

**TOWN OF CANMORE  
MINUTES**

Regular Meeting of Council

Council Chamber at the Civic Centre, 902 – 7 Avenue

**Tuesday, January 7, 2025 at 9:00 a.m.**

**COUNCIL MEMBERS PRESENT**

Sean Krausert	Mayor
Jeff Mah	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor (via Zoom)
Jeff Hilstad	Councillor
Karen Marra	Councillor
Joanna McCallum	Councillor

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Sally Caudill	Chief Administrative Officer
Therese Rogers	General Manager of Corporate Services
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Ben Stiver	Municipal Clerk (recorder)
Caitlin Miller	Manager of Protective Services
Eric Bjorge	Supervisor of Planning and Development
Adam Driedzic	Town Solicitor

Mayor Krausert called the Tuesday, January 7, 2025 regular meeting to order at 9:15 a.m.

**A. CALL TO ORDER AND APPROVAL OF AGENDA**

**1. Land Acknowledgement**

**2. Agenda for the January 7, 2025 Regular Meeting of Council**

1-2025

Moved by Mayor Krausert that Council approve the agenda for January 7, 2025 meeting as presented.

**CARRIED UNANIMOUSLY**

**B. PUBLIC HEARINGS – none**

**C. DELEGATIONS – none**

Minutes approved by:  

**D. APPROVAL OF MINUTES**

- 2-2025      **1. Minutes of the November 19, 2024 Special Meeting of Council**  
Moved by Mayor Krausert that Council approve the minutes of the November 19, 2024 special meeting as presented.  
**CARRIED UNANIMOUSLY**
- 3-2025      **2. Minutes of the December 3, 2024 Regular Meeting of Council**  
Moved by Mayor Krausert that Council approve the minutes of the December 3, 2024 regular meeting as presented.  
**CARRIED UNANIMOUSLY**
- 4-2025      **3. Minutes of the December 10, 2024 Special Meeting of Council**  
Moved by Mayor Krausert that Council approve the minutes of the December 10, 2024 special meeting as presented.  
**CARRIED UNANIMOUSLY**

**E. BUSINESS ARISING FROM THE MINUTES – none**

**F. UNFINISHED BUSINESS – none**

**G. BYLAW APPROVAL – none**

**H. NEW BUSINESS**

- 5-2025      **1. Community Events Committee Public Member Appointment**  
Moved by Mayor Krausert that Council appoint Chris Palivan to the Community Events Committee for a term ending at the 2025 annual organizational meeting of council.  
**CARRIED UNANIMOUSLY**
- 6-2025      **2. Short Term Rental Enforcement Fund Application**  
Moved by Mayor Krausert that Council approve the submission of an application to the Housing, Infrastructure, and Communities Canada (HICC) Short Term Rental Enforcement Fund (STREF).  
**CARRIED UNANIMOUSLY**
- 7-2025      **3. Off-Site Levy Bylaw Litigation (CAP 7348) – Funding Increase**  
Moved by Mayor Krausert that Council approve a budget increase for Off-Site Levy Bylaw Litigation (CAP 7384) from \$500,000 to \$600,000, with the \$100,000 increase funded from the General Capital Reserve.  
**CARRIED UNANIMOUSLY**

**Meeting Break 9:55 a.m. – 10:10 a.m.**

Minutes approved by:

8-2025                   **4. Destination Stewardship Council (Verbal Report)**  
Moved by Mayor Krausert that Council encourage the efforts to be made by the Town of Banff to create a regional Destination Stewardship Council as described in their unanimously approved motion FIN24-138, specifically:

- “Creation of a Destination Stewardship Council focused on regional human use management within the Bow Valley (including Terms of Reference, list of potential partners, and budget implications). And further that the Status of this new Council Priority be listed as 2025 Q3.”

**CARRIED UNANIMOUSLY**

9-2025                   Moved by Mayor Krausert that Council direct administration to respond collaboratively if and when approached by the Town of Banff to explore the creation of a Destination Stewardship Council with partners within the Bow Valley.

**CARRIED UNANIMOUSLY**

**Councillor Graham was disconnected from the meeting at 10:50 a.m. due to a network failure and was not present for motions 10-2025 and 11-2025.**

10-2025                   **5. Purpose-Built Rentals Incentive Policy**  
Moved by Mayor Krausert that Council approve the Purpose-Built Rentals Incentive Policy as presented.

**CARRIED UNANIMOUSLY**

**I. REPORTS FROM ADMINISTRATION – none**

**J. NOTICES OF MOTION – none**

**K. CLOSED SESSION – none**

11-2025                   **L. ADJOURNMENT**  
Moved by Mayor Krausert that Council adjourn the January 7, 2025 regular council meeting at 10:52 a.m.

**CARRIED UNANIMOUSLY**



Sean Krausert  
Mayor



Ben Stiver  
Municipal Clerk

Minutes approved by:  