Connect Downtown is a planning process that will result in the creation of an Area Redevelopment Plan (ARP) for the downtown area. An ARP is a statutory plan capable of providing a robust and enforceable policy framework for guiding change and growth in specified geographic areas.

Connect Downtown publicly launched at a Committee of the Whole meeting on October 17, 2023. The first public-facing phase of work, "Visioning", spanned October 2023 to March 2024 and involved broad engagement and background research to understand what people value downtown today and what opportunities there are for improvement. The primary output of this phase of work was a vision for the future of downtown—which includes a working vision statement, six core values, and ten big ideas to guide the next phase of work ("Options").

The Options phase spanned April to August 2024 and involved the creation of a draft area concept illustrating future land uses, open spaces, and the transportation network—and a diverse range of possible strategies that could be implemented downtown over the next 25 years. The strategies and area concept were the focus of broad engagement in July and August, 2024. This report provides a brief summary of the area concept, strategies, and the themes we heard through engagement. A comprehensive What We Heard report is provided in Attachment 1.

More information on Connect Downtown, including public engagement materials, can be found on the project's webpage at <u>mycanmore.ca/ConnectDowntown</u>.

DISCUSSION

Area Concept & Strategies

The focus of engagement for the Options phase of work was a draft area concept and a set of possible strategies that could be implemented downtown.

The draft area concept shows what downtown could look like in the future when the plan's vision is fully realized. It shows the types and scale of buildings that will be considered, the ways people will move through the area, and the network of public spaces they will interact with. Key highlights of the area concept include:

- Pedestrianized Main Street with improvements to the surrounding transportation network to support movement.
- Building heights generally limited to three storeys throughout the study area to preserve views and sunlight.
- Potential for small increases in height (up to four storeys in residential areas and five storeys in limited locations on Railway Avenue) in exchange for public benefits, such as affordable housing or green buildings.
- New public open spaces, including a central celebration plaza and an expanded Riverside Park.
- The mixed-use area of Main Street expanded one block west with new connections to Riverside Park and the Bow River.
- Town land used for affordable housing and other community-oriented facilities (e.g., arts, culture, entertainment, recreation).

Fifty-nine (59) potential strategies were also shared, each aligning with one or more of the "big ideas" from the Visioning phase. The strategies were diverse and touched on a variety of topics, including the creation of an intercept parking facility, the use of Low Impact Development (green infrastructure) tools, support for contemporary mountain town architecture, and the implementation of "dark sky" lighting.

The area concept and strategies can be viewed on the public information boards on mycanmore.ca/ConnectDowntown.

Engagement Approach

From July 15 to Aug. 12, 2024, we asked residents and community interest holders for feedback on the area concept and strategies designed to advance the vision developed during the Visioning stage.

After our extensive first phase of engagement (November 2023-March 2024) where we sought broad-based input about our community's priorities for this plan, the Options phase of engagement served as a pulse check to determine if we were on the right track prior to developing a draft plan. In the spirit of transparency, we presented all potential strategies and concepts under consideration. Information about all the proposed strategies was available on our MyCanmore website (<u>mycanmore.ca/connectdowntown</u>), integrated into our pop-up engagement at Elevation Place, and acted as the backbone of our online survey.

Typically, we do not conduct engagement in the summer months; however, we wanted to provide as many input touchstones as possible throughout the planning process and prior to developing a draft plan. And despite the summer timeline, we exceeded our past records for engagement turnout.

Engagement Tactics:

- July 15-Aug. 12*, 2024 | Online engagement
 - ✓ 1,759 survey submissions (record-breaking participation!)
- July 15-Aug 2, 2024 | Pop-up engagement at Elevation Place with in-person support on Market Days (July 18, July 25, Aug. 1)
 - o 🖌 510 comment submissions
- July 17, 2024 | In-person interest holder workshop with BOWDA
- July 22, 2024 | Virtual Interest holder workshop
 - o 🗸 19 participants from 14 organizations
- July 24, 2024 | In-person interest holder workshop with the Downtown BIA

What We Heard

We received over **2,400** comments from a diverse representation of individuals, community organizations, industry associations and businesses—including **1,759** responses to our online survey.

The What We Heard Report (Attachment 1) provides a detailed breakdown of key results; however, at a high level, the following topics emerged across the feedback we received (in no particular order):

- Affordable housing
- Development, building heights, and density
- Pedestrian zone and active transportation
- Environment and sustainability
- Cost of implementation
- Connectivity and walkability

The feedback we received during this phase of engagement will inform the development of the draft plan, which we will present back to the community for the next engagement phase in early 2025. For details regarding these results, review pages 9 to 34 of the attached What We Heard Report.

<u>Next Steps</u>

With the completion of the Options phase of Connect Downtown, the planning project has transitioned into the final phase of work, "Draft Plan". During the Draft Plan phase, we will consider what we heard through this recent phase of community engagement, conclude outstanding studies and analyses, assess the need and appropriateness of any changes to the general directions of the plan, and draft the full ARP document.

We anticipate the draft ARP to be released in early 2025, which will coincide with a final round of engagement. We will then finalize the ARP and anticipate bringing it to Council for First Reading in Spring 2025.

ATTACHMENTS

1) Connect Downtown Options Phase - What We Heard Report

AUTHORIZATION

Submitted by:	Joshua Cairns Senior Policy Planner	Date:	September 18, 2024
Approved by:	Harry Shnider Manager of Planning & Development	Date	September 19, 2024
Approved by:	Whitney Smithers General Manager of Municipal Infrastructure	Date:	September 24, 2024
Approved by:	Sally Caudill Chief Administrative Officer	Date:	October 7, 2024

D1 Attachment 1

October 2024



connect downtown

Options Phase - What We Heard

October 15, 2024 Committee of the Whole 1:00 p.m.

About

We are creating a new Area Redevelopment Plan (ARP) for the Town Centre, through a process called Connect Downtown.

This plan will replace the 1998 Town Centre Enhancement Concept Plan, which has reached the end of its lifespan is due for replacement. Connect Downtown will establish a long-term vision for the area, supported by a land use framework, public realm strategies, and development policies to guide growth and change over the next 25 years.

Public input is a critical component in shaping the direction of the final plan, which will be presented to Council for approval in early 2025. Throughout the project, we have planned four key engagement phases to gather community insights.

• November 2023 - March 2024 | Engagement Phase 1: Visioning

Gather baseline public and Indigenous input about the current experience and future aspirations for downtown. Develop a Vision document to guide the next phases of the project.

- Summer 2024 | Engagement Phase 2: Options Gather public and Indigenous input about potential strategies that would shape how we interact with the downtown over the decades to come.
- Early 2025 | Engagement Phase 3: Draft Plan Gather public and Indigenous input on the draft downtown Area Redevelopment Plan.
- Spring 2025 | Engagement Phase 4: Present to Council
 Present the draft downtown Area Redevelopment Plan to Council. This process will include a public hearing.

Our public engagement journey began with the Visioning stage, running from November 2023 to March 2024. During that phase, we sought feedback on community values and priorities, leading to the creation of a project vision and ten "big ideas" that capture where we want to go with the downtown ARP. You can review the insights from this phase in a separate What We Heard Report available at mycanmore.ca/connectdowntown.

In the second phase, known as the Options stage (engagement held from July 15 to Aug. 12, 2024), we asked residents and interest holders for feedback on a range of strategies that could advance the vision developed during the Visioning stage. These preliminary strategies are not final and will evolve as planning progresses.

Summary

This What We Heard report summarizes key themes we heard during the Options engagement process.

We received over 2,400 comments from a diverse representation of individuals, community organizations, industry associations and businesses—including 1,759 responses to our online survey.

This report provides a detailed breakdown of key results; however, at a high level, the following themes emerged across the feedback we received (in no particular order):

- Affordable housing
- Development, building heights, and density
- Pedestrian zone and active transportation
- Environment and sustainability
- Cost of implementation
- Connectivity and walkability

The feedback we received during this phase of engagement will inform the development of the draft plan which we will present back to the community in the next engagement phase anticipated for early 2025. For details regarding these results, review pages 9-34.

For more information, visit

mycanmore.ca/ConnectDowntown

Engagement Approach

On the tail of our extensive first phase of engagement where we sought broad-based input about our community's priorities for this plan, the Options phase of engagement served as a pulse check to determine if we were on the right track prior to developing a draft plan. In the spirit of transparency, we presented all potential strategies and concepts under consideration. Information about all the proposed strategies was available on our MyCanmore website, integrated into our pop-engagement at Elevation Place, and acted as the backbone of our online survey.

Typically, we do not conduct engagement in the summer months; however, we wanted to provide as many engagement touchstones as possible throughout the planning process and prior to drafting the plan. And despite the summer timeline, we exceeded our past records for engagement turnout.

Date Jul 15 - Aug 12*, 2024	Tactic Online Engagement	Numbers 1,759 survey submission (record- breaking participation!)
July 15 - Aug 2, 2024	Pop-up Engagement at Elevation Place, with staffed sessions July 18, 25, Aug 1	510 comment submissions
July 17, 2024	In-person interest holder workshop (BOWDA)	
July 22, 2024	Virtual interest holder workshop	19 participants from 14 organizations
July 24, 2024	In-person interest holder workshop (Downtown BIA)	

*Original closing date was Aug. 6, 2024. We extended the deadline to Aug. 12, 2024, to accommodate additional public comment.

Communications Approach

To raise awareness about engagement opportunities, we used both paid and unpaid tactics.

Tactics:

- Direct mailer postcard (5,145 deliveries)*
- Website
 - Blog post on canmore.ca
 - Front page feature of the project on canmore.ca
 - Clickable banner on canmore.ca to direct traffic to the survey
 - Information and digital engagement on MyCanmore.ca
- Facebook posts (x3)
- Newspaper ads
 - Half page ad in Rocky Mountain Outlook
 - Blurb on Town of Canmore Community Information page
- Large sign on Main Street with QR code to survey
- Mountain FM paid ads throughout engagement period
- Newsletter distribution (MyCanmore, Economic Development, Major Projects, etc.)

*Some homes may not have received the mailer if they indicated that did not want to receive ad mail.

How We Listened

Online Engagement Tools

We provided an online survey for the public to provide input on each of the proposed strategies and concepts. While informal, the survey provides a helpful snapshot of community sentiment. Participants were able to review each potential strategy under consideration, and the survey included open-ended questions for additional feedback.

The survey contained 25 questions, including both multiple choice and open-ended comment boxes. We received 1,759 unique submissions to the survey. None of the questions were mandatory to answer, resulting in differing submission totals for each question. Prior to analyzing the data, we removed duplicate submissions from same respondents.

The open-ended responses are summarized thematically within the report on pages 11-25 in addition to a breakdown of responses to each multiple-choice question. As an incentive to encourage participation, we offered a draw prize of a \$100 gift card to anyone who completed the survey.

Drop-in Engagement

For three weeks, we installed a temporary pop-up in the lobby of Elevation Place to reach residents as Elevation Place is a community hub (especially during market days). On market days (July 18, 25, and Aug. 1), we also had staff from the project team present and engage from 10 a.m. – 2 p.m. to provide additional information, answer questions, and collect feedback. The pop-up included information boards and an opportunity to share what they liked and didn't about the proposed strategies.

The open-ended responses we received at these events are grouped thematically on pages 26-27.

Virtual Interest Holder Workshop

We held a virtual workshop for key downtown community organizations. In the workshop, we presented participants with all the potential strategies and concepts and asked them to identify strengths and weaknesses of the proposed approaches. We recorded all comments received and analyzed them to identify key themes, which are summarized on pages 28-29.

Who We Heard From

Community

We had robust turnout during engagement and heard from a diverse cross-section of the community for our online engagement, the vast majority (88%) of which were Canmore residents. We saw a diverse mix of participants across demographics—with a nearly even distribution across the age brackets. Business owners were well represented, making up 23% of survey respondents, including 144 respondents from downtown businesses.

Interest Holders

We held a virtual workshop session that included 14 community organizations representing a diverse range of sectors, including the environment, affordability, social services, tourism, building and development, and arts and culture. The following groups were represented:

Downtown Canmore BIA, BOWDA, Canmore Community Childcare, Tourism Canmore Kananaskis, Canmore Museum, Banff Canmore Foundation, Community Cruisers, Canmore Young Adult Network (CYAN), artsPlace (Canadian Mountain Arts Foundation), Bow Valley Climate Action, and the Bow Valley Food Alliance.

Indigenous Communities

We also invited the Stoney Nakoda Nations and the Metis Nation District 4 to participate in a parallel process.

Conclusions

Throughout this phase of engagement, we received strong support for the majority of the proposed strategies. Environmental initiatives, affordable housing, enhanced connectivity and walkability, and efforts to highlight local heritage and culture were particularly well-received across all participant groups.

However, concerns emerged around building heights, particularly in residential areas. The proposal to allow new forms of housing in the Mount Peechee area and repurpose Town-owned land (specifically the parcel known as Eklof Park) for affordable housing drew mixed reactions. While some community members opposed these changes due to potential impacts on neighborhood character and green space, interest holders/organizations expressed a sentiment that the plan was too conservative in its approach to advancing vibrancy and affordability goals.

Overall, the feedback confirms that the project is moving in the right direction. However, the planning team will need to carefully balance community concerns with the broader objectives of the plan, particularly regarding increases in building heights and density.



Engagement Results

Survey

An online survey was open to the public from July 15 to August 12, 2024. The survey consisted of 25 questions and collected feedback on the draft strategies being considered as well as the proposed land use, transportation, and open spaces concept.

A total of 1,759 unique submissions were received. This total is after accounting for and removing repeat submissions from the same respondents.

Overall, feedback was generally positive, with 57 of the 59 strategies receiving a higher level of agreement from respondents than disagreement.

It is important to note that despite 57 of the strategies receiving a higher level of agreement than disagreement, the extent of agreement varied significantly. For example, while some strategies received as much as 90% combined agreement (strongly and somewhat agree), others received only limited agreement (e.g., Strategy 23).

Two strategies received a higher proportion of disagreement than agreement:

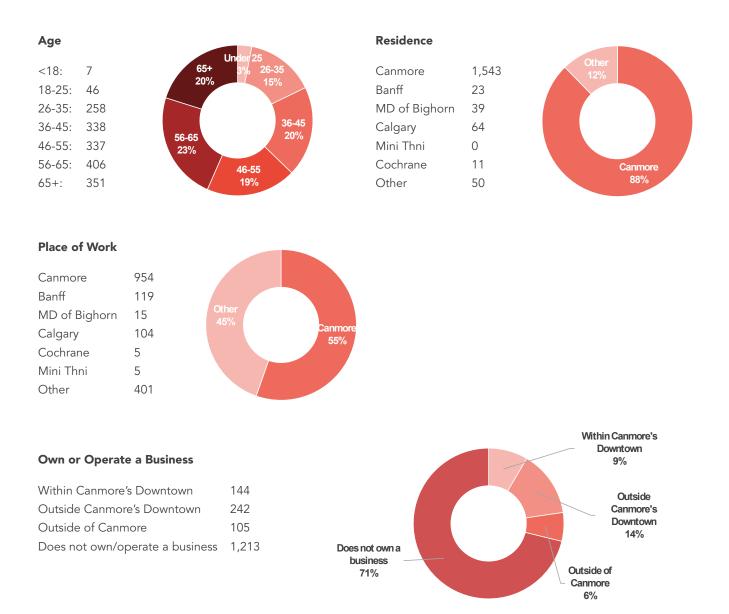
- **Strategy 33:** Allow buildings up to 3 storeys and, in strategic locations, up to 4 or 5 storeys in exchange for public benefits such as affordable housing or energy efficient buildings.
- **Strategy 35:** Reduce parking requirements to support more affordable housing options for those who want or can live downtown without owning a vehicle.

Feedback was positive for the transportation and open spaces concept (54% agreement versus 28% disagreement), but was mixed for the land use concept (39% agreement versus 46% disagreement).

The following pages provide a detailed summary of who we heard from and what we heard in the feedback.

Who We Heard From

The following provides an overview of who we heard from in the survey, both in terms of total counts and summarized into percentages of stated responses. The numbers in the charts (percentages) may vary from the listed data (total counts) as respondents had the option to skip questions or choose to not disclose. These selections are not reflected in some of the data as the respondents' status is unkown.



RESULTS

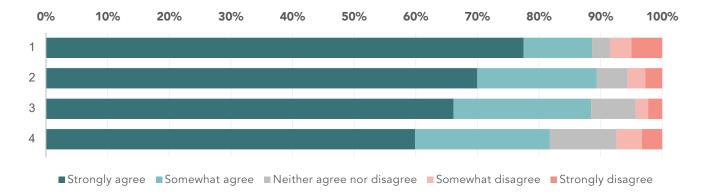
The following pages present the survey results on the 59 draft strategies, first by listing the strategies (organized by the big idea they support) followed by the distribution of responses.

BIG IDEA #1

Embrace Nature and Mountain Views

Strategies (referenced in the chart below)

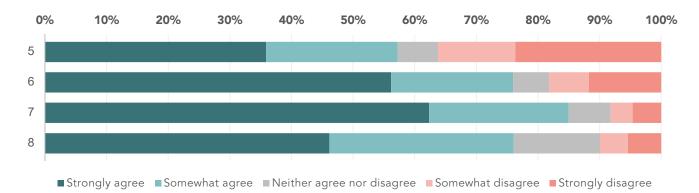
- 1. Limit building heights to 3-storeys along key corridors to preserve access to sunlight and mountain views from Main Street, 10 Street, and public spaces.
- 2. Develop design guidelines to ensure development contributes to the area's unique mountain setting.
- 3. Integrate natural elements and materials reflective of Canmore's environment into the design of parks, open spaces, and trails. This includes natural elements such as large rock boulders and logs that can be used for both rest and play.
- 4. Bring nature into the streetscape through green stormwater infrastructure (e.g., bioswales and rain gardens), which can add greenery and treat runoff water.



Make Main Street a Great Street

Strategies

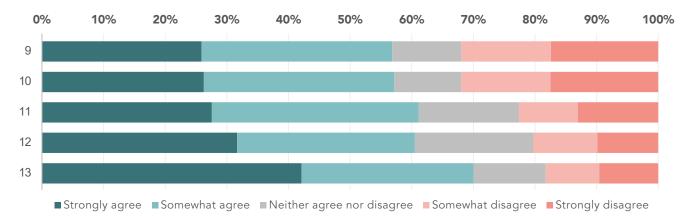
- 5. Redesign Main Street, between 6 and 8 Ave, as a fully pedestrianized space that supports all-day and all-season activity. Include high quality streetscape materials, public art, places to gather, winter-friendly design elements, and lively commercial uses that encourage daytime and nighttime use.
- 6. In the interim, continue the seasonal pedestrianization of Main Street.
- 7. Improve the overall street network around Main Street to ensure efficient access downtown and across the valley by all modes, including walking, cycling, transit, and vehicle.
- 8. Encourage a unique variety of small businesses through design guidelines, zoning regulations, and support services for business.



From the Creek to the Bow

Strategies

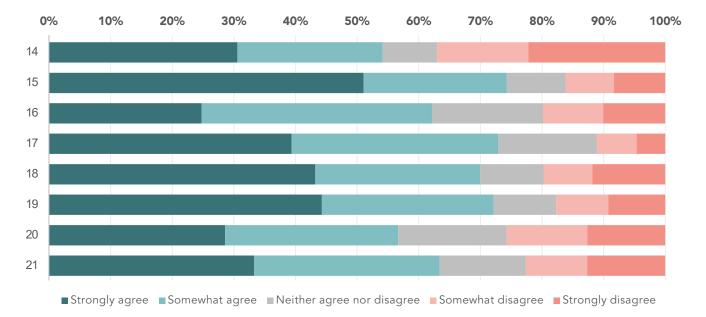
- 9. Extend the mixed-use area of Main Street to the west to provide a visible, attractive, and primary connection from downtown to Riverside Park and the Bow River.
- 10. Expand Riverside Park to connect to Main Street. This expansion can provide space for unique programming along the Bow River, such as performances, community gatherings, and play activities.
- 11. Provide a secondary connection to the Bow River via a new pathway adjacent to Veterans' Park.
- 12. Develop an updated wayfinding and signage program that reflects the visual identity of the area and makes it easier to navigate.
- 13. Establish a network of designated walking and cycling loops to encourage active modes of transportation.



Make Downtown Year-round

Strategies

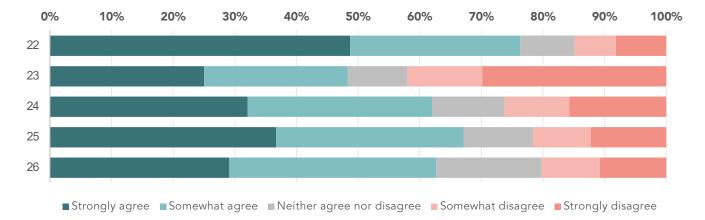
- 14. Increase the number of permanent Canmore residents by allowing new housing opportunities throughout the study area.
- 15. Limit visitor accommodation to key areas (e.g., Main and 10 Street), prioritizing residential areas for housing units while supporting vibrancy on mixed-use streets.
- 16. Require street-activating commercial uses on the ground floor throughout the mixed-use areas and encourage additional commercial uses on other floors for patio space like restaurants, cafes, or bars.
- 17. Support adaptation to extreme weather through measures such as weather protection (e.g., awnings) in mixed-use areas, resilient building materials and design, and strategic planting.
- 18. Use Town land for community-oriented developments that provide a year-round destination or benefit for residents, such as affordable housing, arts, cultural, entertainment, or recreational facilities.
- 19. Install pedestrian-scale, "dark sky" lighting along key pathways and public spaces to support safety, use, and vibrancy.
- 20. Design new plazas and public spaces with infrastructure that can support diverse programming.
- 21. Create a walkable, pedestrian-friendly corridor along 9 Street with commercial uses, patios, and lighting along the laneway.



Repurpose Underused Spaces

Strategies

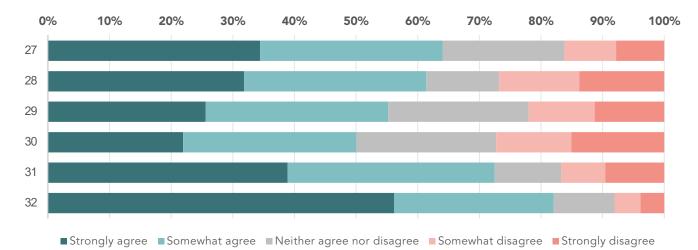
- 22. Create an intercept parking facility to improve accessibility and reduce congestion downtown.
- 23. Strategically develop or repurpose vacant or underused Town-owned land to address community priorities (e.g., unused utility lot next to Veterans' Park, vacant grass area named Eklof Park, surface parking lots).
- 24. Encourage development on Railway Ave, reflecting the area's location as a gateway into downtown and ability to provide a greater number of needed housing units.
- 25. Improve existing parks and open spaces including adding amenities (e.g., splash pad), expanding Riverside Park, and creating an enhanced open space next to the seasonal skating pond.
- 26. Explore improvements to the greenspace surrounding the NWMP Barracks to showcase the historical building while providing a more functional plaza or open space for the public to enjoy.



Create Accessible and Adaptable Spaces

Strategies

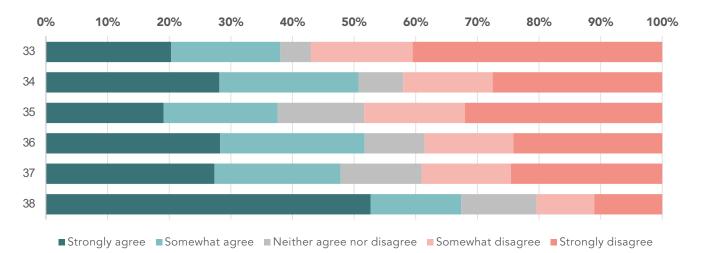
- 27. Expand ROAM transit service throughout downtown, including an expanded transit hub on 9 Street.
- 28. Improve the safety and accessibility of the trail network by introducing gentle pedestrian-scale lighting, paving sections of pathways, and providing accessible grades and ramps.
- 29. Design new public spaces with infrastructure and built-in flexibility to accommodate a range of uses that can evolve over time.
- 30. Improve accessibility and connectivity downtown by creating new mid-block pedestrian connections as part of new development on Main and 10 Street.
- 31. Establish a network of trails and pathways that connect key destinations, parks, and open spaces.
- 32. Provide a new and expanded public washroom in the heart of downtown.



Housing for a More Diverse Population

Strategies

- 33. Allow buildings up to 3 storeys and, in strategic locations, up to 4 or 5 storeys in exchange for public benefits such as affordable housing or energy efficient buildings.
- 34. Allow for higher density development on Town-owned land to maximize the number of affordable, living units.
- 35. Reduce parking requirements to support more affordable housing options for those who want or can live downtown without owning a vehicle.
- 36. Encourage a diversity of housing choices in all residential areas, including duplexes, triplexes, townhouses, and apartment buildings.
- 37. Ensure downtown is for everyone by eliminating exclusionary zoning, which makes it illegal to build anything other than single-family houses.
- 38. Remove Tourist Homes as a permitted use from all land use districts in the downtown area.



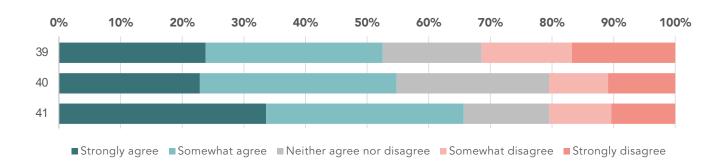
BIG IDEA #8

Create a Neighbourhood Heart

Strategies

Results

- 39. Provide a large, centrally located plaza in the heart of downtown to act as a gathering and celebration space with the capability of hosting small- and large-scale events.
- 40. Create a more integrated commercial core by using consistent, high-quality streetscape treatments to all mixed-use streets.
- 41. Support public life and resiliency with amenities, services, and infrastructure in the heart of downtown (e.g., public internet, end-of-trip facilities, bike racks, seating, power, drinking water, misting stations as well as cool and clean indoor air spaces).

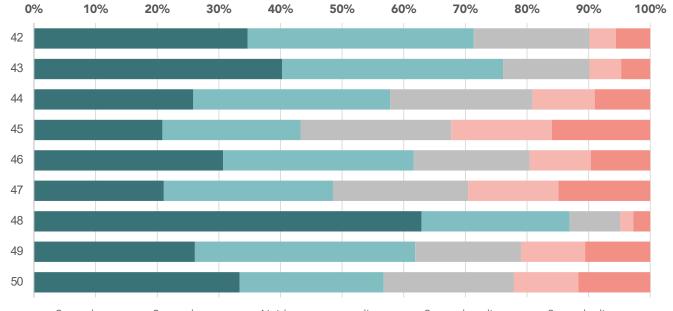


BIG IDEA #9

A Distinct Character

Strategies

- 42. Maintain the Town Centre as the focal point of the community through thoughtful and quality placemaking that speaks to the area's significance and geographic setting.
- 43. Embrace contemporary mountain town architecture that allows for enhanced connection to the local landscape with distinct design and more energy efficient buildings.
- 44. Develop a material palette for both the private and public realm that speaks to both the surrounding natural landscape and downtown's industrious past, using materials such as lighter toned wood, stone, and weathering steel.
- 45. Accept a higher standard of materials and maintenance in the public realm reflective of the Town Centre designation. For Main and 10 Street, use paving stones for sidewalks in place of brushed concrete.
- 46. Support public art installations in strategic locations that are interactive, engaging, and serve a storytelling purpose for the area.
- 47. Create new gateway features, such as custom lighting and prominent art features, at key entrances to downtown that provide a sense of welcome.
- 48. Retain unique historical assets—including the Miners' Union Hall, Ralph Connor Memorial United Church, and the NWMP Barracks—and support opportunities for their enhancement.
- 49. Support small-scale placemaking along key pathways and trails, with art, lighting, and seating to create intimate spaces to enjoy.
- 50. Increase the presence of Indigenous culture downtown by incorporating Indigenous language or symbols in the names of public spaces, signage, and broader streetscape.



Results

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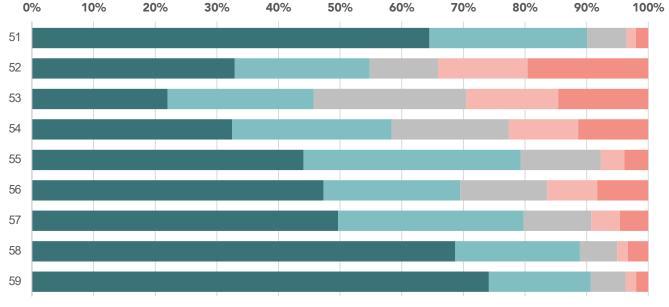
17

BIG IDEA #10

A Low-impact Community

Strategies

- 51. Encourage the use of local materials and vegetation in landscaping that prioritize the retention of significant trees, reduce human-wildlife conflict, and align with FireSmart principles
- 52. Reduce vehicular congestion, noise, and air pollution by requiring new buildings to support walking, cycling, and transit. Measures could include convenient access to bike storage, parking for carshare services, electric vehicle charging, reduced parking requirements, and ground-oriented residential units with access to the street.
- 53. Incentivize greener, more resilient buildings by allowing additional floor space in new developments.
- 54. Require all new Town and Canmore Community Housing developments to achieve near net zero emissions and support the Town's environmental and climate commitments.
- 55. Prioritize green stormwater infrastructure features and street shade trees where appropriate in the design of streets and open spaces.
- 56. Conduct an environmental assessment for downtown to identify and minimize impacts on wildlife, waterbodies, and ecosystems.
- 57. Use "dark sky" lighting to reduce light pollution, minimize impacts on wildlife, and promote a safe evening environment.
- 58. Require new development in or adjacent to high-risk wildfire areas to implement FireSmart best practices.
- 59. Preserve natural areas and designate additional, undevelopable lands for conservation or environmental reserve where appropriate.



■ Strongly agree ■ Somewhat agree ■ Neither agree nor disagree ■ Somewhat disagree ■ Strongly disagree October 15, 2024 Committee of the Whole 1:00 p.m. Page 39 of 130

Results

OPEN ENDED RESPONSES

Feedback on the Strategies

The following are the key themes that were identified in the open-ended questions collecting feedback on the 59 strategies.

KEY THEMES

Pedestrian Zone and Active Transportation

Many respondents shared opinions on active transportation and walkability improvements downtown. There was interest in a year-round pedestrianization of Main Street, improved pathways and trails, enhanced signage and wayfinding, and the positive impacts these strategies can have on reducing vehicle congestion and improving traffic flow.

However, there was also dislike for these same strategies, often citing concerns that such improvements would impede vehicle movement or prioritize pedestrians or visitors at the expense of residents that drive as their primary method of transportation.

Focus on Nature and the Environment

Many respondents liked that the strategies incorporated natural or environmental elements, including incentives for more energy efficient development, the use of natural materials and "dark sky" lighting, and expanding FireSmart requirements.

Some felt, however, that development or improvements downtown (such as paving key pathways) would degrade natural assets or negatively impact wildlife such as elk.

Housing Opportunities and Densification

Open-ended feedback on expanding housing opportunities and allowing modest density increases downtown was mixed. While some respondents noted support for increasing housing downtown with a focus on affordable housing for permanent residents, others were skeptical that new housing would improve affordability or end up being occupied by permanent residents.

Preservation of Views

A common theme was support for strategies that acknowledge the importance of mountain views downtown as a defining element that should be preserved. Many respondents expressed support for limiting heights to 3 storeys in key areas to preserve public views; however, some wanted to mitigate impacts on private views (from existing buildings) or to introduce even more aggressive height limits.

Infrastructure Improvements & Parking

Respondents liked the strategies that would improve infrastructure, including an intercept parking facility, improved lighting (especially dark sky lighting), and designing new spaces with infrastructure that could support more programming and winter use. There were concerns about the practicality or necessity of these improvements, and particular concern that changes may result in a reduction in available parking.

Focus on Community

There was strong support for initiatives that foster community connection, such as expanding arts or cultural spaces, creating more community gathering areas and plazas, and integrating Indigenous art and history. Enhancing the downtown area to make it more vibrant, inclusive, or lively year round was also noted. This feedback was contrasted by a sentiment that changes downtown could also adversely impact the existing community or change its character.

Costs and Implementation

A common theme of concern for the strategies was regarding their cost, funding, and prioritization. Many respondents were concerned that improvements would result in increased property taxes and wanted further information about costing or funding mechanisms. Opposition to new or improved public spaces, such as the central plaza, was often due to financial concerns or questions around the necessity of these improvements.

Visitation and Tourism Demand

Although many respondents felt that the strategies would improve downtown for both residents and visitors, a common sentiment was that improvements would increase visitation downtown and, as a result, negatively impact existing residents' quality of life, strain infrastructure, or overwhelm services.

Cohesive Design and Sense of Place

Many of the comments noted support for a more cohesive appearance downtown and to strengthen its sense of place through architectural controls and a material pallette. Others, however, felt that changes would detract from the character of downtown.

Use of Certain Spaces

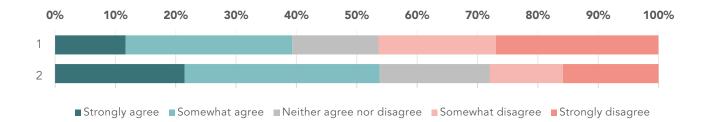
Although there was interest in seeing underused spaces repurposed for other uses, such as the surface parking lots, many respondents voiced concern about strategies that suggested repurposing Eklof Park for affordable housing.

CONCEPTS

Land Use, Transportation, and Open Spaces Concepts

Questions

- 1. Tell us to what extent you agree the land use concept align with the guiding values and big ideas?
- 2. Tell us to what extent you agree the transportation and open spaces concept align with the guiding values and big ideas?



OPEN ENDED RESPONSES

Land Use Concept

The following are the key themes that were identified in the open-ended questions collecting feedback on the land use concept.

KEY THEMES

Building Heights

Changes to building height limits was a common piece of feedback with perspectives divided. While many shared an opinion that the contemplated changes are modest, appropriate, or necesary for downtown (i.e., predominantly 3 storeys with potential for 4-5 storeys in certain areas in exchange for public benefits), many others expressed concern that the changes are too significant—often suggesting that building heights should not exceed 3 storeys or that single-family areas should remain as single family.

Some did note support for how heights were distributed, with the lowest heights in the commercial areas and taller buildings on Railway Ave.

Connection to the Bow River

A common theme of support was for the expansion of the mixed-use area one block west to improve connectivity to the Bow River and Riverside Park.

Eklof Park

The land use concept proposes repurposing certain spaces to other uses with a community benefit (e.g., affordable housing). One of these spaces is the Town-owned parcel referred to as Eklof Park, which the concept identifies as potential for residential uses (affordable housing) up to a maximum of 4 storeys. A significant number of respondents expressed opposition to this change, with particular concern noted from residents in the surrounding area that would prefer to see it remain as a public open space.

Affordable Housing

Comments focused on the need for affordable housing downtown, with many supporting the land use concepts' focus on affordable housing—either through incentives for private development or by building the housing on Town-owned land. In contrast, some expressed concern about locating affordable housing downtown or allowing additional height in exchange for affordable housing.

Implementation

Many shared feedback that related to the implementation of an Area Redevelopment Plan, with confusion over land use changes, displacement, the process for how development occurs with private landowners, and the authority of the Town to require various amenities from private development (e.g., incentives versus inclusionary zoning).

OPEN ENDED RESPONSES

Transportation & Open Spaces Concept

The following are the key themes that were identified in the open-ended questions collecting feedback on the transportation and open spaces concept.

KEY THEMES

Pedestrian Zone

Many respondents shared comments on the idea to create a year-round pedestrianized Main Street. Overall, feedback could be described as somewhat positive but mixed. While many expressed support for a year-round pedestrian zone, believing it would add vibrancy to the area, others expressed concern. Concern was often based on perceptions it wouldn't be successful due to Canmore's climate or that it would impact vehicle movement.

Riverside Park

Similar to the pedestrian zone, many respondents shared comments on a potential expansion to Riverside Park. Many expressed support for this idea and the broader objective of better downtown to Riverside Park and the Bow River; however, others shared concerns of potential cost, necessity, or tree removal.

Connectivity

Respondents shared comments indicating an interest in the improved connectivity that the transportation and open spaces concept envisions; in particular, mid-block connections to link 10 St and Main St, the multiuse trail to the Bow River, and the new connection to Riverside Park.

Open Space Improvements

There was expressed interest in the open space improvements that the concept identifies. Particular support was noted for the creation of a new central plaza in the heart of downtown that can act as a gathering place for the community.

Movement of People

Some shared comments expressing support for the transportation network and how it will help vehicle movement by expanding transit and making active transportation more attractive or functional for those that are able to walk, roll, or cycle (through the expansion of complete streets, paved sections of key trails, or new active transportation connections). These comments of support, however, were contrasted by concerns that the changes would either slow vehicle movement or add to congestion by increasing visitation downtown. Although the concept does not identify removal of any vehicle lanes on the arterial, collector, or local streets, some respondents were concerned that reductions in lanes would occur.

Costs and Implementation

Similar to the feedback on the strategies, opposition to certain aspects of the transportation and open spaces concept was often referenced in regard to questions about the costs of such improvements, their necessity, or how they would be funded.

INFORMATION BOARDS

Summary of the Three-Week Pop Up at Elevation Place

We synthesized open comments from the boards where we asked participants to tell us what they liked and didn't like about the proposed strategies and concepts. Several key themes emerged and are listed below in order of prevalence.

KEY THEMES

Strong Demand for Affordable Housing

Affordable housing was the top priority that emerged in submitted comments. Respondents emphasized the need for diverse, affordable options, particularly for seniors and families. Comments included:

"Give us a chance to buy a house. Not everyone came here in 1988." "More affordable housing for young families and workers. PLEASE!"

Some also suggested increasing density to address the housing crisis:

"Allow more 5-story multi-family units to help with the housing crisis." "Aim for 20% non-market housing that is perpetually affordable."

However, concerns were raised about balancing affordable housing with other community needs:

"Low-cost housing downtown is ridiculous. Use that for green space." "Increasing density is NOT the solution. It's ok to have single-family areas."

Concerns Regarding Increased Density and Building Heights

Building heights and density were recurring themes. Many respondents worried about the impact of taller buildings on the community's character and views:

"Four storeys in existing two-storey residential areas will destroy the neighborhood." "Yes to max 3 storeys & yes to pedestrian zone."

Others supported increased building heights as a way to meet community needs:

"Low-impact community needs more storey buildings!"

Some comments also called for reducing tourist homes and Airbnbs, stressing the importance of focusing on residents over visitors.

Support for Pedestrianization and Walkability

Many respondents appreciated the focus on walkability, better wayfinding, and connectivity. Support was strong for converting Main Street into a pedestrian-only zone:

"Plus 1 for a pedestrian zone! Cars can have the other 99% of the roads."

There was also support for enhancing public spaces on Main Street with better seating. A few respondents, however, expressed concerns that pedestrianization could impact business during the off-season.

Enhanced Amenities

A common theme was the need for more amenities catering to youth and families. The most frequently requested amenities were a splash park and a large public washroom.

Trails and Parks

Trails and bike pathways were frequently mentioned. The most common request was for safer, better-connected bike lanes to reduce conflicts between cars and bikes:

"Better connections for bike paths to limit car-bike conflicts and stress for young families."

A small number of comments expressed concerns about the environmental impact of paving certain pathways. The expansion of Riverside Park was mentioned positively.

Environmental and Sustainability Concerns

Sustainability and environmental impact were recurring themes. Support was expressed for initiatives like dark sky lighting, green roofs, and integrating wildlife considerations into planning. Comments also emphasized the need for ecological protection, FireSmart practices, and using nature as a key lens:

"Need wildlife theme. It makes Bow Valley unique!"

Mode Shift and Parking

Support for mode-shift strategies and Roam Transit was strong, though many emphasized the continued need for parking, including a parkade and intercept parking:

"Yes to mode-shift ideas, but some parking is still needed." "Include a public parkade and bike rental/storage facility to support complete streets and the pedestrian zone."

Cost and Property Tax Concerns

The cost of implementing these strategies was frequently mentioned, with residents expressing concerns about how it would impact property taxes:

"How much will my taxes go up to pay for all of this?"

Several respondents also referenced the paid parking program, although it falls outside the scope of this plan.

VIRTUAL WORKSHOP

Summary of the Interest Holder Workshop

Stakeholder input from a cross-section of key community groups received during a virtual workshop differed from general public feedback with one of the most predominant themes being support for increased density and building heights. On the whole, participating organizations expressed support for the direction of the proposed strategies and concepts, but in some areas, thought the plan was too conservative. Throughout the workshop several key themes emerged and are listed below in order of prevalence.

KEY THEMES

Support for additional development and building heights

The most prominent theme from the interest holder workshop was support for increasing building heights and density, with a focus on mixed-use developments to boost vibrancy and housing options. However, some participants felt the proposed height limits were too conservative, potentially missing out on housing opportunities. Examples of concerns included the "3-4 storey limits leaving housing on the table, potentially risking future federal funding". Some suggested alternative designs, such as stepped-back upper storeys, to preserve key views while accommodating greater heights. A minority emphasized the importance of maintaining visibility from key locations, suggesting that "maintaining visibility important. Lower is better for that. Higher density areas identified provide a good balance."

Arts, Culture, and Heritage

There was widespread support for strategies that put emphasis on arts, culture, and heritage. Participants advocated for flexible public spaces to accommodate performances and highlighted the importance of ensuring the area's natural and cultural stories are visibly showcased through cultural elements like signage and public art that reflect local history. Suggestions also included "making reconciliation a central theme in downtown planning" and integrating Indigenous cultural elements in downtown spaces.

Public Realm and Gathering Spaces

A proposed central "Celebration Plaza" received widespread praise as a key public space to host performances and community events. This potential multipurpose plaza was seen as a way to enhance connectivity between downtown areas, such as 10th St. and Main, while fostering opportunities for communal gatherings. Participants also supported public realm improvements, like additional seating and other amenities to encourage social interactions.

Mode Shift Support (walking, cycling)

Participants voiced strong support for proposed strategies that make it easier to navigate the town by foot, bike, and public transit. Suggestions included creating safer, more accessible streets for all users and enhancing pathways with wider sidewalks and better signage for clarity. They also emphasized the need for more bike parking options, including secure storage facilities. Overall, participants agreed that "complete streets" and enhanced pedestrian and cycling infrastructure were vital to encouraging a shift toward active transportation.

Enhanced and Better-Connected Parks and Greenspaces

The expansion and improvement of parks, such as Riverside Park, were well-received. The creation of more green spaces and links to existing parks was also seen as crucial to enhancing the public realm. Comments speaking to this theme included,

"Continuing Main St as a Complete Street west of 8 Ave would help in connectivity to/from Riverside Park and in integrating the new block of mixed use zoning with the rest of Downtown."

Transportation

The potential inclusion of an intercept parking facility was one of the most commonly discussed transportationrelated strategies. There was broad support for the idea, with participants suggesting it could be strategically linked to future regional collaborations, including rail. They also emphasized the need for coordinated parking solutions before transitioning surface parking to other uses. Some expressed a desire for expanded public transit, such as the Roam bus system, extending beyond the downtown core.

Accessibility

Ensuring that accessibility perspectives as a key lens to planning was another key theme. Participants advocated for consideration of both physical and non-physical disabilities, with a focus on safety and a potential inclusion of supportive housing options in future downtown housing developments. Comments included:

"Ensure accessibility to and within the downtown pedestrian areas."

Main Street Pedestrianization

There was strong support for making Main Street a year-round pedestrian zone. Participants appreciated the idea of a car-free zone to enhance pedestrian safety and encourage more foot traffic, which would support local businesses and contribute to a vibrant downtown atmosphere. Comments included

"Happy to see main street as pedestrian use only."

Environment and Sustainability

Environmental sustainability emerged as a key priority, with participating advocating for dark sky lighting, food security, and Indigenous stewardship. Some felt that the proposed strategies needed to go further, particularly in addressing climate change and achieving net-zero goals. There was a desire for the Town to take on a leadership role, encouraging the private sector to adopt more sustainable practices through incentives.

Affordable Housing

Participants appreciated the focus on affordable housing, emphasizing the importance of ensuring access to vibrant downtown areas for all residents. They recognized the potential of density bonusing to incentivize higher performance construction and affordable housing projects. However, some felt that the proposed height and density limits could hinder housing opportunities, with comments such as:

"Not housing at all costs, but the Town says we are in a housing crisis and similar to the climate one, all efforts should be made. Leaving 2-3-4 storeys on the table for a human right is difficult to digest. 5-6 storeys, some without parking is important and will help patron businesses outside of peak hours."

EMAILS Summary of Public Emails

We received a number of emails (~71) sent to the project team and to Council members from residents regarding this phase of engagement. The bulk of the correspondence was related to proposed strategies that considered increasing building heights and density in the Mount Peechee area and repurposing Town-owned land, such as the grassy area referred to as Eklof Park in exchange for public benefit (i.e. affordable housing units). Several key themes emerged and are listed below in order of prevalence.

KEY THEMES

Concerns about Density and Development

The majority of feedback received focused on concerns about increased density, particularly in the Mount Peechee area, where changes under consideration could allow buildings up to four storeys. Respondents highlighted several issues, including impacts on neighborhood character, loss of views, increased traffic, inadequate parking, and reduced green space.

A recurring concern was the inconsistency between proposed heights in residential areas versus the downtown core, prompting questions like:

"Why are higher buildings allowed in residential areas while Main Street is limited to three storeys?" "This scale of development is larger than what's being proposed for Main Street. Why?" "I support denser housing downtown but prefer lower heights north of 10th Street."

Retention of Green Space (Eklof Park)

Respondents raised concerns about potential development in the vacant green space known as Eklof Park. Allowing four-storey buildings in this area was seen as conflicting with the Connect Downtown Plan's Big Move of "Embracing Nature and Mountain Views." Comments emphasized the value of this green space:

"This park contributes to the area's mountain setting and developing it would not enhance the vibrancy the plan speaks of."

"Rezoning Eklof Park for four-storey buildings contradicts the plan's commitment to nature and mountain views."

Feedback on the Engagement Process

Some responses expressed dissatisfaction with the engagement approach. Residents felt that they had not been adequately involved or that the surveys were vague:

"We've supported these changes, but no one from the town has reached out to understand how they impact residents."

"The recent survey was too generic, making it easy to interpret the results in any way."

APPENDIX

Comparison of Survey Answers by Respondent Type

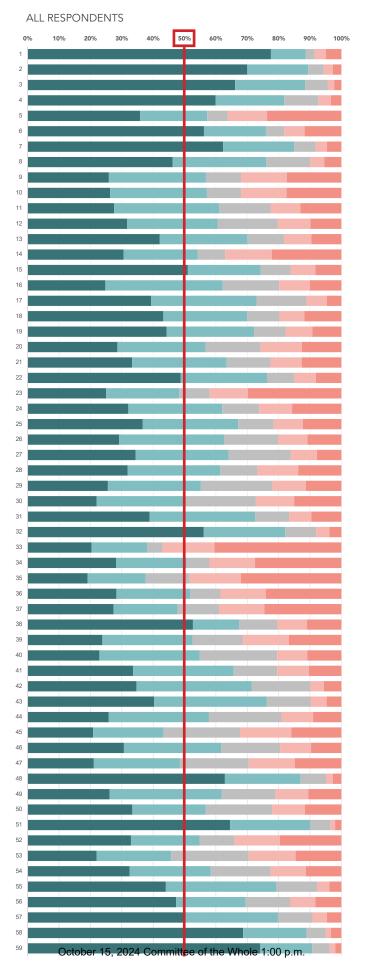
Residents

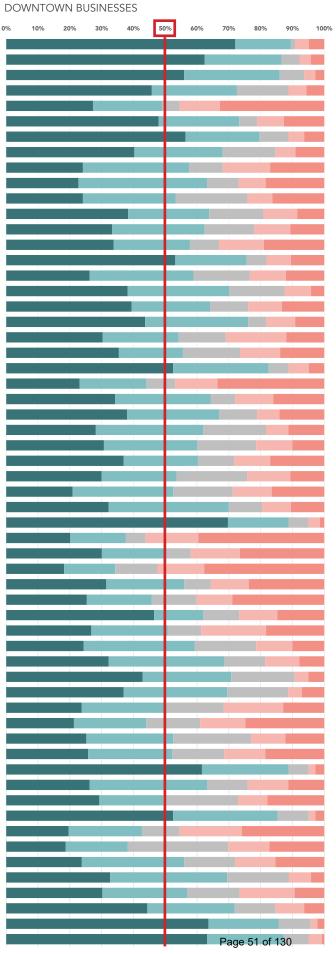
Canmore residents made up 1,543 of the 1,759 respondents (88%). Given the significant proportion of Canmore residents that completed the survey relative to non-residents, residents were the primary driver of results; accordingly, residents' responses generally reflect those reported on in the previous section.

Downtown Businesses

A total of 144 respondents (8%) indicated they own or operate a business within Canmore's downtown. Responses generally aligned with those that do not own or operate a business downtown.

The charts on the following two pages compares the overall distribution of responses from residents and downtown businesses with all respondents for information purposes. The numbers on the charts correspond to the strategies listed on pages 11 to 20.





Strongly agree Somewhat agree Neither agree nor disagree Somewhat disagree Strongly disagree

Strongly agree Somewhat agree Neither agree nor disagree Somewhat disagree Strongly disagree



Strongly agree Somewhat agree Neither agree nor disagree Somewhat disagree Strongly disagree

Strongly agree Somewhat agree Neither agree nor disagree Somewhat disagree Strongly disagree

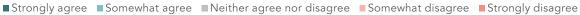
CONCEPTS

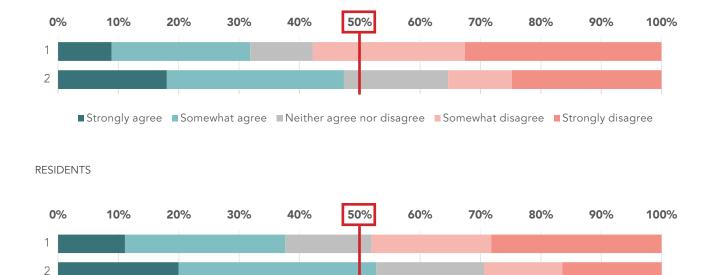
Questions

- 1. Tell us to what extent you agree the land use concept align with the guiding values and big ideas?
- 2. Tell us to what extent you agree the transportation and open spaces concept align with the guiding values and big ideas?

ALL RESPONDENTS







DOWNTOWN BUSINESSES

Strongly agree Somewhat agree Neither agree nor disagree Somewhat disagree Strongly disagree



mycanmore.ca/ConnectDowntown



DATE OF MEETING:

October 15, 2024

Agenda #: E1

1. Mayor Krausert

- a) Bow Valley Regional Transit Services Commission
 - I defer to Councillor Foubert's report.
- b) Tourism Canmore Kananaskis
 - A board meeting and strategic planning session was held on September 19, 2024, during which a check-in at the 5-year mark of the tourism strategy. The Board also provided guidance for the highest priorities for the Executive Director to include in the plan for next year.
- c) Rocky Mountain Heritage Foundation
 - Nothing new to report.
- d) Emergency Management Committee
 - A meeting was held on September 5, 2024, during which we received advance notice of the intended application for a Community Partnership Grant for a Bow Valley Evacuation Modelling and Plan Project, which would integrate the plans of the various individual plans in the region.
- e) Human Wildlife Co-existence Roundtable
 - Nothing new to report the next meeting will be scheduled for later in the Fall.
- f) Town of Canmore MD of Bighorn Inter-Municipal Committee
 - A meeting was held September 16, 2024, during which we:
 - (i) finalized an Intermunicipal Covenant that sets out our shared objectives for the relationship norms between the two communities;
 - (ii) directed the start of the process to update the Recreation Services Agreement, which expires at the end of 2025;
 - (iii) directed review and update to the Intermunicipal Development Plan, which must be reviewed once a term; and
 - (iv) directed the update to the Fire Suppression and Rescue Services Agreement, which expires at the end of this year.
 - All of the above agreements will be first approved by the Inter-Municipal Committee and then sent to the two respective Councils for review and approval.
- g) Regenerative Tourism Taskforce
 - Nothing new to report.

- h) Mid-Sized Cities Mayors' Caucus (MCMC)
 - MCMC mayors will be meeting in Red Deer prior to AB Munis to discuss the AB Munis resolutions of interest, and then will be gathering in St. Albert in mid-October for two days of meetings.
 - MCMC has recently updated its terms of reference and its strategic plan.
- i) Advocacy on Behalf of the Town of Canmore (in addition to MCMC activities)
 - On August 26, 2024, I met with Senator Karen Sorensen to update her on activities in Canmore.
 - On September 16, 2024, I sent a second letter to Minister McIver (Municipal Affairs) with respect to the Canmore Undermining Regulations.
- j) Events
 - On August 28, 2024, I attended with Council, CAO, and the Town Solicitor a dinner with the AB Munis Board as they were holding their strategic planning session at The Crossing at Ghost River in the MD of Bighorn.
 - On August 29, 2024, I attended along with the CAO the Mini Thni official name change ceremony with all of the Stoney Nakoda nations. I brought remarks and good tidings on behalf of the Town of Canmore.
 - On September 5, 2024, I participated in the groundbreaking ceremony for the MTN House Spa.
 - On September 8, 2024, I brought greetings to the approximately 1,300 runners participating in the Rocky Mountain Half Marathon / 10 km / 5 km Race.
 - On September 9, 2024, I provide remarks on behalf of the Town of Canmore as part of the Canmore Pride flag raising event at the Civic Centre.
 - On September 12, 2024, I attended the monthly BOWDA luncheon along with the Manager of Planning & Development.
 - On September 13, 2024, I brought welcome remarks to the opening of the Canmore Festival of Art & Creativity at artsPlace.
 - On September 15, 2024, I attended the speeches and solidarity walk down Main Street as part of Canmore Pride Week.
- k) Other points of interest
 - I continued with my regular appearance on Mountain FM with Rob Murray.
 - I conducted various media interviews, including: Rocky Mountain Outlook (various issues) and Calgary Herald (re TSMV).
 - On August 27, 2024, I participated with Council and senior Administration in a Housing and Short Term Rental Workshop.
 - On September 6, 2024, I attended the Basecamp charitable golf tournament and reception.
 - On September 10, 2024, I participated with Council and senior Administration in a Fierce Communication Training.
 - On September 12, 2024, I attend a question and answer session with Canmore Young Adult Network.

2. Councillor Foubert

- a) Bow Valley Regional Transit Services Commission
 - Attended a barbecue lunch with Roam and Town of Banff staff prior to board meeting
 - The board heard from the Town of Banff in response to a recent review of Roam's repair and maintenance service levels. Banff CAO Kelly Gibson informed the board that the municipality is not able to meet Roam's future needs as a contractor providing vehicle repair and maintenance services.
 - The board approved the 2025-27 operating budget and 2025-34 capital budget. Those will now come to Canmore council for debate and approval, along with the other partner councils, before the board gives it final approval.
 - Route 3 Canmore/Banff Regional changes took effect Sept. 15, increasing service on weekends to create an identical schedule seven days a week.
 - TransitApp has been upgraded to Transit Royale for all Roam users. You can go in to settings and download a Roam logo for the app. It will also show all routes to users, whereas before it limited the number of routes that could be seen.
 - Route 3 has seen a 6.74 per cent increase in ridership year to date, and Route 5 has seen a robust 18.62 per cent increase in ridership.
- b) Community Grants Selection Committee
 - Nothing new to report.
- c) Canmore Museum Society
 - Does Canmore need a museum? It is an important question and one that the board is putting out to the community to launch a fundraising campaign this fall. Chair Andrew Nickerson presented at Rotary in September and will also present at BOWDA in October.
- d) Downtown Canmore Business Improvement Area
 - The BIA has submitted its budget to the Town of Canmore and that budget reflects the work of two subcommittees focused on reviewing the current levy and making changes to it, as well as creating a vibrancy program for the downtown.
- e) Subdivision and Development Appeal Board
 - No appeals.
- f) Other points of interest
 - Attended a reception for Basecamp annual health care fundraiser
 - Attended Pride flag raising
 - Attended communication workshop
 - Attended a networking event for female elected officials in Airdrie
 - Attended BOWDA luncheon
 - Attended Pride march and speeches

3. Councillor Graham

- a) Bow Valley Wildsmart
 - Square Dance Fundraiser is scheduled for November 15, 2024.
 - Town of Canmore 2024 Budget preparation is ongoing.
- b) Canmore Community Housing
 - I defer to Councillor Hilstad's report.
- c) Canmore Mountain Arts Foundation
 - The Board accepted the Year End Financial Report.
 - The Board reviewed the Town of Canmore Budget requests.
 - Scott McKay and Eleanor Miclette will be a delegation at the next board meeting.
- d) Other points of interest
 - I attended the Biosphere workshop at the Canmore Library on Coexisting with Wildlife
 - I attended the Canmore Pride flag raising.
 - I attended the AB Munis dinner in the MD of Bighorn.

4. Councillor Hilstad

- a) Canmore Community Housing
 - Refer to Attachment 1 for the CCH Operations Report for August 2024.
 - The Hector had many renovation projects completed in 2024 including, concrete sidewalk repairs, wood stair repairs, railing repairs and replacement, exterior staining, eaves and downspout upgrades for better drainage, breezeway deck repair and replenished landscape rock throughout the property.
 - 205 Stewart Creek Rise Project is well underway with good progress being made to date, see the CCH Operation report for photos and more.
- b) Canmore Planning Commission
 - Nothing new to report.
- c) CAO Performance Review Committee
 - Nothing new to report.
- d) Emergency Management Committee
 - I defer to Mayor Krausert's report.
- e) Enforcement Appeal Review Committee
 - Nothing new to report.
- f) Heliport Monitoring Committee
 - Nothing new to report.

- g) Other points of interest
 - A fun fact from our very own Ben Stiver: if you ate at a different restaurant once a day, it would take you 22.5 years to eat at every single restaurant in New York City.

5. Councillor Mah

- a) Bow Valley Waste Management Commission
 - The Commission met on September 19, 2024. I'm pleased to confirm that the Commission is on firm financial footing.
 - We are set for our next strategic planning session this Thursday, October 3, 2024.
 - The roll-out of EPR continues and we eagerly await to learn more about next steps. So far, initial offers from producers have been well received.
- b) Biosphere Institute of the Bow Valley
 - The Biosphere met on September 29, 2024. We refined the outcomes of our most recent strategic plan session and should have a final document shortly.
- c) Canmore Community Housing
 - I defer to Councillor Hilstad's report for the operations summary.
- d) CAO Performance Review Committee
 - Nothing new to report.
- e) Cultural Advisory Committee
 - The CAC continues to work on finding ways to connect the Cultural Master Plan into finite, tangible priorities which will aid in future funding requests and direction.
- f) Emergency Management Committee
 - I defer to Mayor Krausert's report.
- g) Other points of interest
 - On September 9, attended the Flag Raising for Canmore Pride Week
 - On September 10, attended Fierce Conversations workshop.

6. Councillor Marra

- a) Assessment Review Board
 - Appeals are set to start on October 4, 2024.
- b) Bow Valley Regional Housing
 - September meeting moved to October
 - Refer to Attachment 2.
- c) Bow Valley Waste Management Commission
 - I defer to Councillor Mah's report.

- d) Canmore/MD of Bighorn Intermunicipal Committee
 - I defer to Mayor Krausert's report.
- e) Canmore Public Library
 - Next meeting is September 26, after the "Councillor Updates" submission deadline.
- f) Southern Alberta Energy from Waste Association
 - Next meeting is October 4, 2024.
- g) Subdivision and Development Appeal Board
 - No appeals.
- h) Other points of interest
 - I attended a workshop called Fierce Communication Training, with Council and Administration.
 - I attended the Charity Golf tournament reception held by Basecamp for the Canmore Hospital Foundation.

7. Councillor McCallum

- a) Assessment Review Board
 - Nothing new to report.
- b) Bow Valley Regional Housing
 - I defer to Councillor Marra's report.
- c) Canmore Planning Commission
 - Nothing new to report.
- d) Canmore Community Housing
 - I defer to Councillor Hilstad's report.
- e) Other points of interest
 - August 28 I attended a dinner with the ABMuni's Board and the rest of my council in the Ghost River area.
 - August 31 I attended the Nakoda Classic Pow Wow at the Goodstoney Rodeo Centre in Mini Thni with a van full of teenagers.
 - September 9 I attended the Canmore Pride Flag Raising at the Civic Centre. I also attended the Canmore Pride Open Mic at Artsplace and the Canmore Pride speeches and march held at the Canmore Civic Centre.
 - September 10 I attended a communication workshop with senior admin and my council colleagues.
 - September 15 I volunteered at the Canmore Terry Fox Run.
 - September 15 I attended the Alberta Culture Week activities at Artsplace
 - September 23 I attended a presentation of the Housing Needs Assessment completed by Bow Valley Regional Housing.



Monthly Operations Brief August 2024

Housing Operations

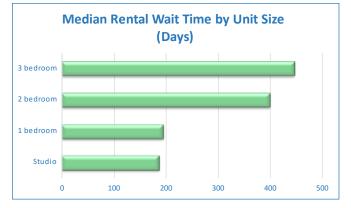
As noted in last month's Operations Brief, one further Vital Homes Ownership unit sale went unconditional in the month of July, with the closing date set for later in August. While no new resale listings came up in July, CCH does expect some in the month of August, in addition to sales information for Stewart Creek potentially being ready to present to those on our waitlist. New applications for both programs were balanced for July, with 18 households applying to join the Vital Homes Rental waitlist and 17 households applying for the Vital Homes Ownership program. CCH is also anticipating being able to being implementation of its online portal for members of our Vital Homes Rental and Program members early Fall 2024 as work has continued with Arcori software to implement requested edits and changes from CCH. While more detail will be shared with Vital Homes program members directly, CCH is excited to roll out this system which should create more efficiencies for both the application and renewal processes as well as record management going forward.

CCH OPERATIONS REPORT July 2024												
	1	Ju	ιy Ζ	024								
	OWN P	rogram	RENT Program									
Wait List:	277	+13 over last month		2	17		+13 over last month					
Applications YTD:	77	+12 over last month, -16 over same time last year		9	4		+19 over last month -45 less than same time last year					
Applications Received/Processed 2023:	1	20				19	97					
Inquiries YTD:	208	+34 over last month +46 over same time last year	160 +22 over last month -111 time last year							ver same		
Inquiries 2023:	312	Total				442	Total					
Current Occupancy:			100%	Hector	100%	McArthur	100%	Wolf Willow	100%	NLCC		
Total Vital Home Units:	169	2 closed sales, 2 conditional sales		50	4	18	2 1			L		
Turnover YTD:	5%	9	3%	2	2%	1	33%	1	0%	0		
Turnover 2023:	11%	19 sales (19/169)	18%	11 Units (11/60)	31%	15 units (15/48)	30%	3 Units (3/9)	0% 0			
	<u>↑</u> A	bove numbers	updated	as of July	, 31, 202	4 个						

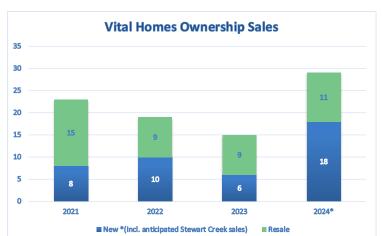


Vital Homes Ownership Program

Our current overall list now stands at 277 households, inclusive of almost all applicants from the month of July, and our monthly online information sessions have seen full registrations for each month of 2024 with August's session almost already full. 2024 is also trending to be the busiest in recent years for total sales, with 11 resales closing before the end of August, and another 18 new unit sales anticipated in 2024 for our Stewart Creek project. CCH anticipates at least two more resale units coming for sale within the next 4-6 weeks.



Vital Homes Rental Program



The Vital Homes Rental program waitlist currently stands at 217 households, an overall increase of 13 households despite 10 removals for our list (either from being housed through CCH programs or for not maintaining eligibility). With only a single 1-bedroom unit being available for August 1, CCH expects to continue to see wait times grow until such time that we can significantly add to our inventory through new development. As per the chart and as with average wait times, the median wait times for units remains highest for 3-bedroom units. It is worth noting however the median wait time in days for 1-bedroom

units, which have the highest demand from our waitlist, sits at 194 days, meaning that half of the 123 households waiting for a 1-bedroom unit have been waiting over that amount of time for a unit to come available.

Canmore Rental Statistics for 2024

While still in the single-digits in terms of available units, four 1-bedroom units being available in July represents the highest number for that size unit that CCH has recorded all year. In fact, all unit sizes expect 4+-bedroom units saw increases in availability for July, but only 3-bedroom availability saw double digits in terms of available units. Of note is the fact that for the first time in 2024, all market rentals found available were lower in average and median price than the month prior though overall, rental rates have remained consistent throughout the year aside from



one spike in the 4+ bedroom category in May that was due to one exceptionally high rental rate being posted in that month. As per the enclosed chart, 2-bedroom units look to have had the most stability in pricing this year, with average advertised rates showing between \$3,010 - \$3,515 per month.

Canmore Rental			Jan. Feb.		Mar.		Q1		Apr.		May		June		Q2		July			
Statistics	s for 2024								Averages								Averages			
1 Bedroom	Average Median Units Available	\$ \$	2,498.33 2,995.00 3	\$ \$	2,172.50 2,172.50 2	\$	2,995.00 2,995.00 1	\$	2,555.28 2,995.00 2		0	\$ \$	2,360.00 2,400.00 3	\$ \$	3,000.00 3,000.00 1		2,680.00 2,700.00 1	\$	2,093.25 1,975.00 4	
2 Bedroom	Average Median	\$ \$	3,415.83 3,050.00	\$ \$	3,514.72 3,500.00	\$ \$	3,499.09 3,247.50	\$ \$	3,476.55 3,247.50	\$ \$	3,433.85 3,400.00	\$ \$	3,144.44 3,200.00	\$ \$	3,391.67 3,225.00	\$ \$	3,323.32 3,225.00	\$ \$	3,010.00 2,950.00	
	Units Available		12		11		12		12		13		9		6		9		7	
3 Bedroom	Average Median	\$ \$	4,062.50 3,750.00	\$ \$	4,630.38 4,500.00		4,742.86 5,000.00		4,478.58 4,500.00	\$ \$	5,037.50 5,375.00	\$ \$	5,166.67 5,550.00	\$ \$	4,075.00 3,900.00		4,759.72 5,375.00	\$ \$	3,862.67 4,100.00	
	Units Available		5		13		7		8		8		6		4		6		15	
4+Bedroom	Average Median	\$ \$	4,187.50 4,250.00	\$ \$	5,771.67 5,000.00	\$ \$	5,200.00 4,800.00	\$ \$	5,053.06 4,800.00	\$ \$	4,750.00 4,750.00	\$ \$	9,675.00 9,675.00	\$ \$	5,787.50 5,150.00	\$ \$	6,737.50 5,150.00	\$ \$	5,347.50 5,347.50	
	Units Available		4		9		5		6		5		7		4		5		2	
Summary Total			24		35		25		84		26		25		15		66		28	

Asset Management

CCH anticipates, thanks to diligent work from PEKA Property Management, an August start date for the concrete remediation work at The Hector at Palliser. This work is anticipated to take approximately 1-2 weeks by Bremner Engineering who was awarded this work earlier this year. This will be the last significant piece of asset maintenance at the Hector for 2024, and CCH is eager to see the improvements to the property when work is completed. For McArthur Place stage 1 of the concrete pathway and lighting work at McArthur Place is still anticipated to take place in August 2024 with an exact start date to be determined. Like the concrete work at The Hector, this will be the last planned piece of significant asset maintenance for 2024 at this location and CCH is looking ahead to possible projects to be undertaken in 2025.

Housing Development

Since last fall, CCH has been actively pursuing the development of new housing inventory for the CCH ownership and rental programs. This is an involved, multi-stage process and includes preparing applications with technical studies and design development, to gain approvals with the Town for land use bylaw amendments, approval for Development and Building permits and securing funding and a variety of grants.





Construction of the south building foundation continues. Another concrete pour has completed the foundation walls for this building. Backfill of the foundation is finished and wood framing can now begin.

Next steps include excavation to allow for the north building foundation and deep utility installation. Construction is generally on schedule and the entire construction team has been diligent in maintaining a clean and safe work site, given that it is an especially constrained area.



205 Stewart Creek Rise is an 18-unit townhouse new residential project that will add inventory to the Vital Homes ownership program. There will be 10 three-bedroom row houses (each roughly 1,450 sq ft with attached garage) and 8 two-bedroom stacked townhouses (ranging from 780 – 840 sq ft with surface parking and dedicated, covered storage). The CCH Development team is working with Ashton Construction Services and Montane Architecture in an integrated framework to expedite the project.





100 Palliser Lane - Purpose Built Rental Development



The Development Permit process continues for 100 Palliser Lane, with the first round of review comments recently issued by the Town of Canmore. The project team is actively working on a formal response with minor adjustments being made to the building design.

Design drawings are also progressing with further detail added from all engineering disciplines.



100 Palliser Lane is a 144-unit purpose built rental complex located in the Palliser area on the east side of the Trans-Canada Highway. This project will fill a significant demand in the rental housing program and will include two buildings: one 6 storeys and one 4 storeys. Underground and surface parking will be provided along with on-site amenity areas, permanent and dedicated bicycle storage and landscaping. Conceptual Planning was completed last fall in alignment with the recently approved Palliser Area Structure Plan. This project is currently in detailed design development and CCH is working with Prime Architectural Consultant, GGA Architecture, and pre-construction partner, Ledcor Construction Inc.



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Regular Board Meeting Minutes Thursday, June 27, 2024, 10:00 a.m. Bow River Seniors Lodge, Canmore AB

PRESENT:	Lisa Rosvold (Chair), Karen Marra, Don Beaulieu, Chip Olver and Ted Christensen						
ALSO PRESENT:	Ian Wilson (CAO), Greg Hutchings (Operations Manager), Jennifer Comighod (Client Services Manager) and Gary Gordon (Consultant)						
TELECONFERENCE:	Kateri Cowley						
REGRET:	Joanna McCallum						

1. CALL TO ORDER

Chairperson L. Rosvold called the meeting to order at 10:05 a.m.

2. ADOPTION OF AGENDA

Motion 24-045: C. Olver to approve the agenda. Carried unanimously.

3. PRESENTATION AND GUESTS

a. Gary Gordon of Gordon & Associates presented the Draft Housing Needs Assessment.

4. APPROVAL OF MINUTES

a. Regular Meeting of the Board: Motion 24-046: D. Beaulieu to approve the minutes of May 23, 2024, the regular meeting of the board as presented. Carried unanimously.

5. COMMITTEE REPORT

a. Policy Committee:

i. Purpose A: reports provided and discussed.

Motion 24-047: K. Marra to approve the BVRH Corporate Bylaws as amended. Carried unanimously.

Motion 24-048: K. Marra to approve the Board Role Descriptions as presented. Carried unanimously.

Motion 24-049: D. Beaulieu to approve the Code of Conduct for Board Members as presented. Carried unanimously.

ii. **Purpose B:** *Motion 24-050: D. Beaulieu* to appoint Kateri Cowley to the Policy Committee. Carries unanimously.

6. CAO REPORT

- a. 'This is Home' Redevelopment: verbal updates provided and discussed.
- b. 2024 Spring Garden Party: verbal update provided and discussed.
- c. June 2024 Open House Cascade House: verbal updates provided and discussed.
- d. Strategic Pan: Mid-term Review: verbal updates provided and discussed.

7. CORRESPONDENCE AND INFORMATION

- a. Q2 2024 Strategic Plan Report: report provided and discussed. Motion 24-051: C. Olver to accept the report as information. Carried unanimously.
- b. 2024 Environmental Scan and SWOT Analysis: report provided and discussed. Motion 24-052: D. Beaulieu to accept the report as information. Carried unanimously.
 c. June 2024 BVRH Bulletin: provided and reviewed.
- Motion 24-053: K. Marra to accept the report as information. Carried unanimously.
- d. June 2024 Occupancy and Waitlist Report: provided and reviewed.

Motion 24:054: T Christensen to accept the report as information. Carried unanimously.

8. In-Camera:

Motion 24-055: C. Olver to take the meeting in camera. Carried unanimously.
a. Tenant Matter for Information: discussed.
Motion 24-056: O. Olver to take the meeting out of the camera. Carried unanimously.

9. DATE AND LOCATION OF NEXT MEETING(S) a. Next Regular Meeting of the Board:

August 29, 2024, starting at 10:00 a.m. in Bow River Lodge, Canmore.

10. ADJOURNMENT

Motion 24-057: K. Marra that the meeting adjourn at 12:16 p.m. Carried unanimously.

Lisa Rosvold, Chairperson

Ian Wilson, CAO

MINUTES PREPARED BY: Jennifer Comighod, Client Services Manager



DATE OF MEETING:

October 15, 2024

Agenda #: F1

A. Corporate Strategic Team

- 1. CAO
 - a) Was Town of Canmore administrative rep at the September BVRTSC board meeting.
 - b) Held initial kick off meeting with Partners for Affordable Housing Foundation.
 - c) Attended pride flag raising, pancake breakfast, and other pride related events.
 - d) Attended meeting with BOWDA reps and Town staff around permit processing times and ongoing work to improve our processes.
 - e) Had check in meeting with new CCH ED.
 - f) Participated in a field trip to the National Music Centre with members of the artsPlace board, staff, and expansion steering committee.
 - g) Attended a meeting with GM of Infrastructure, Manager of CSD, and staff from Wim and Nancy Pauw Foundation.
 - h) Attended Alberta Municipalities Convention in Red Deer.
 - i) Participated in National Day for Truth and Reconciliation commemorative event.
 - j) Attended Fierce Conversations training with Executive Office staff and Council.
 - k) Held a meeting with all managers and supervisors to discuss pinch points, context, and process for upcoming budget work.

2. General Manager of Municipal Services

- a) The Government of Alberta's Affordability Action Plan included \$6 million in 2022/2023 to help municipalities outside of Calgary and Edmonton with an existing Low Income Transit Pass (LITP) program, the Town of Canmore received \$812,000 of this amount. The 2024-2025 Government of Alberta LITP Grant Program budget is \$1,779,085 and the Town of Canmore has received a grant agreement which indicates \$12,965 will be provided.
- b) Attended the pride flag raising event at the Canmore Civic Centre.

3. General Manager of Municipal Infrastructure

- a) Attended pride flag raising.
- b) Attended CCH board meeting as Town administration representative.
- c) Attended a meeting with Ashton Construction to collaboratively learn from experience on their recent applications.
- d) Attended meeting with BOWDA representatives on permit processing times and ongoing work to improve our processes.
- e) Met with representatives of Canmore Community Childcare to discuss potential for expanding daycare and out of school care in partnership with the Town.
- f) Participated in National Day for Truth and Reconciliation event in Canmore.
- g) Attended meeting with BOWDA representatives and Town staff on the Engineering, Design & Construction Guidelines.

h) Attended the TSMV Smith Creek Phase 1 preapplication meeting.

4. Legal

- a) The off-site levy bylaw appeal hearings at the LPRT will be underway at the time of this report.
- b) Administration is using the TSMVPL litigation project budget for the Stoney Nakoda Nations judicial review against adoption of the Smith Creek and Three Sisters Village ASPs.
- c) Operational work by Town Solicitor in the third quarter has been focused on regulatory matters, workplace investigation process and updating the Council Code of Conduct Bylaw.
- d) Bylaw prosecutions are becoming larger and more complex. Outsourced legal counsel have been busy and successful in 2024.

B. MUNICIPAL SERVICES

1. Community Social Development

- a) Safe Park season completed September 30th.
 2024 Safe Park:
 - Total 61 vehicles registered in the program, accommodating 74 people
 - $\sim 20\%$ were repeat participants (from previous years)
 - Participants are employees/contractors from over 50 different businesses
 - Some businesses had 2 or 3 staff in this program. The highest number of coworkers/staffs from the same business is 6.
 - Most common industries represented are:
 - Trades/construction
 - o Food/beverage
 - o Accommodations
 - Recreation (including tours/guiding)
 - 0 Retail
 - Program Revenue = \$15,100 (cost recovery model is successful for contracted expenses)
 - Program had a waitlist for the first time this year.

Year over year comparison:

	2021	2022	2023	2024
Number inquiries about the Safe Park Program	17	39	71	80
Number of submitted applications	7	26	61	74
Number of participants	less than 5	11 vehicles, 13 people	50 vehicles, 60 people	61 vehicles, 74 people

- b) The Wim & Nancy Pauw Foundation is supporting the Family Connection Centre with \$15,500 for the 2024-2025 program offerings. The support will expand the Social Connection drop-in program and Parent Education/Child development sessions.
- c) Family Connection Centre has introduced a Sensory Friendly drop session series.

2. Recreation Services

- a) New "Sensory-Friendly" initiative introduced on October 1, 2024. The variety of sensoryfriendly times in aquatics, climbing, fitness and facility bookings include no music, lowered blinds, and slower paced workouts. Complimentary sensory kits are also available at the front desk including ear plugs, activity booklets and fidget toys. These times are indicated on the Recreation Calendar on the Town of Canmore website.
- b) Spin core classes moved to the Canmore Recreation Centre from Elevation Place on October 2, 2024. The intention is to ease the pressure in EP's fitness spaces during peak times, while also increasing utilization of the CRC.
- c) Two NHL teams have recently booked practice times at the Canmore Recreation Centre. The Calgary Flames on October 17, 11am-1pm, and the New Jersey Devils on November 3, 10:30am-12:00pm. Both sessions are open to the public.
- d) Big Fun Day Camps had a total of 1,091 registrations over the summer, representing 78% of available spots. Capacity was increased with the addition of preschool camps based out of the childminding room at Elevation Place. Participation in summer day camps increased by approximately 5% from 2023.
- e) Recreation approved 45 Campership registrations, supporting families with one week of free camp for \$7,848, which is up from \$4,498 allocated in 2023.

3. Fire-Rescue

a) The Fire Prevention Week Pancake Breakfast was hosted at the Fire Station on October 5th. Approximately 925 individuals attended the event, toured the new station, and received fire prevention education.

4. Protective Services

- a) The Manager of Protective Services attended the Bordering on Disaster conference in Lloydminster September 19-20, 2024 and presented on the implementation of the extreme heat and wildfire smoke emergency response plans.
- b) The Municipal Enforcement department focused proactive efforts on dogs at large and back to school changes (active transportation commutes, school buses) during the month of September, though a lot of time was spent responding to wildlife attractants and bear incidents.

5. Economic Development

- Master Your Disaster emergency preparedness for business on September 17th with 12 businesses registered for the event. A digital workbook is available through Economic Development in support of businesses who were unable to attend in person.
- b) Economic Development's Business Survey went out on October 1st and will close at the end of the month. The survey is intended to gather data which will provide insight into the state of business in Canmore and possible areas of support for the business community. This is the first survey since the 2022 business recovery survey, which helped inform the department's focus.
- c) The Major Event Grant closed on September 27th. The review committee anticipates completing evaluations by mid-October.

- d) Arts and Culture:
 - National Day for Truth and Reconciliation took place Sept 28th, 2024, hosted by the Town of Canmore in partnership with the Stoney Nakoda Nation. The event featured a pipe ceremony, round dance and feast.
 - The Three Sisters Gallery exhibit "Circles and Spheres" runs until November 4, 2024. With 65 applications from 22 artists and 27 showcased artworks, the exhibit reflects the gallery's growing popularity and community impact. Applications have increased by 23% this year, which has resulted in more competitive artistic selection and higher quality art, while also presenting challenges due to space limitations, highlighting the need for improved exhibition opportunities.
 - Scheduled maintenance for the Town's Public Art Collection is complete for 2024, including an assessment of Al Henderson's "Big Head." Concerns about cracks in the sculpture have been addressed with the artist and conservators, who recommend further assessment and maintenance to ensure its structural integrity and extend its lifespan.
 - The summer special event season in Canmore concludes on October 31st, featuring 36 permitted events—seven more than in 2023.

C. CORPORATE SERVICES

1. Human Resources

- a) The Employee Engagement Survey collection period is now complete and Town employees achieved a participation rate of 78%. The consultant is now reviewing data to prepare a report and recommendations to be delivered in November.
- b) We continue to maintain facilitated training in support of business plan priorities around Reconciliation, Equity, Diversity and Inclusion (OKR G3/O1/KR1), and mental health/resiliency.
 - Scheduled training for September included:
 - Sept 4, 18 New Employee Orientation facilitated by HR
 - o Sept 5 Indigenous Cultural Awareness 1.0 facilitated by SevGen
 - Sept 11 Fierce Conversations facilitated by Fierce
 - Sept 17 The Working Mind Employee Session
 - 0 Sept 25 Benefits Information Session facilitated by Brenda Roberts
 - Scheduled training in October includes:
 - 0 Oct 2, 16 New Employee Orientation facilitated by HR
 - Oct 3 Indigenous Cultural Awareness 1.0 facilitated by SevGen
 - Oct 22 Foundations of DEI facilitated by Harmony@Work
 - Oct 30 Benefits Information Session facilitated by Brenda Roberts
- c) HR and IT have worked collaboratively to support cyber security efforts by successfully transitioning our Dayforce payroll and human resources information system to use Single Sign On (SSO) for employee access. As part of this transition, we are excited to report that now all employees, including casual employees, now have a Town login user access to shared resources.
- d) The Town has received Notice to Bargain from both CUPE Local 37 who represent nine employees in our Streets & Roads departments, and IAFF Local4705 who represent our career firefighters. Administration is working with both unions to establish bargaining committee meeting dates.

- e) The Town's annual Employee Appreciation Event will be held on November 13, at which time we will celebrate employees who have reached years of service milestones, and will also recognize teams who have provided value in one of two categories:
 - Organizational Culture & Vision (people)
 - o team/people development
 - social justice by advancing Truth and Reconciliation and/or Equity Diversity, and Inclusion
 - o community building
 - o protecting our natural environment
 - Organizational Performance and Improvement (process & tools)
 - o utilizing the strengths of our committed and dedicated employees to build capacity
 - o streamlining processes
 - o eliminating duplication or
 - o putting clear, transparent service delivery methods in place

2. Finance

- a) Assessment Review Board (ARB) hearings for 2024 began on October 4 and will continue over the next two months. Of the total 52 (35 residential and 17 non-residential) appeals received, 32 (20 residential and 12 non-residential) appeals have been withdrawn and the remaining 20 appeals have been scheduled for the hearings. In 2023, a total of 63 (52 residential and 11 nonresidential) appeals were received, only five of which went to hearings (all of which were residential), the remainder were withdrawn.
- b) 2024 Financial Updates Attachment 1 is the operating 2024 Financial Update through August with some highlights and trends included below. Also, see Attachment 2 is the 2024 Capital Project Update Report through September. This report provides an update on all ongoing capital projects.

Highlights from the Operating Reports: General Municipal:

- Grants Increase due to receiving the \$102k Low-Income Transit Pass Program grant proceeds for the period Nov 2023 to Jan 2024 and receiving the \$71k Clean Energy Improvement Program grant funding (offset in Transfer to Reserve) and receiving the actual LGFF (former MSI) operating grant of \$401k vs. the budget assumption of \$200k.
- Borrowing Costs Decrease due to timing of debt servicing payments for the new Fire Station.

Corporate Administration:

• Legal costs are trending higher than anticipated at budget time.

Protective Services:

- Paid Parking Revenue is lower than budget (\$225K), because of rate change direction (estimated at \$150K), combined with later implementation of new zones than planned.
- RCMP Savings from the RCMP contract final 2023-2024 reconciliation and the forecast for the remainder of 2024 (\$700k). This variance will flow to year-end. Staffing resources continue to be a challenge.

Engineering and Planning and Development:

• Permits and Fines - Revenues are trending higher than budgeted, and most of the surplus remaining at the end of the year will be transferred to the Development Application reserve.

Public Works:

• Contracted Services - Decreased due to savings in snow and ice control costs from overall less snow accumulation than some other seasons (\$150k). This variance should flow to year-end, barring any extreme weather events.

Other Identified Trends:

• Salaries, Wages, and Benefits – Current YTD savings are \$893K vs. our budgeted slippage of \$860k. There will also be year-end entries still to come regarding reserve funded positions, work on capital projects delivered by employees, and some savings may be offset by increases in Contracted Services to deliver the work.

3. Communication

- a) Housing Action campaign for the Livability Tax Program will kick off mid-October, with a push until the end of the year informing residents about the new declaration process.
- b) As a partner in the Human-Wildlife Coexistence Roundtable Technical Committee, we teamed up with the Town of Banff, Parks Canada, and the MD of Bighorn to launch a coordinated effort this summer and fall. The campaign encourages residents and visitors to keep pets on leash, carry bear spray, dispose of garbage properly, and give wildlife the space they need. This outreach included a major radio campaign in Calgary, ads in the Rocky Mountain Outlook, and on select Roam Transit buses.
- c) The Q2 update on Council's Strategic Plan and Objective's and Key Results is attached to the Administrative Update as Attachments 3 and 4.

4. Municipal Clerk

a) Currently, the 2025 federal election and 2025 municipal election in Alberta are scheduled for the same date, Monday, October 20. Elections Canada has been in touch with our office to open discussions about venues and hiring election workers, since both are limited resources in Canmore. We also discussed the possibility of the Town of Canmore rescheduling the municipal election day to Saturday, October 18, which is permitted by the Local Authorities Election Act as long as Council passes a motion prior to June 30, 2025. The federal election may also be called earlier. At this point we agreed to continue planning for concurrent elections plus contingencies.

D. MUNICIPAL INFRASTRUCTURE

1. Planning & Development

- a) The Subdivision Authority approved the Three Sisters Village Phase 1 subdivision application on September 24.
- b) Effective October 7 the Planning & Development Department welcomed Liz Pollack, Development Planner. This means that Planning and Development is now fully staffed.

2. Engineering Services

a) Cougar Creek Long-term Mitigation (1545): Concrete pours on the spillway weir are complete, and for spillway basin are ongoing. Construction of the permanent access road on the

downstream side of the structure is underway. The project is on schedule for substantial completion this fall, with a planned completion event for November.

- b) Bow Valley Trail and Teepee Town Rehab and Utilities (7297, 7323, 7324): Water and sanitary deep utilities are complete, commissioned, and functioning. Shallow utilities and stormwater infrastructure are progressing and will be completed by late September. Surface work is progressing, concrete sidewalk and cycle paths as well as asphalt work will be completed by early October. All civil work will be completed around the middle of October. Landscaping work will begin in late Sept or early October and continue until weather conditions no longer permit. Landscaping will be completed in the spring of 2025.
- c) Bus Stop Improvements (7301): Bus stop civil work ongoing at multiple locations, civil work will be mostly completed by late September. 16 bus stops saw infrastructure improvements in 2023/24. 5 shelters were installed in September, and 5 are planned for October (weather permitting), 6 more shelters will be installed in Spring 2025.
- d) Street and Drainage Rehabilitation (7357): Palliser Trail rehabilitation completed; additional signage has been installed to address speeding.
- e) Sidewalk widening along Fairholme Drive between Mt Rundle Place and 10th Street to improve snow clearing efficiency will be completed in early October.
- f) TIP20 civil works have received final acceptance. Landscape maintenance continues into October and is expected to receive final acceptance at the end of October. Deficiency work has been completed at contractor's cost.

3. Facilities

- a) Capital
 - Canmore Recreation Centre Lifecycle Maintenance Project (7009): Minor drywall work to be complete before end of year.
 - Elevation Place Water Slide Repairs (7376): Concrete pour is complete; curing is ongoing, and opening is expected for end of October 2024. LED lighting in the waterslide area replaced, glulam beams sanded and re-stained, high level painting and cleaning on-going.
 - Elevation Place Building Condition Assessment & Priority Repairs (7349): Annual aquatic centre shut-down completed October 7th. Items repaired or replaced included re-grouting of the lap pool, gutter waterproofing on three of four walls of the lap pool, and gutter grate replacements for all pools and hot tub. Heat exchanger for hot tub was serviced, pumps and filters of the lap pool were dismantled and serviced. Minor pool deck and change room re-tiling occurred, as well as deep cleaning of walls, pool decks, water play feature, metal railings.
 - Boom Lift Replacement (7351): A unit was rented during the annual aquatic centre shut down at Elevation Place and used for scheduled tasks. Unfortunately, while it met the height requirements, it required a larger footprint for the outriggers to ensure stability and could not access all intended areas. Elevation Place staff are continuing to research available lifts with a smaller footprint.
 - Recreation Facility Feasibility Study (7377): Project chartering stage initiated, and internal needs assessment is underway.
 - Fire Station Construction (7229): Warranty period for the building ends at the end of October. Landscaping warranty ends in 2025.
 - Elk Run Road Maintenance Facility Repairs & Maintenance (7348): Roof replacement is scheduled for 2024.

- b) Operations
 - Spin Classes will begin in the Canmore Recreation Centre in October (Room 240); work has been completed to the audio and projector for these programs to proceed in the building.

4. Public Works

- a) Parks
 - The new columbarium at the Cemetery has been successfully installed, landscaping and final aspects of the construction beginning to wrap up. We expect to be able to begin selling niches in the new columbarium by end of October 2024.
 - We are starting to see the conclusion of several Seasonal Worker contracts. Our smaller team plans to focus on wrapping up seasonal Parks operations. Our goal is to ensure we are well-prepared for spring 2025.
- b) Streets and Roads
 - Operations is busy executing seasonal deliveries before the shift into the colder months. Seasonal deliveries include updates to road messaging (i.e. crosswalks and long lines), pavement repair work, and final concrete repairs and supports for Main Street re-opening.
 - An improved Administrative Fleet Vehicle training module will be delivered in person to available members of Council and senior administration in early October. Training enhancements include how to properly book, inspect, and operate an Administrative Fleet Vehicle, and includes training on electric vehicles and charging stations. Additional sessions will occur in the coming months.
- c) Solid Waste Services
 - Work has begun on a regional construction, renovation and demolition (CRD) waste reduction project. In 2022, a study was completed on global best practices for managing CRD waste. The findings from this study will be used to inform a regional implementation plan. The Bow Valley Waste Management Commission (BVWMC) will be leading this project. Discussions have already occurred with representatives from Canmore, Banff and the MD of Bighorn. These discussions have included representation from Waste, Sustainability and Planning departments from all three municipalities. The next step will be for the BVWMC to procure a consultant that will conduct thorough stakeholder engagement and build an implementation plan. Stakeholders will include the member municipalities, builders and developers (including members and non-members of BOWDA). The implementation plan will be guided by the stakeholder engagement and previous best practice study.
- d) Utilities
 - Regulatory: No contraventions to report.
 - Operational Updates:
 - Hydrants: EPCOR completed the summer hydrant inspections program.

- Sewer Main Monitoring: EPCOR has been responding to a surge of sewer backups and noting the unauthorized flushing of non-flushable items (plastic bags, hygiene products, etc. In response, EPCOR have increased the level of monitoring and educational conversations with nearby residences and businesses.
- Water Theft: EPCOR was completing a routine water meter replacement/upgrade when they discovered a bypass around the Town's water meter. Administration is determining the best course of action with the condo building.
- e) Sustainability
 - The Town's Fruit Tree Incentive is underway with 64 trees being removed from 46 properties as of September 20th.
 - The Town of Canmore, with the completion of the Climate Emergency Action Plan, was awarded all three mitigation and adaptation badges from the Global Covenant of Mayors, see attachment 5.
 - The Town and Alberta Municipalities will co-host a Clean Energy Improvement Program (CEIP) booth at the Building for Sustainability Symposium on October 27 and 28, with the primary intent to engage with trades and real estate professionals. On October 28, the Town and Alberta Municipalities will provide a workshop for residents on CEIP and heat pumps, through the Biosphere Institute and Canmore Public Library's ongoing 'Earth Talk' series.
 - The annual Community Cruisers' Bike All Winter program, which provides free or subsidized winter studded bicycle tires, lights and fenders, training and mentorship on winter bike riding, in exchange for a commitment to cycle throughout the winter, closed for applications on October 15. The Town is providing \$12,000 this year, which, along with other Community Cruisers' other funding sources, will enable up to 100 residents to winterize their bikes.
 - Administration from Environment/Sustainability and Finance participated in an Alberta Municipalities' consultation on a resolution to update the provincial Clean Energy Improvement Program (CEIP) legislation. The resolution, put forward by the City of Edmonton in 2023, requests changes to make borrowing for CEIP eligible under the Local Authorities Capital Financing Act, allow financing for multi-unit buildings, increase maximum residential and non-residential financing caps, and expand eligible upgrades to include climate adaption measures (to mitigate against potential flood, fire, and extreme weather damage) and electric vehicle chargers. These proposed changes would generally benefit Canmore's CEIP and, in the event of changes to regulation, municipalities would retain the flexibility and autonomy to set its own financing caps and program terms and conditions. The advocacy team at Alberta Municipalities will continue to work on the resolution over the next two years. Council will be kept apprised of progress and potential regulatory changes.

Town of Canmore Summary of All Units

as at August 31, 2024

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
REVENUES		-			
Municipal Taxes	34,910,467	34,856,584	53,883	0%	34,881,584
Sales and Rentals	19,588,290	19,379,557	208,733	1%	30,724,533
Permits and Fines	3,839,463	2,702,040	1,137,423	42%	3,787,771
Internal Transfers	2,291,735	2,196,471	95,264	4%	2,373,719
Grants	1,080,026	691,972	388,054	56%	1,525,710
Transfers and Other	1,404,564	884,275	520,289	59%	3,707,220
Total Revenue	63,114,545	60,710,899	2,403,646	4%	77,000,537
EXPENDITURES					
Salaries, Wages and Benefits	17,532,614	18,425,871	(893,257)	(5%)	26,594,973
Admin and General Services	2,037,894	2,227,864	(189,970)	(9%)	2,884,742
Contracted Services	11,979,003	13,303,824	(1,324,821)	(10%)	19,989,033
Supplies and Energy	2,681,194	2,653,603	27,591	1%	4,847,996
Borrowing Costs	1,869,219	2,168,539	(299,320)	(14%)	5,866,080
Other	3,323	266	3,057	1149%	74,950
Transfer to Capital	0	0	0	0%	1,385,000
Transfer to Reserve	423,005	354,136	68,869	19%	10,952,012
Internal Transfers	2,291,735	2,166,347	125,388	6%	2,373,719
Transfer to Affiliated Orgs	1,682,009	1,682,032	(23)	(0%)	2,032,032
Total Expenditures	40,499,996	42,982,482	(2,482,486)	(6%)	77,000,537

See the following pages for details:

Please note:

The Town of Canmore periodic internal financial reports do not reflect accrual accounting. As such, there are timing variances due to differences between cash and accrual-based accounting.

Many reserve entries and transfers are not booked until year-end. Consequently, there are year-to-date variances related to flow-through reserve and funding entries not yet accounted for.

Town of Canmore Summary of Town Operations (excl Utilities / SWS) as at August 31, 2024

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
REVENUES					
Municipal Taxes	34,910,467	34,856,584	53,883	0%	34,881,584
Sales and Rentals	7,995,279	8,005,404	(10,125)	(0%)	12,069,374
Permits and Fines	3,839,463	2,702,040	1,137,423	42%	3,787,771
Internal Transfers	2,291,735	2,196,471	95,264	4%	2,373,719
Grants	1,080,026	691,972	388,054	56%	1,525,710
Transfers and Other	1,404,564	884,275	520,289	59%	3,467,220
Total Revenue	51,521,534	49,336,746	2,184,788	4%	58,105,378
EXPENDITURES					
	10 015 100	17 0 10 0 10	(007.005)	(=0()	04.000.440
Salaries, Wages and Benefits	16,315,183	17,243,018	(927,835)	(5%)	24,862,143
Admin and General Services	2,016,138	2,194,606	(178,468)	(8%)	2,834,974
Contracted Services	7,863,561	8,907,944	(1,044,383)	(12%)	13,072,200
Supplies and Energy	1,989,355	1,977,861	11,494	1%	3,555,814
Borrowing Costs	890,018	1,174,847	(284,829)	(24%)	2,059,696
Other	3,323	266	3,057	1149%	74,950
Transfer to Capital	0	0	0	0%	1,385,000
Transfer to Reserve	148,005	79,136	68,869	87%	7,233,394
Internal Transfers	1,116,913	1,055,135	61,778	6%	1,079,695
Transfer to Affiliated Orgs	1,597,509	1,597,512	(3)	(0%)	1,947,512
Total Expenditures	31,940,005	34,230,325	(2,290,320)	(7%)	58,105,378

See the following pages for details:

Town of Canmore General Municipal as at August 31, 2024

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
REVENUES					
Municipal Taxes	34,460,308	34,406,584	53,724	0%	34,431,584
Sales and Rentals	2,536,765	2,541,072	(4,307)	(0%)	4,119,250
Permits and Fines	182,637	179,336	3,301	2%	285,000
Grants	573,455	200,000	373,455	187%	200,000
Transfers and Other	796,704	635,200	161,504	25%	1,858,301
Total Revenue	38,549,869	37,962,192	587,677	2%	40,894,135
EXPENDITURES					
Salaries, Wages and Benefits	119,601	120,000	(399)	(0%)	(790,995)
Admin and General Services	1,092,209	1,047,807	44,402	4%	1,077,807
Contracted Services	22,036	0	22,036	0%	25,000
Borrowing Costs	687,222	972,052	(284,830)	(29%)	1,654,105
Other	(300)	0	(300)	0%	50,000
Transfer to Capital	0	0	0	0%	1,385,000
Transfer to Reserve	144,405	75,536	68,869	91%	6,115,001
Total Expenditures	2,065,173	2,215,395	(150,222)	(7%)	9,515,918
Net Surplus / Deficit	36,484,696	35,746,797	737,899	2%	31,378,217

Notes on variances of \$5,000 and 5% from Budget:

Grants - increase is due to (1) receiving the \$102k Low-Income Transit Pass Program grant proceeds for the period Nov 2023 to Jan 2024 (2) recording the \$71k CEIP grant (Clean Energy Improvement Program) funding received (offset below in Transfer to Reserve) and (3) receiving actual LGFF operating grant of \$401k vs. \$200k budget assumption.

Transfers and Other - increase is primarily interest income. This will be offset in Transfer to Reserve at year end.

Borrowing Costs - decrease is due to timing of debt servicing payments for the new Fire Station. This variance will flow to year end.

Transfer to Reserve - increase is CEIP grant funding allocation to reserve (offset above in Grants).

Town of Canmore Council as at August 31, 2024

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
EXPENDITURES		-			
Salaries, Wages and Benefits	319,643	325,492	(5,849)	(2%)	490,168
Admin and General Services	88,821	91,420	(2,599)	(3%)	98,420
Contracted Services	5,938	8,000	8,000 (2,062) 4,764 (1,449)	(26%) (30%)	12,000 7,100
Supplies and Energy	3,315	4,764			
Other	0	0	0	0%	16,580
Total Expenditures	417,717	429,676	(11,959)	(3%)	624,268
Net Surplus / Deficit	(417,717)	(429,676)	11,959	(3%)	(624,268)

Notes on variances of \$5,000 and 5% from Budget:

Town of Canmore Corporate Administration Rollup as at August 31, 2024

	2024 YTD Actual	2024 XTD Budget	Varianaa ¢	Variance %	2024 Annual
REVENUES	70,295 300	YTD Budget	Variance \$	variance %	Budget
Sales and Rentals		50.000	20,295	41%	75.000
Permits and Fines		1,664	(1,364)	(82%)	2,500
Internal Transfers	298,292	298,292	(1,001)	0%	298,292
Transfers and Other	4,176	4,100	76	2%	4,550
Total Revenue	373,063	354,056	19,007	5%	380,342
EXPENDITURES					
Salaries, Wages and Benefits	3,592,527	3,504,761	87,766	3%	5,252,174
Admin and General Services	340,985	386,511	(45,526)	(12%)	553,927
Contracted Services	1,245,661	1,296,350	(50,689)	(4%)	1,564,844
Supplies and Energy	15,317	44,708	(29,391)	(66%)	87,350
Other	169	50	119	238%	50
Total Expenditures	5,194,659	5,232,380	(37,721)	(1%)	7,458,345
Net Surplus / Deficit	(4,821,596)	(4,878,324)	56,728	(1%)	(7,078,003)

Rollup includes: Executive Office, Communications, Municipal Clerk's Office, Human Resources, Finance, Common Services and Information Technology

Notes on variances of \$5,000 and 5% from Budget:

Sales and Rentals - increase is due to volume of tax certificates and other fees.

Admin and General Services - decreased due to timing of general expenses in all areas.

Contracted Services - decreased due to timing of general expenses in all areas. This is partially offset with legal expenses which are trending higher than budget.

Supplies and Energy - decreased due to timing of general expenses primarily in HR and Common Services.

Town of Canmore Municipal Services Rollup as at August 31, 2024

	2024	2024 VTD Budget	Varianaa ¢	Variance 9/	2024 Annual
REVENUES	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
			(=0, ==0)	(22())	
Sales and Rentals	4,789,227	4,868,806	(79,579)	(2%)	6,936,999
Permits and Fines	1,230,269	1,199,288	30,981	3%	1,517,671
Internal Transfers	36,363	0	36,363	0%	0
Grants	506,570	491,972	14,598	3%	1,105,710
Transfers and Other	400,698	42,180	358,518	850%	358,278
Total Revenue	6,963,127	6,602,246	360,881	5%	9,918,658
EXPENDITURES					
Salaries, Wages and Benefits	6,941,268	7,339,091	(397,823)	(5%)	11,125,610
Admin and General Services	323,895	445,181	(121,286)	(27%)	803,580
Contracted Services	1,896,822	2,510,606	(613,784)	(24%)	4,926,000
Supplies and Energy	336,020	375,362	(39,342)	(10%)	556,535
Other	3,395	216	3,179	1472%	320
Transfer to Reserve	3,600	3,600	0	0%	1,118,393
Internal Transfers	1,116,913	1,055,135	61,778	6%	1,079,695
Total Expenditures	10,621,913	11,729,191	(1,107,278)	(9%)	19,610,133
Net Surplus / Deficit	(3,658,786)	(5,126,945)	1,468,159	(29%)	(9,691,475)

See following departmental sheets for details:

Economic Development Rollup Community Social Development Rollup Protective Services Rollup Recreation Rollup

Town of Canmore Economic Development Rollup as at August 31, 2024

	2024 YTD Actual	2024 YTD Budget	Variance \$	Variance %	2024 Annual Budget
REVENUES	TTD Actual	TTD Duuget		variance //	Budget
Permits and Fines	566,317	548,952	17,365	3%	555,921
Grants	10,000	0	10,000	0%	0
Transfers and Other	22,875	25,780	(2,905)	(11%)	56,480
Total Revenue	599,192	574,732	24,460	4%	612,401
EXPENDITURES					
Salaries, Wages and Benefits	481,350	504,730	(23,380)	(5%)	752,774
Admin and General Services	47,383	96,572	(49,189)	(51%)	203,880
Contracted Services	85,786	88,389	(2,603)	(3%)	130,575
Supplies and Energy	20,884	25,572	(4,688)	(18%)	37,450
Transfer to Reserve	0	0	0	0%	41,534
Total Expenditures	635,403	715,263	(79,860)	(11%)	1,166,213
Net Surplus / Deficit	(36,211)	(140,531)	104,320	(74%)	(553,812)

Rollup includes: Economic Development and Arts & Events

Notes on variances of \$5,000 and 5% from Budget:

Grants - received Canadian Heritage Grants for both Canada Day and National Indigenous Peoples Day.

Salaries, Wages and Benefits - decrease is due to position vacancies.

Admin and General Services - decreased due to timing of general expenses.

Town of Canmore Community Social Development Rollup as at August 31, 2024

	2024 YTD Actual	2024 YTD Budget	Variance \$	Variance %	2024 Annual Budget
REVENUES		U	•		
Sales and Rentals	23,089	22,336	753	3%	63,435
Internal Transfers	36,363	0	36,363	0%	0
Grants	496,570	491,972	4,598	1%	677,710
Transfers and Other	335,914	16,400	319,514	1948%	24,298
Total Revenue	891,936	530,708	361,228	68%	765,443
EXPENDITURES					
Salaries, Wages and Benefits	858,972	887,934	(28,962)	(3%)	1,333,271
Admin and General Services	14,747	18,752	(4,005)	(21%)	31,150
Contracted Services	129,154	16,427	112,727	686%	22,800
Supplies and Energy	120,918	85,842	35,076	41%	125,802
Other	3,395	216	3,179	1472%	320
Transfer to Reserve	3,600	3,600	0	0%	3,600
Internal Transfers	36,363	0	36,363	0%	0
Total Expenditures	1,167,149	1,012,771	154,378	15%	1,516,943
Net Surplus / Deficit	(275,213)	(482,063)	206,850	(43%)	(751,500)

Rollup includes: CSD Administration, FCSS and Family Connection Centre (FCC)

Notes on variances of \$5,000 and 5% from Budget:

Internal Transfers - transfer required to facilitate FCC year end reporting (offset below in Internal Transfers).

Transfers and Other - increased from (1) FCC grant funds received in prior year for use in Q1 2024 and (2) Homeless Society of the Bow Valley (HSBV) program funding received for use in Q1 (offset below).

Contracted Services - increased due to HSBV program expenses (offset with funding above).

Supplies and Energy - increased due to (1) HSBV program expenses (offset with funding above) and (2) timing and savings of general expenses in all areas.

Internal Transfers - transfer required to facilitate FCC year end reporting (offset above in Internal Transfers).

Town of Canmore Protective Services Rollup as at August 31, 2024

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
REVENUES					
Sales and Rentals	1,775,088	1,985,228	(210,140)	(11%)	2,730,500
Permits and Fines	663,953	650,336	13,617	2%	961,750
Grants	0	0	0	0%	428,000
Transfers and Other	36,157	0	36,157	0%	277,500
Total Revenue	2,475,198	2,635,564	(160,366)	(6%)	4,397,750
EXPENDITURES					
Salaries, Wages and Benefits	3,118,899	3,235,807	(116,908)	(4%)	5,030,715
Admin and General Services	159,834	226,192	(66,358)	(29%)	417,255
Contracted Services	1,659,578	2,352,392	(692,814)	(29%)	4,705,325
Supplies and Energy	73,102	128,534	(55,432)	(43%)	199,445
Transfer to Reserve	0	0	0	0%	1,073,259
Internal Transfers	1,080,550	1,055,135	25,415	2%	1,079,695
Total Expenditures	6,091,963	6,998,060	(906,097)	(13%)	12,505,694
Net Surplus / Deficit	(3,616,765)	(4,362,496)	745,731	(17%)	(8,107,944)

Rollup includes: RCMP Policing, Municipal Enforcement and Fire-Rescue

Notes on variances of \$5,000 and 5% from Budget:

Sales and Rentals - Paid Parking revenue is lower than budget (\$225K), because of rate change direction (estimated at \$150K), combined with later implementation of new zones than planned.

Transfers and Other - increase is from receiving financial support from Alberta Health Services (AHS) as part of the Alberta Medical Response Program (MFR).

Admin and General Services - decreased due to timing and savings of general expenses in all areas.

Contracted Services - decrease is savings from the RCMP contract final 2023-2024 reconciliation & forecast for the remainder of 2024. This variance will flow to year end. Staffing resources continue to be a challenge.

Supplies and Energy - decrease due to timing of general expenses in all areas.

Town of Canmore Recreation Rollup as at August 31, 2024

	2024 YTD Actual	2024 XTD Budget	Variance \$	Variance %	2024 Annual
REVENUES		YTD Budget	Valiance a	Variance 76	Budget
Sales and Rentals	2,991,050	2,861,242	129,808	5%	4,143,064
Transfers and Other	5,752	0	5,752	0%	0
Total Revenue	2,996,802	2,861,242	135,560	5%	4,143,064
EXPENDITURES					
Salaries, Wages and Benefits	2,482,048	2,710,620	(228,572)	(8%)	4,008,850
Admin and General Services	101,931	103,665	(1,734)	(2%)	151,295
Contracted Services	22,304	53,398	(31,094)	(58%)	67,300
Supplies and Energy	121,117	135,414	(14,297)	(11%)	193,838
Total Expenditures	2,727,400	3,003,097	(275,697)	(9%)	4,421,283
Net Surplus / Deficit	269,402	(141,855)	411,257	(290%)	(278,219)

Rollup includes: Recreation Admin and Rentals, Aquatics, Climbing, Recreation Programs and Fitness

Notes on variances of \$5,000 and 5% from Budget:

Sales and Rentals - Memberships have been higher than anticipated and should continue for the remainder of year.

Salaries, Wages and Benefits - decreased due to vacancies and adjusting staffing to business volumes.

Contracted Services - decrease is primarily from changing administration of specialty camps programming.

Supplies and Energy - decrease due to timing of general expenses in all areas.

Town of Canmore Municipal Infrastructure Rollup as at August 31, 2024

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
REVENUES					
Sales and Rentals	598,992	545,526	53,466	10%	938,125
Permits and Fines	2,426,257	1,321,752	1,104,505	84%	1,982,600
Internal Transfers	926,835	867,934	58,901	7%	1,045,182
Grants	0	0	0	0%	220,000
Transfers and Other	190	0	190	0%	590,500
Total Revenue	3,952,274	2,735,212	1,217,062	44%	4,776,407
EXPENDITURES					
Salaries, Wages and Benefits	5,342,144	5,953,674	(611,530)	(10%)	8,785,186
Admin and General Services	76,364	120,392	(44,028)	(37%)	197,945
Contracted Services	1,904,198	2,338,207	(434,009)	(19%)	3,769,575
Supplies and Energy	1,634,703	1,553,027	81,676	5%	2,904,829
Other	59	0	59	0%	8,000
Total Expenditures	8,957,468	9,965,300	(1,007,832)	(10%)	15,665,535
Net Surplus / Deficit	(5,005,194)	(7,230,088)	2,224,894	(31%)	(10,889,128)

See following departmental sheets for details:

Engineering Planning & Development Facilities Rollup Public Works Rollup

Town of Canmore Engineering as at August 31, 2024

	2024	2024 XTD Budget	Variance ¢	Variance 9/	2024 Annual
REVENUES	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
Sales and Rentals	13.235	7.166	6.069	85%	7,166
Permits and Fines	288,785	86,672	202,113	233%	130,000
Internal Transfers	243,770	243,770	0	0%	243,770
Transfers and Other	0	0	0	0%	120,000
Total Revenue	545,790	337,608	208,182	62%	500,936
EXPENDITURES					
Salaries, Wages and Benefits	862,889	867,472	(4,583)	(1%)	1,298,686
Admin and General Services	11,160	13,448	(2,288)	(17%)	21,975
Contracted Services	65,516	36,664	28,852	79%	55,000
Supplies and Energy	1,584	3,426	(1,842)	(54%)	5,350
Total Expenditures	941,149	921,010	20,139	2%	1,381,011
Net Surplus / Deficit	(395,359)	(583,402)	188,043	(32%)	(880,075)

Notes on variances of \$5,000 and 5% from Budget:

Sales and Rentals - annual lease payment for Supernet is higher than budget.

Permits and Fines - increase is due to higher volume of engineering development permit activity .

Contracted Services - increase is due to requiring more professional engineering services than budget.

Town of Canmore Planning & Development as at August 31, 2024

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
REVENUES					
Sales and Rentals	58,086	54,836	3,250	6%	64,500
Permits and Fines	2,137,473	1,235,080	902,393	73%	1,852,600
Transfers and Other	0	0	0	0%	120,000
Total Revenue	2,195,559	1,289,916	905,643	70%	2,037,100
EXPENDITURES					
Salaries, Wages and Benefits	900,190	1,139,731	(239,541)	(21%)	1,704,089
Admin and General Services	30,331	57,576	(27,245)	(47%)	93,770
Contracted Services	151,275	134,200	17,075	13%	201,300
Supplies and Energy	256	1,296	(1,040)	(80%)	1,950
Other	59	0	59	0%	0
Total Expenditures	1,082,111	1,332,803	(250,692)	(19%)	2,001,109
Net Surplus / Deficit	1,113,448	(42,887)	1,156,335	(2696%)	35,991

Notes on variances of \$5,000 and 5% from Budget:

Permits and Fines - increased from volume of permit activity primarily from six large developments.

Salaries, Wages and Benefits - decrease is due to position vacancies.

Admin and General Services - decreased due to timing of general expenses.

Contracted Services - increase is due to Safety Codes Services requirements for inspections.

Town of Canmore Facilities Rollup as at August 31, 2024

	2024 YTD Actual	2024 XTD Budget	Variance ¢	Variance %	2024 Annual Budget
REVENUES	TID Actual	YTD Budget	Variance \$	variance %	Budget
Sales and Rentals	469.823	428.704	41.119	10%	593,679
Internal Transfers	74,974	74,974	0	0%	74,974
Transfers and Other	190	0	190	0%	0
Total Revenue	544,987	503,678	41,309	8%	668,653
EXPENDITURES					
Salaries, Wages and Benefits	1,759,834	1,901,692	(141,858)	(7%)	2,842,896
Admin and General Services	13,366	13,008	358	3%	21,280
Contracted Services	491,139	610,020	(118,881)	(19%)	905,206
Supplies and Energy	714,596	700,673	13,923	2%	1,311,318
Total Expenditures	2,978,935	3,225,393	(246,458)	(8%)	5,080,700
Net Surplus / Deficit	(2,433,948)	(2,721,715)	287,767	(11%)	(4,412,047)

Notes on variances of \$5,000 and 5% from Budget:

Sales and Rentals - increase is mainly due to the new Bow Valley Regional Transit lease for space in the Protective Services building.

Salaries, Wages and Benefits - decrease is due to position vacancies.

Contracted Services - decreased due to timing of contracted repairs & maintenance.

Town of Canmore Public Works Rollup as at August 31, 2024

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
REVENUES					
Sales and Rentals	57,848	54,820	3,028	6%	272,780
Internal Transfers	608,091	549,190	58,901	11%	726,438
Grants	0	0	0	0%	220,000
Transfers and Other	0	0	0	0%	350,500
Total Revenue	665,939	604,010	61,929	10%	1,569,718
EXPENDITURES					
Salaries, Wages and Benefits	1,819,231	2,044,779	(225,548)	(11%)	2,939,515
Admin and General Services	21,506	36,360	(14,854)	(41%)	60,920
Contracted Services	1,196,268	1,557,323	(361,055)	(23%)	2,608,069
Supplies and Energy	918,268	847,632	70,636	8%	1,586,211
Other	0	0	0	0%	8,000
Total Expenditures	3,955,273	4,486,094	(530,821)	(12%)	7,202,715
Net Surplus / Deficit	(3,289,334)	(3,882,084)	592,750	(15%)	(5,632,997)

Rollup includes: Public Works Administration and Sustainability, Parks, Streets and Roads

Notes on variances of \$5,000 and 5% from Budget:

Internal Transfers - increase reflects transfers from SWS & Fire Services for fleet repairs and fuel costs.

Salaries, Wages and Benefits - decreased primarily due to position vacancies and timing of seasonal Park staff.

Admin and General Services - decreased due to timing of general expenses.

Contracted Services - decreased due to (1) YTD savings in snow and ice control costs - overall less snow accumulation than some other seasons and (2) timing of contracted maintenance and equipment repairs.

Supplies and Energy - increase is mainly heavy fleet & shop supplies for equipment repairs (partially offset in Internal Transfers).

Town of Canmore Solid Waste Services Rollup as at August 31, 2024

	2024 YTD Actual	2024 XTD Budget	Variance \$	Variance %	2024 Annual Budgot
REVENUES	TID Actual	YTD Budget	variance a	variance %	Budget
Sales and Rentals	2,943,561	2,935,621	7,940	0%	4,741,598
Total Revenue	2,943,561	2,935,621	7,940	0%	4,741,598
EXPENDITURES					
Salaries, Wages and Benefits	1,217,431	1,182,853	34,578	3%	1,732,830
Admin and General Services	5,948	15,858	(9,910)	(62%)	23,675
Contracted Services	518,724	645,584	(126,860)	(20%)	1,113,828
Supplies and Energy	111,015	107,648	3,367	3%	154,500
Borrowing Costs	194,739	194,740	(1)	(0%)	389,479
Transfer to Reserve	275,000	275,000	Ó	0%	671,492
Internal Transfers	452,072	388,462	63,610	16%	571,274
Transfer to Affiliated Orgs	84,500	84,520	(20)	(0%)	84,520
Total Expenditures	2,859,429	2,894,665	(35,236)	(1%)	4,741,598
Net Surplus / Deficit	84,132	40,956	43,176	105%	0

Notes on variances of \$5,000 and 5% from Budget:

Admin and General Services - decreased due to savings in advertising and freight expenses.

Contracted Services - decreased primarily due to timing and savings of hauling, recycling fees and equipment repairs.

Internal Transfers - increase reflects transfers to Fleet Services for repairs and fuel costs.

Town of Canmore Water Utility Rollup as at August 31, 2024

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
REVENUES					
Sales and Rentals	8,649,449	8,438,532	210,917	2%	13,913,561
Transfers and Other	0	0	0	0%	240,000
Total Revenue	8,649,449	8,438,532	210,917	2%	14,153,561
EXPENDITURES					
Admin and General Services	15,808	17,400	(1,592)	(9%)	26,093
Contracted Services	3,596,719	3,750,296	(153,577)	(4%)	5,803,005
Supplies and Energy	580,824	568,094	12,730	2%	1,137,682
Borrowing Costs	784,462	798,952	(14,490)	(2%)	3,416,905
Transfer to Reserve	0	0	Ó	0%	3,047,126
Internal Transfers	722,750	722,750	0	0%	722,750
Total Expenditures	5,700,563	5,857,492	(156,929)	(3%)	14,153,561
Net Surplus / Deficit	2,948,886	2,581,040	367,846	14%	0

Notes on variances of \$5,000 and 5% from Budget:

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
REVENUES					-
Internal Transfers	1,030,245	1,030,245	0	0%	1,030,245
Total Revenue	1,030,245	1,030,245	0	0%	1,030,245
EXPENDITURES					
Contracted Services	2,528,906	2,494,781	34,125	1%	2,514,781
Total Expenditures	2,528,906	2,494,781	34,125	1%	2,514,781
Net Surplus / Deficit	(1,498,661)	(1,464,536)	(34,125)	2%	(1,484,536)

Notes on variances of \$5,000 and 5% from Budget:

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
EXPENDITURES		-			
Admin and General Services	93,864	103,295	(9,431)	(9%)	103,295
Transfer to Affiliated Orgs	1,004,859	1,004,859	0	0%	1,004,859
Total Expenditures	1,098,723	1,108,154	(9,431)	(1%)	1,108,154
Net Surplus / Deficit	(1,098,723)	(1,108,154)	9,431	(1%)	(1,108,154)

Notes on variances of \$5,000 and 5% from Budget:

Admin and General Services - Marigold did not update per capita formula.

Town of Canmore CCH / Housing as at August 31, 2024

	2024 YTD Actual	2024 YTD Budget	Variance \$	Variance %	2024 Annual Budget
REVENUES		g			
Municipal Taxes	450,159	450,000	159	0%	450,000
Transfers and Other	202,795	202,795	0	0%	655,591
Total Revenue	652,954	652,795	159	0%	1,105,591
EXPENDITURES					
Borrowing Costs	202,795	202,795	0	0%	405,591
Transfer to Affiliated Orgs	350,000	350,000	0	0%	700,000
Total Expenditures	552,795	552,795	0	0%	1,105,591
Net Surplus / Deficit	100,159	100,000	159	0%	0

Notes on variances of \$5,000 and 5% from Budget:

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
EXPENDITURES		•			•
Transfer to Affiliated Orgs	242,650	242,653	(3)	(0%)	242,653
Total Expenditures	242,650	242,653	(3)	(0%)	242,653
Net Surplus / Deficit	(242,650)	(242,653)	3	(0%)	(242,653)

Notes on variances of \$5,000 and 5% from Budget:

Town of Canmore artsPlace as at August 31, 2024

	2024	2024			2024 Annual
	YTD Actual	YTD Budget	Variance \$	Variance %	Budget
EXPENDITURES					
Contracted Services	260,000	260,000	0	0%	260,000
Total Expenditures	260,000	260,000	0	0%	260,000
Net Surplus / Deficit	(260,000)	(260,000)	0	0%	(260,000)

Notes on variances of \$5,000 and 5% from Budget:

Project		Total Project	2024	Project Budget	Complete OR Substantially Complete	Tentative Date of Completion	WIP	
#	Project Title	Budget	Budget	Spent to Date	in 2024? YES / NO	(Month, Year)	Category	Project Status Update
7004		400.000	400.000			5 95		
	Business Transformation (2024)	100,000	100,000	49,484	No	Dec-25	Multi Year	Work ongoing into 2025
7332	Main Street Pedestrian Zone (2024)	40,000	40,000	24,450	Yes	Dec-24	n/a	Project completed by end October. Gateway procurement delayed. Different plan being proposed for 2025
7333	Property Tax Taskforce	75,000	75,000	-	No	Dec-25	Deferred	Work delayed due to Livability Taskforce work - will advance in 2025
7334	Indigenous Consultation Support	50,000	50,000	-	No	Dec-25	Multi Year	Work ongoing into 2025
7335	Tourism Economic Impact Assessment	40,000	40,000	-	No	n/a	n/a	Project to be cancelled as a report was completed in 2023 by Canmore, Jasper and Banff
7375	Long Term Financial Strategy Update	100,000	100,000	-	No	Dec-25	Deferred	Work delayed due to Livability Taskforce work - will advance in 2025
7382	Roam Housing Unit Purchase	156,919	156,919	156,919	Yes	Dec-24	n/a	
7384	Off-Site Levy Bylaw Litigation	500,000	500,000	182,469	No	Dec-25	Multi Year	Work ongoing into 2025
	ADMIN - Work in Progress (2023)							
7121	Organizational Review (2020)	165,000	64,686	114,202	Yes	Dec-24	n/a	Will not WIP. Complete in 2024
7211	Business Transformation (2022)	100,000	65,980	44,077	Yes	Dec-24	n/a	Will not WIP. Complete in 2024
7212	TSMVPL Litigation	750,000	131,386	653,886	No	Dec-25	Multi Year	Stoney Nakoda Judicial Review still ongoing
7216	Service Level Review - Phase 1	100,000	18,154	100,000	Yes	Dec-24	n/a	Complete
7217	Digitization Large Format Plans	115,000	59,403	76,154	Yes	Dec-24	n/a	Complete
7261	Labour Market Recruitment & Retention Strategy	100,000	19,232	86,809	Yes	Dec-24	n/a	Complete
7265	NRCB Review - Silvertip Gondola Project	250,000	250,000	-	No	Dec-26	Multi Year	Timing is beyond Town control. This work will begin once NRCB review begins.
7266	Joint Use Planning Agreement	30,000	17,698	13,754	No	Dec-25	n/a	Deadline for completion is June 2025
7267	Business Transformation (2023)	100,000	25,967	74,033	Yes	Dec-24	n/a	Will not WIP. Complete in 2024
7268	Service Level Review - Phase 2	100,000	100,000	18,726	Yes	Dec-24	n/a	Will complete in 2024.
7269	Reconciliation, Equity, Diversity, and Inclusion	70,000	65,572	737	No	Dec-25	Multi Year	
7270	Main Street Pedestrian Zone (2023)	40,000	19,596	20,404	Yes	Dec-24	n/a	Complete
7271	Public Art Master Plan	50,000	50,000	-	No	Dec-25	Multi Year	Being RFP and assigned in October 2024
7272	Building Neighbourhoods Builds Community 3.0	35,000	35,000	28,588	Yes	Dec-24	n/a	Work complete
7327	Housing Action Plan	750,000	713,509	298,500	No	Dec-26	Multi Year	Work ongoing into 2026
7330	Town Land Acquisition	1,500,000	1,224,520	1,398,601	Yes	Dec-24	n/a	Complete in 2024.
	Administration Total:	5,316,919	3,922,622	3,341,793				

Project		Total Project	2024	Project Budget	Complete OR Substantially Complete	Tentative Date of Completion	WIP	
#	Project Title	Budget	Budget	Spent to Date	in 2024? YES / NO	(Month, Year)	Category	Project Status Update
	INFORMATION TECHNOLOGY							
7336	TownSquare (2024)	25,000	25,000	-	No	Dec-25	Multi Year	Ongoing work. Delayed due to Livability Tax initatiatives
7337	Data Center Migration (2024)	50,000	50,000	15,247	Yes	Dec-25	Multi Year	Will WIP for migrating remaining minor services
7338	CityView (2024)	50,000	50,000	-	Yes	Dec-24	n/a	Ongoing spend. Likely complete in 2024
	PC Lifecycle & New Equipment (2024)	65,000	65,000	32,296	Yes	Dec-24	n/a	Ongoing spend. Likely complete in 2024
7340	IT Infrastructure Lifecycle & New Equipment (2024)	50,000	50,000	14,825	Yes	Dec-24	n/a	Ongoing spend. Likely complete in 2024
7341	eServices (2024)	80,000	80,000	2,350	No	Dec-25	Multi Year	Ongoing for CityView. Likely WIP to 2025
7342	Information Security (2024)	25,000	25,000	-	No	Dec-25	Multi Year	Planned for some spending in 2024. WIP to 2025
	IT - Work in Progress (2023)							
7063	E-Services	150,000	25,374	150,987	Yes	Dec-24	n/a	Ongoing. Likely complete in 2024
7127	I.T. Strategic Plan Recommendations	80,000	5,490	74,510	Yes	Dec-24	n/a	To be completed in 2024
7172	Network Upgrade (2021)	200,000	13,737	186,263	Yes	Dec-24	n/a	To be completed in 2024
7219	IT Infrastructure Lifecycle & New Equipment (2022)	70,000	4,117	70,000	Yes	Dec-24	n/a	To be Completed in 2024
7220	Network Upgrade (2022)	170,000	54,065	115,935	No	Dec-25	Multi Year	Likely wip to 2025
7222	TownSquare (2022)	142,000	62,941	113,241	No	Dec-25	Multi Year	Multi-Year. Delayed due to Livability tax initiatives
7223	Disaster Recovery Program	40,000	39,000	1,000	No	Dec-25	Multi Year	Dependent on data center migration completion. Like WIP to 2025
7274	TownSquare (2023)	100,000	99,094	906	No	Dec-25	Multi Year	Multi-Year. Delayed due to Livability tax initiatives
7275	Business Registry - CityView	75,000	75,000	-	No	Dec-25	Deferred	2025 start. WIP to 2025
7276	Council Chambers AV Upgrade	75,000	75,000	51,444	Yes	Dec-24	n/a	Close to completion. WIP \$25K for Agenda Management
7277	Data Center Migration (2023)	75,000	7,562	66,971	Yes	Dec-24	n/a	Complete
7278	CityView (2023)	70,000	18,295	52,325	Yes	Dec-24	n/a	Likely complete in 2024
7279	PC Lifecycle & New Equipment (2023)	65,000	6,832	65,000	Yes	Dec-24	n/a	Complete
7280	IT Infrastructure Lifecycle & New Equipment (2023)	50,000	50,000	50,000	Yes	Dec-24	n/a	Likely complete in 2024
7281	Network Upgrade (2023)	20,000	20,000	-	No	Dec-25	Multi Year	Likely wip to 2025
7282	eServices (2023)	30,000	30,000	-	No	Dec-25	Multi Year	Ongoing for CityView. Likely WIP to 2025
7283	Information Security (2023)	30,000	26,360	13,975	No	Dec-24	n/a	Likely complete in 2024
7284	IT Strategic Improvements (2023)	15,000	15,000	-	No	Dec-24	n/a	Likely compete in 2024
7286	Recreation Systems Enhancements (2023)	10,000	9,444	3,679	No	Dec-24	Multi Year	Ongoing spend. Likely complete in 2024
	Information Technology Total:	1,812,000	982,311	1,080,954				

Project		Total Project	2024	Project Budget	Complete OR Substantially Complete	Tentative Date of Completion	WIP	
#	Project Title	Budget	Budget	Spent to Date	in 2024? YES / NO	(Month, Year)	Category	Project Status Update
	PROTECTIVE SERVICES							
7347	Municipal Enforcement Radio Upgrades	18,000	18,000	-	Yes	Dec-24	n/a	Finalizing details of RCMP encryption and waiting for MOU to clarify specifications of project.
7383	FRIAA Phase 1 Planning	192,000	192,000	47,851	No	Mar-24	n/a	Planning for the first phase of construction is complete. Further construction phases currently being planned.
	PROTECT SERV - Work in Progress (2023)							
7210	FireSmart (2021)	218,000	3,000	215,187	Yes	Jun-24	n/a	FireSmart forum was held in June 2024.
7263	Wildfire Preparedness Plan Update	15,000	15,000	15,000	Yes	Jul-24	n/a	Wildfire pre-plan and structure protection plan updated and completed.
7329	FireSmart (2023)	200,000	199,784	163,775	Yes	Dec-24	n/a	Vegetation management and fuel reduction in the Larch area underway. Additional funding sought from FRIAA to complete scope of project.
	Protective Services Total:	643,000	427,784	441,813				
	RECREATION				-			
	REGREATION							

n/a			-			
RECREATION - Work in Progress (2023)						
n/a			-			
Recreation Total:	-	-	-	•	•	

	FACILITIES							
7348	Elk Run Maintenance Facility Repairs & Maintenance	600,000	600,000	-	No	Dec-25	Multi Year	Roof replacement will be completed by end of year with warranty period and other maintenance carrying into 2025
7349	EP Condition Assessment and Priority Repairs (2024)	500,000	500,000	106,017	No	Dec-25	Multi Year	BCA for EP will be awarded and completed in Q1/Q2 2025 with warranty and implementation of maintenance after
7350	CRC - Olympia Ice Resurfacer Replacement	195,000	195,000	-	No	Feb-25	Multi Year	Purchased, delivery expected January 2025.
7351	Boom Lift Replacement	100,000	100,000	-	No	Mar-25	Multi Year	Continuing to research.
7376	EP - Waterslide Area Repairs	200,000	200,000	6,104	No	Dec-25	Warranty Period	Will be construction complete but WIP for smaller scope items, warranty will extend to ~December 2025.
7377	Recreation Facility Feasibility Study	200,000	200,000	-	No	Dec-26	Multi Year	RFP Procurement is underway.
	FACILITIES - Work in Progress (2023)							
7009	CRC - Lifecycle Maintenance Construction	12,905,000	146,057	12,846,514	Yes	Dec-24	n/a	
7180	New Fire Hall - Enabling Works	1,350,000	62,144	1,311,436	Yes	Dec-24	n/a	
7227	Civic Centre Building Cooling System Replacement	510,000	475,045	34,955	No	Jun-26	Multi Year	Construction scheduled for early spring 2025, with the warranty period and minor adjustments carrying into 2026
7229	New Fire Station - Construction	14,650,000	366,895	14,559,650	No	Dec-25	Multi Year	Landscape warranty will continue until October 2025, additional minor construction are on-going.
7232	CRC- Rooftop Solar Expansion	465,000	110,444	354,556	Yes	Dec-24	n/a	
7287	EP Lifecycle Repairs & Maintenance (2023)	300,000	90,752	299,248	Yes	Dec-24	n/a	
7289	Scout Hall Repairs & Maintenance	75,000	24,223	71,287	No	Jul-25	Warranty Period	Completed. Warranty in place until July 2025.
7290	Re-purpose of Fire Hall	200,000	192,368	174,838	Yes	Jun-25	Multi Year	Outstanding: Bollard installation and sign tower remediation.

Town of Canmore

Capital Project Progress as at September, 2024

Project		Total Project	2024	Project Budget	Complete OR Substantially Complete	Tentative Date of Completion	WIP	
#	Project Title	Budget	Budget	Spent to Date	in 2024? YES / NO	(Month, Year)	Category	Project Status Update
		-	-	-	120/110			
7291	EP - Rm 207/208/214 Cooling Enhancements	141,000	141,000	30,406	Yes	Dec-25	Warranty Period	Warranty period until December 2025.
7292	Facilities - Accessibility Study	75,000	75,000	-	No	Dec-25	Deferred	Postponed until 2025
7293	Universal Public Washroom Study	75,000	75,000	-	No	Dec-25	Deferred	Postponed until 2025
	Facilities Total:	32,541,000	3,553,928	29,795,011				
	PLANNING AND DEVELOPMENT							
	n/a			-				
	P&D - Work in Progress (2023)							
7233	Downtown Area Redevelopment Plan	214,240	213,633	93,252	No	Apr-25	Multi Year	Completion is forecast for April 2025
	Planning & Development Total:	214,240	213,633	93,252				·
	ENGINEERING							
7354	Transportation Safety and Accessibility (2024)	150,000	150,000	40,112	No	Sep-25	Multi Year	WIP - projects are ongoing
7356	Bridge Asset Management (2024)	150,000	150,000	-	No	Sep-25	Multi Year	WIP - design work for spurline bridges is ongoing, interface with Transalta bridge at rundle plant has been delayed
7357	Street and Drainage Rehabilitation (2024)	1,650,000	1,650,000	913,888	No	Jul-25	Multi Year	WIP - some work is ongoing
7358	Pathway Network Connectivity (2024)	865,000	865,000	30,862	No	Sep-26	Multi Year	WIP - projects are ongoing, spend has been delayed due to developer delays as well as grant funding approvals
7359	Complete Street Improvements Railway to Main	6,000,000	6,000,000	98,078	No	Dec-25	Multi Year	WIP - design and procurement work ongoing, planned construction in 2025
7378	Parking Management Implementation	140,000	140,000	44,355	Yes	Dec-24	n/a	Will substantially complete.
7385	CPKC Rail Crossing Replace at Railway Ave N	520,000	520,000	558	Yes	Dec-24	n/a	Some risk that delays in invoicing can force a WIP. Will confirm by year-end.
	ENG - Work in Progress (2023)							
7078	TIP20 - Transportation Improvement Program	14,094,000	67,715	14,054,871	Yes	Dec-24	Warranty Period	WIP - CCC/FAC finally achieved, project will be fully complete by early 2025, final invoices not likely until Q1 2025
7152	EP Intercept Parking Preliminary Design	100,000	46,493	53,507	Yes	Dec-24	n/a	Environmental assessment to be completed by end of year.
7235	Bow River West Pathway - Phase 1	3,600,000	335,006	3,572,970	Yes	Dec-24	Warranty Period	Work is complete, final invoices expected by end of 2024, maintenance and FAC period ongoing with nominal costs to be funded through future cap projects.
7239	Complete St Improvements Railway Ave Design (2022)	500,000	275,396	328,093	No	Dec-25	Multi Year	WIP - design and procurement activities are ongoing, construction under CAP7359 expected in 2025
7295	Prospect Heights Retaining Wall	550,000	527,092	62,418	No	Dec-24	Multi Year	Close - bids came in over budget, bring back as part of 2025 budget process. 2025 Completion.
7296	Transportation Safety and Accessibility (2023)	200,000	54,128	163,141	Yes	Dec-24	n/a	Close - will be fully spent by end of 2024
7297	BVT and TP Town Street and Drainage Improvements	4,150,000	3,824,305	1,272,283	No	Sep-25	Multi Year	WIP - construction will be substantially complete in 2024, landscaping construction in 2024-25, warranty period ongoing.
7299	Bow Valley Trail Pathway Improvements South	540,000	487,727	52,273	No	Sep-25	Multi Year	WIP - work is planned for late 2024, likely not to be fully complete until Q2 2025
7300	Bridge Asset Management (2023)	800,000	737,884	81,503	No	Jul-26	Multi Year	WIP - work is ongoing, provincial disposition renewals and regulatory requirements for working over water have resulted in delays to the rehab / maintenance program. delays are mostly resolved and work will be progressed in 2025.
7301	Bus Stop Improvements	1,403,600	1,035,807	670,857	No	Sep-25	Multi Year	WIP - work is ongoing, anticipated completion in Q2 2025
7302	Street and Drainage Rehabilitation (2023)	500,000	321,712	500,000	Yes	Dec-24	n/a	Close - 2024 work is complete and project will be fully spent in 2024

Town of Canmore

Capital Project Progress as at September, 2024

Project		Total Project	2024	Project Budget	Complete OR	Tentative Date of	WIP	
				, ,	Substantially Complete in 2024?	Completion	• (
#	Project Title	Budget	Budget	Spent to Date	YES / NO	(Month, Year)	Category	Project Status Update
7202	Dathway Natural Connectivity (2022)	250.000	22.450	246,833	Yes	Dec 24		
7303	Pathway Network Connectivity (2023)	250,000	22,156	,		Dec-24	n/a	Close - 2024 work is complete and project will be fully spent in 2024
7304	Traffic Management and Monitoring Systems	125,000	107,227	98,294	No	Sep-25	Multi Year	Work ongoing, with 2025 planned completion.
7326	CPR Crossing Replacement Railway Ave	330,000	83,366	246,634	Yes	Dec-24	n/a	Final invoice still pending resolution. Expect to be resolved by year-end.
	ENG Flood Projects							
	n/a			-				
	ENG Flood Projects - WIP (2023)							
1562	Hazard Mitigation - Cougar Creek Construction	70,798,455	15,271,041	65,148,552	No	Sep-25	Multi Year	Substantially complete fall of 2024. Full completion including landscaping in spring/summer of 2025.
1762	Flood Recovery - DRP Insurance	Flood Grants	s / Insurance	1,878,317	No	Sep-25	Multi Year	Project includes repair to Elk Run Blvd caused by 2013 flood. Has been delayed pending completion of mitigation project. To be completed in 2025.
7019	Stoneworks Creek PH1 Mitigation Construction	3,400,000	2,454,469	945,531	Yes	Dec-24	n/a	Close project and bring back as part of 2025 budget process. 2026/2027 completion.
7183	Stoneworks Creek Phase II	2,800,000	2,800,000	-	No	Dec-24	n/a	Cancel project and bring back as part of 2025 budget process. 2026/2027 completion.
7294	Hazard Mitigation Three Sisters Creek Design	325,000	325,000	122,541	No	Sep-25	Multi Year	Design ongoing, to be completed in 2025.
	Engineering Total :	113,941,055	38,251,524	90,626,471		•		
	PUBLIC WORKS							
7360	Climate Emergency Action Plan - Implement (2024)	50,000	50,000	-	No	May-25	Multi Year	Project planning has started and to be completed in 2025.
7361	Human-Wildlife Coexistence - Implement (2024)	100,000	100,000	24,632	No	Oct-25	Multi Year	Project in progress - Wildlife Exclusion Fence Design to be complete by end of September 2024, Regional education campaign underway, Local education campaign underway, Dogs-On-Leash sign inventory complete - signage purchase and install to occur in fall 2024, Fruit Tree Incentive program underway. Remaining budget at the end of 2024 will be carried over to 2025 to continue to offer an expanded Fruit Tree Incentive program.
7362	Utility Tractor Replacement F-79	280,000	280,000	279,980	Yes	Dec-24	n/a	Project Complete.
7364	Parks Equipment Lifecycle (2024)	31,000	31,000	29,157	Yes	Dec-24	n/a	Project Complete.
7365	Construction Reno & Demolition Waste Study and Plan	25,000	25,000	-	No	Apr-25	Multi Year	BVWaste is leading project (partially funded from Town of Canmore) and is underway (hired a consultant)
	PW - Work in Progress (2023)							
7190	EP Rock Wall Refurbishment	285,000	228,280	207,803	Yes	Oct-24	n/a	Final wall reconstruction underway and waiting on delivery of custom sized wall end caps. Scheduled to be complete by October 2024.
7191	Trail Surface Rehabilitation (2021)	380,000	154,287	227,336	Yes	Oct-24	n/a	Project to be completed by end of October 2024.
7209	Lower Silvertip Human-Wildlife Interaction Management	100,000	76,252	26,774	Yes	Dec-24	n/a	Project in progress - Management Recommendations and Implementation Plan for the Lower Silvertip Wildlife Corridor completed in spring 2024. Installation of wildlife monitoring cameras occurred in summer 2024, trail upgrade and signage to occur following the engagement from the Canmore Area Trails Strategy.
7243	Snow Management Facility Study	75,000	45,368	29,632	No	May-25	Multi Year	Facility location identified. Lease amendment application to be submitted to the province pending Town council approval.
7244	Cemetery Final Design and New Columbarium - Ph1	615,000	513,979	295,238	Yes	Dec-24	n/a	New columbarium delivered, final landscaping work taking place. Phase 1 cemetery work scheduled to be complete by October 2024.
7245	Playground Replacement - Lions Park	582,500	5,438	579,860	Yes	Dec-24	n/a	Project complete. FAC pending.
7249	Lions Park Tennis Court Expansion - Construction	820,000	43,474	811,896	Yes	Dec-24	n/a	Construction complete. Finalising FAC items.
7251	Net Zero Building Codes Readiness Assessment	25,000	25,000	22,805	Yes	Dec-24	n/a	Project Complete - presentation to Council in Fall 2024

Capita	a Project Progress as at September,	2024				
Project		Total Project	2024	Project Budget	Substantially Complete	Tentative Date of Completion
#	Project Title	Budget	Budget	Spent to Date	in 2024? YES / NO	(Month, Year)

7305	Playground Lifecycle 2023	300,000	62,906	238,700	Yes	Dec-24	n/a	Project complete. FAC pending.
7306	Trails Surface Rehabilitation 2023	200,000	200,000	-	Yes	Oct-24	n/a	Cougar commuter trail work currently underway and will be completed this year.
7308	Climate Emergency Action Plan - Development	211,000	91,392	209,611	Yes	Dec-24	n/a	Project Complete
7310	Fire/Rescue 3/4 Tonne Replacement F-70 (2023)	100,000	25,011	95,929	Yes	Dec-24	n/a	Project Complete.
7312	Human-Wildlife Coexistence Strategy & Action Plan	60,000	7,564	59,944	Yes	Dec-24	n/a	Project Complete
	Public Works Total:	4,239,500	1,964,951	3,139,297			•	

WIP

Category

	SOLID WASTE SERVICES							
7366	Container Replacement (2024)	150,000	150,000	66,657	Yes	Dec-24	n/a	Delivery Oct 2024
7367	Pedestrian Container Replacement (2024)	150,000	150,000	-	Yes	Dec-24	n/a	Delivery Oct 2024
7368	3 Tonne Collection Vehicle Replacement	350,000	350,000	-	No	Jan-25	Multi Year	Delivery Jan 2025
	SWS - Work in Progress (2023)							
7197	3 Tonne Collection Vehicle Replacement	320,000	248,512	240,951	Yes	Dec-24	n/a	Delivery Nov 2024
7253	3 Tonne Collection Vehicle Replacement	355,000	355,000	169,463	Yes	Dec-24	n/a	Delivery Oct 2024
7254	1 Tonne Collection Vehicle Replacement	280,000	143,806	276,702	Yes	Dec-24	n/a	Delivered Sept 2024
7316	Large Item Clean Up Collection Vehicle - New	160,000	160,000	-	Yes	Dec-24	n/a	Delivery Nov 2024
7317	Scale Walking Platform	50,000	50,000	34,455	Yes	Dec-24	n/a	Project complete.
7319	Boulder Crescent Depot Redevelopment Design	80,000	71,186	40,833	Yes	Dec-24	n/a	Design scope reduced. Construction postponed until ROAM relocates.
	Solid Waste Services Total:	1,895,000	1,678,504	829,061				

	WATER UTILITY							
7370	WWTP - Odour Control - Construction	2,000,000	2,000,000	225,401	Yes	Jun-26	Multi Year	Project in progress. Implementation complete. Rental costs ongoing.
7371	Railway Avenue Wastewater Upgrade	1,750,000	1,750,000	-	No	Dec-25	Multi Year	WIP - design and procurement ongoing, construction expected in 2025
7372	Elk Run Sewer Main Replacement - Design	200,000	200,000	-	No	n/a	n/a	Cancel project (Construction will occur in a future year so cancel project for now)
7373	WWTP - Influent Screen Capacity Upgrade	900,000	900,000	-	No	Apr-25	Multi Year	Project in progress. Design Q4 2024, Implementation Q1 2025
7374	Utility Vehicle Replacement (Vactor Truck)	900,000	900,000	-	No	Jun-25	Multi Year	Project in progress. Ordered Jan 2024. Supply chain issues. Expected delivery Q2 2025
7379	WWTP Upgrade - Conceptual Design	600,000	600,000	46,192	No	Aug-25	Multi Year	Project in progress. Preliminary study complete (stress test clarifiers). Eng RFP Q4 2024. Expected completion Q3 2025
7380	Railway Ave Water Line - Construction Phase 1 (South)	1,800,000	1,800,000	-	No	Dec-25	Multi Year	WIP - design and procurement ongoing, construction expected in 2025
7381	TP Town Water Line Upgrade (1 Ave Mtn Ave Laneway)	440,000	440,000	23,755	No	Dec-25	Multi Year	WIP - construction in 2025 with 2 Ave
	WATER UTILITY - Work in Progress (2023)							
7201	South Bow River Loop Feeder Main - Phase 2	3,220,000	129,491	3,138,448	Yes	Dec-24	Warranty Period	Project complete.

Project Status Update

Project		Total Project	2024	Project Budget	Substantially Complete	Tentative Date of Completion	WIP	
#	Project Title	Budget	Budget	Spent to Date	in 2024? YES / NO	(Month, Year)	Category	Project Status Update
7204	WWTP - MCC Lifecycle Phase 2 (2021)	400,000	43,240	382,902	Yes	Jun-24	n/a	Project complete.
7258	Wellhead Protection Study	200,000	96,021	108,632	Yes	Dec-24	n/a	Project complete.
7259	Utility Renewable Energy Study	100,000	100,000	-	No	Dec-25	Deferred	Project deferred until energy coordinator position is approved
7321	WWTP - UV Disinfection System Lifecycle	100,000	237,238	796,524	Yes	Sep-24	Warranty Period	Warranty period. Progress payments remaining.
7322	WTP2 - Replace and Capacity Upgrade - Construction	26,000,000	25,207,356	6,986,769	No	Dec-25	Multi Year	Project in progress - construction ongoing.
7323	BVT Wastewater Upgrade - Phase 2	3,100,000	3,093,256	1,821,020	No	Mar-25	Multi Year	Construction substantially complete in 2024, final costs expected in Q1 2025, warranty period to follow
7324	BVT Water Upgrade - Phase 2	2,250,000	2,250,000	1,840,454	No	Mar-25	Multi Year	Construction substantially complete in 2024, final costs expected in Q1 2025, warranty period to follow
7325	WWTP - Odour Control Facilities - Design	200,000	51,117	161,389	Yes	Jun-24	n/a	Project complete.
7328	Railway Ave Central Water Line Design	150,000	100,465	93,045	No	Mar-25	Multi Year	Design mostly complete.
	Water Utility Total:	44,310,000	39,898,184	15,624,531				•

Total Capital Budget (including WIP)	204,912,714	90,893,441	144,972,183

2024 Council Priorities *Progress as of June 30, 2024*



Implementing LIVABILITY

Livability - Canmore is a place where all residents can thrive.

Objectives	Key Results	Update on actions accomplished to date
Municipal initiatives and	Average monthly rental rates in	Rental Rates and Housing Action
services are designed to increase affordability for residents	Canmore increase by no more than 5% per year	 Advancing housing action in 2024 continues, with the following initiatives underway: CCH continues to work on planning and pre-construction for a new development at 100 Palliser Lane, which will add much needed non-market rental housing to the CCH pool.
	Increase the number of non-market housing units available to residents	 CCH continues construction at 205 Stewart Creek Rise, which will add new non-market housing to the ownership pool. Administration is working to forward progress on the Livability Taskforce's recommendations to phase out tourist homes and create property tax structures to incentivize full-time, long-term occupancy of residential
	Increase Roam transit ridership on local and regional routes	 units. Declaration for residency status will begin in October with new property tax structures set to begin with the 2025 property tax year. The Downtown Area Redevelopment Plan (Connect Downtown) is progressing. The second phase of engagement takes place in July & August.
	Increase the number of local non-profits and businesses that participate in initiatives to reduce the living wage	 The 2024 Safe Park Program is operating at full capacity with 50 registered vehicles occupied by local workers. See Objectives and Key Results Tracking chart at the bottom for updated rental rates and non-market units available.

Objectives	Key Results	Update on actions accomplished to date
		Increase Roam Transit Ridership
		 In the 2023-2024 budget, Council approved new services including: Local Quarry Lake/Grassi Lakes route Increase in regional transit service Increase in weekend and weekday local service to match regional service Results of service increase: Local Route 5 ridership increased by 73% in 2023 over 2022. In the first half of 2024, ridership is up 22%. Route 5 is among the fastest growing Roam routes. Regional Route 3 ridership increased by 70% in 2023. In the first half of 2024, ridership is up 9%. Ongoing transit initiatives: Local routes continue to operate seven days a week, from 6:00 a.m. to 11:00 p.m. on weekdays and 6:00 am to 9:00 pm on weekends. Service to Quarry Lake/Grassi Lakes is underway as a summer-only service, with winter service offered in future years. See Objectives and Key Results Tracking chart at the bottom for updated ridership numbers.
		 Increase the number of local non-profits and businesses that participate in initiatives to reduce living wage There are 22 local community partners providing Affordable Services Program (ASP) participants with offers and discounts in addition to those that are offered by the Town of Canmore. Income thresholds for qualifying for the Affordable Services Program were increased at the beginning of the year to reflect Cost of Living Adjustments. Community Volunteer Income Tax Program (CVITP) completed 265 tax returns which enabled participants to receive a total of \$1,874,367 in benefits

Objectives	Key Results	Update on actions accomplished to date
Emergency	Town of Canmore	ToC Communications act as a single source of truth within
Management	communication	two hours of an incident
Communication is effective and adopted across our community	channels are aligned as a single source of truth within 2 hours of an incident	• Voyent Alert! was used in January to issue an ice jam watch to the community during the cold snap. Alerts were issued simultaneously to the Town of Canmore's website, Facebook account, and to Voyent Alert! subscribers.
	Increase the number of subscribers to the emergency notification	Increase number of subscribers to the emergency notification service
	service	 An update to the Information Officer's guide has been completed. The update reflects the use of new channels including Voyent Alert, updated Alberta Emergency Alert
	The 2025 Citizen perspective survey indicates that resident satisfaction with	 program and the Town of Canmore's new website. We have developed emergency response plans for unsheltered individuals and have plans for extreme cold events.
	Emergency Preparedness increases	 We hosted a FireSmart forum and participated in other inperson speaking events to inform the community on our preparedness messaging. See Objectives and Key Results Tracking chart at the left of the second se
		bottom for updated emergency notification numbers.
Municipal programs, facilities, and services help to attract and retain families and support community diversity	Increase proportion of Town of Canmore hosted/permitted events that support community diversity and increase the number of events that highlight the work/culture/activities of traditionally marginalized populations	 Increase events that support community diversity The Arts and Culture team worked with Indigenous communities to host National Indigenous History Month celebrations. The events featured Stoney Nakoda Drummers and Singers and an Indigenous Market outside the Civic Centre. A Story Walk was set up in Rotary Friendship Park for June and July 2024. The Arts team provided free shuttles for Canmore residents to attend the powwow in Mini Thni on June 21st, with cultural interpreters offering information about powwow history and etiquette on the way. Community Social Development hosted a Progress Pride Flag raising event for International Day Against
	Increase proportion of Canmore's permanent population between the ages of 0 – 19	 Homophobia, Transphobia and Biphobia. Speakers this year included the mayor, students from CCHS GSA, Canmore Pride and a member of the Two Spirit community. Attendance in 2024 is up significantly over 2023. Family and Community Support Services hosts Settlement Services staff one day a week for drop-in services to improve newcomer access.

Objectives	Key Results	Update on actions accomplished to date
		 Increase participation in programs and supports for children/youth/families The Family Connection Centre continues to offer programs for families and children ages 0 – 18. The department is seeing increases in programming reach and registration. Adventure Club, an un-parented summer program, provides families with some alternatives to childcare. Programs offered by Recreation and Community Social Development from April 1 – Aug. 31 are advertised together in a spread in the RMO. By combining all programming and all registration dates, community members are better able to see, access, and register for a broad range of free and paid programming at one time. To support parents seeking childcare alternatives and program opportunities, Big Fun camp registration begins a week before registration for all other programming.
Employment opportunities that provide residents with a dignified and reasonable standard of living are widely available	Increase # of Town of Canmore employees who live in Canmore Increase the proportion of skilled labour jobs in the community	 Increase # of Town Staff who live in Canmore Administration contracts Peka to manage the Town of Canmore's staff accommodation, with 5 individually rented bedrooms. See Objectives and Key Results Tracking chart at the bottom for the number of Town employees who live in Canmore. Increase the proportion of skilled labour jobs in the
	Diversify the economy	 The Canmore Business Alliance members worked to identify Labour Market Recruitment and Retention Strategy project priorities and leads. Some of the identified areas include attraction, job fairs, training and skill development, job training and advocacy efforts.
		 Economic Development is working on a Business Survey for October 2024 to identify the current state of business in Canmore and identify areas of support. Additionally, a Master Your Disaster, business emergency preparedness workshop is scheduled for September 17 with the business community.



Implementing ENVIRONMENT

Environment – Canmore is a recognized leader in managing human impact on our environment.

Objectives	Key Results	Update on actions accomplished to date
Wildlife	Decrease violations	Decrease use of unsanctioned trails
encounters within Canmore's urban footprint are reduced, and unauthorized human use in wildlife corridors is similarly reduced	and use of unsanctioned trails in wildlife corridors and habitat patches Increase compliance with waste bylaw requiring effective use of bear proof bins	 Council approved the Management Recommendations and Implementation Plan for the Lower Silvertip Wildlife Corridor (LSWC) on March 5, 2024. The plan includes a recommendation to consolidate and manage trails within the LSWC. The Town in partnership with landowners of the LSWC purchased wildlife monitoring cameras for the corridor to be deployed and monitored by the province. The Town is also in partnership with the Canmore Area Trails Strategy (CATS) to conduct engagement on the trails located within the LSWC. Following the completion of the CATS engagement, additional direction will be available for trail consolidation within the LSWC.
	2025 Citizen perspective survey indicates the number of residents who think the Town is doing a good job of addressing the issue of human- wildlife interaction in the Town increases	 Updates to the Animal Control Bylaw To support human wildlife coexistence and to encourage a decrease in negative interactions between pets and wildlife, changes were made to the animal control bylaw, including increasing the minimum fine for an off-leash dog, increasing the minimum fine amount for a dog threatening or chasing wildlife, and limiting the number of dogs that one person can bring to an unfenced off-leash dog park.
		Increase awareness of ToC action on HWC
		 Council accepted the Human Wildlife Coexistence Implementation and Action Plan for planning purposes on March 5, 2024. Council also accepted a revision to a capital project for a detailed design for wildlife exclusion fencing around two downtown parks (Lions Park and Millennium Park), update

Objectives	Key Results	Update on actions accomplished to date
		 signage for off leash pets and dogs, complete more robust education and communication around human wildlife coexistence within Canmore and the Bow Valley, and to increase the fruit tree removal incentive program by \$50,000 for 2024. The wildlife exclusion fencing design around Lions Park and Millennium Park is 60% complete. Final design will be completed in late summer/early fall. The Biosphere Institute of the Bow Valley is contracted to run a second year of the Keep Wildlife Alive Ambassador program where staff go door-to-door in Canmore talking to residents about the importance of wildlife attractant removal. Collaborative efforts are underway to develop cohesive messaging and a supporting Bow Valley-wide wildlife coexistence messaging campaign stemming from the Human-Wildlife Coexistence Technical Working Group. The collaborative campaign is expected to launch in August 2024 and includes a major radio ad spend, a newspaper ad campaign, and ROAM bus panels. During the spring/early summer of 2024, Administration worked with a contracted arborist to remove fruit trees from Town land. Increase compliance with waste bylaw requiring effective use of bear proof bins The Municipal Enforcement department inspects waste, recycling, and food waste containers, as well as grease bin enclosures at commercial food establishments, increasing owner's knowledge and compliance of commercial waste regulations. As a result of 134 inspections, there are 32 noncomplaint containers being replaced with animal proof containers, new enclosures for 32 grease/cooking oil bins, and 10 non-compliant pedestrian garbage containers are being removed or replaced.
Canmore as a community	Reduce GHG emissions	Reduce GHG emissions
collaborates to reduce our impact on climate change and prepare for climate adaptation	Increase in number of annual requests for Firesmart home inventory	 In February 2024, Administration launched five incentive/discount programs. Two programs were targeted only to members of the Affordable Services Program: the E- Bike Discount and Home Upgrade Program (fully funded home energy improvements). The other incentive programs included the Residential Solar Program, Commercial Solar Program, and a multi-family EV Charger Installation Pilot program. These programs are in addition to the 2022-2026

Objectives	Key Results	Update on actions accomplished to date
	Increase number of mock emergency exercises from 1 to 2	 Clean Energy Improvement Program, which provides the upfront cost for energy efficient home retrofits, with financing paid back over time via property tax. Council accepted the Climate Emergency Action Plan (CEAP) for planning purposes on July 2, 2024. The CEAP identifies 93 actions to reduce emissions and build community resilience. The CEAP sets an emission reduction target of net zero by 2050.
		Increase Annual Requests for FireSmart Home Inventory
		 Canmore Fire-Rescue completed a total of 22 FireSmart Property Assessments as of June 30, 2024. 15 Single family homes and 7 Condo/Townhouses. A FireSmart Community Forum was held on June 16, 2024 Advanced FireSmart Home Assessment Training is scheduled for July 26, 2024, to certify more of our Full-Time Fire Team to complete FireSmart Home Assessments.
		Increase mock emergency exercises from 1 to 2
		• An inter-agency evacuation workshop was held in May 2024 to work through tabletop evacuation operations in the Peaks of Grassi and Silvertip neighbourhoods.
The community is	Increase the number of environmental	Increase environmental incentive programs and the number of people receiving incentives
aware of the Town of Canmore's environment al leadership	incentive programs (solar, e-bike, etc.) and the number of people receiving incentives with existing programs (residential solar and fruit tree)	 In Q1, The Solar Incentive was split into two streams (Residential and Commercial) and the budget increased from \$12,500 to \$85,000, drastically increasing the number of people eligible for the program. All incentives are to be completed by year end 2024. 20 participants were selected by lottery to participate in the residential solar incentive and three were selected to participate in the commercial solar incentive. The E-bike Discount program successfully ran in spring 2024 with 25 participants from the Affordable Services Program.
	of residential waste per capita sent to landfill	 The Home Upgrades Program is nearing completion with 5 households in Canmore receiving deep energy retrofits, and three households receiving a home visit, education and an energy saving kit. Administration increased funding within the existing operational budget to the Bike All Winter Program which provides studded tires to community members in need to support active transportation year-round.

Objectives	Key Results	Update on actions accomplished to date
	2025 Citizen perspective survey indicates an increase in satisfaction with the Town's efforts to reduce our impact on Climate Change	 The Fruit Tree Incentive Program budget has been increased from \$10,000 to \$60,000 for 2024 for residents to have fruit trees removed from their property. Decrease amount of residential waste per capita In 2022, waste per capita was 0.59T, which unfortunately saw an increase in 2023 to 0.63T due to a significant increase of construction waste going to the Francis Cooke Landfill. Administration will run an educational campaign using existing operational budget in 2024 to encourage residents to divert organic waste to the food waste stream.
Safe multi- modal transportatio	Decrease in the number of travel- related collisions and	Decrease number of travel related collisions and injuries on municipal roadways
n shift is advanced	injuries on municipal roadways	• Construction is underway on transportation improvement projects in the Bow Valley Trail & Teepee Town areas. The project includes extending the separated cycle and pedestrian pathways from Williams Street to Hospital Place, new bus stops to service the Grassi Lakes transit route, significant improvements to Bow Valley Trail crosswalks in
	Decrease of the number of vehicle registrations per capita basis	 addition to drainage improvements and underground utility upgrades. Municipal Enforcement follows the Alberta Traffic Safety calendar to focus on proactive enforcement, including crosswalk, school bus, seatbelt, distracted driving, and other offences that are likely to cause collisions. Several joint operations with the RCMP have occurred related to
	Increase the share of pedestrian and bike trips through the	distracted driving and seatbelt offences. Decrease numbers of vehicle registrations per capita
	BVT/Railway intersection	 Work on the West Bow River Pathway is complete and will be maintained year-round as a key connector pathway to increase accessibility. An official opening to celebrate the path with the community took place in May 2024 which included over 50 residents and community partners including Community Cruisers, CAMBA, and Rocky Mountain Adaptive. Local transit continues with increased frequency on weekdays and weekends. Route 12 with service to Quarry/Grassi Lakes route launched in spring 2024. See Objectives and Key Results Tracking chart at the bottom for updated vehicle registration numbers.

Objectives	Key Results	Update on actions accomplished to date
Objectives	Key Results	 Update on actions accomplished to date Increase share of pedestrian bike trips through the BVT/Railway intersection From 2019 to 2023, the Bow Valley Trail / Railway summer mode share saw remarkable shifts. Car mode share declined 10 points from 89.6% to 79.2% while transit/cycle/walk increased from 10.4% to 20.8% Administration conducted public engagement for the second phase of work on Railway Avenue which included many changes based on feedback from the public. Following engagement, the project was approved, and work was expected to begin in Q2; however, the project is delayed until 2025.



Implementing RELATIONSHIPS

Relationships – Respectful, authentic relationships are the foundation on which our future success is built.

Objectives	Key Results	Update on actions accomplished to date
Right Relations with the Stoney Nakoda Nation and members of Treaty 7 and Metis District 4 are advanced	100% of current staff complete Level 2 Indigenous Cultural Awareness Training by the end of 2024 and 100% of new hired complete Level 1 Indigenous Cultural Training within 1 year of being hired Increase the number of administrative departments who directly work with/liaise with appropriate counterparts All 15 Calls to Action identified in the Town's Commitments to Truth and	 Increase Cultural Awareness Training See Objectives and Key Results Tracking chart at the bottom for updated training numbers. Increase the number of administrative departments who directly work with/liaise with appropriate counterparts Administration is encouraging developers to work with Indigenous communities to create Indigenous street names in new subdivisions. Administration is supporting Stoney Nakoda Administration in an Indigenous led area-based conservation project to create an Indigenous protected and conserved area in the Bow Valley. Public Works held several meetings and a ceremony with Stoney Nakoda community members when bison bones were found on a project site. A groundbreaking ceremony was also held at the site for the Water Treatment Plan replacement project. Arts and Culture engaged with Stoney Nakoda community for both National Indigenous Peoples Day and Canada Day.
	Reconciliation Calls to Action document are updated and advanced (from 2021 update) with input from Stoney Nakoda and other Treaty 7/Metis 4 involvement	 All 15 Calls to Action identified in the Town's Commitments to Truth and Reconciliation Calls to Action document are updated and advanced Following the Reconciliation, Equity, Diversity, and Inclusion organizational audit completed in 2023, an internal steering committee is working to advance recommendations from the audit. Administration has hired a part-time REDI Advisor to help advance this work.

Objectives	Key Results	Update on actions accomplished to date
government si al, business, p and non- p for-profit a relationship m s result in a mutually beneficial outcomes Ir c a u T tl P tt T K	Number of Town- supported not for profits with performance agreements, which may also include space allocation, increases and services undertaken by the Town of Canmore with the Federal or Provincial government, the MD of Bighorn, Town of Banff, or Kananaskis mprovement District	 Increase Town-supported non-profits with performance agreements, which may include space allocations Administration implemented a Facility Use Framework to allocate remaining space in the Protective Services Building (i.e. former Fire Hall) and used the Framework to allocate ~20% of the space to Bow Valley Regional Transit Services Commission. This space use has been formalized via a lease. See Objectives and Key Results Tracking chart at the bottom for updated Town supported non-profit numbers. Increase the number of collaborative programs and services undertaken by the Town of Canmore Administration continues to invest significant effort into advocacy for provincial policy changes on additional revenue tools for municipalities with visitor-based economies. Traditional municipal revenue sources and provincial grant funding sources do not account for visitor tourism demand on Town of Canmore services. The ability of tourism-based local governments to upgrade existing infrastructure to accommodate visitor demand and/or invest in new infrastructure to support the development of the tourism industry is limited. Increased inter-municipal collaboration throughout the Bow Valley. For example: Regional Emergency Management Grant and bylaw Improved relationship with MD of Bighorn Bow Valley Municipal Leaders Caucus Collaboration on event promotion with Town of Banff Developing cohesive wildlife coexistence educational messaging for 2024 across the Bow Valley as part of the Human-Wildlife Coexistence Technical Working Group The environmental teams of Town of Canmore, Town of Banff, and the MD of Bighorn continue meeting bimonthly to identify alignment in climate and environmental action Continued mayor's engagement with community members, organizations, and other levels of government on employee housing.

Objectives	Key Results	Update on actions accomplished to date
Meaningful, two-way public engagement and communicat ion is civil, substantive, and productive	Increase participation in engagement (online, in-person, etc.) activities Citizen perspective survey indicates that residents have enough opportunities to provide input into decision-making about Town of Canmore projects and services increases	 Increase participation in engagement (online, in-person, etc.) activities Administration continues to follow an Intentional Plan for the Public to be Heard to track public engagement opportunities, highlight public feedback, publish What We Heard reports, update the Public Participation Policy, and other initiatives. In 2024, Administration will continue focusing on creating opportunities for residents to provide input on projects and programs. See Objectives and Key Results Tracking chart at the bottom for updated public participation numbers.
The community understands the value of a strong and healthy public service	Citizen Perspective Survey indicates an increase satisfaction with town programs and services The number of respectful workplace incidents per year decreases	 Citizen Perspective Survey indicates an increase satisfaction with town programs and services We anticipate looking for feedback Town of Canmore programs and services in the coming year, helping us understand what is working well and where we have opportunities for improvement. The communications department has developed a new set of guiding principles for public communications aimed at helping the community better understand how the Town of Canmore is working to support both a positive present and future. One of the tactics for 2024 includes sharing six key stories for the year that will frame how the work the Town of Canmore is doing advances community priorities.
		 The Town's Health and Safety Committee established a working group to develop standardized processes, protocols (including pre-, during-, and post-incident reporting), roles, responsibilities, training, and tools that will be aligned across all departments. Our priority is to update the organization-wide violence and harassment prevention plan, focusing on OH&S compliance, to eliminate or mitigate the number and impact of negative interactions between town employees and the public or patrons. See Objectives and Key Results Tracking chart at the bottom for updated respectful workplace incidents.



Implementing FOUNDATIONAL PILLARS

Objectives	Update on actions accomplished to date
Pillar #1 – Financial Stewardship – We protect and plan for the long-term interests of residents by managing assets and financial resources equitably and sustainably	 Significant capital investment is needed for the maintenance, rehabilitation, and replacement of existing Town of Canmore assets. An update to the Long-Term Financial Strategy and Asset Management Strategy is being undertaken to improve the organization's finances and overall financial sustainability. The first phase of a service level review to inventory all services provided by the Town of Canmore is complete and will be reviewed with Council at a workshop in early October. The municipal service level inventory (MSLI) creates a framework for analysis and categorizing the highest priority areas for evaluation. A second phase is planned and will help future decisionmaking align with Council priorities.
Pillar #2 – Human Resources – People and culture are our strongest assets. We are inclusive and connected	 Staffing is the Town of Canmore's largest operating expense. To help recruit and retain highly qualified staff to continue to provide services, the cost-of-living allowance in 2024 was 5.5% to account for inflation and high cost of living. Following the Reconciliation, Equity, Diversity, and Inclusion organizational audit that was completed in 2023 an internal steering committee is working to advance recommendations from the audit. We have hired a part-time REDI Advisor to help advance this work. The HR department is prioritizing leadership development with semi-annual training activities for managers. An organizational vision for a leadership-driven health and safety culture has been developed. A newly structured Joint Health and Safety Committee (JHSC) has been formed. Working groups are now working to action and improve specific recommendations from the JHSC.
Pillar #3 - Community Engagement - We meaningfully engage with citizens for effective decision making	See third row under Relationships for actions accomplished. The Community Monitoring web-based tool makes it easier to monitor key community indicators and measure progress on Council Strategic Plan.

	Objectives and Key Results Tracking Chart								
Goals	Objectives	Key Results	Baseline	Actual as of June 30, 2024	Target	Target QTR	Notes		
	What objectives will help us reach our goals?	How will we know if we are progressing towards our objectives?							
		KR1: Average monthly rental rates in Canmore increases by no more than 5% per year	Average rent of a one bedroom in 2022 was \$1,971	Average rent of a one bedroom in 2023 was \$2339	\$2,070	Q4 2023	Based on CCH's compilation of average advertised rental listings. To be updated annually following year end.		
G1: Livability - Canmore is a place	O1: Municipal initiatives and services are designed	KR2: Number of non-market housing units available to residents increases from 275 to 409 by 2026	154 ownership and 121 rental units	169 ownership and 111 rental units	210 ownership and 199 rental units	Q4 2026	Units available through the CCH Vital Homes program. Increase expected with Stewart Creek development and Palliser ASP.		
where all residents can thrive	to increase affordability	KR3: Increase Roam transit ridership on local and regional routes by 20% per year from 1277 daily trips in 2022 to 2488 daily trips in 2026.	1277 daily trips	1900 daily trips year to date average	2488 daily trips	Q4 2026	Met 37% increase to 1756 daily trips in 2023. Local Routes = Canmore Route 5C (Cougar Creek) and 5T (Three Sisters) Regional Route = Route 3 (Canmore-Banff)		
		KR4: Number of local non-profits and businesses that participate in initiatives to reduce the cost of living increases from 15 to 60 by 2026	15	22	60	Q4 2026	Community partners with the Affordable Services Program can be seen here.		
	O2: Emergency	KR1: Town of Canmore communication channels are aligned as a single source of truth within 2 hours of an incident meeting the MEMP criteria 80% of the time	N/A	Achieved	within 2 hours 80% of the time	Next event	Voyent Alert! was used in January to issue an ice jam watch to the community during the cold snap. Alerts were issued simultaneously to the Town of Canmore's website, Facebook account, and to Voyent Alert! subscribers.		
	Management Communication is effective and adopted across our community	KR2: Sign up of subscribers increases by 10%/month until more than 50% of adult residents are subscribed	1659	3580	10% per month	when 50% of adults is reached	Voyent Alert! subscribers		
	community	KR3: Citizen perspective survey indicates that resident satisfaction with Emergency Preparedness increases from 89% in 2023 to 95% in the 2025 survey	89%	N/A	95%	Q3 2025	To be updated following 2025 Citizen Perspective Survey.		
	O3: Municipal programs,	KR1: The proportion of Canmore's permanent population between the ages of 0 to 19 increase from 22% in 2021 to 25% in 2026.	22%	N/A	25%	Q4 2026	To be updated following the next census in 2026.		
to a fami	facilities, and services help to attract and retain families and support community diversity	KR2: Increase proportion of Town hosted/permitted events that support community diversity and increase the number of events that highlight the work/culture/activities of traditionally marginalized populations from 12 to 20 by 2026	12 of 40 events in 2023	13 events in 2023	20	Q4 2026	To be updated annually following year end.		

	KR1: Increase # of ToC employees who live in Canmore from 74% to 85% by 2026	74%	74%	85%	Q4 2026	Percentage of full time employees
	KR2: Increase the proportion of skilled labour/high paying jobs in the community from 40% to 45% by 2026	40%	N/A	45%	Q4 2026	To be updated following next census in 2026.
	KR3: No single industry makes up more than 15% of Canmore's economy by 2026	14%	14% in 2023	no more than 15%	Q4 2026	To be updated annually following year end.

G2: Environment - Canmore is a recognized leader in managing human impact on our enviromment		KR1: Zero violations and use of unsanctioned trails in wildlife corridors and habitat patches by 2026	N/A	N/A	0%	Q4 2026	Data is being collated by the province.
	KR2: 100% compliance with waste bylaw requiring effective use of bear proof bins by 2026	N/A	80%	100%		End of year 2023 = 19 warnings/education and 11 violations Q1 & Q2 2024 = 17 warnings, 8 violation tickets, 46 investigations. 134 site inspections were conducted.	
	similarly reduced	KR3: Citizen perspective survey indicates the number of residents who think the Town is doing a good job of addressing the issue of human- wildlife interaction in the Town increases from 74% in 2023 to 80% in the 2025 survey	74%	N/A	80%	Q3 2025	To be updated following 2025 Citizen Perspective Survey.

	O2: Canmore as a community collaborates to reduce our impact on climate change and prepare for climate adaptation	KR1: GHG inventory reduces by x% for corporate and y% for community by 2026 Reccomended update for this KR: Decrease Canmore's total greenhouse gas emissions by 7% by 2026 from the 2022 baseline.	TBD	N/A	TBD	Q4 2026	The GHG inventory for 2023 will be completed later this summer/early fall. In July 2024, Council adopted the Climate Emergency Action Plan (CEAP) for planning purposes, with an emission reduction target of net zero by 2050 for the Town. A total of 93 actions were identified to be implemented or initiated over the next 10 years. The 2026 targets are based on the modeled emissions trajectory (low carbon pathway) and recommended timeline for actions mapped out by the consultants who created the CEAP, as opposed to a linear reduction to the ultimate target of net zero emissions by 2050. Corporate emissions (from municipal facilities and operations) are incorporated into the community-wide low carbon pathway. While there are a number of specific and ambitious actions targeting corporate GHGs, the CEAP does not set a separate corporate target like there was with the previous 2018 Climate Action Plan.
		KR2: Increase in number of annual requests for Firesmart home inventory from 10 to 35 by 2026	10	22	35	Q4 2026	21 residential houses and 12 condo/apt buildings in 2023. 15 houses and 7 condo/townhouses as of June 30, 2024
		KR3: Increase number of emergency exercises (mock or real) from 1 to 2 annually	1	1	2	Q4 2024	There were two exercises in 2023. There has been one exercise completed in 2024 and one planned for the fall.

	O3: The community is aware of the Town of Canmore's environmental leadership	KR1: Increase the number of incentive programs (i.e. e-bikes, low income retro and commercial solar) from two to five by 2026.	2	5	5	Q4 2026	The Town launched 5 GHG reduction incentive programs: - Affordable Services Program E-Bike Discount - Home Upgrades Program for Affordable Service Member - Residential Solar Incentive - Commercial Solar Incentive - EV Charger Installation Pilot Program
		KR2: Increase the number of people receiving incentives with the two existing incentive programs (residential solar and fruit tree removal) by 100% by 2026.	10 solar in 2022 and 17 tree in 2022	20 solar	20 solar and 34 tree	Q4 2026	The Solar Incentive and Fruit Tree Removal Incentive in 2023 were fully subscribed. The budgets for each program have been increased for 2024: - Solar Incentive: now divided into residential and commercial, with a total budget of \$85,000, up from \$12,500. - Fruit Tree Removal Incentive: budget increased from \$10,000 to \$60,000 for 2024. Final 2024 participation numbers will be updated at year end.
		KR3: Decrease the amount of total waste per capita sent to landfill from 0.59 Tonnes per capita to 0.50 Tonnes per capita by 2026.	0.59 Tonnes per capita	0.63 Tonnes per capita in 2023	0.50 Tonnes per capita	Q4 2026	To be updated annually following year end.
		KR4: Citizen perspective survey indicates an increase in satisfaction with the Town's efforts to reduce our impact on Climate Change from 75% in 2023 to 80% in the 2025 survey	75%	N/A	80%	Q3 2025	To be updated following 2025 Citizen's Perspective Survey
	O4: Safe multi-modal transportation shift is advanced	KR1: The number of travel-related collisions on municipal roadways decrease by 10% annually from 128 in 2022 to 86 in 2026, and the number of associated injuries decrease by 15% annually from 15 in 2022 to 10 in 2026	128 and 15	In progress. 128 and 17 in 2023	86 and 10	Q4 2026	To be updated annually following year end.
		KR2: Decrease of the number of vehicle registrations per capita basis from .75 to .68 by 2026	0.75	0.84	0.68	Q4 2026	Data from Ministry of Transportation and Economic Corridors, Government of Alberta (collisiondata@gov.ab.ca). As of March 31, 2024 there were 13,486 vehicles registered to a Canmore address. Permanent population is based on the 2021 federal census (15,990).
		KR3: Share of ped/bike trips through the BVT/Railway intersection increases from 11% in 2022 to 16% by 2026	11%	15%	16%	Q4 2026	Summer 2024 through July: Vehicle trips +3% year to date, pedestrian trips (summer) +20%, cycle (summer) +65%, transit +20%. Trends positive overall.

G3: Relationships - Respectful authentic relationships are the foundation on which our future success is built.	O1: Right Relations with the Stoney Nakoda Nation and members of Treaty 7 and Metis Region 3 are advanced	KR1: 100% of current staff complete Level 2 Indigenous Cultural Awareness Training by the end of 2024 and 100% of new hired complete Level 1 Indigenous Cultural Training within 1 year of being hired	100% of current staff have taken Level 1	78% Level 1 52% Level 2	100%	Q4 2024	As of June 30, 2024, 78% of current staff have completed or registered for Level 1 training and 52% have completed or registered for Level 2 training.
		KR2: In acknowledgement of the tenant of "nothing about us without us", increase the number of administrative departments who directly work with/liaise with appropriate counterparts, when possible, Stoney Nakoda Administration, increases from five (CSD, A&E, EM, Fire, Ex office) to ten by 2026.	5	7	10	Q4 2026	
		KR3: Update/revise the 15 Calls to Action identified in the Town's Commitments to Truth and Reconciliation Calls to Action document and meaningfully advanced them with Treaty 7/Metis 3 involvement by 2026		N/A		Q4 2026	Work to be undertaken by REDI steering committee and specific OKR created
	O2: Intergovernmental, business, and not for profit relationships result in mutually beneficial outcomes	KR1: Number of Town-supported not for profits with performance agreements, which may also include space allocation, increases from 2 to 5 by 2026 for organizations that support council's strategic plan aligned with Town priorities	2	2	5	Q4 2026	
		KR2: Increase the number of collaborative programs and services undertaken by the Town of Canmore with the Federal or Provincal government, the MD of Bighorn, Town of Banff, or Kananaskis Improvement District from 15 to 25 by 2026	15	19	25	Q4 2026	Added: - Bow Valley Municipal Leaders Caucus - Environmental bi-monthly meetings with Banff, & MD of Bighorn - Human-Wildlife Coexistence Technical Working Group - Community Fireguard Program (KID, GoA, MD of Bighorn)
	O3: Meaningful, two-way public engagement and communication is civil, substantive, and productive	KR1: Participation in engagement (online, in- person, etc.) activities increases from 2000 engagements to 2600 by 2026	2000	3077	2600	Q4 2026	Combined online and in-person engagement numbers as of June 30, 2024 = 3077. Q2 did not have much planned for engagement opportunities. We anticipate more engagement opportunities in Q3.
		KR2: Citizen perspective survey indicates that residents have enough opportunities to provide input into decision-making about Town projects and services increases from 62% in 2023 to 70% in the 2025 survey	62%	N/A	70%	Q3 2025	To be updated following 2025 Citizen's Perspective Survey
	O4: The community understands the value of a strong and healthy public service	KR1: Citizen Perspective Survey indicates an increase satisfaction with town programs and services from 86% in 2021 to 90% in 2025 survey	86%	N/A	90%	Q3 2025	To be updated following 2025 Citizen's Perspective Survey
		KR2: The number of respectful workplace incidents per year have decreased from 21 in 2022 by more than 50% by 2026	21	37	10 or less	Q4 2026	End of year 2023 = 44 incidents

From: Global Covenant of Mayors - GCoM Canada <<u>support@globalcovenant-canada.org</u>>
Sent: Wednesday, September 11, 2024 7:00 AM
To: Amy Fournier <<u>amy.fournier@canmore.ca</u>>; Caitlin Van Gaal <<u>caitlin.vangaal@canmore.ca</u>>; Sara
Jones <<u>sara.jones@canmore.ca</u>>
Cc: Helinah Cardoso <<u>hcardoso@globalcovenantofmayors.eu</u>>; Megan Meaney
<<u>megan.meaney@iclei.org</u>>
Subject: Your city has won GCoM badges in the 2024 cycle!

You don't often get email from support@globalcovenant-canada.org. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mayor Sean Krausert,

With great enthusiasm, we extend our sincerest congratulations to Canmore, AB, for your outstanding commitment to global **climate action** through the Global Covenant of Mayors for Climate and Energy (GCoM) in Canada, a project funded by the **European Union**. Your city has demonstrated **exemplary leadership in the fight against the climate crisis**, and we are proud to **recognize your achievements and badges earned in the 2024 cycle**.

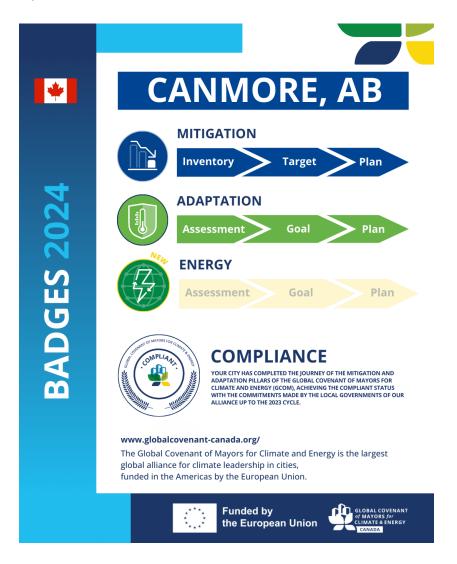
CONGRATULATIONS!

Your active participation in the Global Covenant of Mayors connects Canmore with a **worldwide alliance of committed local governments**. It reflects a tangible

commitment to building a **more sustainable and resilient future for generations to come**. With over 13,300 local governments across six continents and more than one billion citizens represented, the **collective impact of our actions** is truly monumental.

Canmore's commitment to the Global Covenant of Mayors translates into concrete actions in three fundamental areas: **reducing greenhouse gas emissions**, **adapting to climate change risks**, and **promoting access to green and affordable energy**. Your continuous efforts in these areas significantly contribute to the global fight against climate change.

We are pleased to inform you that, in **recognition of your efforts in reporting via the Partnership for Climate Protection (PCP) and the Building Adaptive and Resilient Communities (BARC)**, Canmore has been awarded the following badges in the 2024 cycle:



Due to these new badges, Canmore is now compliant with GCoM's reporting procedures. Canmore's progress towards achieving its **climate goals** is crucial in our **shared vision** to build a **more sustainable future for all**. We encourage you to continue **implementing and monitoring local climate actions** with the **support of our partners**, who are committed to supporting you on your path to success, and invite you to learn about our recently launched <u>Energy</u> <u>Access and Poverty Pillar (EAPP)</u>. The GCoM's <u>Common Reporting</u> <u>Framework</u> provides **information about the badge attribution process** and intermediate steps.

We have attached the **image file of the badges** awarded to your city. We encourage you to **share your achievements on your communication channels**, including your website, to inspire others and demonstrate the positive impact of your actions.

We look forward to continuing to **work together** to make our cities **healthier**, **more sustainable**, **and more resilient for everyone**.

The GCoM in Canada is a collaboration between the Federation of Canadian Municipalities, ICLEI Canada, C40 Cities, CDP, and the GCoM Secretariat, besides the combination of two leading climate programs, the Partners for Climate Protection (PCP) program and Building Adaptive and Resilient Communities (BARC).

If you have any **questions or concerns**, please email the **Global Covenant of Mayors Canada Helpdesk** team <u>support@globalcovenant-canada.org</u>.

The team of the Global Covenant of Mayors for Climate and Energy in Canada

99-2021 Advancing Truth and Reconciliation with the Stoney Nakoda Nation	rration to work with the Stoney Nakoda ify lands within the Town of Canmore t would be appropriate for cultural d assist with any necessary agreements	Council Mtg Date 27-Apr-21 7-Sep-21	Service Area CST	Action Status The Stoney Nakoda Nation have indicated that they would like access to lands within the Town of Canmore boundaries for cultural ceremonies. This would help build relationships that will assist with establishing an MOU. Council approved a request to advance this work at the Sept 7, 2021 council meeting. Administration continues to reach out to	Last Update 1-May-24	Date Complete
99-2021 the scope, proc Memorandum Stoney Nakoda 99-2021 Advancing Truth and Reconciliation with the Stoney Nakoda Nation Direct administ Nation to ident boundaries tha ceremonies and ceremonies and	tess and resources needed to establish a of Understanding (MOU) with the Nation. rration to work with the Stoney Nakoda ify lands within the Town of Canmore t would be appropriate for cultural d assist with any necessary agreements		CST	they would like access to lands within the Town of Canmore boundaries for cultural ceremonies. This would help build relationships that will assist with establishing an MOU. Council approved a request to advance this work at the Sept 7, 2021 council	1-May-24	
216-2021 Reconciliation with the Nation to ident boundaries that ceremonies and	ify lands within the Town of Canmore t would be appropriate for cultural d assist with any necessary agreements	7-Sep-21		the Stoney Nakoda Administration to advance this work.		
			CST	Work is ongoing. The next step for this item rests with the Stoney Nakoda Nation.	1-May-24	
Motion process with op	ration to return in the 2025 budget ptions to no longer use the photo radar I equivalent of 1.5 RCMP officers.	31-Oct-23	CST	Will be included as part of the options presented to finance committee during the 2025-2026 budget process	4-Sep-24	
changes to resi	tration to investigate and report back on dential districts in the Land Use Bylaw ate provision of additional housing	6-Jun-23	CST	Administration will be proposing a capital project in 2025 to renew the existing Land Use Bylaw, which will encompass this direction.	23-Sep-24	
funding require process to esta 124-2023 "missing middle	ration to report back on options and ad for adding a comprehensive planning blish parameters to consider infill, or e" housing opportunities in established is and explore options for eliminating d dwellings.	6-Jun-23	CST	Administration will be proposing a capital project in 2025 to renew the existing Land Use Bylaw, which will encompass this direction.	23-Sep-24	
Amendment Large Item process with a 193-2023 Collection Vehicle level and provi increase poten expand the reu	ration to return during the 2025 budget review of the large-item pickup service de recommendations on ways to tial circular economy opportunities to se and sharing economy for residents.	15-Aug-23	Solid Waste	Will be included as part of the options presented to finance committee during the 2025-2026 budget process	4-Sep-24	
- CPC Authority and options to rem Referrals and Subdivision and Canmore P 208-2023 Authority, Development Development A	ration to return by June 2024 with ove, where feasible, naming of Council lanning Commission as the uthority from Direct Control Districts I Use Bylaw and replace it with the Officer	5-Sep-23	Planning	The first set of amendments were approved in March 2024. Additional amendments will come forward in the first quarter of 2025.	27-Aug-24	
Code of Conduct Bylaw Recommend th Review acceptable san	at administration research examples of ctions from other municipalities beyond sted in the Municipal Government Act.	19-Mar-24	CST	A revised bylaw was brought to Council at the October 1 business meeting	4-Sep-24	1-Oct-24
Review Investigator to	at Council consider requiring the provide a copy of the complaint to all puncil if the complainant is a member of	19-Mar-24	CST	A revised bylaw was brought to Council at the October 1 business meeting	4-Sep-24	1-Oct-24
Review specific alterna	at administration research examples of tive dispute resolution processes from lities to be added to the Code.	19-Mar-24	CST	A revised bylaw was brought to Council at the October 1 business meeting	4-Sep-24	1-Oct-24
	at Council consider having the ovide the investigation report to all ouncil.	19-Mar-24	CST	A revised bylaw was brought to Council at the October 1 business meeting	4-Sep-24	1-Oct-24
Review research and re	at Council direct administration to ecommend practices for reporting utcomes to the complainant.	19-Mar-24	CST	A revised bylaw was brought to Council at the October 1 business meeting	4-Sep-24	1-Oct-24
13-2024COW Review Investigator pro- respondent and a limited time,	at Council consider having the ovide a preliminary report to the d complainant for their response within before the final report being provided	19-Mar-24	CST	A revised bylaw was brought to Council at the October 1 business meeting	4-Sep-24	1-Oct-24
14-2024COW Review making process	at Council consider adding the decision- s proposed in administration's March ng to the Committee of the Whole to	19-Mar-24	CST	A revised bylaw was brought to Council at the October 1 business meeting	4-Sep-24	1-Oct-24
Fireworks Ban and Fire Direct administ Bylaw Amendment 2024- 114-2024 11 - Community Safety celebrations as	ration to include increased cultural or Canada Day and New Year's Eve an option for finance committee during budget process.	4-Jun-24	CST	Will be included as part of the options presented to finance committee during the 2025-2026 budget process	4-Sep-24	
	rration to return to Council with options laternity / Parental Leave Bylaw.	18-Jun-24	CST	A bylaw was brought to Council at the October 1 business meeting.	18-Jun-24	1-Oct-24
131-2024 Committee for a Council M	tration to return to Council wth options ledical Leave Policy.	18-Jun-24	CST	A policy was brought to Council at the October 1 business meeting.	18-Jun-24	1-Oct-24
Committee update to the C	ration to return to Council with an Souncil Remuneration Policy as by the Council Remuneration Review	18-Jun-24	CST	Administration intends to bring forward results and option in the fall of 2024.	18-Jun-24	

Town of Canmore 902 7th Avenue Canmore, Alberta T1W 3K1 Phone: 403.678.1500 | Fax: 403.678.1534 WWW.Canmore.Ca



August 22, 2024

Via Email: minister.municipalaffairs@gov.ab.ca SCSS.minister@gov.ab.ca tbf.minister@gov.ab.ca

The Honourable Ric Mclver, MLA Minister of Municipal Affairs Government of Alberta

The Honourable Nate Horner, MLA President of the Treasury Board & Minister of Finance Government of Alberta **The Honourable Jason Nixon, MLA** Minister of Seniors, Community & Social Services Government of Alberta

Dear Minister McIver, Minister Nixon, and Minister Horner:

RE: Canmore Undermining Review Regulation Map

On behalf of Canmore Town Council, I am writing in support of current efforts by Mr. Shane Jonker and Mr. Frank Kernick with respect to updating the Canmore Undermining Review Regulation map to include the respective lands in which they each have an interest. Most recently, you will have received an email from Mr. Jonker dated August 20, 2024.

The Town of Canmore is proud of the work done in collaboration with TSMV and the Province of Alberta to update the provincial undermining regulations that pertain to certain undermined lands in Canmore. The current undermining regulations approved in 2020 require a higher standard of study and mitigation for public infrastructure than previously, and a more robust study process with steps at each of area plan, subdivision, and site development stages.

However, not all undermined lands in Canmore are currently covered by the provincial undermining regulations. With respect to these lands, the Town has advised anyone seeking to develop undermined lands that the Town is not able to provide undermining review and approval, so said lands will need to become subject to the provincial undermining regulations. This is aligned with the purpose of the regulations to extricate the Town from the undermining review and approvals process. I firmly believe that this approach of ensuring all undermined lands are subject to the same approval and safety process is in the best interests of the community as a whole.

Town of Canmore 902 7th Avenue Canmore, Alberta T1W 3K1 Phone: 403.678.1500 | Fax: 403.678.1534 WWW.Canmore.Ca



In support of the above, on July 2, 2024, I brought forth the following motion, which was unanimously approved by Council:

Moved by Mayor Krausert that Council requires as a condition for approval to develop any new development on undermined lands in Canmore that the subject lands be included within the Canmore Undermining Review Regulation (Alberta Regulation 34/2020) as may be amended from time to time. CARRIED UNANIMOUSLY

This motion is essentially a housekeeping motion as it simply confirms the status quo. It does not change anything with respect to those lands currently subject of the undermining regulations (i.e. TSMV lands), and it confirms what has been communicated to those who have inquired about developing undermined lands not currently subject to the undermining regulations. Further, it implicitly recognizes that the Town does not have the resources to evaluate undermining reports and mitigations and that the Province of Alberta has created a regulatory regime to do so. To be clear, the Town is not seeking any changes to the undermining regulations at present, except for the inclusion of undermined lands that are not already subject to the undermining regulations (i.e. only changing the map to add the lands in question).

Thank-you for your time in reviewing the requests of Mr. Jonker and Mr. Kernick. As Mr. Jonker has noted, I am very willing to participate in a meeting between your offices and the proponents to resolve this matter.

Respectfully,

ausi Sean Krausert (he/him)

Sean Krausert (he/hin Mayor

cc. Mr. Shane Jonker Mr. Frank Kernick Canmore Town Council Dr. Sally Caudill, CAO Town of Canmore



Office of the Minister MLA, Calgary-Hays

September 6, 2024

AR116320

His Worship Sean Krausert Mayor Town of Canmore 902 - 7 Avenue Canmore AB T1W 3K1

Dear Mayor Krausert:

Thank you for your letter of August 22, 2024, to the Honourable Nate Horner, President of Treasury Board and Minister of Finance; the Honourable Jason Nixon, Minister of Seniors, Community and Social Services; and me, regarding the Canmore Undermining Review Regulation and your support for amending the associated map. I am pleased to respond on behalf of the Government of Alberta.

As you are aware, the Canmore Undermining Review Regulation was updated in 2020 to strengthen engineering and risk mitigation, supporting responsible development in the area. Collaborative efforts by the Town of Canmore were instrumental in this process, and I appreciate the work done by you and your colleagues to ensure safe, sustainable development in Canmore.

We are currently exploring the possibility of engaging on the Canmore Undermining Regulation in 2025. This will include both the regulation and associated maps. Once the department initiates this engagement, we will reach out to impacted stakeholders, including the Town of Canmore.

Thank you again for writing.

Sincerely,

ic Mc/v

Ric Mclver Minister

cc: Honourable Nate Horner, President of Treasury Board and Minister of Finance Honourable Jason Nixon, Minister of Seniors, Community and Social Services

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Town of Canmore 902 7 Avenue Canmore, Alberta T1W 3K1 Phone: 403.678.1500 | Fax: 403.678.1534 www.canmore.ca



September 16, 2024

The Honourable Ric McIver, MLA Minister of Municipal Affairs Government of Alberta

sent via email: Minister.MunicipalAffairs@gov.ab.ca

Dear Minister Mclver:

RE: Canmore Undermining Review Regulation Map

Thank you for your letter of September 6, 2024, with respect to exploring the possibility of engaging on the Canmore Undermining Regulation in 2025. It is my hope with this letter that we can take a step towards avoiding what I believe may be an unnecessary expenditure of time and resources.

As stated in my letter of August 22, 2024, the Town of Canmore is proud of the work done in collaboration with TSMV and the Province of Alberta to update the provincial undermining regulations that pertain to certain undermined lands in Canmore. To be clear, as the Town of Canmore is quite satisfied with the Canmore Undermining Regulations, we have no desire to open up these regulations at this time. The only exception is that we support updating the map to include undermined lands that are not already subject to the undermining regulations.

Might I suggest a meeting with yourself, myself, and the parties with land interests that we believe should be subject to the regulations, i.e. Chris Ollenberger (TSMV), Frank Kernick, Shane Jonker, and Bobby Richardson? I look forward to hearing from you in this regard.

Sincerely,

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Sean Krausert (he/him) Mayor

cc via email: The Honourable Nate Horner, MLA The Honourable Jason Nixon, MLA Mr. Chris Ollenberger Mr. Frank Kernick Mr. Shane Jonker Mr. Bobby Richardson CAO Sally Caudill