

**TOWN OF CANMORE
MINUTES**

Committee of the Whole
Council Chambers at the Civic Centre, 902 – 7 Avenue
Tuesday, January 21, 2025 at 1:00 p.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Jeff Mah	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Karen Marra	Councillor
Joanna McCallum	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Cheryl Hyde	Manager, Municipal Clerk's Office
Ben Stiver	Municipal Clerk (recorder)
Chelsey Gibbons	Manager of Finance
Adam Driedzic	Town Solicitor
Adam Robertson	Manager of Communications

Mayor Krausert called the January 21, 2025 Committee of the Whole meeting to order at 1:00 p.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

- 1. Land Acknowledgement**
- 2. Agenda for the January 21, 2025 Committee of the Whole Meeting**

1-2025COW

Moved by Mayor Krausert that the Committee of the Whole approve the agenda for the January 21, 2025 meeting with the following item added under Section I: Closed Session:

Judicial Review of Division of Class 1 Property Bylaw 2024-19

Recommendation: That the Committee of the Whole close the meeting to the public to prevent disclosure of information that is subject to legal privilege in accordance with section 27(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

B. DELEGATIONS – none

Minutes approved by:



C. MINUTES

- 2-2025COW
- 1. Minutes of the December 17, 2024 Committee of the Whole Meeting**
Moved by Mayor Krausert that the Committee of the Whole approve the minutes of the December 17, 2024 meeting as presented.
CARRIED UNANIMOUSLY

D. STAFF REPORTS

- 1. Assessment Review Board Membership Options**
Administration spoke to a written report to provide the Committee of the Whole with options for appointing members to the Assessment Review Board and get direction for bringing a recommendation to Council.

3-2025COW
Moved by Mayor Krausert that the Committee of the Whole direct administration to readvertise Assessment Review Board public member vacancies and bring a report to Council requesting the appointment of interested Banff and M.D. of Bighorn Assessment Review Board public members as well as other applicants from the three municipalities to the Canmore Assessment Review Board prior to April 30, 2025.
CARRIED UNANIMOUSLY

- 2. Palliser Lands Development Update**

Administration, alongside Bronte McArthur and Greg Stewart from groundcubed, Lee Prevost from Boundary Design, Matthew Parks from Dialog Design, Ebony Rempel from YWCA Banff, and Kelly Learned from FRANK Design, spoke to a presentation that provided the Committee of the Whole with updates on the Palliser Lands Development.

Meeting Break from 2:02 p.m. – 2:15 p.m.

E. COUNCILLOR UPDATES

- 1. January 2025 Councillor Updates**
Written report, received as information.

F. ADMINISTRATIVE UPDATE

- 1. January 2025 Administrative Update**
Written report, received as information.

G. COUNCIL RESOLUTION ACTION LIST

- 1. Council Resolution Action List as of January 15, 2025**
Written report, received as information.

H. CORRESPONDENCE

- 1. Letter to Premier Smith re GIPOT Shortfall and Election Costs**
- 2. Letter from Minister Dreeshen re Automated Traffic Enforcement**

I. CLOSED SESSION

1. Judicial Review of Division of Class 1 Property Bylaw 2024-19

4-2024COW

Moved by Mayor Krausert that the Committee of the Whole close the meeting to the public at 2:33 p.m. to prevent disclosure of information that is subject to legal privilege in accordance with section 27(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Administration present at the closed session: Sally Caudill, Whitney Smithers, Scott McKay, Adam Driedzic, Cheryl Hyde, Chelsey Gibbons, Adam Robertson, and Ben Stiver.

5-2024COW

Moved by Mayor Krausert that the Committee of the Whole return to the public meeting at 3:16 p.m.

CARRIED UNANIMOUSLY

J. ADJOURNMENT

6-2024COW

Moved by Mayor Krausert that the Committee of the Whole adjourn the January 21, 2025 meeting at 3:17 p.m.

CARRIED UNANIMOUSLY

Sean Krausert
Mayor

Ben Stiver
Municipal Clerk

Minutes approved by:

