

**TOWN OF CANMORE
MINUTES**

Emergency Advisory Committee
Executive Boardroom, Civic Centre
September 5, 2024, 1:30pm – 3:00pm

COMMITTEE MEMBERS PRESENT

Mayor Sean Krausert Council Representative
Councillor Jeff Hilstad Council Representative

COMMITTEE MEMBERS ABSENT

Councillor Jeff Mah Council Representative

ADMINISTRATION PRESENT

Caitlin Miller Manager of Protective Services / Director of Emergency Management
Bridget Murphy Protective Services Administrative Assistant

Chairperson (Mayor Sean Krausert) called the September 5, 2024, Emergency Advisory Committee meeting to order at 1:31pm

A. CALL TO ORDER AND APPROVAL OF AGENDA

1. Land Acknowledgement

Mayor Krausert provided the Land Acknowledgement.

2. Agenda for the September 5, 2024, Emergency Advisory Committee

Moved by Mayor Krausert to approve the agenda for the September 5, 2024, Emergency Advisory Committee meeting as presented.

CARRIED UNANIMOUSLY

B. APPROVAL OF MINUTES

1. Minutes for the May 17, 2024, Emergency Advisory Committee

Moved by Mayor Krausert to approve the May 17, 2024, Emergency Advisory Committee minutes as presented.

CARRIED UNANIMOUSLY

C. COMMITTEE BUSINESS

1. Municipal Emergency Management Plan Updates

- Reviewed the updates of the contact list.

2. FRIAA Grant Updates

- Discussed the recently completed 2022 grant to update the Wildfire Preparedness Guide and Structure Protection Pre-Plan.
- 2023 Larch Fuel modification resuming September 2024
- New application being submitted to complete Larch area fuel modification, legislative review as well as a tabletop exercise. Submission deadline is Sept 16, 2024

Minutes approved by:  

- Community Fireguard Phase 2: Construction application submission due September 13, 2024

3. Alberta Community Partnership Grant

- Discussed the opportunity to apply for a grant for evacuation modelling, recommendations to improve flow during an evacuation, as well as update current evacuation plans.

4. Emergency Alerting Notifications System

- Currently 5849 subscribers, up from 3280 in May

5. Upcoming Preparedness Activities

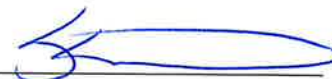
- Hazard monitoring (ongoing)
- Incident Command System Training (ongoing)
- Regional Emergency Coordination Centre Workshops – October
- Alberta Community Partnership Grant Exercises – September
- Disaster Forum Exercise – October/November
- Regional Emergency Management Plan Tabletop – December
- Biosphere's Earth Talk – October

6. Recent Hazard Events & Disruptions

- Major Events – Canada Day, Folk Fest and Highland Games

D. ADJOURNMENT

2:34pm



Mayor Sean Krausert,
Chairperson



Caitlin Miller, Recorder

Minutes approved by:

