

**TOWN OF CANMORE
MINUTES**

Regular Meeting of Council
Council Chamber at the Civic Centre, 902 – 7 Avenue
Tuesday, February 4, 2025 at 9:00 a.m.

COUNCIL MEMBERS PRESENT

Sean Krausert	Mayor
Jeff Mah	Deputy Mayor
Tanya Foubert	Councillor
Wade Graham	Councillor
Jeff Hilstad	Councillor
Karen Marra	Councillor

COUNCIL MEMBERS ABSENT

Joanna McCallum	Councillor
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ADMINISTRATION PRESENT

Sally Caudill	Chief Administrative Officer
Whitney Smithers	General Manager of Municipal Infrastructure
Ted Ruiter	Fire Chief / Acting General Manager of Municipal Services
Cheryl Hyde	Manager of the Municipal Clerk's Office
Ben Stiver	Municipal Clerk (recorder)
Harry Shnyder	Manager of Planning and Development
Greg Burt	Municipal Enforcement Supervisor
Greg Tulloch	RCMP Detachment Commander
Johanna Sauve	Manager of Human Resources
Brian Kinzie	Municipal Engineer
Andy Esarte	Manager of Engineering
Amy Bernard	Facilities Project Manager

Mayor Krausert called the February 4, 2025 regular meeting to order at 9:00 a.m.

A. CALL TO ORDER AND APPROVAL OF AGENDA

1. Land Acknowledgement

2. Agenda for the February 4, 2025 Regular Meeting of Council

12-2025

Moved by Mayor Krausert that Council approve the agenda for regular council meeting as presented.

CARRIED UNANIMOUSLY

B. PUBLIC HEARINGS – none

C. DELEGATIONS – none

Minutes approved by:



D. APPROVAL OF MINUTES

1. Minutes of the January 7, 2025 Regular Meeting of Council

13-2025 Moved by Mayor Krausert that Council approve the minutes of the regular council meeting as presented.

CARRIED UNANIMOUSLY

E. BUSINESS ARISING FROM THE MINUTES – none

F. UNFINISHED BUSINESS – none

G. BYLAW APPROVAL

1. Removing Tourist Homes as a Use in Various Land Use Districts

14-2025 Moved by Mayor Krausert that Council give first reading to the Bow Valley Trail Area Redevelopment Plan Bylaw Amendment 2025-02 – Removal of Tourist Homes.

CARRIED UNANIMOUSLY

15-2025 Moved by Mayor Krausert that Council give first reading to the Teepee Town Area Redevelopment Plan Bylaw Amendment 2025-03 – Removal of Tourist Homes.

CARRIED UNANIMOUSLY

16-2025 Moved by Mayor Krausert that Council give first reading to Land Use Bylaw Amendment 2025-04 – Removal of Tourist Homes.

CARRIED UNANIMOUSLY

17-2025 Moved by Mayor Krausert that Council schedule a single public hearing for Bylaws 2025-02, 2025-03, and 2025-04 on March 11, 2025.

CARRIED UNANIMOUSLY

2. Palliser Lane Perpetual Affordable Housing Direct Control District Bylaw Amendment 2024-37

18-2025 Moved by Mayor Krausert that Council give first reading to Revised Land Use Bylaw Amendment 2024-37 Palliser Lane Perpetual Affordable Housing Direct Control District and schedule a public hearing for March 4, 2025.

CARRIED UNANIMOUSLY

3. Steep Creek Updates to the Municipal Development Plan and Land Use Bylaw

19-2025 Moved by Mayor Krausert that Council give first reading to the Town of Canmore Municipal Development Plan Bylaw Amendment 2024-23.

CARRIED UNANIMOUSLY

20-2025 Moved by Mayor Krausert that Council give first reading to Land Use Bylaw Amendment 2024-24.

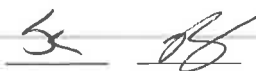
CARRIED UNANIMOUSLY

21-2025 Moved by Mayor Krausert that Council schedule a single public hearing for Bylaws 2024-23 and 2024-24 on March 4, 2025.

CARRIED UNANIMOUSLY

Meeting Break 9:50 a.m. – 10:15 a.m.

Minutes approved by:



4. Municipal Policing Committee Establishment Bylaw 2025-01

22-2025 Moved by Mayor Krausert that Council give first reading to Municipal Policing Committee Establishment Bylaw 2025-01.

CARRIED UNANIMOUSLY

23-2025 Moved by Mayor Krausert that Council give second reading to Municipal Policing Committee Establishment Bylaw 2025-01.

CARRIED UNANIMOUSLY

24-2025 Moved by Mayor Krausert that Council give leave to go to third reading of Municipal Policing Committee Establishment Bylaw 2025-01.

CARRIED UNANIMOUSLY

25-2025 Moved by Mayor Krausert Council give third reading to Municipal Policing Committee Establishment Bylaw 2025-01.

CARRIED UNANIMOUSLY

H. NEW BUSINESS

1. Council Remuneration Policy

26-2025 Moved by Mayor Krausert that Council approve Council Remuneration Policy (EX-002) as presented

26A-2025 Moved by Councillor Mah that Council amend section 16 by striking out the per diem rates and substituting as follows: \$130 for up to 4 hours; \$260 for 4 to 8 hours; \$390 for over 8 hours.

CARRIED UNANIMOUSLY

Meeting Break 11:00 a.m. – 11:05 a.m. (Before vote on 26B-2025 occurred)

26B-2025 Moved by Mayor Krausert that Council amend section 22 to insert “Except for overnight travel,” before “If Council chooses”.

CARRIED UNANIMOUSLY

26-2025 The vote followed on motion 26-2025, that Council approve Council Remuneration Policy (EX-002) amended as follows:

- amend section 16 by striking out the per diem rates and substituting as follows: \$130 for up to 4 hours; \$260 for 4 to 8 hours; \$390 for over 8 hours, and
- amend section 22 to insert “Except for overnight travel,” before “If Council chooses”.

CARRIED UNANIMOUSLY

27-2025 Moved by Councillor Mah that Council direct administration to work with the next Council Remuneration Committee to undertake an evaluation of the long-term impact of the inclusion of COLA on per diem rates and bring back recommendations for an approach to per diems that accounts for COLA over time.

CARRIED UNANIMOUSLY

Minutes approved by:  

- 28-2025 **2. Palliser Lands Development Feasibility Study**
Moved by Mayor Krausert that Council approve new capital project (7389) for \$237,485 for a feasibility study for the development of the Palliser (Moustache) Lands, to be funded by a transfer of \$47,505 from CAP7327 Housing Action Plan, and by grant funding of \$189,980 from the Federation of Canadian Municipalities (FCM) Sustainable Affordable Housing Program.
CARRIED UNANIMOUSLY
- 29-2025 **3. 2025 Engineering Design and Construction Guidelines**
Moved by Mayor Krausert that Council approve the 2025 Engineering Design and Construction Guidelines.
CARRIED UNANIMOUSLY
- 30-2025 **4. Boom Lift Replacement and CAP Sheet (7351) Scope Change**
Moved by Mayor Krausert that Council approve a scope change for CAP 7351 – Boom Lift Replacement.
CARRIED UNANIMOUSLY
- I. REPORTS FROM ADMINISTRATION – none**
- J. NOTICES OF MOTION – none**
- K. CLOSED SESSION – none**
- 31-2025 **L. ADJOURNMENT**
Moved by Mayor Krausert that Council adjourn the February 4, 2025 regular council meeting at 12:12 p.m.
CARRIED UNANIMOUSLY



Sean Krausert
Mayor



Ben Stiver
Municipal Clerk