

TOWN OF CANMORE
MINUTES
Special Meeting of Council
Council Chamber at the Civic Centre, 902 – 7 Avenue
Tuesday, February 11, 2025 at 1:10 p.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Jeff Mah	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor (via Zoom)
Jeff Hilstad	Councillor
Karen Marra	Councillor
Joanna McCallum	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Whitney Smithers	General Manager of Municipal Infrastructure
Scott McKay	General Manager of Municipal Services
Chelsey Gibbons	Manager of Finance
Ric Irwin	Senior Finance Officer
Ted Ruiter	Fire Chief
Michael Bourgon	Deputy Fire Chief
Ben Stiver	Municipal Clerk (recorder)

Mayor Krausert called the February 11, 2025 special meeting to order at 1:03 p.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

1. Land Acknowledgement

2. Agenda for the February 11, 2025 Special Meeting of Council


32-2025

Moved by Mayor Krausert that Council approve the agenda for February 11, 2025 special meeting as presented.

32A-2025

Moved by Mayor Krausert that Council amend the agenda for the February 11, 2025 Special Council meeting by inserting Fire Resource Improvement Association of Alberta (FRIAA) FireSmart Capital Project – Larch 2025 (Project 7391) as item H2 and to direct administration to republish the February 11, 2025 agenda package to include this item and corresponding reports.

CARRIED UNANIMOUSLY

Minutes approved by:  

32-2025 Moved by Mayor Krausert that Council approve the agenda for February 11, 2025 special meeting as amended by inserting Fire Resource Improvement Association of Alberta (FRIAA) FireSmart Capital Project – Larch 2025 (Project 7391) as item H2 and to direct administration to republish the February 11, 2025 agenda package to include this item and corresponding reports.

CARRIED UNANIMOUSLY

B. PUBLIC HEARINGS – none

C. DELEGATIONS – none

D. APPROVAL OF MINUTES – none

E. BUSINESS ARISING FROM THE MINUTES – none

F. UNFINISHED BUSINESS – none

G. BYLAW APPROVAL

1. Canmore Community Housing 100 Palliser Lane Loan Bylaw 2025-07

33-2025 Moved by Mayor Krausert that Council give first reading to Canmore Community Housing 100 Palliser Lane Loan Bylaw 2025-07.

CARRIED UNANIMOUSLY

H. NEW BUSINESS

1. 2025-2026 Operating and Capital Budget Approval

34-2025 Moved by Mayor Krausert that Council approve the 2025 Operating Budget for \$99,774,180 and 2026 Operating Budget for \$106,601,833 and adopt the 2027-2028 Operating Plans as presented.

34A-2025

Moved by Mayor Krausert that Council direct administration to reduce the municipal taxes collected through the Livability Tax Program to \$10.3 million for each of 2025 and 2026, and to reduce the transfer to the Livability Reserve by the corresponding \$1.7 million in each year.

CARRIED UNANIMOUSLY

34-2025 Moved by Mayor Krausert that Council approve the 2025 Operating Budget for \$98,074,180 and 2026 Operating Budget for \$104,901,833 and adopt the 2027-2028 Operating Plans as amended:

- That Council direct administration to reduce the municipal taxes collected through the Livability Tax Program to \$10.3 million for each of 2025 and 2026, and to reduce the transfer to the Livability Reserve by the corresponding \$1.7 million in each year.

CARRIED UNANIMOUSLY

35-2025 Moved by Mayor Krausert that Council approve the 2025 Capital Budget for \$39,748,398 and 2026 Capital Budget for \$44,932,506 and adopt the 2027-2030 Capital Plans as presented.

Minutes approved by:



35A-2025 Moved by Mayor Krausert that Council direct administration to amend the 2025 and 2026 capital budget by reducing the capital project budgets for Housing in Palliser (2025) to \$8,242,398 and Housing in Palliser (2026) to \$5,123,506.

CARRIED UNANIMOUSLY

35B-2025 Moved by Mayor Krausert that Council direct Administration to amend the 2025 capital budget by adding a new project "Town Land Acquisition" in the amount of \$375,000, to be funded from the General Capital Reserve.

CARRIED UNANIMOUSLY

35-2025 Moved by Mayor Krausert that Council approve the 2025 Capital Budget for \$38,423,398 and 2026 Capital Budget for \$43,232,506 and adopt the 2027-2030 Capital Plans as amended:

- That Council direct administration to amend the 2025 and 2026 capital budget by reducing the capital project budgets for Housing in Palliser (2025) to \$8,242,398 and Housing in Palliser (2026) to \$5,123,506.
- That Council direct Administration to amend the 2025 capital budget by adding a new project "Town Land Acquisition" in the amount of \$375,000, to be funded from the General Capital Reserve.

CARRIED UNANIMOUSLY

Meeting Break from 2:08 p.m. – 2:20 p.m.

36-2025 Moved by Councillor Foubert that Council direct administration to return in Q4 of 2025 with a briefing on the community's ongoing circular economy efforts and information on how the new zero waste coordinator position's role could support circular economy objectives in the Climate Emergency Action Plan.

CARRIED UNANIMOUSLY

37-2025 Moved by Councillor Foubert that Council direct administration to review the current Community Grants Program process and return in Q4 of 2025 with recommendations for potential changes to the program.

CARRIED UNANIMOUSLY

2. Fire Resource Improvement Association of Alberta (FRIAA) FireSmart Capital Project – Larch 2025 (Project 7391).

38-2025 Moved by Mayor Krausert that Council approve a new capital project, FireSmart (2025) Larch (Project Number 7391), as Phase 2 of the Larch Vegetation Management Project, with a budget of \$162,000, fully funded by the Forest Resource Improvement Association of Alberta (FRIAA) grant.

CARRIED UNANIMOUSLY

I. REPORTS FROM ADMINISTRATION – none

J. NOTICES OF MOTION – none

Minutes approved by:  

K. CLOSED SESSION – none

L. ADJOURNMENT

39-2025

Moved by Mayor Krausert that Council adjourn the February 11, 2025 special council meeting at 2:39 p.m.

CARRIED UNANIMOUSLY



Sean Krausert
Mayor



Ben Stiver
Municipal Clerk

Minutes approved by:

