

**TOWN OF CANMORE  
MINUTES**

Heliport Monitoring Committee Meeting  
Canmore Civic Centre, Council Chambers  
**Tuesday, November 18, 2024, 9.00 a.m.**

**MEMBERS PRESENT**

Frank Liszczak	Public Representative (Chairperson)
David Curry	Public Representative
Nadege Luquet	Public Representative
Todd Cooper	Alpine Helicopters Representative
Jeff Hilstad	Councillor

**MEMBERS ABSENT**

None

**STAFF PRESENT**

Stephen Hanus	Manager of Facilities
Charlie Gibson	Facilities Administrative Assistant (Recorder)

Manager of Facilities, Mr. Hanus, called the November 19, 2024, Heliport monitoring Committee meeting to order at 9.00 a.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

1. Committee members unanimously agreed to approve the agenda for the November 19, 2024, Heliport Monitoring Committee meeting as presented.

**B. INTRODUCTIONS**

1. Mr. Hanus welcomed the new committee members and gave a brief introduction of the Heliport Monitoring Committee.

**C. BACKGROUND AND TRANSITION**

1. Heliport Monitoring Committee Website
2. Heliport History
3. Lease Agreement
4. Bylaw 2018-18
5. Roles and Responsibilities
6. Key Issues
7. Alpine Helicopter Annual Report

**D. APPOINTMENT OF COMMITTEE CHAIR**

1. Nominated by Mr. Curry, second by Ms. Luquet that the Heliport Monitoring Committee elect Frank Liszczak as Committee Chair.

**CARRIED UNANIMOUSLY**

Minutes approved by:

CG SH

**E. REVIEW OF ALPINE HELICOPTER OPERATIONS**

1. Mr. Cooper spoke to Alpine Helicopter 2024 operations and highlights.

**F. REVIEW OF HELIPORT COMPLAINTS SINCE LAST MEETING**

1. Mr. Hanus confirmed one noise complaint was received by Alpine Helicopters who confirmed noise was from provincial operations and not Alpine Helicopters. Therefore, no formal complaints were received.

**G. UPDATE ON CROWN LAND HELIPORT APPLICATION**

1. Mr. Hanus gave an update on status of the Provincial Lease application.

**H. OTHER ITEMS**

None.

**I. ADJOURNMENT**

1. Chairperson Mr. Liszczak adjourned the November 19, 2024, Heliport Monitoring Committee meeting at 10.08 a.m.

These Minutes confirmed and adopted this 26 day of November 2024



Stephen Hanus, Manager of Facilities  
Town of Canmore Designate  
*On behalf of the*  
GM of Municipal Infrastructure



Charlie Gibson, Facilities Administrative Assistant

Minutes approved by: CG SH