

**TOWN OF CANMORE
MINUTES**

Committee of the Whole
Council Chambers at the Civic Centre, 902 – 7 Avenue
Tuesday, September 17, 2024 at 1:00 p.m.

COUNCIL MEMBERS PRESENT

| | |
|-----------------|--------------|
| Sean Krausert | Mayor |
| Joanna McCallum | Deputy Mayor |
| Tanya Foubert | Councillor |
| Wade Graham | Councillor |
| Jeff Hilstad | Councillor |
| Jeff Mah | Councillor |
| Karen Marra | Councillor |

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

| | |
|------------------------|---|
| Sally Caudill | Chief Administrative Officer |
| Adam Robertson | Manager of Communications / General Manager of Corporate Services |
| Whitney Smithers | General Manager of Municipal Infrastructure |
| Scott McKay | General Manager of Municipal Services |
| Cheryl Hyde | Manager, Municipal Clerk's Office (recorder) |
| Caitlin Van Gaal | Environmental and Sustainability Coordinator |
| Amy Fournier | Climate Change Specialist |
| Tara Gilchrist | Supervisor of Family and Community Support Services |
| Brian Kinzie | Municipal Engineer |
| Katherine van Keimpema | Financial Strategy Manager |
| Caroline Hedin | Communications Advisor |

Mayor Krausert called the September 17, 2024 Committee of the Whole meeting to order at 1 p.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

- 1. Land Acknowledgement**
- 2. Agenda for the September 17, 2024 Committee of the Whole Meeting**

25-2024COW

Moved by Mayor Krausert that the Committee of the Whole approve the agenda for the September 17, 2024 meeting as presented.

CARRIED UNANIMOUSLY

B. DELEGATIONS

- 1. Bow Valley Victim Services**

Peter Quinn, Director of Bow Valley Victim Services, gave a verbal update to thank Council and the Town of Canmore for over thirty years of support and to remind the Town that as of October 1, 2024, the Bow Valley Victim Services Association

Minutes approved by: 

(BVVSA) will no longer be operational and that services to victims will be provided by the new regional model.

C. MINUTES

26-2024COW

1. Minutes of the June 18, 2024 Committee of the Whole Meeting

Moved by Mayor Krausert that the Committee of the Whole approve the minutes of the June 18, 2024 meeting as presented.

CARRIED UNANIMOUSLY

D. STAFF REPORTS

1. Home Upgrades Program 2024 Pilot Update

Administration, joined by consultants Kristin Wessel and Yasmin Abraham of Kambo Energy, spoke to a written report providing the Committee of the Whole with a summary of the 2024 Home Upgrade Pilot Program.

2. E-Bike Discount Program

Administration spoke to a written report to provide the Committee of the Whole with a summary of the 2024 Affordable Services Program E-Bike Discount.

3. Wellhead Protection Planning Update

Administration, joined by consultant Soren Poschmann of ISL Engineering, spoke to a written report to provide the Committee of the Whole with an overview on updates to the Wellhead Protection Planning.

Meeting Break 2:40 – 2:55 p.m.

4. Key Performance Indicators for the Livability Tax Program

Administration spoke to a written report to provide information and get feedback from the Committee of the Whole about proposed key performance indicators for the Livability Tax Program.

5. Criteria for the Use of Funds Generated under the Livability Tax Program

Administration spoke to a written report to provide information and get feedback from the Committee of the Whole about proposed criteria for the use of funds generated under the Livability Tax Program.

6. Communications – Big Stories Launch

Administration spoke to a written report to provide the Committee of the Whole with an overview of the new “Big Stories” communications campaign.

E. COUNCILLOR UPDATES

1. July/August/September 2024 Councillor Updates

Written report, received as information.

F. ADMINISTRATIVE UPDATE

1. July/August/September 2024 Administrative Update

Written report, received as information.

Minutes approved by:

G. COUNCIL RESOLUTION ACTION LIST

1. Council Resolution Action List as of September 11, 2024

Written report, received as information.

H. CORRESPONDENCE

1. Letter from Minister McIver to Mayor Krausert re Bills 18 and 20
2. Letter to Minister Nicolaides re Provincial education requisition
3. Response from Minister Nicolaides re Provincial education requisition
4. Letter to Minister Schow re Destination Marketing Fees
5. Response from Minister Schow re Destination Marketing Fees
6. Letter to Premier Smith, Minister McIver, and Minister Nixon re Status of Housing Development in Canmore
7. Letter to Minister Fraser re Status of Housing Development in Canmore
8. Response from Minister McIver re Status of Housing Development
9. Letter to Minister Schulz re Wastewater Treatment Plant Required Upgrades
10. Response from Minister Schulz re Wastewater Treatment Plant Required Upgrades

I. CLOSED SESSION – none

J. ADJOURNMENT

27-2024COW

Moved by Mayor Krausert that the Committee of the Whole adjourn the September 17, 2024 meeting at 3:54 p.m.

CARRIED UNANIMOUSLY



Sean Krausert
Mayor



Cheryl Hyde
Manager, Municipal Clerk's Office

Minutes approved by:



